

Proxy form 2022



Berowra & District Financial Services Limited

ABN 62 116 755 938

SHAREHOLDER NAME AND ADDRESS AS ON REGISTER:

Please complete the details below so we know which shareholding the proxy represents

Name(s)

Address.....

Address.....

Suburb, State, Postcode.....

Email Address.....

MEMBER NUMBER

SRN».....

Please address all correspondence to:

Berowra & District Financial Services Limited
PO Box 413, Berowra Heights NSW 2082
Phone: (02) 9456 2265 Fax: (02) 9456 2342
Email: berowra@bendigoadelaide.com.au



Please mark this box with an 'X' if you have made any changes to your address details (see reverse)

Registered Office **Shop 9 1C Turner Road BEROWRA HEIGHTS NSW 2082**

Franchisee of Bendigo Bank Limited Fountain Court Bendigo VIC 3550 ABN 11 068 049 178. AFSL No.237 879

Appointment of proxy (Please return signed Proxy form by 5.00pm on Thursday 17 November 2022)

I/We being a shareholder/s of **Berowra & District Financial Services Limited** ('the company') and entitled to attend and vote at the 2022 Annual General Meeting (AGM) to be held at on **Tuesday 22 November 2022** at 6.00pm Berowra Football Club Clubhouse Berowra Waters Road Berowra NSW appoint:



The Chair of the meeting (please mark this box with an 'X')

OR



(Please write the name or position/office of the person or the name of the body corporate that you are appointing as proxy)

or failing the individual or body corporate named, or if no individual or body corporate is named, the Chair of the meeting, as my/our proxy to act generally at the meeting on my/our behalf, including to vote in accordance with the following directions or, if the proxy is left open and to the extent permitted by law, to vote as the proxy chooses at the AGM and, if the meeting is adjourned, when the meeting has been reconvened for business.

Chair to vote open proxies in favour: I/We acknowledge that the Chair of the meeting intends to vote all available open proxies in favour of all items of business.

If you wish to direct your proxy how to vote, please mark your direction in the next section of this form.



VOTING DIRECTIONS TO YOUR PROXY (Please mark with 'X' to indicate your directions)

Ordinary Business	Accept	Decline	Abstain*	Proxy's Discretion
Item 1 Receipt of Financial Report, Director's Report & Auditor's Report	No resolution is required			
Item 2.(a) Re-election of Thomas Collins as a director				
Item 2.(b) Re-election of Gregory Steptoe as a director				
Item 3 Election of Stephen Hitchcock as a Director				

When completing this proxy form, please note the following and **sign below**:

- you should indicate an 'X' in only one box for each for each item of business.
- Otherwise, if your proxy is left open for an item of business, your proxy is able to vote as they choose or to abstain from voting on that item, subject to any voting restrictions that may apply to your proxy (further details are provided on the next page).
As noted above, the Chair intends to vote all available proxies in favour of each resolution.
- if you mark the "abstain" box for an item of business, you are directing your proxy not to vote on that item, and Abstentions will not be counted in calculating the required majority on a poll.

SIGNING OF PROXY FORM This section **MUST** be signed in accordance with the instructions overleaf to enable your directions to be implemented.

Individual or Shareholder 1 <i>Signature</i>	Shareholder 2 <i>Signature</i>	Shareholder 3 <i>Signature</i>
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OR

Sole Director & Sole Company Secretary <i>Print name</i> <i>Signature</i>	Director <i>Print name</i> <i>Signature</i>	Director / Company Secretary <i>Print name</i> <i>Signature</i>
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Individual: If the holding is in one name, the individual shareholder must sign.

Joint holding: If you hold your shares jointly, all shareholders should sign the proxy form. A proxy form signed by the shareholder whose name appears first in the register, but not by the other joint holder(s), will also be accepted as valid.

Power of Attorney: If a proxy form is signed under a power of attorney, you must lodge the original or certified copy of the power of attorney with your proxy form, unless you have previously lodged one of these documents with the company.

Corporate shareholders: Proxy forms for corporate shareholders should be signed in accordance with your company's constitution or the *Corporations Act*. If a representative of the company is to attend the meeting, the appropriate 'Certificate of Appointment of Corporate Representative' must be produced before admission to the meeting.

Attendance at the Annual General meeting

The 2022 Annual General Meeting of the **Berowra & District Financial Services Limited** is to be held at Berowra Football Club Clubhouse Berowra Waters Road Berowra NSW on Tuesday 22 November 2022 at 6:00 pm

HOW TO COMPLETE YOUR PROXY FORM

1. Appointment of Proxy – General Information

A shareholder entitled to attend and vote at the meeting may appoint a proxy to attend and vote on their behalf. Shareholders should note that:

- all shareholders have the right to appoint a proxy
- a proxy may be an individual or a body corporate, and
- note under the Constitution of the Company each shareholder only has one vote and the votes are not based on the number of shares a shareholder holds. Joint shareholdings only have one vote as does a body corporate that holds shares.

If you wish to appoint the Chair of the meeting as your proxy, please mark the box with an 'X' to show this appointment. If you wish to appoint another individual as your proxy, please write the name of that person or the person's position or office.

If you wish to appoint a body corporate as you proxy, please write the body corporate's name.

If the appointed proxy (other than the Chair of the meeting) is not in attendance at the meeting, the Chair of the meeting will act as your proxy.

If you have not nominated a proxy, the Chair of the meeting will act as your proxy.

2. Your name and address

This is your name and address as it appears on the company's share register. If this information is incorrect, please mark the box and make the correction on the shareholders details form available from our share register website.

<https://www.afsbendigo.com.au/wp-content/uploads/Shareholder-Details.pdf>

3. Appointment of a proxy

A shareholder entitled to attend and vote at the meeting may appoint one proxy. A proxy need not be a shareholder of Berowra & District Financial Services Limited.

4. Identity of proxy

If you wish to appoint the Chairman of the Meeting as your proxy, please mark the box with an 'X'. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting please write the name of that person. If you leave this section blank, the Chairman of the Meeting will act as your proxy.

If you wish to appoint a body corporate as you proxy, please write the body corporate's name

5. Voting instructions

You are encouraged to direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

6. Signing of proxy form

A proxy appointment is only valid if the proxy form has been signed by the shareholder(s) making the appointment(s). These rules are set out below the signature section of the Proxy form above.



7. Lodgment of your proxy form (related documents)

A proxy appointment for the 2022 Annual General Meeting to be held at Berowra Football Club Clubhouse Berowra Waters Road Berowra NSW on Tuesday 22 November 2022 at 6:00 pm

This proxy form (and any Power of Attorney under which it is signed) must be received by the company no later than **5.00pm on Thursday 17 November 2022**.

Any Proxy Form received after that time will not be valid for the scheduled meeting.

Documents may be lodged in any of the following ways:

Post To the company's mailing address of **Shop 9, 1C Turner Road Berowra Heights NSW 2082**.

Hand delivery To the company's registered office at:

Shop 9, 1C Turner Road Berowra Heights NSW 2082.

Facsimile: To fax number **02 9456 2342**

Electronic lodgment: Email to berowra@bendigoadelaide.com.au

HOW TO CHANGE YOUR SHAREHOLDER DETAILS including address and email

If you need to change your address, please refer to Shareholders Details form enclosed or our share contact our share register and follow the instructions.