



Annual Report 2017

Caloundra City Community
Support Services Limited

ABN 76 122 651 969

Caloundra **Community Bank**[®] Branch

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Chairman's report

For year ending 30 June 2017

This year we reached our 10-year milestone which is an achievement we can all be proud of. We celebrated the occasion with a function at the Caloundra Rugby Union complex with shareholders, businesses, sponsored organisations and past Directors, all coming together to celebrate our achievements and reflect on the progress of the company over this time. We also looked to the future growth of the company in the coming years with home and business growth set for Caloundra.

Pip Fawcett, Steven Knust, Sheena Bartlett, Roxanne Faulkner and Maria Jary continue to serve us well at the branch and we greatly appreciate their efforts again this year. Huge congratulations to our branch team on coming second in the hotly contested 'Branch of the Year 16/17 Region Awards'. A special mention also to Stephen Knust who took out the 'People, Customer and Community Award'. We have a very stable team in the branch and because of this have been able to provide relief assistance to another Sunshine Coast branch occasionally throughout the year. Pip is regularly meeting and working with local stakeholders to grow our business within the commercial and industrial hubs of Caloundra while Stephen, Sheena, Roxanne and Maria have ably supported her from the branch.

In recent months, we have set up a number of referrer agreements with clubs and organisations whom we have sponsored in the past. These agreements seek club members to do banking business with us and in turn the club receives additional funding. This provides a win-win situation for everyone in our community.

Your Board has faced major financial changes within the franchise agreement with Bendigo and Adelaide Bank this past year. The Directors have received support from Bendigo and Adelaide Bank in understanding the changes which arose out of a total review of the **Community Bank**[®] model. This is the first major review since inception of the model some 14 years ago. The financial changes came into effect from 1 August 2016.

We continue to support numerous sporting, cultural and community groups. In addition, we have school banking operating at Caloundra and Golden Beach State Primary schools and a successful School Literacy program is in place further increasing our presence in these communities.

It was great having Donna Savill, Amanda Zinn, Bruce Eldridge and Rob Campbell as new members on the Board during this past year, along with Henk Reinking, John Hall, Bill Eykman and myself. Together we have continued to grow our presence in Caloundra and district. We also farewelled Directors Rex Barnes, Bernadette Strong and Stephen Ramsdale. I would like to express sincere thanks to these three for their service to our company over the past 10 years. A great effort in a voluntary role.

While our customer base has increased, we are aware that many now do banking electronically with a marked decline in visits to the branch and less activity on Automatic Teller Machines. Consequently, as cash/cheque transactions reduce we need to keep pace with the use of digital processing devices where our customers spend and transfer their funds as required. We now find it necessary to advertise and promote our business in digital spaces and on social platforms and have built a strong presence with both over the last year.

No matter which way you manage your finances I want to encourage you to continue supporting your company by putting your banking business with us. Your personal and business banking at Caloundra **Community Bank**[®] Branch supports our local community.

Please don't hesitate to contact our Manager Pip Fawcett and her team who are always ready to look after your financial needs.



Colin Rose
Chairman

Manager's report

For year ending 30 June 2017

Wow what a year! In May we turned 10, an occasion we celebrated with cake and a function attended by our loyal and supportive customers, shareholders, staff and families.

Reflecting on Caloundra **Community Bank**[®] Branch's last financial year, it has been nothing but successful. This has not only been measured through its financial contributions, but also the branches achievements working within our community.

Built on the business we do, we remain connected and relevant to our Caloundra community. We have a team with great experience who all go the extra mile to provide excellent customer service. This has been highlighted by our customers, our community and the 'People Award' Stephen Knust has just been presented.

The success of the year saw our branch achieve 11 out of 12 key result areas within Bendigo Bank, resulting in Caloundra **Community Bank**[®] Branch achieving number two position in the Region's 'Branch of the Year Awards'. This has also contributed to the branch exceeding \$107 million in funds under management and growing our customer numbers to over 2,600 now.

Having secured School Banking last year with Golden Beach State School and Caloundra State School has provided us with weekly School Banking deposits, new relationships and ongoing presence at school functions. We have also still been on board with the sponsorship of School Breakfasts at Golden Beach School and the QuoCKa Reading program at Caloundra State School. We have recently approached the Principal of the new Caloundra South State School and are hopeful we'll build a relationship with them in the coming months.

Our support and ongoing partnership with Dicky Beach Surf Life Saving Club has seen us provide them with a Toyota Hiace commuter bus which is being used by the Club for local and interstate Surf Life Saving events. This provides great exposure for both the Dicky Beach SLSC and Caloundra **Community Bank**[®] Branch.

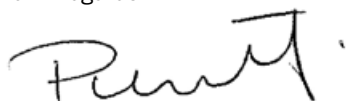
It is great to see our consistent presence with Piggy attending numerous events throughout the year. These include Currimundi Lights on The Lake, Golden Beach State School Fun Fair, Caloundra State School QuoCKa Reading Launch, Moffat Beach Netball Presentation Day, Caloundra City Soccer Presentation Day and Dicky Beach SLSC Nipper Sign-On Day. Other events attended/supported include Queensland Air Museum, Jessie's Party in the Park, Currimundi Netball, Caloundra Tri Series, Caloundra Chorale and Theatre Group, Pa & Ma Bendall Memorial Surf Contest, Caloundra Cricket Club, Caloundra Rugby Union Club and the Japanese Happy Community Festival, all of which have provided Caloundra **Community Bank**[®] Branch maximum exposure and the opportunity engage with existing and potential customers.

With an attitude of gratitude, I am truly grateful to the ongoing energy and dedication of my loyal team of Stephen, Sheena, Maria and Roxanne. As well as being ever-efficient and experienced in the jobs they do. They show passion and demonstrate high Bendigo values ensuring our customers receive the best outcome at each opportunity Well done to you all, and to your families for their ongoing presence and support.

I would also like to thank our shareholders for your ongoing support. I would like to again invite those of you that do not currently bank with us to please come in and meet with us to review your banking and financial needs. See the change your banking can make – switch and 'Be the Change'.

Finally thank you to the Caloundra **Community Bank**[®] Company Board for your ongoing support. We have had new Directors join the Board this past year. To them I say "welcome" and I hope that you are all as proud as I am with what we have achieved. I am always seeking new ideas, new opportunities and love a challenge. I strive to always reach the next level in our business along with the passion I have for making our community a better place to live.

Warm regards.



Pip Fawcett
Branch Manager

Directors' report

For the financial year ended 30 June 2017

Your directors submit the financial statements of the company for the financial year ended 30 June 2017.

Directors

The names and details of the company's directors who held office during or since the end of the financial year:

John Colin Rose

Chairman

Occupation: Retired

Qualifications, experience and expertise: 22 years service in the Royal Australian Air Force. Operations Manager large flower & bulb farming business in Victoria for 10 years. Leadership roles in community organisation. Retired for 13 years.

Special responsibilities: Chairman

Interest in shares: 7,801

Bruce Martin Eldridge

Treasurer (Appointed 7 November 2016)

Occupation: Accountant

Qualifications, experience and expertise: Bruce has held executive roles in commercial (as Finance Director) and Not For Profit (as CFO) organisations. He is a member of the Executive Leadership Team at STEPS Group Australia (since 2012). Bruce is driven by creating efficiency through implementation and improvement of systems and enjoys the challenges of strategic planning to manage organisational growth. Bruce holds a CPA (2015); Bachelor of Commerce (1987 - South Africa) and Diploma in Management (2013). He is a member of the Australian Institute of Company Directors. He enjoys surfing, kite surfing, surf ski paddling and thinks Caloundra is the best place in the world.

Special responsibilities: Treasurer

Interest in shares: Nil

Hendrik Willem Reinking

Director

Occupation: Retired

Qualifications, experience and expertise: Company Director, licenced customs broker, property developer and entrepreneur. Ran multiple international freight forwarding companies until commencing my own business in 1986 until 2008. Owned real estate franchise 2005 - 2008 and which did subdivision and building projects. Retired in 2008.

Special responsibilities: Nil

Interest in shares: 27,500

Directors' report (continued)

Directors (continued)

Edward John Hall

Director

Occupation: Non-executive Director

Qualifications, experience and expertise: John has lived at Golden Beach with his wife Helen since 2003. On his retirement in 2013, John had been a chief executive in both the public and private sectors for over 25 years (Queensland Treasury, a major Queensland law firm and Queensland's economic regulator). John has also been a company director for over 25 years, in listed public companies, unlisted public companies, government business enterprises, government public authorities and private businesses (in sand mining, tourism and events, superannuation, investment and funds management and overseas and domestic debt raising and management). John has degrees in Economics and Commerce and a Masters degree in Business Administration. John now works part time as a company director. In addition to his role with the Caloundra **Community Bank**[®] Branch, he is on the board of Visit Sunshine Coast (the regional tourism body for the Sunshine Coast) and is an independent member of the Sunshine Coast Grammar School Council. John is a Fellow of the Australian Institute of Company Directors.

Other current directorships: Sunshine Coast Destination Limited (trading as Visit Sunshine Coast)

Special responsibilities: Chair of Finance Committee

Interest in shares: 2,000

William Eykman

Director

Occupation: Retired

Qualifications, experience and expertise: Prior to currently being a consultant, Bill was employed in a number of roles including Real Estate Manager for the Victorian Gov't, General Manager Port of Melbourne, Property Director for and international subsidiary of General Motors and the Real Estate Director on start up of Optus. Qualifications include diplomas in Project Management, Real Estate, Valuation, Business Management and a Masters in Corporate Real Estate. Skills relate to Business, Finance, People Management and Business Development. Bill is also a volunteer driver for Comlink, a supplier of transport services to the community - mainly infirm and disability aged.

Special responsibilities: Marketing Committee

Interest in shares: Nil

Donna Lee Savill

Director (Appointed 27 July 2016)

Occupation: Consultant

Qualifications, experience and expertise: Donna served on the Council of Churches of Christ in Queensland for two years prior to becoming a staff member. Donna's current role with Churches of Christ includes networking with key stakeholders and understanding the needs of those they represent in communities in order to look for collaborative solutions. Donna is Deputy Chair of Caloundra **Community Bank**[®] Branch of Bendigo Bank and is a member of the Governance Committee. Donna was previously a bookkeeper for 13 years with experience across corporate and not-for profit sectors, including the day to day running of a business, reconciliations, BAS, payroll, grant applications and reporting. She has also volunteered her time giving to Rosie's Mission, the Red Shield Appeal and the Women's Lifestyle Expo.

Special responsibilities: Deputy Chair, Member Governance Committee

Interest in shares: Nil

Directors' report (continued)

Directors (continued)

Robert Bruce Campbell

Director (Appointed 1 September 2017)

Occupation: Manager

Qualifications, experience and expertise: Manager of Australian and New Zealand operation of a large multi-national engineering company. Involved in management positions for engineering companies supplying to large mining, oil & gas and infrastructure projects both domestically and internationally. Diploma Business Management, Diploma Project Management, Diploma Marketing: Industry OH&S & Risk Management. Current board member and treasurer of Dicky Beach Surf Lifesaving Club. Deputy president of Surf Life Saving Queensland - Sunshine Coast. Branch: Surf Life Saving Queensland Membership Services Officer and Meritorious Awards panel member. Dicky Beach SLSC Finance Committee chair and Constitution Committee member. All are volunteer positions.

Special responsibilities: Marketing Committee

Interest in shares: Nil

Amanda Louise Zinn

Director (Appointed 7 November 2016)

Occupation: Manager's Assistant

Qualifications, experience and expertise: Member of Caloundra Chorale & Theatre Company. Certificate IV in Government (Statutory Compliance). Secretary Caloundra State High School P & C. Member of CSHS School Council.

Special responsibilities: Chair of Governance Committee

Interest in shares: Nil

Directors (continued)

Bernadette Maree Strong

Director (Resigned 20 February 2017)

Occupation: Retired

Qualifications, experience and expertise: Retail Sales Officer Bendigo Bank Maroochydore. Retail Sales Officer Telstra Shop Maroochydore. Retail Sales Officer Bendigo Bank Kuranda. Retail Sales Officer ANZ Bank Toowoomba. Teacher Aide Our Lady of Lourdes Primary School Toowoomba. Rotary Club of Caloundra. Australian Pensioners and Superannuants League.

Special responsibilities: Nil

Interest in shares: 9,501

Stephen Leslie Ramsdale

Director (Resigned 22 May 2017)

Occupation: Business Owner Operator

Qualifications, experience and expertise: Bachelor of Applied Science (Applied Chemistry). Diploma Fitness and Diploma of Sport & Recreation. Diploma of Sport Coaching. Former Chief Scientist (Modelling and Assessment) Air Sciences Queensland EPA. Former Committee Roles for incorporated associations including Niu Chunming, Tai Chi Institute Inc., and Australian International Martial Arts Association Inc. Bulcock St Commercial Property Owner and small business operator since 2005.

Special responsibilities: Nil

Interest in shares: 62,001

Directors' report (continued)

Directors (continued)

Rex Williams Barnes

Director (Resigned 4 February 2017)

Occupation: Plumber

Qualifications, experience and expertise: Licensed plumber. 50 years experience in plumbing trade, owned business for 41 years. Past president of Caloundra Water Polo Club.

Special responsibilities: Nil

Interest in shares: 501

Directors were in office for this entire year unless otherwise stated.

No directors have material interests in contracts or proposed contracts with the company.

Company Secretary

The company secretary is John Colin Rose. John was appointed as secretary on 1 March 2017 after Bernadette Maree Strong resigned from the position. Casey McKay has been appointed as a minute secretary to assist John in the company secretary role.

Principal Activities

The principal activities of the company during the financial year were facilitating **Community Bank**[®] services under management rights to operate a franchised branch of Bendigo and Adelaide Bank Limited.

There have been no significant changes in the nature of these activities during the year.

Operating results

Operations have continued to perform in line with expectations. The profit of the company for the financial year after provision for income tax was:

Year ended 30 June 2017 \$	Year ended 30 June 2016 \$
45,815	36,452

Dividends

	Year ended 30 June 2017	
	Cents	\$
Dividends paid in the year	3	23,465

Significant changes in the state of affairs

In the opinion of the directors there were no significant changes in the state of affairs of the company that occurred during the financial year under review not otherwise disclosed in this report or the financial statements.

Events since the end of the financial year

There are no matters or circumstances that have arisen since the end of the financial year that have significantly affected or may significantly affect the operations of the company the results of those operations or the state of affairs of the company, in future years.

Likely developments

The company will continue its policy of facilitating banking services to the community.

Directors' report (continued)

Environmental regulation

The company is not subject to any significant environmental regulation.

Directors' benefits

No director has received or become entitled to receive, during or since the financial year, a benefit because of a contract made by the company, controlled entity or related body corporate with a director, a firm which a director is a member or an entity in which a director has a substantial financial interest.

Indemnification and insurance of directors and officers

The company has indemnified all directors and the manager in respect of liabilities to other persons (other than the company or related body corporate) that may arise from their position as directors or manager of the company except where the liability arises out of conduct involving the lack of good faith.

Disclosure of the nature of the liability and the amount of the premium is prohibited by the confidentiality clause of the contract of insurance. The company has not provided any insurance for an auditor of the company or a related body corporate.

Directors' meetings

The number of directors' meetings attended by each of the directors of the company during the year were:

	Board Meetings Attended		Sub Committees			
			Sponsorship & Marketing		Corporate Governance	
	A	B	A	B	A	B
John Colin Rose	11	11	4	4	2	1
Hendrik Willem Reinking	11	8	4	4	2	2
Edward John Hall	11	9				
William Eykman	11	8	5	4		
Donna Lee Savill (Appointed 27 July 2016)	10	9			2	2
Robert Bruce Campbell (Appointed 1 September 2016)	8	3	5	3		
Amanda Lee Zinn (Appointed 7 November 2016)	8	6			2	2
Bruce Martin Eldridge (Appointed 7 November 2016)	8	8				
Stephen Leslie Ramsdale (Resigned 20 May 2017)	9	7	7	6		
Bernadette Maree Strong (Resigned 20 February 2017)	6	5	4	4		
Rex Williams Barnes (Resigned 4 February 2017)	6	5	4	4		

A - eligible to attend

B - number attended

Proceedings on behalf of the company

No person has applied to the Court under section 237 of the Corporations Act 2001 for leave to bring proceedings on behalf of the company, or to intervene in any proceedings to which the company is a party, for the purpose of taking responsibility on behalf of the company for all or part of those proceedings.

No proceedings have been brought or intervened in on behalf of the company with leave of the Court under section 237 of the Corporations Act 2001.

Directors' report (continued)

Non audit services

The company may decide to employ the auditor on assignments additional to their statutory duties where the auditor's expertise and experience with the company are important. Details of the amounts paid or payable to the auditor (Andrew Frewin Stewart) for audit and non audit services provided during the year are set out in the notes to the accounts.

The board of directors has considered the position, in accordance with the advice received from the audit / risk committee and is satisfied that the provision of the non-audit services is compatible with the general standard of independence for auditors imposed by the Corporations Act 2001.

The directors are satisfied that the provision of non-audit services by the auditor, as set out in the notes did not compromise the auditor independence requirements of the Corporations Act 2001 for the following reasons:

- all non-audit services have been reviewed by the audit / risk committee to ensure they do not impact on the impartiality and objectivity of the auditor
- none of the services undermine the general principles relating to auditor independence as set out in APES 110 Code of Ethics for Professional Accountants, including reviewing or auditing the auditor's own work, acting in a management or a decision-making capacity for the company, acting as advocate for the company or jointly sharing economic risk and rewards.

Auditor's independence declaration

A copy of the auditor's independence declaration as required under section 307C of the Corporations Act 2001 is set out on page 10.

Signed in accordance with a resolution of the board of directors at Caloundra, Queensland on 6 September 2017.



**John Colin Rose,
Chairman**

Auditor's independence declaration



Chartered Accountants

61 Bull Street, Bendigo 3550
PO Box 454, Bendigo 3552
03 5443 0344
afs Bendigo.com.au

Lead auditor's independence declaration under section 307C of the *Corporations Act 2001* to the directors of Caloundra City Community Support Services Limited

As lead auditor for the audit of Caloundra City Community Support Services Limited for the year ended 30 June 2017, I declare that, to the best of my knowledge and belief, there have been:

- i) no contraventions of the auditor independence requirements of the *Corporations Act 2001* in relation to the audit; and
- ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Andrew Frewin Stewart
61 Bull Street, Bendigo Vic 3550
Dated: 6 September 2017

David Hutchings
Lead Auditor

Financial statements

Statement of Profit or Loss and Other Comprehensive Income for the year ended 30 June 2017

	Notes	2017 \$	2016 \$
Revenue from ordinary activities	4	684,715	653,204
Employee benefits expense		(324,744)	(333,568)
Charitable donations, sponsorship, advertising and promotion		(89,791)	(62,690)
Occupancy and associated costs		(88,343)	(82,580)
Systems costs		(19,015)	(20,343)
Depreciation and amortisation expense	5	(22,319)	(22,936)
Finance costs	5	(1,201)	(2,422)
General administration expenses		(76,079)	(70,534)
Profit before income tax expense		63,223	58,131
Income tax expense	6	(17,408)	(21,679)
Profit after income tax expense		45,815	36,452
Total comprehensive income for the year attributable to the ordinary shareholders of the company:		45,815	36,452
Earnings per share		¢	¢
Basic earnings per share	22	5.86	4.66

The accompanying notes form part of these financial statements.

Financial statements (continued)

Balance Sheet as at 30 June 2017

	Notes	2017 \$	2016 \$
ASSETS			
Current Assets			
Cash and cash equivalents	7	56,805	403
Trade and other receivables	8	41,251	35,647
Total Current Assets		98,056	36,050
Non-Current Assets			
Property, plant and equipment	9	96,171	104,698
Intangible assets	10	64,915	11,554
Deferred tax asset	11	123,143	140,551
Total Non-Current Assets		284,229	256,803
Total Assets		382,285	292,853
LIABILITIES			
Current Liabilities			
Trade and other payables	12	25,202	19,810
Borrowings	13	6,447	13,684
Total Current Liabilities		31,649	33,494
Non-Current Liabilities			
Trade and other payables	12	44,623	-
Borrowings	13	24,304	-
Total Non-Current Liabilities		68,927	-
Total Liabilities		100,576	33,494
Net Assets		281,709	259,359
Equity			
Issued capital	14	751,177	751,177
Accumulated losses	15	(469,468)	(491,818)
Total Equity		281,709	259,359

The accompanying notes form part of these financial statements.

Financial statements (continued)

Statement of Changes in Equity for the year ended 30 June 2017

	Issued capital \$	Accumulated losses \$	Total equity \$
Balance at 1 July 2015	751,177	(528,270)	222,907
Total comprehensive income for the year	-	36,452	36,452
Transactions with owners in their capacity as owners:			
Shares issued during period	-	-	-
Costs of issuing shares	-	-	-
Dividends provided for or paid	-	-	-
Balance at 30 June 2016	751,177	(491,818)	259,359
Balance at 1 July 2016	751,177	(491,818)	259,359
Total comprehensive income for the year	-	45,815	45,815
Transactions with owners in their capacity as owners:			
Shares issued during period	-	-	-
Costs of issuing shares	-	-	-
Dividends provided for or paid	-	(23,465)	(23,465)
Balance at 30 June 2017	751,177	(469,468)	281,709

The accompanying notes form part of these financial statements.

Financial statements (continued)

Statement of Cash Flows for the year ended 30 June 2017

	Notes	2017 \$	2016 \$
Cash flows from operating activities			
Receipts from customers		746,567	708,028
Payments to suppliers and employees		(669,136)	(628,495)
Interest paid		(1,201)	(2,422)
Net cash provided by operating activities	16	76,230	77,111
Cash flows from investing activities			
Payments for intangible assets		(13,430)	-
Net cash used in investing activities		(13,430)	-
Cash flows from financing activities			
Proceeds from borrowings		35,000	-
Repayment of borrowings		(4,249)	-
Dividends paid		(23,465)	-
Net cash provided by financing activities		7,286	-
Net increase in cash held		70,086	77,111
Cash and cash equivalents at the beginning of the financial year		(13,281)	(90,392)
Cash and cash equivalents at the end of the financial year	7(a)	56,805	(13,281)

The accompanying notes form part of these financial statements.

Notes to the financial statements

For year ended 30 June 2017

Note 1. Summary of significant accounting policies

a) Basis of preparation

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standard Boards and the Corporations Act 2001. The company is a for-profit entity for the purpose of preparing the financial statements.

Compliance with IFRS

These financial statements and notes comply with International Financial Reporting Standards (IFRS) as issued by the International Accounting Standards Board (IASB).

Critical accounting estimates

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the company's accounting policies. These areas involving a higher degree of judgement or complexities, or areas where assumptions and estimates are significant to the financial statements are disclosed in note 3.

Historical cost convention

The financial statements have been prepared under the historical cost convention on an accruals basis as modified by the revaluation of financial assets and liabilities at fair value through profit or loss and where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

Comparative figures

Where required by Australian Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Application of new and amended accounting standards

There are a number of amendments to accounting standards issued by the Australian Accounting Standards Board (AASB) that became mandatorily effective for accounting periods beginning on or after 1 July 2016, and are therefore relevant for the current financial year.

None of these amendments to accounting standards issued by the Australian Accounting Standards Board (AASB) materially affected any of the amounts recognised in the current period or any prior period and are not likely to affect future periods.

There are also a number of accounting standards and interpretations issued by the Australian Accounting Standards Board (AASB) that become effective in future accounting periods.

The company has elected not to apply any accounting standards or interpretations before their mandatory operative date for the annual reporting period beginning 1 July 2016. These future accounting standards and interpretations therefore have no impact on amounts recognised in the current period or any prior period.

Only AASB 16 Leases, effective for the annual reporting period beginning on or after 1 January 2019 is likely to impact the company. This revised standard will require the branch lease to be capitalised.

Economic dependency - Bendigo and Adelaide Bank Limited

The company has entered into a franchise agreement with Bendigo and Adelaide Bank Limited that governs the management of the **Community Bank**[®] branch at Caloundra, Queensland.

Notes to the financial statements (continued)

Note 1. Summary of significant accounting policies (continued)

a) Basis of preparation (continued)

Economic dependency - Bendigo and Adelaide Bank Limited (continued)

The branch operates as a franchise of Bendigo and Adelaide Bank Limited, using the name “Bendigo Bank” and the logo and system of operations of Bendigo and Adelaide Bank Limited. The company manages the **Community Bank**[®] branch on behalf of Bendigo and Adelaide Bank Limited, however all transactions with customers conducted through the **Community Bank**[®] branch are effectively conducted between the customers and Bendigo and Adelaide Bank Limited.

All deposits are made with Bendigo and Adelaide Bank Limited, and all personal and investment products are products of Bendigo and Adelaide Bank Limited, with the company facilitating the provision of those products. All loans, leases or hire purchase transactions, issues of new credit or debit cards, temporary or bridging finance and any other transaction that involves creating a new debt, or increasing or changing the terms of an existing debt owed to Bendigo and Adelaide Bank Limited, must be approved by Bendigo and Adelaide Bank Limited. All credit transactions are made with Bendigo and Adelaide Bank Limited, and all credit products are products of Bendigo and Adelaide Bank Limited.

The company promotes and sells the products and services, but is not a party to the transaction.

The credit risk (i.e. the risk that a customer will not make repayments) is for the relevant Bendigo and Adelaide Bank Limited entity to bear as long as the company has complied with the appropriate procedures and relevant obligations and has not exercised a discretion in granting or extending credit.

Bendigo and Adelaide Bank Limited provides significant assistance in establishing and maintaining the **Community Bank**[®] branch franchise operations. It also continues to provide ongoing management and operational support and other assistance and guidance in relation to all aspects of the franchise operation, including advice in relation to:

- advice and assistance in relation to the design, layout and fit out of the **Community Bank**[®] branch
- training for the branch manager and other employees in banking, management systems and interface protocol
- methods and procedures for the sale of products and provision of services
- security and cash logistic controls
- calculation of company revenue and payment of many operating and administrative expenses
- the formulation and implementation of advertising and promotional programs
- sales techniques and proper customer relations.

The following is a summary of the material accounting policies adopted by the company in the preparation of the financial statements. The accounting policies have been consistently applied, unless otherwise stated.

b) Revenue

Revenue is recognised when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the company and any specific criteria have been met. Interest and fee revenue is recognised when earned. The gain or loss on disposal of property, plant and equipment is recognised on a net basis and is classified as income rather than revenue. All revenue is stated net of the amount of Goods and Services Tax (GST).

Revenue calculation

The franchise agreement provides that three forms of revenue may be earned by the company – margin, commission and fee income. Bendigo and Adelaide Bank Limited decides the form of revenue the company earns on different types of products and services.

The revenue earned by the company is dependent on the business that it generates. It may also be affected by other factors, such as economic and local conditions, for example, interest rates.

Notes to the financial statements (continued)

Note 1. Summary of significant accounting policies (continued)

b) Revenue (continued)

Core banking products

Bendigo and Adelaide Bank Limited has identified some Bendigo Bank Group products and services as 'core banking products'. It may change the products and services which are identified as core banking products by giving the company at least 30 days' notice. Core banking products currently include Bendigo Bank branded home loans, term deposits and at call deposits.

Margin

Margin is arrived at through the following calculation:

- Interest paid by customers on loans less interest paid to customers on deposits
- plus any deposit returns i.e. interest return applied by Bendigo and Adelaide Bank Limited for a deposit,
- minus any costs of funds i.e. interest applied by Bendigo and Adelaide Bank Limited to fund a loan.

Margin is paid on all core banking products. A funds transfer pricing model is used for the method of calculation of the cost of funds, deposit return and margin.

The company is entitled to a share of the margin earned by Bendigo and Adelaide Bank Limited (i.e. income adjusted for Bendigo and Adelaide Bank Limited's interest expense and interest income return). However, if this reflects a loss, the company incurs a share of that loss.

Commission

Commission is a fee paid for products and services sold. It may be paid on the initial sale or on an ongoing basis. Commission is payable on the sale of an insurance product such as home contents. Examples of products and services on which ongoing commissions are paid include leasing and Sandhurst Trustees Limited products.

Fee income

Fee income is a share of what is commonly referred to as 'bank fees and charges' charged to customers by Bendigo Bank Group entities including fees for loan applications and account transactions.

Discretionary financial contributions

In addition to margin, commission and fee income, and separate from the franchise agreement, Bendigo and Adelaide Bank Limited has also made discretionary financial payments to the company. These are referred to by Bendigo and Adelaide Bank Limited as a "Market Development Fund" (MDF).

The amount has been based on the volume of business attributed to a branch. The purpose of the discretionary payments is to assist with local market development activities, including community sponsorships and donations.

It is for the board to decide how to use the MDF.

The payments from Bendigo and Adelaide Bank Limited are discretionary and Bendigo and Adelaide Bank Limited may change the amount or stop making them at any time.

Ability to change financial return

Under the franchise agreement, Bendigo and Adelaide Bank Limited may change the form and amount of financial return that the company receives. The reasons it may make a change include changes in industry or economic conditions or changes in the way Bendigo and Adelaide Bank Limited earns revenue.

Notes to the financial statements (continued)

Note 1. Summary of significant accounting policies (continued)

b) Revenue (continued)

Ability to change financial return (continued)

The change may be to the method of calculation of margin, the amount of margin, commission and fee income or a change of a margin to a commission or vice versa. This may affect the amount of revenue the company receives on a particular product or service. The effect of the change on the revenue earned by the company is entirely dependent on the change.

If Bendigo and Adelaide Bank Limited makes a change to the margin or commission on core banking products and services, it must not reduce the margin and commission the company receives on core banking products and services Bendigo and Adelaide Bank Limited attributes to the company to less than 50% (on an aggregate basis) of Bendigo and Adelaide Bank Limited's margin at that time. For other products and services, there is no restriction on the change Bendigo and Adelaide Bank Limited may make.

Bendigo and Adelaide Bank Limited must give the company 30 days' notice before it changes the products and services on which margin, commission or fee income is paid, the method of calculation of margin and the amount of margin, commission or fee income.

Monitoring and changing financial return

Bendigo and Adelaide Bank Limited monitors the distribution of financial return between **Community Bank**[®] companies and Bendigo and Adelaide Bank Limited on an ongoing basis.

Overall, Bendigo and Adelaide Bank Limited has made it clear that the **Community Bank**[®] model is based on the principle of shared reward for shared effort. In particular, in relation to core banking products and services, the aim is to achieve an equal share of Bendigo and Adelaide Bank Limited's margin.

c) Income tax

Current tax

Current tax is calculated by reference to the amount of income taxes payable or recoverable in respect of the taxable profit or loss for the period. It is calculated using tax rates and tax laws that have been enacted or substantively enacted by reporting date. Current tax for current and prior periods is recognised as a liability (or asset) to the extent that it is unpaid (or refundable).

Deferred tax

Deferred tax is accounted for using the balance sheet liability method on temporary differences arising from differences between the carrying amount of assets and liabilities in the financial statements and the corresponding tax base of those items.

In principle, deferred tax liabilities are recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that sufficient taxable amounts will be available against which deductible temporary differences or unused tax losses and tax offsets can be utilised. However, deferred tax assets and liabilities are not recognised if the temporary differences giving rise to them arise from the initial recognition of assets and liabilities (other than as a result of a business combination) which affects neither taxable income nor accounting profit. Furthermore, a deferred tax liability is not recognised in relation to taxable temporary differences arising from goodwill.

Deferred tax assets and liabilities are measured at the tax rates that are expected to apply to the period(s) when the asset and liability giving rise to them are realised or settled, based on tax rates (and tax laws) that have been enacted or substantively enacted by reporting date. The measurement of deferred tax liabilities reflects the tax consequences that would follow from the manner in which the consolidated entity expects, at the reporting date, to recover or settle the carrying amount of its assets and liabilities.

Notes to the financial statements (continued)

Note 1. Summary of significant accounting policies (continued)

c) Income tax (continued)

Deferred tax (continued)

Deferred tax assets and liabilities are offset when there is a legally enforceable right to offset current tax and when the balances relate to taxes levied by the same taxation authority and the company entity intends to settle its tax assets and liabilities on a net basis.

Current and deferred tax for the period

Current and deferred tax is recognised as an expense or income in the Statement of Profit or Loss and Other Comprehensive Income, except when it relates to items credited or debited to equity, in which case the deferred tax is also recognised directly in equity, or where it arises from initial accounting for a business combination, in which case it is taken into account in the determination of goodwill or excess.

d) Employee entitlements

Provision is made for the company's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

The company contributes to a defined contribution plan. Contributions to employee superannuation funds are charged against income as incurred.

e) Cash and cash equivalents

For the purposes of the Statement of Cash Flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Balance Sheet.

f) Trade receivables and payables

Receivables are carried at their amounts due. The collectability of debts is assessed at balance date and specific provision is made for any doubtful accounts. Liabilities for trade creditors and other amounts are carried at cost that is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the company.

g) Property, plant and equipment

Plant and equipment, leasehold improvements and equipment under finance lease are stated at cost less accumulated depreciation and impairment. Cost includes expenditure that is directly attributable to the acquisition of the item. In the event that settlement of all or part of the purchase consideration is deferred, cost is determined by discounting the amounts payable in the future to their present value as at the date of acquisition.

Depreciation is provided on property, plant and equipment, including freehold buildings but excluding land. Depreciation is calculated on a straight line basis so as to write off the net cost of each asset over its expected useful life to its estimated residual value. Leasehold improvements are depreciated at the rate equivalent to the available building allowance using the straight line method. The estimated useful lives, residual values and depreciation method are reviewed at the end of each annual reporting period.

The following estimated useful lives are used in the calculation of depreciation:

- leasehold improvements 40 years
- plant and equipment 2.5 - 40 years

Notes to the financial statements (continued)

Note 1. Summary of significant accounting policies (continued)

h) Intangibles

The franchise fee paid to Bendigo and Adelaide Bank Limited has been recorded at cost and is amortised on a straight line basis over the life of the franchise agreement.

The renewal processing fee paid to Bendigo and Adelaide Bank Limited when renewing the franchise agreement has also been recorded at cost and is amortised on a straight line basis over the life of the franchise agreement.

i) Payment terms

Receivables and payables are non interest bearing and generally have payment terms of between 30 and 90 days.

j) Borrowings

All loans are initially measured at the principal amount. Interest is recognised as an expense as it accrues.

k) Financial instruments

Recognition and initial measurement

Financial instruments, incorporating financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions of the instrument.

Financial instruments are initially measured at fair value plus transaction costs. Financial instruments are classified and measured as set out below.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset.

Classification and subsequent measurement

(i) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost using the effective interest rate method.

(ii) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost using the effective interest rate method.

Impairment

At each reporting date, the entity assesses whether there is objective evidence that a financial instrument has been impaired. Impairment losses are recognised in the Statement of Profit or Loss and Other Comprehensive Income.

l) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership are transferred to the company are classified as finance leases. Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred. Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

Notes to the financial statements (continued)

Note 1. Summary of significant accounting policies (continued)

m) Provisions

Provisions are recognised when the economic entity has a legal, equitable or constructive obligation to make a future sacrifice of economic benefits to other entities as a result of past transactions or other past events, it is probable that a future sacrifice of economic benefits will be required and a reliable estimate can be made of the amount of the obligation.

A provision for dividends is not recognised as a liability unless the dividends are declared, determined or publicly recommended on or before the reporting date.

n) Contributed equity

Ordinary shares are recognised at the fair value of the consideration received by the company. Any transaction costs arising on the issue of ordinary shares are recognised directly in equity as a reduction of the share proceeds received.

o) Earnings per share

Basic earnings per share is calculated by dividing the profit attributable to equity holders of the company, excluding any costs of servicing equity other than ordinary shares, by the weighted average number of ordinary shares outstanding during the financial year, adjusted for bonus elements in ordinary shares issued during the year.

p) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of Goods and Services Tax (GST), except where the amount of GST incurred is not recoverable from the taxation authority. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the Balance Sheet. Cash flows are included in the Statement of Cash Flows on a gross basis.

The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the taxation authority are classified as operating cash flows.

Note 2. Financial risk management

The company's activities expose it to a limited variety of financial risks: market risk (including currency risk, fair value interest risk and price risk), credit risk, liquidity risk and cash flow interest rate risk. The company's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the entity. The entity does not use derivative instruments.

Risk management is carried out directly by the board of directors.

(i) Market risk

The company has no exposure to any transactions denominated in a currency other than Australian dollars.

(ii) Price risk

The company is not exposed to equity securities price risk as it does not hold investments for sale or at fair value. The company is not exposed to commodity price risk.

(iii) Credit risk

The company has no significant concentrations of credit risk. It has policies in place to ensure that customers have an appropriate credit history. The company's franchise agreement limits the company's credit exposure to one financial institution, being Bendigo and Adelaide Bank Limited.

Notes to the financial statements (continued)

Note 2. Financial risk management (continued)

(iv) Liquidity risk

Prudent liquidity management implies maintaining sufficient cash and marketable securities and the availability of funding from credit facilities. The company believes that its sound relationship with Bendigo and Adelaide Bank Limited mitigates this risk significantly.

(v) Cash flow and fair value interest rate risk

Interest-bearing assets are held with Bendigo and Adelaide Bank Limited and subject to movements in market interest. Interest-rate risk could also arise from long-term borrowings. Borrowings issued at variable rates expose the company to cash flow interest-rate risk. The company believes that its sound relationship with Bendigo and Adelaide Bank Limited mitigates this risk significantly.

(vi) Capital management

The board's policy is to maintain a strong capital base so as to sustain future development of the company. The board of directors monitor the return on capital and the level of dividends to shareholders. Capital is represented by total equity as recorded in the Balance Sheet.

In accordance with the franchise agreement, in any 12 month period, the funds distributed to shareholders shall not exceed the distribution limit.

The distribution limit is the greater of:

- (a) 20% of the profit or funds of the franchisee otherwise available for distribution to shareholders in that 12 month period; and
- (b) subject to the availability of distributable profits, the relevant rate of return multiplied by the average level of share capital of the franchisee over that 12 month period where the relevant rate of return is equal to the weighted average interest rate on 90 day bank bills over that 12 month period plus 5%.

The board is managing the growth of the business in line with this requirement. There are no other externally imposed capital requirements, although the nature of the company is such that amounts will be paid in the form of charitable donations and sponsorship. Charitable donations and sponsorship paid for the year ended 30 June 2017 can be seen in the Statement of Profit or Loss and Other Comprehensive Income.

There were no changes in the company's approach to capital management during the year.

Note 3. Critical accounting estimates and judgements

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the entity and that are believed to be reasonable under the circumstances.

The company makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results.

Management has identified the following critical accounting policies for which significant judgements, estimates and assumptions are made. Actual results may differ from these estimates under different assumptions and conditions and may materially affect financial results or the financial position reported in future periods.

Further details of the nature of these assumptions and conditions may be found in the relevant notes to the financial statements.

Taxation

Judgement is required in assessing whether deferred tax assets and certain tax liabilities are recognised on the balance sheet. Deferred tax assets, including those arising from un-recouped tax losses, capital losses and temporary differences, are recognised only where it is considered more likely than not that they will be recovered, which is dependent on the generation of sufficient future taxable profits.

Notes to the financial statements (continued)

Note 3. Critical accounting estimates and judgements (continued)

Taxation (continued)

Assumptions about the generation of future taxable profits depend on management's estimates of future cash flows. These depend on estimates of future sales volumes, operating costs, capital expenditure, dividends and other capital management transactions. Judgements are also required about the application of income tax legislation.

These judgements and assumptions are subject to risk and uncertainty. There is therefore a possibility that changes in circumstances will alter expectations, which may impact the amount of deferred tax assets and deferred tax liabilities recognised on the balance sheet and the amount of other tax losses and temporary differences not yet recognised. In such circumstances, some or all of the carrying amount of recognised deferred tax assets and liabilities may require adjustment, resulting in corresponding credit or charge to the Statement of Profit or Loss and Other Comprehensive Income.

Estimation of useful lives of assets

The estimation of the useful lives of assets has been based on historical experience and the condition of the asset is assessed at least once per year and considered against the remaining useful life. Adjustments to useful lives are made when considered necessary.

Impairment of assets

At each reporting date, the company reviews the carrying amounts of its tangible and intangible assets that have an indefinite useful life to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where the asset does not generate cash flows that are independent from other assets, the consolidated entity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised in profit or loss immediately, unless the relevant asset is carried at fair value, in which case the impairment loss is treated as a revaluation decrease.

Where an impairment loss subsequently reverses, the carrying amount of the asset (cash-generating unit) is increased to the revised estimate of its recoverable amount, but only to the extent that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (cash-generating unit) in prior years. A reversal of an impairment loss is recognised in profit or loss immediately, unless the relevant asset is carried at fair value, in which case the reversal of the impairment loss is treated as a revaluation increase.

Notes to the financial statements (continued)

	2017 \$	2016 \$
Note 4. Revenue from ordinary activities		
Operating activities:		
- gross margin	531,271	388,775
- services commissions	81,463	161,207
- fee income	46,304	53,222
- market development fund	25,000	50,000
Total revenue from operating activities	684,038	653,204
Non-operating activities:		
- other revenue	677	-
Total revenue from non-operating activities	677	-
Total revenues from ordinary activities	684,715	653,204

Note 5. Expenses

Depreciation of non-current assets:

- plant and equipment	1,602	1,881
- leasehold improvements	6,925	7,191

Amortisation of non-current assets:

- franchise agreement	2,299	2,311
- franchise renewal fee	11,493	11,553

22,319 **22,936**

Finance costs:

- interest paid	1,201	2,422
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Bad debts	566	454
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Note 6. Income tax expense

The components of tax expense comprise:

- Movement in deferred tax	710	5,283
- Adjustment to deferred tax to reflect change to tax rate in future periods	-	5,111
- Recoupment of prior year tax losses	16,698	14,743
- Over provision of tax in the prior period	-	(3,458)
	17,408	21,679

Notes to the financial statements (continued)

	Note	2017 \$	2016 \$
Note 6. Income tax expense (continued)			
The prima facie tax on profit from ordinary activities before income tax is reconciled to the income tax expense as follows			
Operating profit		63,223	58,131
Prima facie tax on profit from ordinary activities at 27.5% (2016: 28.5%)		17,387	16,568
Add tax effect of:			
- non-deductible expenses		21	-
- timing difference expenses		(710)	(1,825)
		16,698	14,743
Movement in deferred tax		710	5,283
Adjustment to deferred tax to reflect change of tax rate in future periods		-	5,111
Over provision of income tax in the prior year		-	(3,458)
		17,408	21,679

Note 7. Cash and cash equivalents

Cash at bank and on hand		56,805	403
		56,805	403

Note 7.(a) Reconciliation to cash flow statement

The above figures reconcile to the amount of cash shown in the statement of cash flows at the end of the financial year as follows:

Cash at bank and on hand		56,805	403
Bank overdraft	13	-	(13,684)
		56,805	(13,281)

Note 8. Trade and other receivables

Trade receivables		28,104	25,835
Prepayments		8,993	8,812
Other receivables and accruals		4,154	1,000
		41,251	35,647

Notes to the financial statements (continued)

	2017 \$	2016 \$
Note 9. Property, plant and equipment		
Leasehold improvements		
At cost	170,559	170,559
Less accumulated depreciation	(89,607)	(82,682)
	80,952	87,877
Plant and equipment		
At cost	85,123	85,123
Less accumulated depreciation	(69,904)	(68,302)
	15,219	16,821
Total written down amount	96,171	104,698
Movements in carrying amounts:		
Leasehold improvements		
Carrying amount at beginning	87,877	95,068
Additions	-	-
Disposals	-	-
Less: depreciation expense	(6,925)	(7,191)
Carrying amount at end	80,952	87,877
Plant and equipment		
Carrying amount at beginning	16,821	18,702
Additions	-	-
Disposals	-	-
Less: depreciation expense	(1,602)	(1,881)
Carrying amount at end	15,219	16,821
Total written down amount	96,171	104,698

Note 10. Intangible assets

Franchise fee		
At cost	32,746	21,554
Less: accumulated amortisation	(21,927)	(19,628)
	10,819	1,926
Renewal processing fee		
At cost	113,729	57,768
Less: accumulated amortisation	(59,633)	(48,140)
	54,096	9,628
Total written down amount	64,915	11,554

Notes to the financial statements (continued)

	Note	2017 \$	2016 \$
Note 11. Tax			
Non-Current:			
Deferred tax assets			
- accruals		742	674
- tax losses carried forward		128,277	144,975
		129,019	145,649
Deferred tax liability			
- property, plant and equipment		5,876	5,098
		5,876	5,098
Net deferred tax asset		123,143	140,551
Movement in deferred tax charged to Statement of Profit or Loss and Other Comprehensive Income		17,408	21,679

Note 12. Trade and other payables

Current:			
Trade creditors		530	4,580
Other creditors and accruals		24,672	15,230
		25,202	19,810
Non-Current:			
Other creditors and accruals		44,623	-
		44,623	-

Note 13. Borrowings

Current:			
Bank overdrafts		-	13,684
Chattel mortgage	17	6,447	-
		6,447	13,684
Non-Current:			
Chattel mortgage	17	24,304	-
		24,304	-

The bank overdraft has an approved limit of \$100,000. The overdraft attracts an interest rate of 3.795% (2016: 4.7%) per agreement with Bendigo & Adelaide Bank Limited. The bank overdraft is secured by a floating charge over the Company's assets.

Notes to the financial statements (continued)

	2017 \$	2016 \$
Note 14. Contributed equity		
782,171 ordinary shares fully paid (2016: 782,171)	782,171	782,171
Less: equity raising expenses	(30,994)	(30,994)
	751,177	751,177

Rights attached to shares

(a) Voting rights

Subject to some limited exceptions, each member has the right to vote at a general meeting.

On a show of hands or a poll, each member attending the meeting (whether they are attending the meeting in person or by attorney, corporate representative or proxy) has one vote, regardless of the number of shares held. However, where a person attends a meeting in person and is entitled to vote in more than one capacity (for example, the person is a member and has also been appointed as proxy for another member) that person may only exercise one vote on a show of hands. On a poll, that person may exercise one vote as a member and one vote for each other member that person represents as duly appointed attorney, corporate representative or proxy.

The purpose of giving each member only one vote, regardless of the number of shares held, is to reflect the nature of the company as a community based company, by providing that all members of the community who have contributed to the establishment and ongoing operation of the **Community Bank**[®] branch have the same ability to influence the operation of the company.

(b) Dividends

Generally, dividends are payable to members in proportion to the amount of the share capital paid up on the shares held by them, subject to any special rights and restrictions for the time being attaching to shares. The franchise agreement with Bendigo and Adelaide Bank Limited contains a limit on the level of profits or funds that may be distributed to shareholders. There is also a restriction on the payment of dividends to certain shareholders if they have a prohibited shareholding interest (see below).

(c) Transfer

Generally, ordinary shares are freely transferable. However, the directors have a discretion to refuse to register a transfer of shares.

Subject to the foregoing, shareholders may transfer shares by a proper transfer effected in accordance with the company's constitution and the Corporations Act 2001.

Prohibited shareholding interest

A person must not have a prohibited shareholding interest in the company.

In summary, a person has a prohibited shareholding interest if any of the following applies:

- They control or own 10% or more of the shares in the company (the "10% limit").
- In the opinion of the board they do not have a close connection to the community or communities in which the company predominantly carries on business (the "close connection test").
- Where the person is a shareholder, after the transfer of shares in the company to that person the number of shareholders in the company is (or would be) lower than the base number (the "base number test"). The base number is 247. As at the date of this report, the company had 262 shareholders.

As with voting rights, the purpose of this prohibited shareholding provision is to reflect the community-based nature of the company.

Notes to the financial statements (continued)

Note 14. Contributed equity (continued)

Prohibited shareholding interest (continued)

Where a person has a prohibited shareholding interest, the voting and dividend rights attaching to the shares in which the person (and his or her associates) have a prohibited shareholding interest, are suspended.

The board has the power to request information from a person who has (or is suspected by the board of having) a legal or beneficial interest in any shares in the company or any voting power in the company, for the purpose of determining whether a person has a prohibited shareholding interest. If the board becomes aware that a member has a prohibited shareholding interest, it must serve a notice requiring the member (or the member's associate) to dispose of the number of shares the board considers necessary to remedy the breach. If a person fails to comply with such a notice within a specified period (that must be between three and six months), the board is authorised to sell the specified shares on behalf of that person. The holder will be entitled to the consideration from the sale of the shares, less any expenses incurred by the board in selling or otherwise dealing with those shares.

In the constitution, members acknowledge and recognise that the exercise of the powers given to the board may cause considerable disadvantage to individual members, but that such a result may be necessary to enforce the prohibition.

	2017	2016
	\$	\$
Note 15. Accumulated losses		
Balance at the beginning of the financial year	(491,818)	(528,270)
Net profit from ordinary activities after income tax	45,815	36,452
Dividends paid or provided for	(23,465)	-
Balance at the end of the financial year	(469,468)	(491,818)

Note 16. Statement of cash flows

Reconciliation of profit from ordinary activities after tax to net cash provided by operating activities

Profit from ordinary activities after income tax	45,815	36,452
Non cash items:		
- depreciation	8,527	9,072
- amortisation	13,792	13,864
Changes in assets and liabilities:		
- increase in receivables	(5,605)	(12,308)
- decrease in other assets	17,408	21,679
- increase/(decrease) in payables	(3,707)	8,352
Net cash flows provided by operating activities	76,230	77,111

Notes to the financial statements (continued)

	2017 \$	2016 \$
Note 17. Leases		
Finance lease commitments		
Payable - minimum lease payments:		
- not later than 12 months	7,958	-
- between 12 months and 5 years	26,526	-
- greater than 5 years	-	-
Minimum lease payments	34,484	-
Less future finance charges	(3,733)	-
Present value of minimum lease payments	30,751	-

The finance lease for a bus for Dicky Beach Surf Club, which commenced in November 2016, is a five-year lease. Interest is recognised at an average rate of 4.90% (2016: nil).

Operating lease commitments

Non-cancellable operating leases contracted for but not capitalised in the financial statements

Payable - minimum lease payments:		
- not later than 12 months	62,500	55,960
- between 12 months and 5 years	244,792	-
- greater than 5 years	-	-
	307,292	55,960

The property lease is a non-cancellable lease with a five-year term expiring in May 2022, with rent payable monthly in advance.

Note 18. Auditor's remuneration

Amounts received or due and receivable by the auditor of the company for:

- audit and review services	4,200	4,100
- share registry services	3,375	1,800
- non audit services	2,191	2,395
	9,766	8,295

Notes to the financial statements (continued)

Note 19. Director and related party disclosures

The names of directors who have held office during the financial year are:

John Colin Rose
Hendrik Willem Reinking
Edward John Hall
William Eykman
Donna Lee Savill (Appointed 27 July 2016)
Robert Bruce Campbell (Appointed 1 September 2016)
Amanda Lee Zinn (Appointed 7 November 2016)
Bruce martin Eldridge (Appointed 7 November 2016)
Stephen Leslie Ramsdale (Resigned 20 May 2017)
Bernadette Maree Strong (Resigned 20 February 2017)
Rex Williams Barnes (Resigned 4 February 2017)

No director or related entity has entered into a material contract with the company. No director's fees have been paid as the positions are held on a voluntary basis.

	2017	2016
Directors' Shareholdings		
John Colin Rose	7,801	7,801
Hendrik Willem Reinking	55,000	55,000
Edward John Hall	2,000	2,000
William Eykman	-	-
Donna Lee Savill (Appointed 27 July 2016)	-	-
Robert Bruce Campbell (Appointed 1 September 2016)	-	-
Amanda Lee Zinn (Appointed 7 November 2016)	-	-
Bruce martin Eldridge (Appointed 7 November 2016)	-	-
Stephen Leslie Ramsdale (Resigned 20 May 2017)	62,001	62,001
Bernadette Maree Strong (Resigned 20 February 2017)	9,501	9,501
Rex Williams Barnes (Resigned 4 February 2017)	501	501

There was no movement in directors' shareholdings during the year.

Note 20. Dividends paid or provided

a. Dividends paid during the year

Current year dividend		
Unfranked dividend - 3 cents (2016: nil cents) per share	23,465	-

Notes to the financial statements (continued)

	2017 \$	2016 \$
Note 20. Dividends paid or provided (continued)		
b. Franking account balance		
Franking credits available for subsequent reporting periods are:		
- franking account balance as at the end of the financial year	13,907	13,907
- franking credits that will arise from payment of income tax as at the end of the financial year	-	-
- franking debits that will arise from the payment of dividends recognised as a liability at the end of the financial year	-	-
Franking credits available for future financial reporting periods:	13,907	13,907
- franking debits that will arise from payment of dividends proposed or declared before the financial report was authorised for use but not recognised as a distribution to equity holders during the period	-	-
Net franking credits available	13,907	13,907

Note 21. Key management personnel disclosures

No director of the company receives remuneration for services as a company director or committee member.

There are no executives within the company whose remuneration is required to be disclosed.

	2017 \$	2016 \$
Note 22. Earnings per share		
(a) Profit attributable to the ordinary equity holders of the company used in calculating earnings per share	45,815	36,452

	Number	Number
(b) Weighted average number of ordinary shares used as the denominator in calculating basic earnings per share	782,171	782,171

Note 23. Events occurring after the reporting date

There have been no events after the end of the financial year that would materially affect the financial statements.

Note 24. Contingent liabilities and contingent assets

There were no contingent liabilities or contingent assets at the date of this report to affect the financial statements.

Notes to the financial statements (continued)

Note 25. Segment reporting

The economic entity operates in the service sector where it facilitates **Community Bank**[®] services in Caloundra, Queensland pursuant to a franchise agreement with Bendigo and Adelaide Bank Limited.

Note 26. Registered office/Principal place of business

The entity is a company limited by shares, incorporated and domiciled in Australia. The registered office and principal place of business is:

Registered Office

Shop 1/99 Bulcock Street
Caloundra QLD 4551

Principal Place of Business

Shop 1/99 Bulcock Street
Caloundra QLD 4551

Note 27. Financial instruments

Financial Instrument Composition and Maturity Analysis

The table below reflects the undiscounted contractual settlement terms for all financial instruments, as well as the settlement period for instruments with a fixed period of maturity and interest rate.

Financial instrument	Floating interest		Fixed interest rate maturing in						Non interest bearing		Weighted average	
			1 year or less		Over 1 to 5 years		Over 5 years					
	2017 \$	2016 \$	2017 \$	2016 \$	2017 \$	2016 \$	2017 \$	2016 \$	2017 \$	2016 \$	2017 %	2016 %
Financial assets												
Cash and cash equivalents	56,805	403	-	-	-	-	-	-	-	-	Nil	0.12
Receivables	-	-	-	-	-	-	-	-	28,104	25,835	N/A	N/A
Financial liabilities												
Interest bearing liabilities	-	13,684	6,447	-	24,304	-	-	-	-	-	4.87	4.49
Payables	-	-	-	-	-	-	-	-	530	4,580	N/A	N/A

Net Fair Values

The net fair values of financial assets and liabilities approximate the carrying values as disclosed in the balance sheet. The company does not have any unrecognised financial instruments at the year end.

Credit Risk

The maximum exposure to credit risk at balance date to recognised financial assets is the carrying amount of those assets as disclosed in the balance sheet and notes to the financial statements.

There are no material credit risk exposures to any single debtor or group of debtors under financial instruments entered into by the economic entity.

Notes to the financial statements (continued)

Note 27. Financial instruments (continued)

Interest Rate Risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises from the interest bearing financial assets and liabilities in place subject to variable interest rates, as outlined above.

Sensitivity Analysis

The company has performed sensitivity analysis relating to its exposure to interest rate risk at balance date. This sensitivity analysis demonstrates the effect on the current year results and equity which could result from a change in interest rates.

As at 30 June 2017, the effect on profit and equity as a result of changes in interest rate, with all other variables remaining constant would be as follows:

	2017	2016
	\$	\$
Change in profit/(loss)		
Increase in interest rate by 1%	261	(133)
Decrease in interest rate by 1%	(261)	133
Change in equity		
Increase in interest rate by 1%	261	(133)
Decrease in interest rate by 1%	(261)	133

Directors' declaration

In accordance with a resolution of the directors of Caloundra City Community Support Services Limited, we state that:

In the opinion of the directors:

- (a) the financial statements and notes of the company are in accordance with the Corporations Act 2001, including:
 - (i) giving a true and fair view of the company's financial position as at 30 June 2017 and of its performance for the financial year ended on that date; and
 - (ii) complying with Accounting Standards, the Corporations Regulations 2001 and other mandatory professional reporting requirements; and
- (b) there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.
- (c) the audited remuneration disclosures set out in the remuneration report section of the directors' report comply with Accounting Standard AASB124 Related Party Disclosures and the Corporations Regulations 2001.

This declaration is made in accordance with a resolution of the board of directors.



John Colin Rose,
Chairman

Signed on the 6th of September 2017.

Independent audit report



Chartered Accountants

61 Bull Street, Bendigo 3550
PO Box 454, Bendigo 3552
03 5443 0344
afsbendigo.com.au

Independent auditor's report to the members of Caloundra City Community Support Services Limited

Report on the audit of the financial statements

Our opinion

In our opinion, the financial report of Caloundra City Community Support Services Limited is in accordance with the *Corporations Act 2001*, including:

- i. giving a true and fair view of the company's financial position as at 30 June 2017 and of its performance for the year ended on that date; and
- ii. complying with Australian Accounting Standards.

What we have audited

Caloundra City Community Support Services Limited's (the company) financial report comprises the:

- ✓ Statement of profit or loss and other comprehensive income
- ✓ Balance sheet
- ✓ Statement of changes in equity
- ✓ Statement of cash flows
- ✓ Notes comprising a summary of significant accounting policies and other explanatory notes
- ✓ The directors' declaration of the entity.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report.

In conducting our audit, we have complied with the independence requirements of the *Corporations Act 2001*. We are independent of the Company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other information

The company usually prepares an annual report that will include the financial statements, directors' report and declaration and our independence declaration and audit report (the financial report). The annual report may also include "other information" on the entity's operations and financial results and financial position as set out in the financial report, typically in a Chairman's report and Manager's report, and reports covering governance and shareholder matters.

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Independent audit report (continued)

The directors are responsible for the other information. The annual report is expected to be made available to us after the date of this auditor's report.

Our opinion on the financial report does not cover the other information and accordingly we will not express any form of assurance conclusion thereon.

Our responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If we identify that a material inconsistency appears to exist when we read the annual report (or become aware that the other information appears to be materially misstated), we will discuss the matter with the directors and where we believe that a material misstatement of the other information exists, we will request management to correct the other information.

Directors' responsibility for the financial report

The directors of the company are responsible for the preparation of the financial report so that it gives a true and fair view in accordance with Australian Accounting Standards and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or cease operations, or have no realistic alternative but to do so.

Auditor's responsibility for the audit of the financial report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatement can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/home.aspx>. This description forms part of our auditor's report.



Andrew Frewin Stewart
61 Bull Street, Bendigo, 3550
Dated: 6 September 2017



David Hutchings
Lead Auditor

Caloundra **Community Bank**[®] Branch
Shop 1/99 Bulcock Street, Caloundra QLD 4551
Phone: (07) 5492 5267 Fax: (07) 5491 8261

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