

CommunityPOS®

Application for Temporary Facility



1. Customer Details

Customer Name:	ACN/ABN:	
Mailing Address:	State:	Postcode:
Contact Name:	Contact Phone:	
Secondary Contact Name:	Secondary Contact Phone Number:	

2. Event Details

Date of event:	From: / /	am/pm	To: / /	am/pm
Full description of the event:				
Expected turnover of event: \$				
Address where event will take place:				
			State:	Postcode:

3. Site Security

- We are able to securely store EFTPOS Device when not in use: Yes No
- We have designated officers who will control use of EFTPOS Device: Yes No

4. Financial Details

We authorise Bendigo Bank to process **settlement and fees** to our Bank Account Number following reconciliation of event information.

Account Number:	Account Name:
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5. Agreed Fees to be paid by you

The following standard scheduled fees apply and are agreed to by you.

1. Rental Fee	\$	one off + GST
2. Credit Card Merchant Service Fee	1.5 %	per transaction + GST
3. Debit Card Fee	\$ 0.25 ^c	per transaction + GST

THESE FEES MAY ALSO APPLY

4. Chargeback Fee	\$ 20.00	per chargeback
5. Loss or Damage of terminal	\$ 400.00	per terminal

All fees and charges listed on this Schedule are quoted GST exclusive and are debited from your nominated account.

6. Authorised Transaction Methods

Only transactions where the **card is present** and the transaction is approved via the EFTPOS terminal are authorised for CommunityPOS®. Mail/Telephone Order (MOTO) transactions are not accepted.

MasterCard credit, Visa credit, and all domestic debit card transactions are accepted.

7. Privacy Disclosure

1. Collection and use of your information

We, Bendigo and Adelaide Bank Limited, collect personal information and credit-related personal information about you for the purposes of assessing your application for, and providing you with, a Merchant Facility and related services. Collection of some of this information is required by the Anti-Money Laundering and Counter-Terrorism Financing Act 2006. If you provide incomplete or incorrect information we may be unable to provide you with merchant facility services.

We may obtain from any person who is involved in any card scheme (e.g. AMEX, MasterCard, Visa), Credit Reporting Bodies (as defined below), merchant alert agencies, and other credit providers and financial institutions, information about your merchant history, personal information, credit-related personal information and commercial credit information including information relating to previous Merchant Facilities.

We may also use your personal information and credit-related personal information to perform our business functions (for example internal audit, operational risk, product development and planning).

2. Collection of information about third parties

We may need to collect personal information and credit-related personal information about a third party from you as part of this application. If we do this, you agree you will advise that person that we have collected their information, and that in most cases they can access and seek correction of the information we hold about them.

3. Disclosure of your information

We treat your information as confidential and only disclose it to others where necessary. We usually disclose your personal information and credit related personal information to organisations that carry out functions on the Bank's behalf such as mailing and printing houses, electronic network administrators, Credit Reporting Bodies, merchant alert agencies, information technology providers, terminal installation and maintenance technicians (including EFTPOS), intermediaries and other financial institutions that process your transactions. Your information may also be disclosed to our related entities, our joint venture partners and Community Bank@ companies where its confidentiality is maintained at all times.

We may disclose personal information, credit-related personal information, commercial credit information and information about your merchant history to any person who is involved in any card scheme. This information can be disclosed for any purpose in relation to the operation of those schemes, and where the law requires or permits the Bank to do so.

We may also disclose to any card scheme advice of the termination of the Merchant Agreement and the reasons for termination of the Agreement. You acknowledge that the information concerning termination of the Agreement then becomes available to any member of the card schemes. This information may be used in assessing subsequent applications for merchant facilities.

We may also disclose your personal information, credit-related personal information, commercial credit information, and information about your merchant history (including advice of a termination of a merchant agreement with us) to other credit providers, merchant alert agencies, Credit Reporting Bodies, and government authorities.

4. Disclosure of your information to overseas organisations

Some of the organisations we disclose your personal information and credit-related personal information to may be located overseas. Where an organisation is located overseas we will either take reasonable steps to ensure that it complies with Australian privacy laws or we will seek your consent to the disclosure.

5. Access and Correction of your information

In most cases you can gain access to and seek correction of your personal information and credit-related personal information. Should you wish to do so, or if you have any queries about your information, please contact us on 1300 361 911.

6. Direct Marketing

We may use your personal information and credit-related personal information to inform you about financial products and services that are related to those you have with us or other products and services we think you may be interested in. These may be products and services provided by us, our related entities or other entities we are associated with. If you do not wish to receive any marketing material from us please contact us on 1300 361 911.

7. Credit Reporting Bodies

In this privacy disclosure statement, the "Credit Reporting Body" means each of the following organisations (whether acting individually or together):

Veda Advantage Public Access Division
PO Box 964
North Sydney NSW 2059
Public Enquiries: 1300 762 207
Website: www.mycreditfile.com.au

Dun & Bradstreet Australia
PO Box 7405
St. Kilda Road
Melbourne VIC 3004
Public Enquiries: 1300 734 806
Website: www.checkyourcredit.com.au

Where you are applying for credit, we may give to a Credit Reporting Body personal information and credit-related personal information. The Credit Reporting Body may include the information given by us in reports provided to other credit providers to assist them to assess your credit worthiness. The Credit Reporting Body has a policy for managing your credit information that you may access by contacting them.

In some cases a Credit Reporting Body may use your information for pre-screening your eligibility to receive direct marketing from us or other credit providers. If you do not want a Credit Reporting Body to do this contact the Credit Reporting Body.

Where you believe on reasonable grounds that you have been or are likely to be a victim of fraud you may request a Credit Reporting Body not to use or disclose your information.

8. Privacy Policy and Credit Reporting Policy

You should also read our Privacy Policy and Credit Reporting Policy.

Our Privacy Policy contains information about:

- how you can access and seek correction of your personal information;
- how you can complain about a breach of the privacy laws by us and how we will deal with a complaint;
- if we will disclose personal information to overseas entities, and where practicable, which countries those recipients are located in.

Our Privacy Policy is available on our website www.bendigobank.com.au or by telephoning 1300 361 911.

Our Credit Reporting Policy contains information about:

- how you can access and seek correction of your credit eligibility information;
- how you can seek correction of your credit information;
- how you can complain about a breach of the credit reporting laws by us and how we will deal with a complaint;
- if we disclose your credit information or credit eligibility information to overseas entities, and where practicable, which countries those recipients are located in.

Our Credit Reporting Policy is available on our website www.bendigobank.com.au or by telephoning 1300 361 911.

8. Declaration and Authority to Us

You acknowledge that you are authorised signatories for the entity applying for this facility.

You agree that the foregoing information statements are true and complete to the best of your knowledge. You acknowledge that upon signing this application you agree to abide by the relevant Terms and Conditions and accept full responsibility for transaction conducted on your accounts by us.

1. You authorise Bendigo Bank to make any enquiries about the information supplied to the bank from any source determining whether or not to accept your application for the merchant facilities.
2. You agree that we may obtain from other banks or other financial institutions, information about your credit worthiness for purposes connected with your business, trade or performance.
3. You authorise us to debit the merchant and other fees from your account.
4. You agree that we may disclose to any person that all or part of this application has been terminated.
5. By signing this application you acknowledge that all details provided to us are true and correct and are given in support of your CommunityPOS® Application for temporary facility.
6. You acknowledge that you have read and understood and are bound by the Merchant Terms and Conditions associated with this application
7. You agree to return the merchant facility within 3 business days after the event that the facility was provided for.
8. You acknowledge that you have all necessary legal and other regulatory permits, licenses and permissions including but not limited to, use of the EFTPOS device for fundraising purposes.
9. You acknowledge that if this application is approved this enters you into an agreement with Bendigo and Adelaide Bank Ltd ABN 11 068 049 178 for supply of CommunityPOS® EFTPOS facilities on a temporary basis.

Help us spread the word

CommunityPOS® is offered to community groups as a valuable community service. In order to spread the word and share case studies and information with other community groups, we seek permission to use your story. If you are happy to help us promote the CommunityPOS® service, please tick this box.

Signed by the Applicant	Date: / /
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Name and Designation: _____
Authorised Signatory

Signed by the Applicant	Date: / /
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Name and Designation: _____
Authorised Signatory

