

Notice of Annual General Meeting

BARWON HEADS COMMUNITY ENTERPRISE LIMITED
ABN 68 149 465 396

To be held at 6pm on Monday 25th October 2021
At the Barwon Heads Football & Netball Clubroom

Ordinary Business

1. Receipt of Annual Report

To receive the company's Financial Report, the Director's Report and the Auditor's Report for the year ended 30 June 2021.

2. Election of Directors

2.1 To note the following Directors have retired since the last Annual General Meeting or are now retiring and not seeking re-election: **Jason Anthony Hutton** and **David John Halliday**.

2.2 To consider, and if thought fit, to pass each of the following resolutions as an ordinary resolution that:

- (a) **Alexander Gordon Scott Gemmell** be elected as Director of the company,
- (b) **Alastair Robert Lawrence Thomson** be elected as Director of the company,
- (c) **Christine May McDonald** be elected as Director of the company and
- (d) **Madeleine Bent** be elected as Director of the company and

2.3 To consider, and if thought fit, to pass the following resolution as an ordinary resolution.
Re-election of Director retiring by rotation.

That **Damien Patrick O'Malley** be re-elected as a director of the company.

3. Appointment of Auditor

No change to auditor.

Attending the meeting

All shareholders may attend the Annual General Meeting.

Joint holders: In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

Proxy: If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

Corporate shareholder: A corporate shareholder may appoint one or more persons to act as its representative under section 250D of the Corporations Act, but only one representative may exercise the corporate shareholder's powers at any one time. The company requires written evidence of a representative's appointment to be given to the company before the meeting.

Voting rights

Each shareholder is entitled to one vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as members as at **5pm on 25th September 2021**.

By order of the Board

David Halliday

Company Secretary

16th September 2021

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Explanatory Notes

This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

Agenda item 2: Election of Directors

The following information is provided about candidates for election to the Board.

(a) **Alexander Gordon Scott**, having been appointed by the Board since the last Annual General Meeting, retires in accordance with the constitution of the company, and being eligible, offers himself for election.

Appointed Director: 19th October 2020.

Occupation: Director of Greenedge Living Limited.

Qualifications, experience and expertise: I have been a Deloitte / PWC trained Chartered Accountant over a 10-year period in Edinburgh, Glasgow, London and finally Melbourne offices. I have gained exposure in audit, taxation and consulting prior to moving into automotive / food then retirement & aged care sectors.

(b) **Alastair Robert Lawrence Thomson**, having been appointed by the Board since the last Annual General Meeting, retires in accordance with the constitution of the company, and being eligible, offers himself for election.

Appointed Director: 23rd November 2020.

Occupation: Real Estate.

Qualifications, experience and expertise: Currently a Licensed Real Estate Agent for 10 years, director/owner of a local real estate business. Previously 12 years as the owner operator of a retail garden center with a B. App. Sc. (Hort). Over 20 years' experience in operating small businesses. Secretary Barwon Heads Cricket Club and U9's coach Barwon Heads Soccer Club.

(c) **Christine May McDonald**, having been appointed by the Board since the last Annual General Meeting, retires in accordance with the constitution of the company, and being eligible, offers herself for election.

Appointed Director: 23rd November 2020.

Occupation: Finance and Administration Manager.

Qualifications, experience and expertise: I am currently a Finance and Administration Manager in an Accounting and Business Advisory company, I am also a Registered BAS Agent. Previously, I have worked as a finance manager in various businesses, a Math's and Computer Science teacher in secondary schools, and an Officer in the Royal Australian Navy.

(d) **Madeleine Bent**, having been appointed by the Board since the last Annual General Meeting, retires in accordance with the constitution of the company, and being eligible, offers herself for election.

Appointed Director: 24th August 2021.

Occupation: Registered Building Practitioner (Building Designer)

Qualifications, experience and expertise: Bachelor of Business and Arts in International Trade and Asian Studies, Advanced Diploma in Building Design (Architectural). After finishing my university studies, I travelled, and lived and worked in Japan. Since moving here in 1999, I have built and lived in many houses across Barwon Heads with my husband who is a builder. Now, with a focus on residential design, I have had my own business, Linear Studio, since 2013 designing homes across Geelong, the Bellarine and Surf Coast. I have always enjoyed being involved in the local sporting groups my children have participated in and was on the Barwon Heads Primary School council for three years.

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Agenda item 3: Appointment of Auditor

No change to auditor.