

“10,000 Reasons to Bank Bendigo” 2019/2020 Community Grants

EXPRESSION OF INTEREST FORM:

Albany (WA) Community Financial Services Limited are committed to develop strong partnerships by delivering community grants with funding into the Albany community through the “10,000 Reasons to Bank Bendigo” program.

10,000 Reasons to Bank Bendigo turns banking locally into investment in our community and region. Organisations can apply for up to \$10,000 to support their projects which will benefit the community.

10,000 Reasons to Bank Bendigo is a three-stage process

Stage 1: Expression of Interest is called for each category

Stage 2: The Pitch Clinic is designed to assist successful short-listed applicants to deliver their project pitch on Pitch night. It will provide a networking opportunity and be a forum to discuss the program and how the Albany **Community Bank**[®] Branch are working to invest in their local community.

Stage 3: The final stage of the application process is for the short-listed applicant organisations to present their project to the Assessment Panel at a Pitch Night.

Eligible applicants can apply for up to \$10,000 of funds in each category to support their community focused projects or events.

10,000 Reasons to Bank Bendigo – Community Funding Rounds for 2019/2020

Category	Expressions of Interest	Pitch Clinic	Pitch Night
Community Events (NFP Applications)	Open: 14 August 2019 Close: 25 September 2019 Shortlist: 2 October 2019	10 October 2019 6.00pm – 8.00pm	17 October 2019 6.00pm – 8.30pm
Culture & Arts (NFP Applications)	Open: 16 October 2019 Close: 27 November 2019 Shortlist: 4 December 2019	12 December 2019 6.00pm – 8.00pm	19 December 2019 6.00pm – 8.30pm
Business (For Profit Applications)	Open: 5 February 2020 Close: 11 March 2020 Shortlist: 18 March 2020	26 March 2020 6.00pm – 8.00pm	2 April 2020 6.00pm – 8.30pm
Environmental and Sustainability (NFP Applications)	Open: 8 April 2020 Close: 13 May 2020 Shortlist: 20 May 2020	28 May 2020 6.00pm – 8.00pm	4 June 2020 6.00pm – 8.30pm

Important Information:

Prior to completing this Expression of Interest and signing, please ensure you have read the attached community grant Guidelines. Late or incomplete applications will NOT be assessed.

Expressions of Interest will be considered from not for profit groups, organisations and individuals from within the communities of Albany and Denmark. Incorporation is not essential but desirable. Organisations without incorporation will need to indicate who will auspice the funds.

Only one application per entity will be accepted.

Please ensure you have completed the following:

- Completed all required information
- Answered ALL criteria as per guidelines
- Attached quotations/invoices for all expenditure items greater than \$400
- Attached a copy of your relevant insurance certificate of currency
- Attached a copy of your organisation rules
- Signed by authorised representative of your organisation

Special Conditions:

- All expression of interests must be received by 5pm on closing date of each round by email addressed to ace@albanycfs.com
- Expression of interest must be completed electronically using Arial 11pt font
- Late or incomplete applications will NOT be assessed
- Any Expression of Interest not addressing ALL criteria will NOT be considered

Submission:

- All Expressions of Interest are to be submitted by 5pm of the closing date for the category in the table on page 1 of this form.
- Late submissions will NOT be accepted.
- All applications must be submitted electronically by email to ace@albanycfs.com

Contact:

Please contact the Albany (WA) Community Financial Services Ltd Board Administrator, Lyn Lutley via email at ace@albanycfs.com if you have any questions or require clarification.

APPLICANT INFORMATION

Applicant organisation type:

- ☐ Local government
- ☐ Incorporated club or association
- ☐ Business (note: only eligible in the Business category)
- ☐ Other (please specify)

Name of Organisation: _____

Governance Details:

Are you registered for GST	<input type="checkbox"/> Yes <input type="checkbox"/> No
ABN	
Rules of the Association	<input type="checkbox"/> Yes <input type="checkbox"/> No
Copy provided	<input type="checkbox"/> Yes <input type="checkbox"/> No
Postal Address	
Primary contact name	
Position in organisation	
Email	
Phone	
Does your organisation use Facebook	<input type="checkbox"/> Yes <input type="checkbox"/> No
Facebook page name	
Does your organisation have a webpage	<input type="checkbox"/> Yes <input type="checkbox"/> No
Webpage address	

Banking Details:

Is the applicant an existing customer of the bank	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Account Details	
Account Name	
Has the applicant previously received funding	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide details	

Your Project:

Name of project/ event:	
Outline the main objectives of the project/event	
Location of project/ event	
Is this part of a larger project	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide a brief description of the overall project	
When will your project start	
When will your project be complete	

Essential Criteria:

How does your project benefit our community? Please describe the level of community involvement this funding will involve (e.g. businesses, education groups, social groups, etc.)

Please illustrate how your funding partnership can grow the Albany Community Bank® Branch. What will you implement to generate business for the Albany Community Bank® Branch.

How does your project support the vision of the Albany Community Bank® Branch?

Promotion:

How will you promote your event/ project? How can Albany Community Bank® Branch partner to promote your project/event?

How many people are you expecting to reach?

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Who is the target audience? Define the target audience (market, size of event)

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Funding Requested:

Total cost of project:	
Total value of funding requested:	
Total merchandise requested:	
When would funding be required?	
What level of funding is being sought? (e.g. Naming rights, official Sponsor)	
Office Use – Value of merchandise requested:	

In-Kind Contributions:

Contributor	Contribution type	Value

Prior funding history from the Albany Community Bank® Branch:

Project	Name of funding organisation	Year of application	Was the funding considered successful	Current status of the started project	Was the project completed and acquitted on time

Total Project Budget:

Total project cost \$
Have you applied to any other organisations for the SAME funding <input type="checkbox"/> Yes <input type="checkbox"/> No

List funding sources for full project (if insufficient space please attach separate page)

Name of provider	\$
Total value of funding	\$

List expenditure for full project

Details of expenditure	

Additional Information Required:

- ☐ Please provide quotations/invoices for ALL requested expenditure amounts over \$400.
- ☐ Please provide a copy of your insurance cover for this project.
- ☐ Please provide a copy of your organisation's rules

Your community funding agreement will be required to complete the acquittal process. This information will be provided to you if you are successful.

Authorisation:

In signing this application, you acknowledge that the information in this application is true and correct. You also acknowledge your requirement, if successful, to acquit your funding by the due date through the appropriate process. If any funds are not expended, you must request a variation to your application prior to the commencement of your project.

You must be the authorised signatory of the organisation you are representing.

Signature of applicant representative	
Name of applicant representative	
Position	
Date	

Bendigo and Adelaide Bank Limited Privacy Statement

Bendigo and Adelaide Bank Limited is part of the Bendigo and Adelaide Bank Group (the Group / we). We collect your personal information to help process your application. Unless you advise us otherwise we will also provide you with offers and information related to our products and services. We may share your personal information with third parties, related companies in the Group, and our joint venture partners and franchisees so that you can be told about financial products and services offered or distributed by them. We may also need to disclose your personal information to organisations that carry out functions on the Group's behalf ("service providers") such as mailing houses, plastic card bureaux, rewards program managers, IT service providers, lawyers, collection agents and advisors acting for the Group, insurers, other credit providers and credit reporting agencies. If you do not wish to receive any marketing material from us please call us on 1300 361 911.

If any part of your information is not provided Bendigo Bank may not be able to process your application. We may use your personal information to confirm your details (for example contacting your employers to confirm your employment and income details). We treat this as confidential and only disclose it to others where necessary.

Some of the organisations we disclose your personal information to may be located overseas. Where an organisation is located overseas we will either take reasonable steps to ensure that it complies with Australian privacy laws or we will seek your consent to the disclosure. If you need to gain access to and seek correction of your personal information and credit-related personal information, please contact us on 1300 361 911.

You should read our Privacy Policy which contains information about: a. how you can access and seek correction of your personal information; b. how you can complain about a breach of the privacy laws by us and how we will deal with a complaint; c. if we will disclose personal information to overseas entities, and where practicable, which countries those recipients are located in. Our Privacy Policy is available on our website www.bendigobank.com.au or by telephoning 1300 361 911.

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Received by	
Date	
Time	