

# Notice of Annual General Meeting

Caloundra City Community Support Services Limited  
A.B.N. 76 122 651 969

Caloundra Community Bank ®  Bendigo Bank

To be held at 2:00pm on November 4, 2013 at Monaco, Conference Room, 12 Otranto Ave Caloundra 4551.

## Ordinary Business

### 1. Receipt of Annual Report

To receive the Company's Financial Report, the Director's Report and the Auditor's Report for the year ended 30 June 2013.

### 2. Election of Directors

To consider, and if thought fit, to pass each of the following resolutions as an ordinary resolution.

Resignation of Director retiring by rotation

(a) That **Ann Rattle** be acknowledged for her outstanding contribution to the company.

Re-election of Director retiring by rotation:

(b) That **Stephen Hall** be elected as a Director of the Company.

(c) That **Peter Ryan** be elected as a Director of the Company.

## Attending the meeting

All shareholders may attend the Annual General Meeting.

*Joint holders:* In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

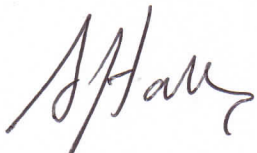
*Proxy:* If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

*Corporate shareholder:* A corporate shareholder may appoint one or more persons to act as its representative under section 250D of the Corporations Act, but only one representative may exercise the corporate shareholder's powers at any one time. The Company requires written evidence of a representative's appointment to be given to the Company before the meeting.

## Voting rights

Each shareholder is entitled to **one** vote. For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as members as at 5:00pm on **November 1, 2013**.

By order of the Board



**Stephen Hall**  
Company Secretary

**7 October 2013**

# Notice of Annual General Meeting

**Explanatory Notes** This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

## Agenda item 2. Election of Directors

The following information is provided about candidates for election to the Board.

### Resignation of Director retiring by rotation

(a) **Ann Rattle** retires by rotation in accordance with the constitution of the Company, and does **not** offer herself for re-election.

### Re-election of Director retiring by rotation

(b) **Stephen Hall** retires by rotation in accordance with the constitution of the Company, and being eligible, offers himself for re-election.

*Stephen has been actively involved with the Board since the company's inception in November 2006. He brings leadership and management skills to the Board, which he has developed over 28 years in School Administration. Stephen has undertaken the role of company secretary for the last seven years and been a member of the Sponsorship Committee and the Board Executive.*

(c) **Peter Ryan** retires by rotation in accordance with the constitution of the Company, and being eligible, offers himself for re-election.

*Peter has been actively involved in Caloundra and many of its community groups and clubs since the mid-1970s. As an owner of a number of businesses over the years, Peter's achievements are varied and numerous. Some of these include: Foundation member and President of Caloundra Aero Club, Secretary of Caloundra Chamber of Commerce, Chairman of Caloundra Investment Group Inc., Chairman of Tourism Caloundra, member of the Caloundra Economic Development Taskforce, and board member of the Caloundra Ratepayers Association. Peter has used his business and leadership skills effectively as a member of the Marketing Committee and is committed to the success and sustainability of our Community Bank.*

# Proxy form

**Caloundra City Community Support Services Limited**  
A.B.N. 76 122 651 969

All correspondence to:  
**Caloundra City Community Support Services Limited**  
1/99 Bulcock Street  
Caloundra, QLD 4551  
Australia  
Enquiries: 0407 916 410  
Enquiries: hall.lancia@bigpond.com

**Name of Member:**

**Address:**

Mark this box with an 'X' if you have made any changes to your address details (see reverse)

## Appointment of proxy

I/We being a member/s of **Caloundra City Community Support Services Limited** and entitled to attend the vote appoint the person named below or, if no person is named below, the Chairman of the Meeting as my/our proxy to vote in accordance with directions set out below (with a discretion as to any business not referred to below) or, if no directions are given, as my/our proxy sees fit, at the Annual General Meeting of the Company to be held at **Monaco, Conference Room, Caloundra** on **November 4, 2013 at 2:00pm** and at any adjournment of that Meeting.

The Chairman of the Meeting  
(mark with an 'X')

OR

Write here the name of the person you are appointing if this person is someone other than the Chairman of the Meeting.

## Voting directions to your proxy

Please mark with 'X' to indicate your directions

Ordinary Business	Accept	Decline	Abstain*
Item 1. Receipt of Financial Report, Director's Report and Auditor's Report			
Item 2. Re-election of <b>Stephen Hall</b> (Retiring by Rotation)			
Item 3. Re-election of <b>Peter Ryan</b> (Retiring by Rotation)			

\*If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in working out the required majority on a poll.

## PLEASE SIGN HERE

This section MUST be signed in accordance with the instructions overleaf to enable your directions to be implemented.

Individual or Shareholder 1

Shareholder 2

Shareholder 3

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Sole Director and  
Sole Company Secretary

Director

Director/Company Secretary

# Proxy form



## How to complete this Proxy form

### 1. Your name and address

This is your name and address as it appears on the Company's share register. If this information is incorrect, please mark the box and make the correction on the form. **Please note, you cannot change ownership of your shares using this form.**

### 2. Appointment of a proxy

A shareholder entitled to attend and vote at the Meeting may appoint one proxy. A proxy need not be a shareholder of the Company. A proxy may be an individual or a Company.

### 3. Identity of proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting please write the name of that person. If you leave this section blank, the Chairman of the Meeting will act as your proxy.

### 4. Voting instructions

You are encouraged to direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

### 5. Signing instructions

The Proxy form must be signed in the spaces provided.

#### *Individual*

If the holding is in one name, the holder must sign.

#### *Joint holding*

If the holding is in more than one name, any one holder may sign.

#### *Power of Attorney*

To sign under power of attorney, you must have already lodged this document with the Company or attach a certified copy of the Power of Attorney to this form when you return it.

#### *Companies*

If the Company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the Company (under section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

If a representative of the Company is to attend the meeting, the appropriate 'Certificate of Appointment of Corporate Representative' must be produced before admission to the Meeting.

## How to complete this Proxy form

This Proxy Form (and any Power of Attorney under which it is signed) must be received by the Company not later than **2 business days** before the Meeting (**i.e. by 5:00pm on Wednesday October 30**). Any Proxy Form received after that time will not be valid for the scheduled meeting.

Documents may be lodged in any of the following ways:

#### *Post or hand delivery*

To the Company's registered office at **1/99 Bulcock Street, Caloundra Qld 4551**

#### *Facsimile*

To fax number **07 5491 8261**

#### *Email*

To email address: **hall.lancia@bigpond.com**