Collie & Districts
Community Financial
Services Limited

ABN 76 096 536 355











Collie & Districts **Community Bank®** Branch
Darkan agency
Boyup Brook agency

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# **Chair's report**

#### For year ending 30 June 2019

I am pleased to acknowledge another strong year for Collie & Districts **Community Bank**® Branch, which includes our branch in Collie and agencies in Boyup Brook and Darkan.

Operations have continued to perform in line with expectations with a net profit of \$166,627 after provision of income tax for the company.

Partnering with Australia's fifth largest bank, we're proud of the contribution we make to what is one of Australia's most trusted brands.

Our model has been held up as an example of a great way of doing business.

Many worthwhile community organisations received support over the past year, including Motoring South West,
The Smith Family, Collie BMX Club and six students attended the Magic Moments Youth Leadership Summit in Sydney.
The bank also contributed \$200,000 to our Community Enterprise Foundation™ account for future eligible grants.

I was proud to accept the Resilient Australia Business Award on your behalf, for the Bank's two-year Operation Next Gen program, which empowered 16 local leaders and impacted more than 1,000 people in workshops, community conversations, research and event.

A Shareholders' Sundowner, held at the Collie Motorplex in November, was thoroughly enjoyed by those that attended and also a great opportunity to meet our State Manager, Dennis Teale.

Our Annual Christmas Tree had a large number attend again in December and continues to be a family favourite.

Our organisation is only as good as its people. Thank you to our voluntary Board of Directors, Branch Manager and staff for their dedication and professionalism.

Special thanks to Ian Shannon and Maureen Piper who both retired at the last Annual General Meeting. Ian has been a Director for almost 16 years and Maureen joined in 2016. I would like to acknowledge their years of dedication, hard work and support for your **Community Bank**® company.

As a shareholder, thank you for your ongoing support.

I put the challenge to you to take the time to help us grow your business.

If every single one of our shareholders referred just one customer to Collie & Districts **Community Bank**® Branch, imagine the growth to our business and to your investment. And ultimately, the benefit to your community with a greater pool of funds to distribute to community groups and projects.

The growth of our existing customer base will mean a growth in your investment and our community's investment in our **Community Bank**® branch.

Branch Manager Narelle Michalak is ready to act on your referrals. Make yourself known to Narelle and help us to help your **Community Bank**® company and our local community.

Sarah Stanley

Chair

# Manager's report

#### For year ending 30 June 2019

Once a customer, always a customer.

This is the firm belief of myself and the staff at Collie & Districts Community Bank® Branch, and we value each of the customers who entrust us with their banking. We also believe that as Australia's fifth biggest bank, we are fast emerging as one of the most capable and trusted financial institutions in the country. We are keen to capitalise on that goodwill and put ourselves forward amidst the current uncertainty within the banking sector.

The 2018/19 financial year produced a continued growth to our overall book, and a lot of this success can be attributed to the dedication of the Collie & Districts Community Bank® Branch staff and Directors.

Growth has come from various areas of our business, though our most notable sector was Rural Bank and retention where we were able to exceed our growth target of \$10 million.

As at 30 June 2019, we achieved:

- growth of \$12.173 million or 122% with a total book of \$214.658 million
- customer numbers increase of 5.1%, totalling 5,116.
- account numbers were up 5.8% totalling 7,461.

Further afield, our agencies in Boyup Brook and West Arthur (Darkan) continued to grow during the 2018/19 financial year, in both account numbers and total book value. Our agencies are positioned in the town's Community Resources Centres, which are an integral and central part of the communities and therefore benefit from a steady flow of customers.

While it was a busy year for growth of the branch, we have also been busy in terms of our contributions and sponsorships to Collie and surrounding districts. This year's major grants went to Festiv Arty, the Collie to Donnybrook and Return Cycle Race, the Collie Speedway, Operation Next Gen and Magic Moments. This is not to mention the thousands of dollars we have given towards local sporting and community groups, and the hard work our staff put into regular fundraising events.

Our staff completed another walk along the Bibbulmun Track – this time from near Dwellingup through to Collie over two days. The chosen charity was the Leukemia Foundation and we managed to raise an amazing \$14,109.

It was also a year of improving the technology we can offer our customers. The traditional cash-based banking that we are all accustomed to is no longer the primary form of money-handling, as electronic banking becomes a more streamlined process in most financial institutions. The move to digital banking is exciting and Bendigo and Adelaide Bank has committed to making this a priority. It is promising to know that we are already ahead when it comes to our online offerings. This advancement is highly convenient for customers who don't want to step into a traditional bank and we are constantly looking to advance in this area.

However, we remain mindful that not everyone is comfortable with technology, and we're okay with that! For those people who want to continue the tradition of coming into the branch, you can relax. We're not going anywhere, and we're committed to helping you over the counter with all your banking needs.

In May this year, one of the other banking services closed in Collie. With this closure we have been able to attract those customers who not only value face-to-face contact with their bank, but also those who have an appreciation of the benefits to the community that come from banking with us.

### Manager's report (continued)

This year has also seen some changes made to our overall branch structure. We have two new full-time Customer Service Officers who have joined our team – Breanna King and Brooke Elliott. We continue to have a close working relationship with our business partners at Bendigo Bank, including our Regional Manager Michelle Brace. All our hard work throughout the year has been made easier with the assistance from our specialists from Business Banking, Rural Bank, Financial Planning, State Support and Branch Managers in the South Coast region.

The Collie community is in a unique position and, no matter how we choose to do it, banking is an everyday function for every single person in the community. At the Collie & Districts **Community Bank**® Branch we pride ourselves on our point of difference and we're passionate about improving our community. This can only be achieved when our community members choose to do their banking with us, as every bit of business that comes to us directly translates to more community contributions and an increased dividend for our shareholders.

In summary, and in consideration of another successful year at the Collie & Districts **Community Bank®** Branch, I would like to acknowledge the people that make this all possible: our staff, our customers, our Board of Directors and our shareholders. Without their ongoing support and dedication, our Bank would not be in the position to provide for and achieve so much for our community.

Narelle Michalak Branch Manager

# **Directors' report**

#### For the financial year ended 30 June 2019

Your directors submit the financial statements of the company for the financial year ended 30 June 2019.

The names and details of the company's directors who held office during or since the end of the financial year:

Sarah Jane Stanley

Occupation: Consultant

Qualifications, experience and expertise: Primary consultant for Gumfire Marketing. Shire President for the Shire of Collie, and a member/chair of committees of Council, including the Economic Development Advisory Committee, Local Emergency Management Committee, Policy Committee and representative of the Shire of Collie on the Regional Road Group, South West Zone, Collie Futures Group and the Bunbury Geographe Economic Alliance. Member of Collie River Valley Marketing Inc. and Collie Radio Control Club Inc. Previous experience includes director of Collie Art Gallery, international communications and community relations for Worsley Alumina and Bechtel.

Special responsibilities: Human Resources and Finance Committees

Interest in shares: 500

Jeffrey Ian Riley

Director

Occupation: Self-employed

Qualifications, experience and expertise: Jeff has lived in Collie all of his life and has spent most of the last 40 years working as a carpenter. Jeff is self-employed running a building company with Leigh his wife. Jeff lives on a small family farm just out of Collie and he loves the Collie lifestyle (the bush and the river). Jeff is also the Community Bank WA State Representative for the collaborative marketing group and on the State preventative maintenance committee.

Special responsibilities: Human Resources, Scholarship and Premises Committees

Interest in shares: 500

Anne-Marie Kathryn Farrell

Secretary

Occupation: Manager/Business Owner

Qualifications, experience and expertise: Manager at Collie Motorplex, Owner and Instructor of Alert Driving, Member of PCYC Advisory Committee. Previously employed by South 32 Worsley Alumina Pty Ltd for 24 years. Life member of Collie Netball Association and Collie Ladies Dart Association.

Special responsibilities: Human Resources, Scholarship and Premises Committees

Interest in shares: 3,000

Colleen Maree De'Angelis

Occupation: Small Business Owner

Qualifications, experience and expertise: Business owner of a Hairdressing Salon for 28 years. Bookkeeper for a small electrical business. Assistant Treasurer of the Collie Cycle Club and Collie Italian Club. Board member of Valleyview. Life member of the Collie Basketball Association and the Collie Netball Association. Playing member of both netball and basketball. Married and lived in Collie for 32 years with two children.

Special responsibilities: Finance and Scholarship Committees

Interest in shares: 100

Ian Houghton Miffling

Director

Occupation: Retired

Qualifications, experience and expertise: Former Chief Executive Officer of the Shire of Collie, Justice of the Peace, Collie Shire Councillor, Board Secretary of The Coal Miners Welfare Board of WA. Member of Worsley Alumina Community Liaison Committee. Member of Griffin Coal Community Reference Board. Secretary of the North Collie Hall Management Group.

Special responsibilities: Marketing and Scholarship Committees

Interest in shares: 1,001

#### Directors (continued)

Glyn Yates Director

Occupation: Company Director

Qualifications, experience and expertise: Chair Keystart Home Loans Ltd, Chair Country Housing Authority, Director and past Chair Geographe bay Community Enterprises Limited, Past Councillor and Deputy Shire President Collie Shire, Past President Collie Chamber of Commerce and Industry Inc., Past National Chair and current WA representative on the Community Bank National Council. Tertiary qualifications in Forestry, business proprietor for more than 25 years. Business interests in forestry, land management, farming and commercial property. Graduate Australian Institute of Company Directors.

Other Directorships: Geographe Bay Community Enterprises Ltd, Evergem Pty Ltd, G & R Yates Super Fund Pty Ltd, WFM Pty Ltd, Keystart Loans Ltd, Keystart Bonds Ltd, Keystart Support Pty Ltd, Keystart Support (subsidiary) Pty Ltd, Keystart Scheme Management Pty Ltd.

Special responsibilities: Finance, Marketing and Sponsorship Committees

Interest in shares: 5,000

Kenneth William Smallwood

Director

Occupation: Retired

Qualifications, experience and expertise: Ex-Chief Engineer UK Merchant Navy, emigrated to WA from Scotland in 1983. Worked in the Power Generation industry in WA, SE Asia and Singapore for over 24 years, in various positions in both operations and maintenance. Former Treasurer of Collie Community Bank.

Special responsibilities: Marketing and Premises Committees

Interest in shares: 20,000

John Alfred Piavanini

Director

Occupation: Company Director / Business Owner

Qualifications, experience and expertise: Business proprietor selling new and used earthmover parts as well as rental and farming properties. Collie Shire Councillor for 15 years, past Member of the Board of Collie Chamber of Commerce and Industry and a former Board Member of the Bunbury Wellington Economic Alliance. Vice President of Collie Vintage Tractor Club. President of Collie Vintage Car Club.

Special responsibilities: Chair Marketing and Sponsorship Committee

Interest in shares: 2,501

Ian Johnstone Shannon

Director (Resigned 8 November 2018)

Occupation: Self Employed

Qualifications, experience and expertise: 3 years hardware assistant. 17 years mine worker. 20 years present occupation.

Special responsibilities: Marketing and sponsorship and Premises Committees

Interest in shares: 2,500

Maureen Jane Piper

Director (Resigned 26 November 2018)

Occupation: Accountant

Qualifications, experience and expertise: Bachelor of Commerce Curtin University. Partner in IPG Advisors. Committee

Member Boyup Brook Community Resource Centre. Ladies President Boyup Brook Golf Club.

Special responsibilities: Nil Interest in shares: 4,000

Directors were in office for this entire year unless otherwise stated.

No directors have material interests in contracts or proposed contracts with the company.

#### **Company Secretary**

The company secretary is Anne-Marie Farrell. Anne was appointed to the position of secretary on 23 November 2015.

Qualifications, experience and expertise: Anne is the owner & instructor at Alert Driving. Is a life member of Collie Netball Association has worked at BHP Billiton Worsley Alumina Pty Ltd for 24 years.

#### **Principal Activities**

The principal activities of the company during the financial year were facilitating Community Bank® services under management rights to operate a franchised branch of Bendigo and Adelaide Bank Limited.

There have been no significant changes in the nature of these activities during the year.

#### Operating results

Operations have continued to perform in line with expectations. The profit of the company for the financial year after provision for income tax was:

Year ended	Year ended
30 June 2019	30 June 2018
\$	\$
166,627	280,117

Year ended 30 June 2019

Dividends Cents

Dividends paid in the year 29.20 125,636

#### Significant changes in the state of affairs

In the opinion of the directors there were no significant changes in the state of affairs of the company that occurred during the financial year under review not otherwise disclosed in this report or the financial statements.

#### Events since the end of the financial year

There are no matters or circumstances that have arisen since the end of the financial year that have significantly affected or may significantly affect the operations of the company the results of those operations or the state of affairs of the company, in future years.

#### Likely developments

The company will continue its policy of facilitating banking services to the community.

#### **Environmental regulation**

The company is not subject to any significant environmental regulation.

#### Directors' benefits

No director has received or become entitled to receive, during or since the financial year, a benefit because of a contract made by the company, controlled entity or related body corporate with a director, a firm which a director is a member or an entity in which a director has a substantial financial interest.

#### Indemnification and insurance of directors and officers

The company has indemnified all directors and the manager in respect of liabilities to other persons (other than the company or related body corporate) that may arise from their position as directors or manager of the company except where the liability arises out of conduct involving the lack of good faith.

Disclosure of the nature of the liability and the amount of the premium is prohibited by the confidentiality clause of the contract of insurance. The company has not provided any insurance for an auditor of the company or a related body corporate.

#### Directors' meetings

The number of directors' meetings attended by each of the directors of the company during the year were:

#### Committee Meetings Attended

	Boa Mee Atte	tings	i	rinance		nulliali nesoulces	Marketing &	Sponsorship		Premises		scriolarsnip
	<u>A</u>	<u>B</u>	<u>A</u>	<u>B</u>	<u>A</u>	<u>B</u>	<u>A</u>	<u>B</u>	<u>A</u>	<u>B</u>	<u>A</u>	<u>B</u>
Sarah Jane Stanley	14	14	5	5	4	4	-	-	-	-	-	-
Jeffrey Ian Riley	14	14	2	2	4	3	-	-	-	-	3	3
Anne-Marie Kathryn Farrell	14	10	2	-	4	4	-	-	-	-	3	3
Colleen Maree De'Angelis	14	13	5	5	-	-	-	-	-	-	3	2
Ian Houghton Miffling	14	13	-	-	-	-	9	9	-	-	3	3
Glyn Yates	14	12	5	5	1	1	5	5	-	-	-	-
Kenneth William Smallwood	14	12	-	-	1	1	9	7	-	-	-	-
John Alfred Piavanini	14	13	-	-	-	-	9	9	-	-	-	-
Ian Johnstone Shannon *	5	2	-	-	-	-	3	2	-	-	-	-
Maureen Jane Piper **	8	-	-	-	-	-	-	-	-	-	-	-

A - eligible to attend

The Premises Committee did not meet during the period.

B - number attended

<sup>\* (</sup>Resigned 8th November 2018)

<sup>\*\* (</sup>Resigned 26 November 2018)

#### Proceedings on behalf of the company

No person has applied to the Court under section 237 of the Corporations Act 2001 for leave to bring proceedings on behalf of the company, or to intervene in any proceedings to which the company is a party, for the purpose of taking responsibility on behalf of the company for all or part of those proceedings.

No proceedings have been brought or intervened in on behalf of the company with leave of the Court under section 237 of the Corporations Act 2001.

#### Non audit services

The company may decide to employ the auditor on assignments additional to their statutory duties where the auditor's expertise and experience with the company are important. Details of the amounts paid or payable to the auditor (Andrew Frewin Stewart) for audit and non audit services provided during the year are set out in the notes to the accounts.

The board of directors has considered the position and is satisfied that the provision of the non-audit services is compatible with the general standard of independence for auditors imposed by the Corporations Act 2001.

The directors are satisfied that the provision of non-audit services by the auditor, as set out in the notes did not compromise the auditor independence requirements of the Corporations Act 2001 for the following reasons:

- all non-audit services have been reviewed to ensure they do not impact on the impartiality and objectivity of the auditor
- none of the services undermine the general principles relating to auditor independence as set out in APES 110 Code of Ethics for Professional Accountants, including reviewing or auditing the auditor's own work, acting in a management or a decision-making capacity for the company, acting as advocate for the company or jointly sharing economic risk and rewards.

#### Auditor's independence declaration

A copy of the auditor's independence declaration as required under section 307C of the Corporations Act 2001 is set out on page 10.

Signed in accordance with a resolution of the board of directors at Collie, Western Australia on 29 July 2019.

Sarah Jané Stanley, Chair

# **Auditor's independence declaration**



61 Bull Street, Bendigo 3550 PO Box 454, Bendigo 3552 03 5443 0344 afsbendigo.com.au

#### Lead auditor's independence declaration under section 307C of the Corporations Act 2001 to the directors of Collie & Districts Community Financial Services Limited

As lead auditor for the audit of Collie & Districts Community Financial Services Limited for the year ended 30 June 2019, I declare that, to the best of my knowledge and belief, there have been:

- no contraventions of the auditor independence requirements of the Corporations Act 2001 in relation to the audit; and
- no contraventions of any applicable code of professional conduct in relation to the audit.

**Andrew Frewin Stewart** 

61 Bull Street, Bendigo Vic 3550

Dated: 29 July 2019

**Lead Auditor** 

# **Financial statements**

### Collie & Districts Community Financial Services Limited Statement of Profit or Loss and Other

### Comprehensive Income

for the year ended 30 June 2019

	Notes	2019 \$	2018 \$
Revenue from ordinary activities	4	1,613,547	1,659,288
Employee benefits expense		(732,151)	(723,128)
Charitable donations, sponsorship, advertising and promotion		(391,981)	(296,226)
Occupancy and associated costs		(23,741)	(26,511)
Systems costs		(25,071)	(24,242)
Depreciation and amortisation expense	5	(43,170)	(44,009)
Finance costs	5	(10)	(39)
General administration expenses		(166,861)	(158,038)
Profit before income tax expense		230,562	387,095
Income tax expense	6	(63,935)	(106,978)
Profit after income tax expense		166,627	280,117
Total comprehensive income for the year attributable to the ordinary shareholders of the company:		166,627	280,117
Earnings per share		¢	¢
Basic earnings per share	23	38.73	65.10

### Financial statements (continued)

# Collie & Districts Community Financial Services Limited Balance Sheet

as at 30 June 2019

		2019	2018
	Notes	\$	\$
ASSETS			
Current assets			
Cash and cash equivalents	7	163,845	174,181
Trade and other receivables	8	136,671	151,276
Current tax asset	11	20,968	-
Total current assets		321,484	325,457
Non-current assets			
Property, plant and equipment	9	693,206	722,696
Intangible assets	10	26,115	37,307
Deferred tax asset	11	19,529	16,802
Total non-current assets		738,850	776,805
Total assets		1,060,334	1,102,262
LIABILITIES			
Current liabilities			
Trade and other payables	12	35,074	53,388
Current tax liabilities	11	-	69,969
Borrowings	13	147	137
Provisions	14	67,394	70,418
Total current liabilities		102,615	193,912
Non-current liabilities			
Provisions	14	26,020	17,642
Total non-current liabilities		26,020	17,642
Total liabilities		128,635	211,554
Net assets		931,699	890,708
EQUITY			
Issued capital	15	430,259	430,259
	16	501,440	460,449
Retained earnings	10	301,440	400,443

The accompanying notes form part of these financial statements.

### **Financial statements (continued)**

### Collie & Districts Community Financial Services Limited Statement of Changes in Equity

for the year ended 30 June 2019

	Notes	Issued capital \$	Retained earnings \$	Total equity \$
Balance at 1 July 2017		430,259	318,015	748,274
Total comprehensive income for the year		-	280,117	280,117
Transactions with owners in their capacity as owners:				
Shares issued during period		-	-	-
Costs of issuing shares		-	-	-
Dividends provided for or paid	21	-	(137,683)	(137,683)
Balance at 30 June 2018		430,259	460,449	890,708
Balance at 1 July 2018		430,259	460,449	890,708
Total comprehensive income for the year		-	166,627	166,627
Transactions with owners in their capacity as owners:				
Shares issued during period		-	-	-
Costs of issuing shares		-	-	-
Dividends provided for or paid	21	-	(125,636)	(125,636)
Balance at 30 June 2019		430,259	501,440	931,699

### Financial statements (continued)

# Collie & Districts Community Financial Services Limited Statement of Cash Flows

for the year ended 30 June 2019

	Notes	2019 \$	2018 \$
Cash flows from operating activities			
Receipts from customers		1,776,012	1,823,833
Payments to suppliers and employees		(1,502,123)	(1,336,502)
Interest received		1,498	-
Interest paid		-	(33)
Income taxes paid		(157,599)	(78,971)
Net cash provided by operating activities	17	117,788	408,327
Cash flows from investing activities			
Payments for property, plant and equipment		(2,488)	(142,726)
Net cash used in investing activities		(2,488)	(142,726)
Cash flows from financing activities			
Dividends paid	21	(125,636)	(137,683)
Net cash used in financing activities		(125,636)	(137,683)
Net increase/(decrease) in cash held		(10,336)	127,918
Cash and cash equivalents at the beginning of the financial year		174,181	46,263
Cash and cash equivalents at the end of the financial year	7(a)	163,845	174,181

The accompanying notes form part of these financial statements.

## **Notes to the financial statements**

#### For year ended 30 June 2019

#### Note 1. Summary of significant accounting policies

#### a) Basis of preparation

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) and the Corporations Act 2001. The company is a forprofit entity for the purpose of preparing the financial statements.

#### Compliance with IFRS

These financial statements and notes comply with International Financial Reporting Standards (IFRS) as issued by the International Accounting Standards Board (IASB).

#### Critical accounting estimates

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the company's accounting policies. These areas involving a higher degree of judgement or complexities, or areas where assumptions and estimates which are significant to the financial statements are disclosed in note 3.

#### Historical cost convention

The financial statements have been prepared under the historical cost convention on an accruals basis as modified by the revaluation of financial assets and liabilities at fair value through profit or loss and where stated, current valuations of noncurrent assets. Cost is based on the fair values of the consideration given in exchange for assets.

#### Comparative figures

Where required by Australian Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

#### Application of new and amended accounting standards

There are two new accounting standards which have been issued by the AASB that became mandatorily effective for accounting periods beginning on or after 1 January 2018, and are therefore relevant for the current financial year.

#### AASB 15 Revenue from Contracts with Customers

AASB 15 replaces AASB 111 Construction Contracts , AASB 118 Revenue and related Interpretations and it applies, with limited exceptions, to all revenue arising from contracts with customers. AASB 15 establishes a five-step model to account for revenue arising from contracts with customers and requires that revenue be recognised at an amount that reflects the consideration to which an entity expects to be entitled in exchange for transferring goods or services to a customer.

AASB 15 requires entities to exercise judgement, taking into consideration all of the relevant facts and circumstances when applying each step of the model to contracts with their customers. The standard also specifies the accounting for the incremental costs of obtaining a contract and the costs directly related to fulfilling a contract. In addition, the standard requires extensive disclosures.

The existing revenue recognition through the monthly Bendigo and Adelaide Bank Limited profit share provides an accurate reflection of consideration received in exchange for the transfer of services to the customer. Therefore based on our assessment this accounting standard has not materially affected any of the amounts recognised in the current period and is not likely to affect future periods.

#### Note 1. Summary of significant accounting policies (continued)

#### a) Basis of preparation (continued)

Application of new and amended accounting standards (continued)

AASB 9 Financial Instruments

AASB 9 sets out requirements for recognising and measuring financial assets, financial liabilities and some contracts to buy or sell non-financial items. This standard replaces AASB 139 Financial Instruments: Recognition and Measurement.

Based on our assessment this accounting standard has not had any impact on the carrying amounts of financial assets or liabilities at 1 July 2018. For additional information about accounting policies relating to financial instruments, see Note 1 k).

There are also a number of accounting standards and interpretations issued by the AASB that become effective in future accounting periods.

The company has elected not to apply any accounting standards or interpretations before their mandatory operative date for the annual reporting period beginning 1 July 2018. These future accounting standards and interpretations therefore have no impact on amounts recognised in the current period or any prior period.

#### AASB 16 Leases

Only AASB 16, effective for the annual reporting period beginning on or after 1 January 2019 is likely to impact the company. AASB 16 introduces a single, on-balance sheet lease accounting model for lessees. A lessee recognises a right-of-use asset representing its right to use the underlying asset and a lease liability representing its obligation to make lease payments. There are recognition exemptions for short-term leases and leases of low-value items. Lessor accounting remains similar to the current standard – i.e. lessors continue to classify leases as finance or operating leases.

AASB 16 replaces existing leases guidance, including AASB 117 Leases and related Interpretations. This standard is mandatory for annual reporting periods beginning on or after 1 January 2019.

The company plans to apply AASB 16 initially on 1 July 2019, using the modified retrospective approach. Therefore, the cumulative effect of adopting AASB 16 will be recognised as an adjustment to the opening balance of retained earnings at 1 July 2019, with no restatement of comparative information.

The company has assessed the estimated impact that initial application of AASB 16 will have on its financial statements. The actual impacts of adopting the standard on 1 July 2019 may change.

The company has not entered into any operating leases and as such the new standard is not expected to have a significant impact on the financial statements.

No significant impact is expected for the company's finance leases.

Economic dependency - Bendigo and Adelaide Bank Limited

The company has entered into a franchise agreement with Bendigo and Adelaide Bank Limited that governs the management of the **Community Bank®** branch at Collie, Western Australia.

The branch operates as a franchise of Bendigo and Adelaide Bank Limited, using the name "Bendigo Bank" and the logo and system of operations of Bendigo and Adelaide Bank Limited. The company manages the Community Bank® branch on behalf of Bendigo and Adelaide Bank Limited, however all transactions with customers conducted through the Community Bank® branch are effectively conducted between the customers and Bendigo and Adelaide Bank Limited.

#### Note 1. Summary of significant accounting policies (continued)

#### a) Basis of preparation (continued)

Economic dependency - Bendigo and Adelaide Bank Limited (continued)

All deposits are made with Bendigo and Adelaide Bank Limited, and all personal and investment products are products of Bendigo and Adelaide Bank Limited, with the company facilitating the provision of those products. All loans, leases or hire purchase transactions, issues of new credit or debit cards, temporary or bridging finance and any other transaction that involves creating a new debt, or increasing or changing the terms of an existing debt owed to Bendigo and Adelaide Bank Limited, must be approved by Bendigo and Adelaide Bank Limited. All credit transactions are made with Bendigo and Adelaide Bank Limited, and all credit products are products of Bendigo and Adelaide Bank Limited.

The company promotes and sells the products and services, but is not a party to the transaction.

The credit risk (i.e. the risk that a customer will not make repayments) is for the relevant Bendigo and Adelaide Bank Limited entity to bear as long as the company has complied with the appropriate procedures and relevant obligations and has not exercised a discretion in granting or extending credit.

Bendigo and Adelaide Bank Limited provides significant assistance in establishing and maintaining the Community Bank® branch franchise operations. It also continues to provide ongoing management and operational support and other assistance and guidance in relation to all aspects of the franchise operation, including advice in relation to:

- design, layout and fit out of the Community Bank® branch
- training for the branch manager and other employees in banking, management systems and interface protocol
- methods and procedures for the sale of products and provision of services
- security and cash logistic controls
- calculation of company revenue and payment of many operating and administrative expenses
- the formulation and implementation of advertising and promotional programs
- sales techniques and proper customer relations.

The following is a summary of the material accounting policies adopted by the company in the preparation of the financial statements. The accounting policies have been consistently applied, unless otherwise stated.

#### b) Revenue

Revenue arises from the rendering of services through its franchise agreement with the Bendigo and Adelaide Bank Limited. The revenue recognised is measured by reference to the fair value of consideration received or receivable, excluding sales taxes, rebates, and trade discounts.

Interest and fee revenue is recognised when earned. The gain or loss on disposal of property, plant and equipment is recognised on a net basis and is classified as income rather than revenue. All revenue is stated net of the amount of Goods and Services Tax (GST).

#### Revenue calculation

The franchise agreement provides that three forms of revenue may be earned by the company – margin, commission and fee income. Bendigo and Adelaide Bank Limited decides the form of revenue the company earns on different types of products and services.

The revenue earned by the company is dependent on the business that it generates. It may also be affected by other factors, such as economic and local conditions, for example, interest rates.

#### Note 1. Summary of significant accounting policies (continued)

#### b) Revenue (continued)

#### Core banking products

Bendigo and Adelaide Bank Limited has identified some Bendigo Bank Group products and services as 'core banking products'. It may change the products and services which are identified as core banking products by giving the company at least 30 days notice. Core banking products currently include Bendigo Bank branded home loans, term deposits and at call deposits.

#### Margin

Margin is arrived at through the following calculation:

- Interest paid by customers on loans less interest paid to customers on deposits
- plus any deposit returns i.e. interest return applied by Bendigo and Adelaide Bank Limited for a deposit,
- minus any costs of funds i.e. interest applied by Bendigo and Adelaide Bank Limited to fund a loan.

Margin is paid on all core banking products. A funds transfer pricing model is used for the method of calculation of the cost of funds, deposit return and margin.

The company is entitled to a share of the margin earned by Bendigo and Adelaide Bank Limited (i.e. income adjusted for Bendigo and Adelaide Bank Limited's interest expense and interest income return). However, if this reflects a loss, the company incurs a share of that loss

#### Commission

Commission is a fee paid for products and services sold. It may be paid on the initial sale or on an ongoing basis. Commission is payable on the sale of an insurance product such as home contents. Examples of products and services on which ongoing commissions are paid include leasing and Sandhurst Trustees Limited products.

#### Fee income

Fee income is a share of what is commonly referred to as 'bank fees and charges' charged to customers by Bendigo Bank Group entities including fees for loan applications and account transactions.

#### Discretionary financial contributions

In addition to margin, commission and fee income, and separate from the franchise agreement, Bendigo and Adelaide Bank Limited has also made discretionary financial payments to the company. These are referred to by Bendigo and Adelaide Bank Limited as a "Market Development Fund" (MDF).

The amount has been based on the volume of business attributed to a branch. The purpose of the discretionary payments is to assist with local market development activities, including community sponsorships and donations. It is for the board to decide how to use the MDF.

The payments from Bendigo and Adelaide Bank Limited are discretionary and Bendigo and Adelaide Bank Limited may change the amount or stop making them at any time.

#### Ability to change financial return

Under the franchise agreement, Bendigo and Adelaide Bank Limited may change the form and amount of financial return that the company receives. The reasons it may make a change include changes in industry or economic conditions or changes in the way Bendigo and Adelaide Bank Limited earns revenue.

The change may be to the method of calculation of margin, the amount of margin, commission and fee income or a change of a margin to a commission or vice versa. This may affect the amount of revenue the company receives on a particular product or service. The effect of the change on the revenue earned by the company is entirely dependent on the change.

If Bendigo and Adelaide Bank Limited makes a change to the margin or commission on core banking products and services, it must not reduce the margin and commission the company receives on core banking products and services Bendigo and Adelaide Bank Limited attributes to the company to less than 50% (on an aggregate basis) of Bendigo and Adelaide Bank Limited's margin at that time. For other products and services, there is no restriction on the change Bendigo and Adelaide Bank Limited may make.

Bendigo and Adelaide Bank Limited must give the company 30 days notice before it changes the products and services on which margin, commission or fee income is paid, the method of calculation of margin and the amount of margin, commission or fee income.

#### Note 1. Summary of significant accounting policies (continued)

#### b) Revenue (continued)

Monitoring and changing financial return

Bendigo and Adelaide Bank Limited monitors the distribution of financial return between **Community Bank®** companies and Bendigo and Adelaide Bank Limited on an ongoing basis.

Overall, Bendigo and Adelaide Bank Limited has made it clear that the **Community Bank®** model is based on the principle of shared reward for shared effort. In particular, in relation to core banking products and services, the aim is to achieve an equal share of Bendigo and Adelaide Bank Limited's margin.

#### c) Income tax

#### Current tax

Current tax is calculated by reference to the amount of income taxes payable or recoverable in respect of the taxable profit or loss for the period. It is calculated using tax rates and tax laws that have been enacted or substantively enacted by reporting date. Current tax for current and prior periods is recognised as a liability (or asset) to the extent that it is payable (or refundable).

#### Deferred tax

Deferred tax is accounted for using the balance sheet liability method on temporary differences arising from differences between the carrying amount of assets and liabilities in the financial statements and the corresponding tax base of those items.

In principle, deferred tax liabilities are recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that sufficient taxable amounts will be available against which deductible temporary differences or unused tax losses and tax offsets can be utilised. However, deferred tax assets and liabilities are not recognised if the temporary differences giving rise to them arise from the initial recognition of assets and liabilities (other than as a result of a business combination) which affects neither taxable income nor accounting profit. Furthermore, a deferred tax liability is not recognised in relation to taxable temporary differences arising from goodwill.

Deferred tax assets and liabilities are measured at the tax rates that are expected to apply to the period(s) when the asset and liability giving rise to them are realised or settled, based on tax rates (and tax laws) that have been enacted or substantively enacted by reporting date. The measurement of deferred tax liabilities reflects the tax consequences that would follow from the manner in which the entity expects, at the reporting date, to recover or settle the carrying amount of its assets and liabilities.

Deferred tax assets and liabilities are offset when there is a legally enforceable right to offset current tax and when the balances relate to taxes levied by the same taxation authority and the entity intends to settle its tax assets and liabilities on a net basis.

#### Current and deferred tax for the period

Current and deferred tax is recognised as an expense or income in the Statement of Profit or Loss and Other Comprehensive Income, except when it relates to items credited or debited to equity, in which case the deferred tax is also recognised directly in equity, or where it arises from initial accounting for a business combination, in which case it is taken into account in the determination of goodwill or gain from a bargain purchase.

#### d) Employee entitlements

Provision is made for the company's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

The company contributes to a defined contribution plan. Contributions to employee superannuation funds are charged against income as incurred.

#### e) Cash and cash equivalents

For the purposes of the Statement of Cash Flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Balance Sheet.

#### Note 1. Summary of significant accounting policies (continued)

#### f) Trade receivables and payables

Receivables are carried at their amounts due. The collectability of debts is assessed at balance date and specific provision is made for any doubtful accounts. Liabilities for trade creditors and other amounts are carried at cost that is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the company.

#### g) Property, plant and equipment

Plant and equipment, leasehold improvements and equipment under finance lease are stated at cost less accumulated depreciation and impairment. Cost includes expenditure that is directly attributable to the acquisition of the item. In the event that settlement of all or part of the purchase consideration is deferred, cost is determined by discounting the amounts payable in the future to their present value as at the date of acquisition.

Depreciation is provided on property, plant and equipment, including freehold buildings but excluding land. Depreciation is calculated on a straight line basis so as to write off the net cost of each asset over its expected useful life to its estimated residual value. Leasehold improvements are depreciated at the rate equivalent to the available building allowance using the straight line method. The estimated useful lives, residual values and depreciation method are reviewed at the end of each annual reporting

The following estimated useful lives are used in the calculation of depreciation:

- buildings	40	years
- leasehold improvements	5 - 15	years
- plant and equipment	2.5 - 40	years
- motor vehicle	3 - 6	years

#### h) Intangibles

The franchise fee paid to Bendigo and Adelaide Bank Limited has been recorded at cost and is amortised on a straight line basis over the life of the franchise agreement.

The renewal processing fee paid to Bendigo and Adelaide Bank Limited when renewing the franchise agreement has also been recorded at cost and is amortised on a straight line basis over the life of the franchise agreement.

#### i) Payment terms

Receivables and payables are non interest bearing and generally have payment terms of between 30 and 90 days.

#### j) Borrowings

All loans are initially measured at the principal amount. Interest is recognised as an expense as it accrues.

#### k) Financial instruments

Recognition and initial measurement

Financial instruments, incorporating financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions of the instrument.

Financial instruments (except for trade receivables) are initially measured at fair value plus transaction costs, except where the instrument is classified at fair value through profit or loss, in which case transaction costs are expensed to profit or loss immediately. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Trade receivables are initially measured at the transaction price if the trade receivables do not contain a significant financing component or if the practical expedient was applied as specified in AASB 15.63.

#### Note 1. Summary of significant accounting policies (continued)

#### k) Financial instruments (continued)

Classification and subsequent measurement

#### (i) Financial liabilities

Financial liabilities include borrowings, trade and other payables and non-derivative financial liabilities (excluding financial guarantees). They are subsequently measured at amortised cost using the effective interest rate method.

The effective interest rate is the internal rate of return of the financial asset or liability, that is, it is the rate that exactly discounts the estimated future cash flows through the expected life of the instrument to the net carrying amount at initial recognition.

#### (ii) Financial assets

Financial assets are subsequently measured at:

- amortised cost:
- fair value through other comprehensive income (FVOCI); or
- fair value through profit and loss (FVTPL).

A financial asset is subsequently measured at amortised cost if it meets the following conditions:

- the financial asset is managed solely to collect contractual cash flows; and
- the contractual terms within the financial asset give rise to cash flows that are solely payments of principal and interest on the principle amount outstanding on specified dates.

The company's trade and most other receivables are measured at amortised cost as well as deposits that were previously classified as held-to-maturity under AASB 139.

A financial asset is subsequently measured at FVOCI if it meets the following conditions:

- the contractual terms within the financial asset give rise to cash flows that are solely payments of principal and interest on the principle amount outstanding on specified dates; and
- the business model for managing the financial assets comprises both contractual cash flows collection and the selling of the

By default, all other financial assets that do not meet the conditions of amortised cost and FVOCI's measurement condition are subsequently measured at FVTPL.

The company's investments in equity instruments are measured at FVTPL unless the company irrevocably elects at inception to measure at FVOCI.

#### Derecognition

#### (i) Derecognition of financial liabilities

A liability is derecognised when it is extinguished (ie when the obligation in the contract is discharged, cancelled or expires). An exchange of an existing financial liability for a new one with substantially modified terms, or a substantial modification to the terms of a financial liability, is treated as an extinguishment of the existing liability and recognition of a new financial liability.

The difference between the carrying amount of the financial liability derecognised and the consideration paid and payable, including any non-cash assets transferred or liabilities assumed, is recognised in profit or loss.

#### (ii) Derecognition of financial assets

A financial asset is derecognised when the holder's contractual rights to its cash flows expires, or the asset is transferred in such a way that all the risks and rewards of ownership are substantially transferred.

On derecognition of a financial asset measured at amortised cost, the difference between the asset's carrying amount and the sum of the consideration received and receivable is recognised in profit or loss.

#### Note 1. Summary of significant accounting policies (continued)

#### k) Financial instruments (continued)

*Impairment* 

The company recognises a loss allowance for expected credit losses on:

- financial assets that are measured at fair value through other comprehensive income;
- lease receivables:
- loan commitments that are not measured at fair value through profit or loss; and
- financial guarantee contracts that are not measured at fair value through profit or loss.

Loss allowance is not recognised for:

- financial assets measured at fair value through profit of loss; or
- equity instruments measured at fair value through other comprehensive income.

Expected credit losses are the probability-weighted estimate of credit losses over the expected life of a financial instrument. A credit loss is the difference between all contractual cash flows that are due and all cash flows expected to be received, all discounted at the original effective interest rate of the financial instrument.

The company uses the simplified approach to impairment, as applicable under AASB 9. The simplified approach does not require tracking of changes in credit risk at every reporting period, but instead requires the recognition of lifetime expected credit loss at all times.

This approach is applicable to:

- trade receivables that result from transactions that are within the scope of AASB 15, that contain a significant financing component; and
- lease receivables.

In measuring the expected credit loss, a provision matrix for trade receivables is used, taking into consideration various data to get to an expected credit loss, (ie diversity of its customer base, appropriate groupings of its historical loss experience etc.).

Recognition of expected credit losses in financial statements

At each reporting date, the entity recognises the movement in the loss allowance as an impairment gain or loss in the statement of profit or loss and other comprehensive income.

Assets measured at fair value through other comprehensive income are recognised at fair value with changes in fair value recognised in other comprehensive income. The amount in relation to change in credit risk is transferred from other comprehensive income to profit or loss at every reporting period.

#### I) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership are transferred to the company are classified as finance leases. Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred. Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

#### Note 1. Summary of significant accounting policies (continued)

#### m) Provisions

Provisions are recognised when the economic entity has a legal, equitable or constructive obligation to make a future sacrifice of economic benefits to other entities as a result of past transactions of other past events, it is probable that a future sacrifice of economic benefits will be required and a reliable estimate can be made of the amount of the obligation.

A provision for dividends is not recognised as a liability unless the dividends are declared, determined or publicly recommended on or before the reporting date.

#### n) Issued capital

Ordinary shares are recognised at the fair value of the consideration received by the company. Any transaction costs arising on the issue of ordinary shares are recognised directly in equity as a reduction of the share proceeds received.

#### o) Earnings per share

Basic earnings per share is calculated by dividing the profit attributable to equity holders of the company, excluding any costs of servicing equity other than ordinary shares, by the weighted average number of ordinary shares outstanding during the financial year, adjusted for bonus elements in ordinary shares issued during the year.

#### p) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of Goods and Services Tax (GST), except where the amount of GST incurred is not recoverable from the taxation authority. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the Balance Sheet. Cash flows are included in the Statement of Cash Flows on a gross basis.

The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the taxation authority are classified as operating cash flows.

#### Note 2. Financial risk management

The company's activities expose it to a limited variety of financial risks: market risk (including currency risk, fair value interest risk and price risk), credit risk, liquidity risk and cash flow interest rate risk. The company's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the entity. The entity does not use derivative instruments.

Risk management is carried out directly by the board of directors.

#### (i) Market risk

The company has no exposure to any transactions denominated in a currency other than Australian dollars.

#### (ii) Price risk

The company is not exposed to equity securities price risk as it does not hold investments for sale or at fair value. The company is not exposed to commodity price risk.

#### (iii) Credit risk

The company has no significant concentrations of credit risk. It has policies in place to ensure that customers have an appropriate credit history.

#### Note 2. Financial risk management (continued)

#### (iii) Credit risk (continued)

Expected credit loss assessment for Bendigo and Adelaide Bank Limited

The company's franchise agreement limits the company's credit exposure to one financial institution, being Bendigo and Adelaide Bank Limited. Due to the reliance on Bendigo and Adelaide Bank Limited the company has reviewed the credit ratings provided by Standard & Poors, Moody's and Fitch Ratings to determine the level of credit risk exposure of the company. The most recent credit rating provided by the ratings agencies is as follows:

Ratings Agency	Long-Term	Short-Term	Outlook
Standard & Poor's	BBB+	A-2	Stable
Fitch Ratings	A-	F2	Stable
Moody's	А3	P-2	Stable

Based on the above risk ratings the company has classified Bendigo and Adelaide Bank Limited as low risk.

The company has performed a historical assessment of receivables from Bendigo and Adelaide Bank Limited and found no instances of default. As a result no impairment loss allowance has been made in relation to the Bendigo & Adelaide Bank Limited receivable as at 30 June 2019.

Expected credit loss assessment for other customers

The company has performed a historical assessment of the revenue collected from other customers and found no instances of default. As a result no impairment loss allowance has been made in relation to other customers as at 30 June 2019.

#### (iv) Liquidity risk

Prudent liquidity management implies maintaining sufficient cash and marketable securities and the availability of funding from credit facilities. The company believes that its sound relationship with Bendigo and Adelaide Bank Limited mitigates this risk significantly.

#### (v) Cash flow and fair value interest rate risk

Interest-bearing assets are held with Bendigo and Adelaide Bank Limited and subject to movements in market interest. Interest-rate risk could also arise from long-term borrowings. Borrowings issued at variable rates expose the company to cash flow interest-rate risk. The company believes that its sound relationship with Bendigo and Adelaide Bank Limited mitigates this risk significantly.

#### (vi) Capital management

The board's policy is to maintain a strong capital base so as to sustain future development of the company. The board of directors monitor the return on capital and the level of dividends to shareholders. Capital is represented by total equity as recorded in the Balance Sheet.

In accordance with the franchise agreement, in any 12 month period, the funds distributed to shareholders shall not exceed the distribution limit.

#### Note 2. Financial risk management (continued)

(vi) Capital management (continued)

The distribution limit is the greater of:

- (a) 20% of the profit or funds of the franchisee otherwise available for distribution to shareholders in that 12 month period;
- (b) subject to the availability of distributable profits, the relevant rate of return multiplied by the average level of share capital of the franchisee over that 12 month period where the relevant rate of return is equal to the weighted average interest rate on 90 day bank bills over that 12 month period plus 5%.

The board is managing the growth of the business in line with this requirement. There are no other externally imposed capital requirements, although the nature of the company is such that amounts will be paid in the form of charitable donations and sponsorship. Charitable donations and sponsorship paid for the year ended 30 June 2019 can be seen in the Statement of Profit or Loss and Other Comprehensive Income.

There were no changes in the company's approach to capital management during the year.

#### Note 3. Critical accounting estimates and judgements

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the entity and that are believed to be reasonable under the

The company makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results.

Management has identified the following critical accounting policies for which significant judgements, estimates and assumptions are made. Actual results may differ from these estimates under different assumptions and conditions and may materially affect financial results or the financial position reported in future periods.

Further details of the nature of these assumptions and conditions may be found in the relevant notes to the financial statements.

#### Taxation

Judgement is required in assessing whether deferred tax assets and certain tax liabilities are recognised on the balance sheet. Deferred tax assets, including those arising from carried-forward tax losses, capital losses and temporary differences, are recognised only where it is considered more likely than not that they will be recovered, which is dependent on the generation of sufficient future taxable profits.

Assumptions about the generation of future taxable profits depend on management's estimates of future cash flows. These depend on estimates of future sales volumes, operating costs, capital expenditure, dividends and other capital management transactions. Judgements are also required about the application of income tax legislation.

These judgements and assumptions are subject to risk and uncertainty. There is therefore a possibility that changes in circumstances will alter expectations, which may impact the amount of deferred tax assets and deferred tax liabilities recognised on the balance sheet and the amount of other tax losses and temporary differences not yet recognised. In such circumstances, some or all of the carrying amount of recognised deferred tax assets and liabilities may require adjustment, resulting in corresponding credit or charge to the Statement of Profit or Loss and Other Comprehensive Income.

#### Note 3. Critical accounting estimates and judgements (continued)

#### Estimation of useful lives of assets

The estimation of the useful lives of assets has been based on historical experience and the condition of the asset is assessed at least once per year and considered against the remaining useful life. Adjustments to useful lives are made when considered necessary.

#### Impairment of assets

At each reporting date, the company reviews the carrying amounts of its tangible and intangible assets that have an indefinite useful life to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where the asset does not generate cash flows that are independent from other assets, the entity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised in profit or loss immediately, unless the relevant asset is carried at fair value, in which case the impairment loss is treated as a revaluation

Where an impairment loss subsequently reverses, the carrying amount of the asset (cash-generating unit) is increased to the revised estimate of its recoverable amount, but only to the extent that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (cash-generating unit) in prior years. A reversal of an impairment loss is recognised in profit or loss immediately, unless the relevant asset is carried at fair value, in which case the reversal of the impairment loss is treated as a revaluation increase.

Note 4. Revenue from ordinary activities	2019	2018
	\$	\$
Operating activities:		
- gross margin	1,356,814	1,399,389
- services commissions	117,996	113,809
- fee income	101,399	109,986
- market development fund	10,000	10,006
Total revenue from operating activities	1,586,209	1,633,190
Non-operating activities:		
- interest received	1,498	-
- rental revenue	25,840	26,098
Total revenue from non-operating activities	27,338	26,098
Total revenues from ordinary activities	1,613,547	1,659,288

Note 5.	Expenses	2019	2018
		\$	\$
	ion of non-current assets:	2.054	4.606
	d equipment d improvements	3,951 11,800	4,696 11,894
- buildings		8,986	8,986
- motor ve		7,241	7,241
	tion of non-current assets:	,	,
	e agreement	2,238	2,238
	e renewal fee	8,954	8,954
		43,170	44,009
		10)170	1.1,000
Finance co	osts:		
- interest	paid	10	39
Bad debts		713	(31)
Note 6.	Income tax expense		
	onents of tax expense comprise:	66.662	440 220
- Current	tax ent in deferred tax	66,662	110,228
- Moveme	ent in deferred tax	(2,727)	(3,250)
		63,935	106,978
	a facie tax on profit from ordinary activities before income tax is		
reconciled	d to the income tax expense as follows:		
Operating	g profit	230,562	387,095
Prima fac	ie tax on profit from ordinary activities at 27.5% (2018: 27.5%)	63,405	106,451
Add tax e	ffect of:		
	luctible expenses	530	528
- timing d	ifference expenses	2,727	3,249
		66,662	110,228
Movemer	nt in deferred tax	(2,727)	(3,250)
		63,935	106,978
		03,333	100,570
Note 7.	Cash and cash equivalents		
-			
Cash at ba	ank and on hand	163,845	174,181
Note 7 /s	Poconciliation to each flow statement		
ivote 7.(a	) Reconciliation to cash flow statement		
The above	e figures reconcile to the amount of cash shown in the statement of		
cash flow:	s at the end of the financial year as follows:		
Cash at ba	ank and on hand	163,845	174,181
		<u> </u>	•

Note 8. Trade and other receivables	2019	2018
	\$	\$
Trade receivables	136,530	138,971
Prepayments	141	12,305
	136,671	151,276
Note 9. Property, plant and equipment		
Note 9. Property, plant and equipment		
Land and buildings		
Freehold land		
At cost	200,000	200,000
Buildings	250 424	250 424
At cost Less accumulated depreciation	359,421 (68,285)	359,421 (59,299)
·	291,136	300,122
Lange and improvements		
Leasehold improvements At cost	223,079	223,079
Less accumulated depreciation	(46,575)	(34,775)
	176,504	188,304
Plant and equipment		
At cost	53,890	51,402
Less accumulated depreciation	(38,691)	(34,740)
	15,199	16,662
Motor vehicles		
At cost	38,617	38,617
Less accumulated depreciation	(28,250)	(21,009)
	10,367	17,608
Total written down amount	693,206	722,696
Movements in carrying amounts:		
Land		
Carrying amount at beginning	200,000	200,000
Carrying amount at end	200,000	200,000
Buildings		
Carrying amount at beginning Additions	300,122	309,108
Disposals	- (0.005)	- (0.000)
Less: depreciation expense	(8,986)	(8,986)
Carrying amount at end	291,136	300,122

Note 9. Property, plant and equipment (continued)	2019	2018
	\$	\$
Movements in carrying amounts (continued)		
Leasehold improvements		
Carrying amount at beginning	188,304	200,198
Additions	-	-
Disposals Less: depreciation expense	(11,800)	(11,894)
Carrying amount at end	176,504	188,304
Plant and equipment		,
Carrying amount at beginning	16,662	15,953
Additions	2,488	5,405
Disposals	-	-
Less: depreciation expense	(3,951)	(4,696)
Carrying amount at end	15,199	16,662
Motor vehicles		
Carrying amount at beginning	17,608	24,849
Additions	-	-
Disposals	- (7.244)	- (7.244)
Less: depreciation expense	(7,241)	(7,241)
Carrying amount at end	10,367	17,608
Total written down amount	693,206	722,696
Note 10. Intangible assets		
Franchise fee		
At cost	61,192	61,192
Less: accumulated amortisation	(55,969)	(53,731)
	5,223	7,461
Renewal processing fee	44.700	44.700
At cost Less: accumulated amortisation	44,769 (23,877)	44,769 (14,923)
2000, decarriance affortisation		
	20,892	29,846
Total written down amount	26,115	37,307

Note 11. Tax	2019	2018
	\$	\$
Current:		
Income tax payable/(refundable)	(20,968)	69,969
Non-current:		
Deferred tax assets		
- accruals	840	774
- employee provisions	25,689	24,217
	26,529	24,991
Deferred tax liability		
- property, plant and equipment	7,000	8,189
	7,000	8,189
Net deferred tax asset	19,529	16,802
Movement in deferred tax charged to Statement of Profit or Loss and Other Comprehensive	(2,727)	(3,250)
Income		
Note 12. Trade and other payables		
Current:		
Trade creditors	10,532	49,610
Other creditors and accruals	24,542	3,778
	35,074	53,388
Note 13. Borrowings		
Current:		
Bank loans	147	137

Bank loans are repayable monthly. All outstanding bank loans have been paid in advance and no immediate monthly instalments are required. The loans are secured by a fixed and floating charge over the company's assets. The floating interest rate at 30 June 2019 is 7.05% (2018: 7.05%).

Note 14. Provisions	2019	2018
	\$	\$
Current:		
Provision for annual leave	32,859	33,997
Provision for long service leave	34,535	36,421
	67,394	70,418
Non-current:		
Provision for long service leave	26,020	17,642
Note 15. Issued capital		
430,259 ordinary shares fully paid (2018: 430,259)	430,259	430,259

#### Rights attached to shares

#### (a) Voting rights

Subject to some limited exceptions, each member has the right to vote at a general meeting.

On a show of hands or a poll, each member attending the meeting (whether they are attending the meeting in person or by attorney, corporate representative or proxy) has one vote, regardless of the number of shares held. However, where a person attends a meeting in person and is entitled to vote in more than one capacity (for example, the person is a member and has also been appointed as proxy for another member) that person may only exercise one vote on a show of hands. On a poll, that person may exercise one vote as a member and one vote for each other member that person represents as duly appointed attorney, corporate representative or proxy.

The purpose of giving each member only one vote, regardless of the number of shares held, is to reflect the nature of the company as a community based company, by providing that all members of the community who have contributed to the establishment and ongoing operation of the Community Bank® branch have the same ability to influence the operation of the company.

#### (b) Dividends

Generally, dividends are payable to members in proportion to the amount of the share capital paid up on the shares held by them, subject to any special rights and restrictions for the time being attaching to shares. The franchise agreement with Bendigo and Adelaide Bank Limited contains a limit on the level of profits or funds that may be distributed to shareholders. There is also a restriction on the payment of dividends to certain shareholders if they have a prohibited shareholding interest (see below).

#### (c) Transfer

Generally, ordinary shares are freely transferable. However, the directors have a discretion to refuse to register a transfer of

Subject to the foregoing, shareholders may transfer shares by a proper transfer effected in accordance with the company's constitution and the Corporations Act 2001.

#### Note 15. Issued capital (continued)

Prohibited shareholding interest

A person must not have a prohibited shareholding interest in the company.

In summary, a person has a prohibited shareholding interest if any of the following applies:

- They control or own 10% or more of the shares in the company (the "10% limit").
- In the opinion of the board they do not have a close connection to the community or communities in which the company predominantly carries on business (the "close connection test").

As with voting rights, the purpose of this prohibited shareholding provision is to reflect the community-based nature of the company.

Where a person has a prohibited shareholding interest, the voting and dividend rights attaching to the shares in which the person (and his or her associates) have a prohibited shareholding interest, are suspended.

The board has the power to request information from a person who has (or is suspected by the board of having) a legal or beneficial interest in any shares in the company or any voting power in the company, for the purpose of determining whether a person has a prohibited shareholding interest. If the board becomes aware that a member has a prohibited shareholding interest, it must serve a notice requiring the member (or the member's associate) to dispose of the number of shares the board considers necessary to remedy the breach. If a person fails to comply with such a notice within a specified period (that must be between three and six months), the board is authorised to sell the specified shares on behalf of that person. The holder will be entitled to the consideration from the sale of the shares, less any expenses incurred by the board in selling or otherwise dealing with those shares.

In the constitution, members acknowledge and recognise that the exercise of the powers given to the board may cause considerable disadvantage to individual members, but that such a result may be necessary to enforce the prohibition.

Note 16. Retained earnings	2019	2018
	\$	\$
Balance at the beginning of the financial year	460,449	318,015
Net profit from ordinary activities after income tax	166,627	280,117
Dividends provided for or paid	(125,636)	(137,683)
Balance at the end of the financial year	501,440	460,449

Note 17. Statement of cash flows	2019	2018
	\$	\$
Reconciliation of profit from ordinary activities after tax to net cash provided by		
operating activities		
Profit from ordinary activities after income tax	166,627	280,117
Non cash items:		
- depreciation	31,978	32,817
- amortisation	11,192	11,192
Changes in assets and liabilities:		
- (increase)/decrease in receivables	14,605	12,348
- (increase)/decrease in other assets	(23,695)	134,187
- increase/(decrease) in payables	(18,304)	(108,171)
- increase/(decrease) in provisions	5,354	14,580
- increase/(decrease) in current tax liabilities	(69,969)	31,257
Net cash flows provided by operating activities	117,788	408,327
Note 18. Leases  Operating lease agreements The future minimum lease payments receivable under non-cancellable operating lease in the aggregate and for each of the following periods: - not later than 12 months	15,786	28,965
- between 12 months and 5 years	-	19,310
- greater than 5 years		
Minimum lease payments receivable	15,786	48,275
The operating sub-lease is a non-cancellable lease with a five-year term commencing 1 March 2015, with rent receivable at the end of each calendar month. Net rental income received in 2019 of \$25,840 (2018: \$26,098).		
Note 19. Auditor's remuneration		
Amounts received or due and receivable by the		
auditor of the company for: - audit and review services	4,600	4,400
- non audit services	3,425	4,400
-	8,025	9,017
=	0,UZ3	9,017

Note 20.	Director and related party disclosures	2019	2018
		Ś	Ś

The names of directors who have held office during the financial year are:

Sarah Jane Stanley

Jeffrey Ian Riley

Anne-Marie Kathryn Farrell

Colleen Maree De'Angelis

Ian Houghton Miffling

Glyn Yates

Kenneth William Smallwood

John Alfred Piavanini

Ian Johnstone Shannon (Resigned 8th November 2018)

Maureen Jane Piper (Resigned 26 November 2018)

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

Transactions with related parties:

Sarah Stanley received remuneration for marketing services carried out by Collie

River Valley Marketing Inc. 1,854 -

Directors Shareholdings	<u>2019</u>	<u>2018</u>
Sarah Jane Stanley	500	500
Jeffrey Ian Riley	500	500
Anne-Marie Kathryn Farrell	3,000	3,000
Colleen Maree De'Angelis	100	100
Ian Houghton Miffling	1,001	1,001
Glyn Yates	5,000	5,000
Kenneth William Smallwood	20,000	20,000
John Alfred Piavanini	2,501	2,501
Ian Johnstone Shannon (Resigned 8th November 2018)	2,500	2,500
Maureen Jane Piper (Resigned 26 November 2018)	4,000	4,000

There was no movement in directors shareholdings during the year.

Note 21.	Dividends provided for or paid	2019	2018
		¢	<u> </u>

#### a. Dividends paid during the year

Current year dividend 100% (2018: 100%) franked dividend - 29.2 cents (2018: 32.0 cents) per share

125,636 137,683

The tax rate at which dividends have been franked is 27.5% (2018: 27.5%).

Not	e 21.	Dividends provided for or paid (continued)	2019	2018
b.	Frank	king account balance	\$	\$
	Frank	king credits available for subsequent reporting periods are:		
	-	franking account balance as at the end of the financial year	410,952	290,943
	-	franking credits/(debits) that will arise from payment/(refund) of income tax as at the end of the financial year	(20,968)	80,034
	-	franking debits that will arise from the payment of dividends recognised as a liability at the end of the financial year		-
	Frank	king credits available for future financial reporting periods:	389,984	370,977
	-	franking debits that will arise from payment of dividends proposed or declared before the financial report was authorised for use but not recognised as a distribution to equity holders during the period	-	-
	Net f	ranking credits available	389,984	370,977

#### Note 22. Key management personnel disclosures

No director of the company receives remuneration for services as a company director or committee member.

There are no executives within the company whose remuneration is required to be disclosed.

Not	e 23. Earnings per share		
(a)	Profit attributable to the ordinary equity holders of the company used in calculating earnings per share	166,627	280,117
(b)	Weighted average number of ordinary shares used as the denominator in	Number	Number
(b)	Weighted average number of ordinary shares used as the denominator in calculating basic earnings per share	430,259	430,259

#### Note 24. Events occurring after the reporting date

There have been no events after the end of the financial year that would materially affect the financial statements.

#### Note 25. Contingent liabilities and contingent assets

Estimates of the potential financial effect of commitments which may become payable are as follows:

The Company has entered into a funding agreement with Tom Quilty Cup to contribute \$20,000 to the organisation in 2020. As at 30 June 2019, no payments have been made.

The Company has entered into a funding agreement with Next Gen Entrepreneur to contribute \$100,000 to the organisation over two years. As at 30 June 2019, \$95,813 has been paid. The remaining \$4,187 is not expected to be paid.

The Company has entered into a funding agreement with Collie Lawn Tennis Club to contribute \$7,500 to the organisation over five years. As at 30 June 2019, \$1,300 has been paid.

The Company has entered into a funding agreement with Collie Footy Tipping to contribute \$6,000 to the organisation at the end of the 2019 AFL season. As at 30 June 2019, no payments have been paid.

The Company has entered into a funding agreement with Collie Golf Club Riverside to contribute \$20,000 to the organisation over five years. As at 30 June 2019, \$8,000 has been paid.

All of the above commitments are payable as follows:

2020	\$ 31,400
2021	\$ 5,500
2022	\$ 5,600
2023	\$ 1,700

There were no other contingent liabilities or contingent assets at the date of this report to affect the financial statements.

#### Note 26. **Community Enterprise Foundation**

During the period the company contributed funds to the Community Enterprise Foundation (CEF), the philanthropic arm of the Bendigo and Adelaide Bank Group. These contributions form part of charitable donations and sponsorship expenditure included in the Statement of Profit or Loss and Other Comprehensive Income.

The funds contributed are held by the CEF in trust on behalf of the company and are available for distribution as grants to eligible applicants. The balance of funds held by the CEF as at 30 June 2019 is as follows:

	2019 \$	2018 \$
Opening balance	1,132,566	1,199,409
Contributions	200,000	100,000
Grants paid	(619,957)	(183,735)
Interest	17,732	21,892
Management fees	(9,999)	(5,000)
Balance available for distribution	720,342	1,132,566

#### Note 27. Segment reporting

The economic entity operates in the service sector where it facilitates Community Bank® services in Collie, Western Australia pursuant to a franchise agreement with Bendigo and Adelaide Bank Limited.

#### Note 28. Registered office/Principal place of business

The entity is a company limited by shares, incorporated and domiciled in Australia. The registered office and principal place of business is:

> Registered Office 70 Forrest Street Collie WA 6225

Principal Place of Business 70 Forrest Street Collie WA 6225

#### Note 29. Financial instruments

Financial Instrument Composition and Maturity Analysis

The table below reflects the undiscounted contractual settlement terms for all financial instruments, as well as the settlement period for instruments with a fixed period of maturity and interest rate.

	Floating interest		Fixed interest rate maturing in									
Financial instrument			1 year or less		Over 1 to 5 years		Over 5 years		Non interest bearing		Weighted average	
	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	%	%
Financial assets												
Cash and cash equivalents	163,845	174,181	-	-	-	-	-	-	-	-	0.48	0.00
Receivables	-	-	-	-	-	-	-	-	136,530	138,971	N/A	N/A
Financial liabilities												
Interest bearing liabilities	147	137	-	-	-	-	-	-	-	-	7.02	44.13
Payables	-	-	-	=	-	-	=	=	10,532	49,610	N/A	N/A

#### Net Fair Values

The net fair values of financial assets and liabilities approximate the carrying values as disclosed in the balance sheet. The company does not have any unrecognised financial instruments at the year end.

The maximum exposure to credit risk at balance date to recognised financial assets is the carrying amount of those assets as disclosed in the balance sheet and notes to the financial statements.

There are no material credit risk exposures to any single debtor or group of debtors under financial instruments entered into by the economic entity.

#### Interest Rate Risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises from the interest bearing financial assets and liabilities in place subject to variable interest rates, as outlined above.

#### Sensitivity Analysis

The company has performed sensitivity analysis relating to its exposure to interest rate risk at balance date. This sensitivity analysis demonstrates the effect on the current year results and equity which could result from a change in interest rates.

As at 30 June 2019, the effect on profit and equity as a result of changes in interest rate, with all other variables remaining constant would be as follows:

	2019 \$	2018 \$
Change in profit/(loss)		
Increase in interest rate by 1%	1,637	1,740
Decrease in interest rate by 1%	(1,637)	(1,740)
Change in equity		
Increase in interest rate by 1%	1,637	1,740
Decrease in interest rate by 1%	(1,637)	(1,740)

## **Directors' declaration**

In accordance with a resolution of the directors of Collie & Districts Community Financial Services Limited, we state that:

In the opinion of the directors:

- (a) the financial statements and notes of the company are in accordance with the Corporations Act 2001, including:
  - (i) giving a true and fair view of the company's financial position as at 30 June 2019 and of its performance for the financial year ended on that date; and
  - (ii) complying with Accounting Standards, the Corporations Regulations 2001 and other mandatory professional reporting requirements; and
- (b) there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.
- (c) the audited remuneration disclosures set out in the remuneration report section of the directors' report comply with Accounting Standard AASB124 Related Party Disclosures and the Corporations Regulations 2001.

This declaration is made in accordance with a resolution of the board of directors.

Signed on the 29th of July 2019.

# Independent audit report



61 Bull Street, Bendigo 3550 PO Box 454, Bendigo 3552 03 5443 0344 afsbendigo.com.au

#### Independent auditor's report to the members of Collie & Districts Community **Financial Services Limited**

#### Report on the audit of the financial report

#### Our opinion

In our opinion, the accompanying financial report of Collie & Districts Community Financial Services Limited, is in accordance with the Corporations Act 2001, including:

- i. giving a true and fair view of the company's financial position as at 30 June 2019 and of its financial performance for the year ended; and
- ii. complying with Australian Accounting Standards.

#### What we have audited

Collie & Districts Community Financial Services Limited's (the company) financial report comprises the:

- Statement of profit or loss and other comprehensive income
- ✓ Balance sheet
- ✓ Statement of changes in equity
- ✓ Statement of cash flows
- ✓ Notes comprising a summary of significant accounting policies and other explanatory notes
- ✓ The directors' declaration of the company.

#### **Basis for opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report.

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001. We are independent of the company in accordance with the auditor independence requirements of the Corporations Act 2001 and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Other information

The company usually prepares an annual report that will include the financial statements, directors' report and declaration and our independence declaration and audit report (the financial report). The annual report may also include "other information" on the entity's operations and financial results and financial position as set out in the financial report, typically in a Chairman's report and Manager's report, and reports covering governance and shareholder matters.

Taxation | Audit | Business Services

### **Independent audit report** (continued)

The directors are responsible for the other information. The annual report is expected to be made available to us after the date of this auditor's report.

Our opinion on the financial report does not cover the other information and accordingly we will not express any form of assurance conclusion thereon.

Our responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If we identify that a material inconsistency appears to exist when we read the annual report (or become aware that the other information appears to be materially misstated), we will discuss the matter with the directors and where we believe that a material misstatement of the other information exists, we will request management to correct the other information.

#### Directors' responsibility for the financial report

The directors of the company are responsible for the preparation of the financial report that it gives a true and fair view in accordance with Australian Accounting Standards and the Corporations Act 2001 and for such internal control as the directors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibility for the audit of the financial report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatement can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: http://www.auasb.gov.au/home.aspx. This description forms part of our auditor's report.

**Andrew Frewin Stewart** 61 Bull Street, Bendigo, 3550

Dated: 29 July 2019

Joshua Griffin **Lead Auditor**  Collie & Districts **Community Bank**® Branch 70 Forrest Street, Collie WA 6225 Phone: (08) 9734 7411 Fax: (08) 9734 7511

Darkan agency 27 Burrowes Street, Darkan WA 6392 Phone: (08) 9736 2000 Fax: (08) 9736 2099

Boyup Brook agency 86 Abel Street, Boyup Brook WA 6244 Phone: (08) 9765 1169 Fax: (08) 9765 1340

Franchisee: Collie & Districts Community Financial Services Limited

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