

COMMUNITY INVESTMENT PROGRAM

2023 Grants Program

GUIDELINES

INFORMATION NIGHT WEDNESDAY 14 JUNE 2023

APPLICATIONS OPEN SATURDAY 1 JULY 2023

APPLICATIONS CLOSE SATURDAY 5 AUGUST 2023

OUR STORY

Community Bank Caulfield Park was established in 2004 to deliver a trusted alternative to other banks in the area, focused on customer service and supporting Caulfield and surrounding communities.

Under the umbrella of the Community Investment Program, support is provided to local organisations through the Grants Program. **Community Bank Caulfield Park** is proud to invest up to 80% of its profits annually into supporting the local community resulting in over \$3 million being invested back into the community since inception.

Community Bank Caulfield Park is able to make these investments due to the significant support of its customers, shareholders, and a dedicated team of Branch staff. The Board of Directors volunteer their time to oversee and drive the sustainability of the Branch.

Caulfield Park Community Financial Services Limited functions as a locally owned franchise of **Bendigo and Adelaide Bank Limited** and is an incorporated body with a Constitution.

WHAT IS COMMUNITY BANKING?

A Community Bank reinvests profits back into the community. Community Banking provides a way for customers to make a real difference. The support of customer banking maximizes the funding available for Grants. Every day our customers help change lives, simply by banking with us. We provide customers with the products and services they need, and with customer banking we can collectively make a difference in the community.

THE AIM OF THIS PROGRAM

- Provide organisations with clear application guidelines and process
- Bring together Community Bank Caulfield Park and organisations to strengthen the local community
- Grow the Community Bank Caulfield Park Branch which will in turn maximize the funding available for investment in community organisations
- Develop relationships with community organisations which advocate to strengthen the profile and customer base of Community Bank Caulfield Park
- Assist the Board to make informed decisions and allocate funds to maximize community impact in response to community needs

MEET OUR BRANCH TEAM



(L-R) Singh Ahuja, Shanaya Godfrey, Rachael Mwangi, Krisela Najtellari, Nansy Firooztash, Jignesh Jasani

WHAT IS A COMMUNITY INVESTMENT PROGRAM?

This Program is our approach to effectively manage and coordinate funding requests for Grants.

The Program operates in conjunction with the Community Enterprise Foundation™ which facilitates the application process to assist eligible charities and not-for-profit organisations to apply for funding.

WHO CAN APPLY?*

- A community organisation based in or servicing Caulfield and surrounding communities
- A not-for-profit organisation which is incorporated with an Australian Business Number (ABN) www.abr.business.gov.au
- An organisation without an ABN but with a Project Partner. (A Project Partner is an organisation which is eligible to receive charitable funding and is willing to support and work with you to deliver your project)
- Eligible applicants do not include a government organisation or an organisation which uses a government ABN

*The Board may elect to work in partnership with applicants which do not satisfy these criteria

WHAT WILL NOT BE FUNDED?

- Projects which benefit an individual
- Projects seeking retrospective funding
- Administration, salaries or employee payments
- Research and development phase of a project/program

IMPACT SECTORS

Funding is allocated to projects which build community resilience, help others, encourage participation, volunteering and healthy lifestyles. Sectors include:

- Arts, Culture and Heritage
- Community Facilities and Infrastructure
- Education and Research
- Emergency Services and Support
- Environmental and Animal Welfare
- Health and Wellbeing
- Sport and Recreation

EXPECTATIONS OF APPLICANTS

- Willingness to be a positive advocate to strengthen the profile and customer base of Community Bank Caulfield Park
- Willingness to promote Community Bank Caulfield Park in person and in all forms of marketing: website, newsletter, Facebook, Instagram, events, presentations, and media
- A bank account to be held at the Community Bank Caulfield Park branch to deposit the funds
- Willingness to discuss banking with Community Bank Caulfield Park
- Funds must be spent as outlined in the application and within the project timeline
- Willingness to be audited for compliance with funding conditions
- Commitment to submit an acquittal when project is complete

ASSESSMENT CRITERIA

- Project reflects Impact Sectors
- Evidence of community need of the project
- Commitment to accessibility and inclusiveness of project deliverables
- Evidence of financial viability and willingness to partially self-fund or raise funds

HOW TO APPLY

Guidelines can be found at the Community Bank Caulfield Park website
www.bendigobank.com.au/branch/vic/community-bank-caulfield-park/ then click on Sponsorships and Grants

Application Forms are online at the Community Enterprise Foundation™ website

www.communityenterprisefoundation.com.au/
then click on Community Grants.

Prepare the application information: nominated person to endorse the application, ABN or Project Partner details, financial statements, project details, budget and quotes

ASSESSMENT OF APPLICATIONS

- Applications will be assessed by the Community Enterprise Foundation™ and the Board of Caulfield Park Community Financial Services Limited
- Funding will be awarded at the discretion of the Board of Caulfield Park Community Financial Services Limited
- Applicants which meet assessment criteria are not guaranteed funding
- Applicants may be expected to discuss their application in more detail before a decision is made
- The amount requested may be fully or partially funded
- Securing funding in previous years does not guarantee funding in subsequent years

THE APPLICATION TIMELINE

| INFORMATION NIGHT |
|------------------------------|
| Wednesday, 14 June 2023 |
| APPLICATIONS OPEN |
| Saturday, 1 July 2023 |
| APPLICATIONS CLOSE |
| Saturday, 5 August 2023 |
| APPLICATIONS ASSESSED |
| August/September 2023 |
| RECOMMENDATIONS AND APPROVAL |
| September 2023 |
| COMMENCE NOTIFICATION |
| October 2023 |
| PRESENTATIONS |
| November 2023 |

IMPORTANT DATES

- Applications open 1 July 2023
- Applications close 5 August 2023
- Project must have a start date after 1 November 2023

ASSISTANCE WITH THE PROCESS AND APPLICATION

- Information Night

An information night will be held on Wednesday 14 June 2023 at Caulfield Park Sports Club, 280A Balaclava Road, Caulfield North for a 6:00pm start.

- Online assistance

www.communityenterprisefoundation.com.au/

Click: Community Grants > Apply Now > To learn more about the grant application process click here > Community Grant Program How to Apply

- Branch assistance

Email: caulfieldparkbank@gmail.com

Branch address: 193 Balaclava Rd, Caulfield North VIC 3161

Website:

www.bendigobank.com.au/branch/vic/community-bank-caulfield-park/

Facebook: [@communitybankcaulfieldpark](https://www.facebook.com/communitybankcaulfieldpark)

Instagram: [@communitybankcaulfieldpark](https://www.instagram.com/communitybankcaulfieldpark)