



# Annual Report 2015

Donnybrook Capel Districts Community  
Financial Services Ltd

ABN 23 103 003 416

Donnybrook and Capel **Community Bank**<sup>®</sup> branches

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# Chairman's report

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For year ending 30 June 2015

On behalf of the Donnybrook Capel Districts Community Financial Services Ltd Board, I am very pleased to advise that the Capel and Donnybrook **Community Bank**<sup>®</sup> branches are performing well.

Staff at both branches have continued to perform at a very high level in support of Bernadette Brown who has taken on the role of Manager for both Capel and Donnybrook **Community Bank**<sup>®</sup> branches.

The resignation due to ill health, of the previous Donnybrook Manager, early in the financial year, enabled the Board to reorganise staff positions and to develop an upskilling and mentoring program overseen by Bernadette. This has resulted in an enhanced product and service delivery by the two branches to the community, which has enabled Donnybrook to become recognised within the community as a leader in the provision of banking services. Both branches were recognised during the year for outstanding service by winning 'Branch of the Month' awards.

Community sponsorships and donations have again ranked highly in our activities with many worthwhile community projects being sponsored.

Together with the provision of essential banking services to the community, sponsorships into the many and varied organisations within both Shires is of great importance and the Board of Directors and staff take great pleasure and pride in promoting and fulfilling the goals and ambitions of all applicants for sponsorship funding.

A major activity for the financial year has been the planning of a new branch for Capel that will replace the current premises. Plans are well advanced, with much assistance from the Bendigo Bank and Regional Manager, with the building fit out design and the tender process. It is anticipated that the branch will relocate to 34 Forrest Road, Capel, with an opening date in late 2015. I would like to thank Mr Angelo Logiudice, Mike Kinsella and all of the Directors, for their foresight and commitment to the planning process.

Mr Logiudice, as the immediate Past Chairman, provided a sound financial foundation upon which this ambitious project has been based. Thank you Angelo, for your commitment and service to the company as Chairman, and we look forward to your continuing participation on the Board.

Thank you to Bernadette Brown and all the staff in both branches for your commitment to the new branch project and for your outstanding service to the branch and the community.

My thanks to all Directors, Secretary and Treasurer for the work and professionalism provided to the company during the financial year. This ongoing commitment allows the company to provide value to all shareholders and the community.



**Marty Ladyman**  
**Chairman**

# Manager's report

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For year ending 30 June 2015

The 2014/15 financial year has been a very successful year for both Capel and Donnybrook **Community Bank**<sup>®</sup> branches.

I have had four enjoyable years as Manager of the Capel **Community Bank**<sup>®</sup> Branch and this financial year we hit a major milestone as it was the first time we achieved a profit and was the fourth year in a row with positive book growth above budgeted expectations which is a wonderful effort by the entire Capel team our total book value as at the 30 June 2015 was \$58.963 million. Capel **Community Bank**<sup>®</sup> Branch won the 'State Branch of the Month' for July 2014.

In December 2014 I was asked to become Manager of both Capel and Donnybrook **Community Bank**<sup>®</sup> branches which I accepted with great enthusiasm. Our last few months of the year showed strong growth with our total book value as at 30 June 2015 was \$74.225 million. We ended on a real high as Donnybrook **Community Bank**<sup>®</sup> Branch won the 'State Branch of the Month' for June 2015.

We have continued to support many local sporting and community groups during the past 12 months. Your **Community Bank**<sup>®</sup> branch staff were once again out and about in your community and you might have seen us at events such as the Capel Primary School Fete with our cupcakes or our Balingup Field Day with our poppies.

As the staff of your **Community Bank**<sup>®</sup> branch, we believe that it is our responsibility to ensure we continue to provide quality, friendly and reliable customer service.

I wish to take this opportunity to thank all my extraordinary staff members from both branches which are Jo, Sonia, Morgan, Kym, Tara, Jackie, Zoey, Helen and Taryn they are integral part of growth and success of this business and they are all an absolute joy to work with.

Finally, I wish to thank our loyal customers and shareholders for their continued support and the Board of the Donnybrook and Capel **Community Bank**<sup>®</sup> company for their ongoing guidance and commitment.

I look forward to a successful 2015/16 year.



**Bernadette Brown**  
**Branch Manager**

# Directors' report

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For the financial year ended 30 June 2015

Your Directors present their report of the company for the financial year ended 30 June 2015.

## Directors

The following persons were Directors of Donnybrook Capel District Community Financial Services Limited during or since the end of the financial year up to the date of this report:

Name and position held	Qualifications	Experience and other Directorships
<b>Martin Ladyman</b> Director since 29/11/2013 Chairman Appointed 29/11/2014	Masters Business Administration	Involved in farming the Broomehill region for 30 years and has owned and operated his own business with 20 employees in Perth for 10 years. Served on various Boards in the past, including, the WA Government Regional Agriculture Management Board.
<b>Jefferis Heath</b> Director since 28/07/2011 Deputy Chairman	Real Estate Licence	Real Estate Agent
<b>Kingsley Smith</b> Director since 24/02/2011 Secretary Appointed 29/11/2014	Chartered Accountant	Chartered Accountant
<b>Angelo Logiudice</b> Director since 29/03/2007 Director	Councillor Local Govt. Vice Chair Chamber of Commerce	Orchardist & Business Proprietor
<b>Bruce Hearman</b> Director since 29/11/2002 Secretary		Business Proprietor
<b>Patricia Clancy-Worrell</b> Director since 22/04/2010 Director Retired 27/11/2014	Graduate Diploma (Teaching)	Primary School Teacher
<b>John Cross</b> Director since 30/10/2012 Director		Ag Consultant
<b>Michael Kinsella</b> Director since 29/11/2014 Director		Retired, Board member of the Capel Country Club

# Directors' report (continued)

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## Directors (continued)

Name and position held	Qualifications	Experience and other Directorships
<b>Michelle Plume</b> Director since 29/11/2014 Director		Executive manager Community Services at the Shire of Capel.

Directors were in office for this entire year unless otherwise stated.

No Directors have material interests in contracts or proposed contracts with the company.

## Principal activities

The principal activities of the company during the course of the financial year were in providing **Community Bank®** services under management rights to operate a franchised branch of Bendigo and Adelaide Bank Limited.

There have been no significant changes in the nature of these activities during the year.

## Review of operations

The profit of the company for the financial year after provision for income tax was \$130,765 (2014 profit: \$66,503), which is a 96% increase as compared with the previous year.

The net assets of the company have increased to \$283,781 (2014: \$222,834).

## Dividends

Dividends paid or declared since the start of the financial year

	Year ended 30 June 2015	
	Cents per share	\$
Dividends paid in the year	4	26,417

## Options

No options over issued shares were granted during or since the end of the financial year and there were no options outstanding as at the date of this report.

## Significant changes in the state of affairs

No significant changes in the company's state of affairs occurred during the financial year.

## Events subsequent to the end of the reporting period

No matters or circumstances have arisen since the end of the financial year that significantly affect or may significantly affect the operations of the company, the results of those operations or the state of affairs of the company, in future financial years.

## Remuneration report

### Remuneration policy

There has been no remuneration policy developed as Director positions are held on a voluntary basis and Directors are not remunerated for their services.

# Directors' report (continued)

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## Remuneration report (continued)

### Remuneration benefits and payments

Other than detailed below, no Director has received or become entitled to receive, during or since the financial year, a benefit because of a contract made by the company, controlled entity or related body corporate with a Director, a firm which a Director is a member or an entity in which a Director has a substantial financial interest. This statement excludes a benefit included in the aggregate amount of emoluments received or due and receivable by Directors shown in the company's accounts, or the fixed salary of a full-time employee of the company, controlled entity or related body corporate.

The Donnybrook Capel Financial Services Limited has accepted the Bendigo and Adelaide Bank Limited's **Community Bank**<sup>®</sup> Directors Privileges package. The package is available to all Directors who can elect to avail themselves of the benefits based on their personal banking with the branch. There is no requirement to own Bendigo and Adelaide Bank Limited shares and there is no qualification period to qualify to utilise the benefits. The package mirrors the benefits currently available to Bendigo and Adelaide Bank Limited shareholders. The Directors have estimated the total benefits received from the Directors Privilege Package to be \$Nil for the year ended 30 June 2015.

### **Indemnifying Officers or Auditor**

The company has agreed to indemnify each Officer (Director, Secretary or employee) out of assets of the company to the relevant extent against any liability incurred by that person arising out of the discharge of their duties, except where the liability arises out of conduct involving dishonesty, negligence, breach of duty or the lack of good faith. The company also has Officers Insurance for the benefit of Officers of the company against any liability occurred by the Officer, which includes the Officer's liability for legal costs, in or arising out of the conduct of the business of the company or in or arising out of the discharge of the Officer's duties.

Disclosure of the nature of the liability and the amount of the premium is prohibited by the confidentiality clause of the contract of insurance. The company has not provided any insurance for an Auditor of the company.

### **Directors' meetings**

The number of Directors' meetings held during the year was 11. Attendances by each Director during the year were as follows:

<b>Director</b>	<b>Board meetings #</b>
Martin Ladyman	11(11)
Jefferis Heath	10(11)
Kingsley Smith	10(11)
Angelo Logiudice	11(11)
Bruce Hearman	10(11)
John Cross	6(11)
Michelle Plume	8(11)
Michael Kinsella	5(7)
Patricia Clancy-Worrell	4(4)

# The first number is the meetings attended while in brackets is the number of meetings eligible to attend.

# Directors' report (continued)

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## **Likely developments**

The company will continue its policy of providing banking services to the community.

## **Environmental regulations**

The company is not subject to any significant environmental regulation.

## **Proceedings on behalf of company**

No person has applied for leave of court to bring proceedings on behalf of the company or intervene in any proceedings to which the company is a party for the purpose of taking responsibility on behalf of the company for all or any part of those proceedings. The company was not a party to any such proceedings during the year.

## **Company Secretary**

Kingsley Smith comes from a small farming background in Northam. He has lived in the Capel area for over 10 years and is currently employed as a Chartered Accountant at a large firm in Bunbury.

## **Auditor independence declaration**

A copy of the Auditor's independence declaration as required under section 307C of the Corporations Act 2001 is set at page 8 of this financial report. No Officer of the company is or has been a partner of the Auditor of the company.

Signed in accordance with a resolution of the Board of Directors at Donnybrook on 30 September 2015.



**Martin Ladyman**  
**Chairman**



# Auditor's independence declaration

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**Richmond  
Sinnott &  
Delahunty**

Chartered Accountants

Level 2, 10-16 Forest Street  
Bendigo, VICTORIA  
PO Box 30, Bendigo VICTORIA 3552

Ph: (03) 5445 4200  
Fax: (03) 5444 4344  
rsd@rsdadvisors.com.au  
www.rsdadvisors.com.au

30<sup>th</sup> September 2015

The Directors  
Donnybrook Capel District Community Finance Limited  
PO Box 501  
CAPEL WA 6271

Dear Directors

To the Directors of Donnybrook Capel District Community Finance Limited

## **Auditor's Independence Declaration under section 307C of the Corporations Act 2001**

I declare that to the best of my knowledge and belief, during the year ended 30 June 2015 there has been no contraventions of:

- (i) the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and
- (ii) any applicable code of professional conduct in relation to the audit.

**P. P. Delahunty**  
Partner  
Richmond Sinnott & Delahunty

# Financial statements

## Statement of Profit or Loss and Other Comprehensive Income for the year ended 30 June 2015

	Note	2015 \$	2014 \$
Revenue	2	1,070,535	996,369
Employee benefits expense	3	(587,827)	(558,432)
Depreciation and amortisation expense	3	(42,718)	(46,560)
Finance costs	3	(10,104)	(18,104)
Bad and doubtful debts expense	3	(491)	(248)
Rental expense		(57,192)	(61,040)
Other expenses	3	(200,579)	(193,567)
<b>Operating profit before charitable donations &amp; sponsorships</b>		<b>171,624</b>	<b>118,418</b>
Charitable donations and sponsorships		(40,859)	(27,576)
<b>Profit before income tax</b>		<b>130,765</b>	<b>90,842</b>
Tax expense	4	42,791	24,339
<b>Profit for the year</b>		<b>87,974</b>	<b>66,503</b>
Other comprehensive income		-	-
<b>Total comprehensive income for the year</b>		<b>87,974</b>	<b>66,503</b>
Profit attributable to members of the company		87,974	66,503
<b>Total comprehensive income attributable to members of the company</b>		<b>87,974</b>	<b>66,503</b>
<b>Earnings per share (cents per share)</b>			
- basic earnings per share	24	13.32	10.07

The accompanying notes form part of these financial statements.

# Financial statements (continued)

## Statement of Financial Position as at 30 June 2015

	Note	2015 \$	2014 \$
<b>Assets</b>			
<b>Current assets</b>			
Cash and cash equivalents	6	173,171	163,864
Trade and other receivables	7	103,750	97,798
Other assets	8	-	6,111
<b>Total current assets</b>		<b>276,921</b>	<b>267,773</b>
<b>Non-current assets</b>			
Property, plant and equipment	9	14,199	31,176
Deferred tax asset	14	79,747	122,054
Intangible assets	10	77,220	102,960
<b>Total non-current assets</b>		<b>171,166</b>	<b>256,190</b>
<b>Total assets</b>		<b>448,087</b>	<b>523,963</b>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Trade and other payables	11	55,558	50,703
Loans and borrowings	12	917	38,067
Provisions	13	44,224	41,753
<b>Total current liabilities</b>		<b>100,699</b>	<b>130,523</b>
<b>Non current liabilities</b>			
Loans and borrowings	12	63,607	171,216
<b>Total non current liabilities</b>		<b>63,607</b>	<b>171,216</b>
<b>Total liabilities</b>		<b>164,306</b>	<b>301,739</b>
<b>Net assets</b>		<b>283,781</b>	<b>222,224</b>
<b>Equity</b>			
Issued capital	15	660,435	660,435
Accumulated losses	16	(376,654)	(438,211)
<b>Total equity</b>		<b>283,781</b>	<b>222,224</b>

The accompanying notes form part of these financial statements.

## Financial statements (continued)

### Statement of Changes in Equity for the year ended 30 June 2015

	Note	Issued capital \$	Accumulated losses \$	Total equity \$
<b>Balance at 1 July 2013</b>		<b>660,435</b>	<b>(484,902)</b>	<b>175,533</b>
Profit for the year		-	66,503	66,503
Other comprehensive income for the year		-	-	-
<b>Total comprehensive income for the year</b>		<b>-</b>	<b>66,503</b>	<b>66,503</b>
<b>Transactions with owners, in their capacity as owners</b>				
Dividends paid	4	-	(19,812)	(19,812)
<b>Balance at 30 June 2014</b>		<b>660,435</b>	<b>(438,211)</b>	<b>222,224</b>
<b>Balance at 1 July 2014</b>		<b>660,435</b>	<b>(438,211)</b>	<b>222,224</b>
Profit for the year		-	87,974	87,974
Other comprehensive income for the year		-	-	-
<b>Total comprehensive income for the year</b>		<b>-</b>	<b>87,974</b>	<b>87,974</b>
<b>Transactions with owners, in their capacity as owners</b>				
Dividends paid	4	-	(26,417)	(26,417)
<b>Balance at 30 June 2015</b>		<b>660,435</b>	<b>(376,654)</b>	<b>283,781</b>

The accompanying notes form part of these financial statements.

# Financial statements (continued)

## Statement of Cash Flows for the year ended 30 June 2015

	Note	2015 \$	2014 \$
<b>Cash flows from operating activities</b>			
Receipts from customers		1,070,437	1,094,052
Payments to suppliers and employees		(879,623)	(921,285)
Interest paid		(10,104)	(18,104)
Interest received		257	211
Income Tax Paid		(484)	-
<b>Net cash provided by operating activities</b>	<b>17</b>	<b>180,483</b>	<b>154,874</b>
<b>Cash flows from investing activities</b>			
Proceeds from sale of property, plant & equipment		-	(7,766)
Purchase of intangible assets		-	(68,713)
<b>Net cash flows used in investing activities</b>		<b>-</b>	<b>(76,479)</b>
<b>Cash flows from financing activities</b>			
Repayment of borrowings		(144,759)	(39,669)
Dividends paid		(26,417)	(19,202)
<b>Net cash used in financing activities</b>		<b>(171,176)</b>	<b>(58,871)</b>
<b>Net increase/(decrease) in cash held</b>		<b>9,307</b>	<b>19,524</b>
Cash and cash equivalents at beginning of financial year		163,864	144,340
<b>Cash and cash equivalents at end of financial year</b>	<b>6</b>	<b>173,171</b>	<b>163,864</b>

The accompanying notes form part of these financial statements.

# Notes to the financial statements

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For year ended 30 June 2015

These financial statements and notes represent those of Donnybrook Capel District Community Financial Services Limited.

Donnybrook Capel District Community Financial Services Limited ('the company') is a company limited by shares, incorporated and domiciled in Australia.

The financial statements were authorised for issue by the Directors on 30 September 2015.

## Note 1. Summary of significant accounting policies

### (a) Basis of preparation

These general purpose financial statements have been prepared in accordance with the Corporations Act 2001, Australian Accounting Standards and Interpretations of the Australian Accounting Standards Board and International Financial Reporting Standards as issued by the International Accounting Standards Board. The company is a for profit entity for financial reporting purposes under Australian Accounting Standards. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non current assets, financial assets and financial liabilities.

#### Economic dependency

The company has entered into a franchise agreement with Bendigo and Adelaide Bank Limited that governs the management of the **Community Bank**<sup>®</sup> branches.

The branches operate as a franchise of Bendigo and Adelaide Bank Limited, using the name "Bendigo Bank" and the logo and system of operations of Bendigo and Adelaide Bank Limited. The company manages the **Community Bank**<sup>®</sup> branches on behalf of Bendigo and Adelaide Bank Limited, however all transactions with customers conducted through the **Community Bank**<sup>®</sup> branches are effectively conducted between the customers and Bendigo and Adelaide Bank Limited.

All deposits are made with Bendigo and Adelaide Bank Limited, and all personal and investment products are products of Bendigo and Adelaide Bank Limited, with the company facilitating the provision of those products. All loans, leases or hire purchase transactions, issues of new credit or debit cards, temporary or bridging finance and any other transaction that involves creating a new debt, or increasing or changing the terms of an existing debt owed to Bendigo and Adelaide Bank Limited, must be approved by Bendigo and Adelaide Bank Limited. All credit transactions are made with Bendigo and Adelaide Bank Limited, and all credit products are products of Bendigo and Adelaide Bank Limited.

"Bendigo and Adelaide Bank Limited provides significant assistance in establishing and maintaining the **Community Bank**<sup>®</sup> branch franchise operations. It also continues to provide ongoing management and operational support, and other assistance and guidance in relation to all aspects of the franchise operation, including advice in relation to:

- Advice and assistance in relation to the design, layout and fit out of the **Community Bank**<sup>®</sup> branch;
- Training for the Branch Managers and employees in banking, systems and interface protocol;

# Notes to the financial statements (continued)

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## Note 1. Summary of significant accounting policies (continued)

### **(a) Basis of preparation (continued)**

#### Economic dependency (continued)

- Methods and procedures for the sale of products and provision of services;
- Security and cash logistic controls;
- Calculation of company revenue and payment of many operating and administrative expenses;
- The formulation and implementation of advertising and promotional programs; and
- Sale techniques and proper customer relations.

### **(b) Income tax**

The income tax expense for the year comprises current income tax expense and deferred tax expense.

Current income tax expense charged to profit or loss is the tax payable on taxable income. Current tax liabilities/(assets) are measured at the amounts expected to be paid to/(recovered from) the relevant taxation authority.

Deferred income tax expense reflects movements in deferred tax asset and deferred tax liability balances during the year as well as unused tax losses.

Deferred tax assets relating to temporary differences and unused tax losses are recognised only to the extent that it is probable that future taxable profit will be available against which the benefits of the deferred tax asset can be utilised.

Deferred income tax assets and liabilities are calculated at the tax rates that are expected to apply to the period when the asset is realised or the liability is settled, and their measurement also reflects the manner in which management expects to recover or settle the carrying amount of the related asset or liability.

### **(c) Fair value of assets and liabilities**

The company may measure some of its assets and liabilities at fair value on either a recurring or non-recurring basis, depending on the requirements of the applicable Accounting Standard.

Fair value is the price the company would receive to sell an assets or would have to pay to transfer a liability in an orderly (ie unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closes equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair value of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (ie the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset or minimises the payments made to transfer the liability, after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

# Notes to the financial statements (continued)

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## Note 1. Summary of significant accounting policies (continued)

### **(d) Property, plant and equipment**

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, any accumulated depreciation and impairment losses.

#### Plant and equipment

Plant and equipment are measured on the cost basis and therefore carried at cost less accumulated depreciation and any accumulated impairment. In the event the carrying amount of plant and equipment is greater than the estimated recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount and impairment losses are recognised in profit or loss. A formal assessment of recoverable amount is made when impairment indicators are present.

The carrying amount of plant and equipment is reviewed annually by Directors to ensure it is not in excess of the recoverable amount of these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the asset's employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Subsequent costs are included in the assets carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the company and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in profit or loss during the financial period in which they are incurred.

#### Depreciation

The depreciable amount of all fixed assets is depreciated on a straight-line basis over the asset's useful life to the company commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable asset are:

<b>Class of asset</b>	<b>Depreciation rate</b>
Plant & equipment	20%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are recognised in profit or loss in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

### **(e) Impairment of assets**

At the end of each reporting period, the company assesses whether there is any indication that an asset may be impaired. The assessment will include the consideration of external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less cost to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard. Any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.



# Notes to the financial statements (continued)

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## Note 1. Summary of significant accounting policies (continued)

### **(f) Goods and services tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

### **(g) Employee benefits**

#### Short-term employee benefits

Provision is made for the company's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages and salaries. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The company's obligation for short-term employee benefits such as wages and salaries are recognised as part of current trade and other payables in the statement of financial position. The company's obligation for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

#### Other long-term employee benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurement for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The company's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the company does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

### **(h) Intangibles assets and franchise fees**

Establishment costs have been initially recorded at cost and amortised on a straight line basis at a rate of 20% per annum. The current amortisation charges for intangible assets are included under depreciation and amortisation expense in the Statement of Profit or Loss and Other Comprehensive Income.

# Notes to the financial statements (continued)

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## Note 1. Summary of significant accounting policies (continued)

### **(i) Cash and cash equivalents**

Cash and cash equivalents include cash on hand, deposits available on demand with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are reported within short-term borrowings in current liabilities in the statement of financial position.

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

### **(j) Revenue and other income**

Revenue is measured at the fair value of the consideration received or receivable after taking into account any discounts and volume rebates allowed. Revenue comprises service commissions and other income received by the company.

Interest, dividend and fee revenue is recognised when earned.

All revenue is stated net of the amount of goods and services tax (GST).

### **(k) Trade and other receivables**

Trade and other receivables include amounts due from customers for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Trade and other receivables are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

### **(l) Trade and other payables**

Trade and other payables represent the liabilities for goods and services received by the entity that remain unpaid at the end of the reporting period. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

### **(m) Borrowing costs**

Borrowing costs are recognised in profit or loss in the period in which they are incurred.

### **(n) New and amended accounting policies adopted by the company**

There are no new and amended accounting policies that have been adopted by the company this financial year.

### **(o) New accounting standards for application in future periods**

The AASB has issued a number of new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods, some of which are relevant to the company.

The company has decided not to early adopt any of the new and amended pronouncements. The company's assessment of the new and amended pronouncements that are relevant to the company but applicable in the future reporting periods is set below:

#### **(i) AASB 9 Financial Instruments and associated Amending Standards (applicable for annual reporting periods commencing on or after 1 January 2017)**

This Standard will be applicable retrospectively and includes revised requirements for the classification and measurement of financial instruments, revised recognition and derecognition requirements for financial instruments and simplified requirements for hedge accounting.

# Notes to the financial statements (continued)

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Note 1. Summary of significant accounting policies (continued)

**(o) New accounting standards for application in future periods (continued)**

**(i) AASB 9 Financial Instruments and associated Amending Standards (applicable for annual reporting periods commencing on or after 1 January 2017) (continued)**

The key changes that may affect the company on initial application include certain simplifications to the classification of financial assets.

Although the Directors anticipate that the adoption of AASB 9 may have an impact on the company's financial instruments, it is impractical at this stage to provide a reasonable estimate of such impact.

**(ii) AASB 15: Revenue from Contracts with Customers (applicable for annual reporting periods commencing on or after 1 January 2017)**

When effective, this Standard will replace the current accounting requirements applicable to revenue with a single, principles-based model. Except for a limited number of exceptions, including leases, the new revenue model in AASB 15 will apply to all contracts with customers as well as non-monetary exchanges between entities in the same line of business to facilitate sales to customers and potential customers.

The core principle of the Standard is that an entity will recognise revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the company expects to be entitled in exchange for the goods or services. To achieve this objective, AASB 15 provides the following five-step process:

- identify the contract(s) with customers;
- identify the performance obligations in the contract(s);
- determine the transaction price;
- allocate the transaction price to the performance obligations in the contract(s); and
- recognise revenue when (or as) the performance obligations are satisfied.

This Standard will require retrospective restatement, as well as enhanced disclosure regarding revenue.

Although the Directors anticipate that the adoption of AASB 15 may have an impact on the company's financial statements, it is impracticable at this stage to provide a reasonable estimate of such impact.

**(p) Loans and borrowings**

All loans are measured at the principal amount. Interest is recognised as an expense as it accrues.

**(q) Provisions**

Provisions are recognised when the company has a legal or constructive obligation, as a result of past events, for which is probable that the outflow of economic benefits will result and the outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

A provision for dividends is not recognised as a liability unless the dividends are declared, determined or publicly recommended on or before the reporting date.

**(r) Share capital**

Issued and paid up capital is recognised at the fair value of the consideration received by the company. Any transaction costs arising on the issue of ordinary shares are recognised directly in equity as a reduction of the share proceeds received.

# Notes to the financial statements (continued)

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## Note 1. Summary of significant accounting policies (continued)

### **(s) Comparative figures**

When required by Accounting Standards comparative figures have been adjusted to conform to changes in presentation for the current financial year.

### **(t) Critical accounting estimates and judgements**

The Directors evaluate estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the company. Estimates and judgements are reviewed on an ongoing basis. Revision to accounting estimates are recognised in the period in which the estimates are revised and in any future periods affected. The estimates and judgements that have a significant risk of causing material adjustments to the carrying values of assets and liabilities are as follows:

#### Estimation of useful lives of assets

The company determines the estimated useful lives and related depreciation and amortisation charges for its property, plant and equipment and intangible assets. The depreciation and amortisation charge will increase where useful lives are less than previously estimated lives.

#### Employee benefits provision

Assumptions are required for wage growth and CPI movements. The likelihood of employees reaching unconditional service is estimated. The timing of when employee benefit obligations are to be settled is also estimated.

#### Income tax

The company is subject to income tax. Significant judgement is required in determining the deferred tax asset. Deferred tax assets are recognised only when it is considered sufficient future profits will be generated. The assumptions made regarding future profits is based on the company's assessment of future cash flows.

#### Impairment

The company assesses impairment at the end of each reporting period by evaluating conditions and events specific to the company that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value in use calculations which incorporate various key assumptions.

### **(u) Financial instruments**

#### Initial recognition and measurement

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the company commits itself to either purchase or sell the asset (ie trade date accounting is adopted). Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to the profit or loss immediately.

#### Classification and subsequent measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest method or cost.

Amortised cost is calculated as the amount at which the financial asset or financial liability is measured at initial recognition less principal repayments and any reduction for impairment, and adjusted for any cumulative amortisation of the difference between that initial amount and the maturity amount calculated using the effective interest method.

# Notes to the financial statements (continued)

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## Note 1. Summary of significant accounting policies (continued)

### **(u) Financial instruments (continued)**

#### Classification and subsequent measurement

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discount estimated future cash payments or receipts over the expected life (or where this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying amount with a consequential recognition of an income or expense item in the profit or loss.

#### (i) Loans and receivables

Loans and receivables are non derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial asset is derecognised.

#### (ii) Financial liabilities

Non derivative financial liabilities are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss through the amortisation process and when the financial liability is derecognised.

#### Impairment

A financial asset (or group of financial assets) is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of financial assets carried at amortised cost loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency on interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial asset is reduced directly if no impairment amount was previously recognised in the allowance account.

When the terms of financial assets that would otherwise have been past due or impaired have been renegotiated, the company recognises the impairment for such financial assets by taking into account the original terms as if the terms have not been renegotiated so that the loss events that have occurred are duly considered.

#### Derecognition

Financial assets are derecognised when the contractual rights to receipt of cash flows expire or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised when the related obligations are discharged, cancelled or have expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

## Notes to the financial statements (continued)

	2015 \$	2014 \$
<b>Note 2. Revenue and other income</b>		
Revenue		
- franchise margin income	656,041	609,584
- services commissions	174,334	157,075
	<b>830,375</b>	<b>766,659</b>
Other revenue		
- interest received	257	211
- other revenue	239,903	229,499
	<b>240,160</b>	<b>229,710</b>
<b>Total revenue</b>	<b>1,070,535</b>	<b>996,369</b>

## Note 3. Expenses

Employee benefits expense		
- wages and salaries	506,247	476,994
- superannuation costs	57,505	50,453
- other costs	24,075	30,985
	<b>587,827</b>	<b>558,432</b>
Depreciation of non-current assets:		
- building improvements	8,728	8,754
- furniture and fittings	1,578	3,245
- motor vehicles	6,672	8,808
Amortisation of non-current assets:		
- franchise fee	13,740	13,753
- establishment franchise fee (Capel)	12,000	12,000
	<b>42,718</b>	<b>46,560</b>
Finance costs:		
- Interest paid	10,104	18,104
Bad debts	491	248

## Notes to the financial statements (continued)

	2015 \$	2014 \$
Note 3. Expenses (continued)		
Other expenses:		
- marketing	11,334	9,204
- freight/cartage/delivery	10,400	10,447
- Insurance	23,966	20,487
- printing and stationery	14,472	13,949
- telephone	11,073	11,050
- IT costs	38,486	38,293
- share registry	7,656	4,564
- other	83,192	85,573
	<b>200,579</b>	<b>193,567</b>

### Note 4. Tax expense

a. The components of tax expense comprise:

- current tax expense	-	-
- deferred tax on provisions	(2,074)	(12,526)
- adjustment for under provision of current income tax of previous years	-	1,264
- recoupment of prior year tax losses	44,865	35,601
	<b>42,791</b>	<b>24,339</b>

b. The prima facie tax on profit from ordinary activities before income tax is reconciled to the income tax expense as follows:

Prima facie tax on profit before income tax at 30% (2014: 30%)	39,230	27,262
Add tax effect of:		
- Adjustments in respect of current income tax of previous year		1,264
- Non deductible expenses	5,635	8,339
- Movement in deferred tax asset	(2,074)	(12,526)
<b>Current income tax expense</b>	<b>42,791</b>	<b>24,339</b>
<b>Income tax attributable to the entity</b>	<b>42,791</b>	<b>24,339</b>
The applicable weighted average effective tax rate is	0.00%	26.79%

The applicable income tax rate is the Australian Federal tax rate of 30% (2014: 30%) applicable to Australian resident companies.

## Notes to the financial statements (continued)

	2015 \$	2014 \$
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### Note 5. Auditors' remuneration

Remuneration of the Auditor for:

<b>- Audit or review of the financial report</b>	<b>4,100</b>	<b>4,300</b>
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### Note 6. Cash and cash equivalents

<b>Cash at bank and on hand</b>	<b>173,171</b>	<b>163,864</b>
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### Note 7. Trade and other receivables

#### Current

Trade receivables	104,091	94,050
Other assets	(341)	3,748
	<b>103,750</b>	<b>97,798</b>

#### Credit risk

The main source of credit risk relates to a concentration of trade receivables owing by Bendigo and Adelaide Bank Limited, which is the source of the majority of the company's income.

The following table details the company's trade and other receivables exposed to credit risk (prior to collateral and other credit enhancements) with ageing analysis and impairment provided for thereon. Amounts are considered as "past due" when the debt has not been settled, within the terms and conditions agreed between the company and the customer or counterparty to the transaction. Receivables that are past due are assessed for impairment by ascertaining solvency of the debtors and are provided for where there are specific circumstances indicating that the debt may not be fully repaid to the company.

The balances of receivables that remain within initial trade terms (as detailed in the table below) are considered to be high credit quality.

	Gross amount \$	Past due and impaired \$	Past due but not impaired			Not past due \$
			< 30 days \$	31-60 days \$	> 60 days \$	
<b>2015</b>						
Trade receivables	104,091	-	-	-	-	104,091
<b>Total</b>	<b>104,091</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>104,091</b>
<b>2014</b>						
Trade receivables	94,050	-	-	-	-	94,050
<b>Total</b>	<b>94,050</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>94,050</b>



## Notes to the financial statements (continued)

	2015 \$	2014 \$
<b>Note 8. Other assets</b>		
<b>Current</b>		
Donnybrook Football club loan	-	6,111
	-	<b>6,111</b>

This is an interest free loan to the football club to be paid by monthly instalments over 36 months.

## Note 9. Property, plant and equipment

### Building improvements

At cost	173,563	173,563
Less accumulated depreciation	(161,776)	(153,049)
	<b>11,787</b>	<b>20,514</b>

### Furniture & fittings

At cost	40,721	40,721
Less accumulated depreciation	(38,687)	(37,109)
	<b>2,034</b>	<b>3,612</b>

### Motor vehicle

At cost	44,091	44,091
Less accumulated depreciation	(43,713)	(37,041)
	<b>378</b>	<b>7,050</b>

<b>Total written down amount</b>	<b>14,199</b>	<b>31,176</b>
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### Movements in carrying amounts

#### Building improvements

Balance at the beginning of the reporting period	20,514	21,502
Additions	-	7,766
Disposals	-	-
Depreciation expense	(8,727)	(8,754)
<b>Balance at the end of the reporting period</b>	<b>11,787</b>	<b>20,514</b>

#### Furniture & fittings

Balance at the beginning of the reporting period	3,612	6,857
Additions	-	-
Disposals	-	-
Depreciation expense	(1,578)	(3,245)
<b>Balance at the end of the reporting period</b>	<b>2,034</b>	<b>3,612</b>

## Notes to the financial statements (continued)

	2015 \$	2014 \$
Note 9. Property, plant and equipment (continued)		
<b>Motor vehicle</b>		
Balance at the beginning of the reporting period	7,050	15,858
Additions	-	-
Disposals	-	-
Depreciation expense	(6,672)	(8,808)
<b>Balance at the end of the reporting period</b>	<b>378</b>	<b>7,050</b>

## Note 10. Intangible assets

<b>Franchise fee</b>		
At cost	197,575	197,575
Less accumulated amortisation	(156,355)	(142,615)
	<b>41,220</b>	<b>54,960</b>
<b>Establishment Franchise Fee (Capel)</b>		
At cost	60,000	60,000
Less accumulated amortisation	(24,000)	(12,000)
	<b>36,000</b>	<b>48,000</b>
<b>Total Intangible assets</b>	<b>77,220</b>	<b>102,960</b>
<b>Movements in carrying amounts</b>		
<b>Franchise fee</b>		
Balance at the beginning of the reporting period	54,960	-
Additions	-	68,713
Disposals	-	-
Amortisation expense	(13,740)	(13,753)
<b>Balance at the end of the reporting period</b>	<b>41,220</b>	<b>54,960</b>
<b>Establishment Franchise Fee (Capel)</b>		
Balance at the beginning of the reporting period	48,000	60,000
Additions	-	-
Disposals	-	-
Amortisation expense	(12,000)	(12,000)
<b>Balance at the end of the reporting period</b>	<b>36,000</b>	<b>48,000</b>

## Notes to the financial statements (continued)

	2015 \$	2014 \$
<b>Note 11. Trade and other payables</b>		
<b>Current</b>		
Unsecured liabilities:		
Trade payables	17,877	10,463
Other creditors and accruals	37,681	40,240
	<b>55,558</b>	<b>50,703</b>

The average credit period on trade and other payables is one month.

## Note 12. Borrowings

### Secured liabilities:

Credit card	917	1,575
Bank loan - current	-	36,492
	<b>917</b>	<b>38,067</b>

### Secured liabilities:

<b>Bank loan - non current</b>	<b>63,607</b>	<b>171,216</b>
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The bank loan is principal and interest variable non residential secured loan over a 10 year period and the current interest rate is 8.050%.

Due to a lump sum repayment of \$100,000 during the 2015 financial year there are no repayments required for the 2016 financial year.

	2015 \$	2014 \$
<b>Note 13. Provisions</b>		
Employee benefits	44,224	41,753
Provision for dividend	-	-
	<b>44,224</b>	<b>41,753</b>
<b>Movement in employee benefits</b>		
Opening balance	41,753	26,177
Additional provisions recognised	41,413	52,110
Amounts utilised during the year	(38,942)	(36,534)
<b>Closing balance</b>	<b>44,224</b>	<b>41,753</b>

## Notes to the financial statements (continued)

	2015 \$	2014 \$
Note 13. Provisions (continued)		
<b>Current</b>		
Annual leave	37,019	36,133
Long-service leave	7,205	5,620
	<b>44,224</b>	<b>41,753</b>
<b>Total provisions</b>	<b>44,224</b>	<b>41,753</b>

### Provision for employee benefits

Provision for employee benefits represents amounts accrued for annual leave and long service leave.

The current portion for this provision includes the total amount accrued for annual leave entitlements and the amounts accrued for long service leave entitlements that have vested due to employees having completed the required period of service. Based on past experience the company does not expect the full amount of annual leave or long service leave balances classified as current liabilities to be settled within the next 12 months. However, these amounts must be classified as current liabilities since the company does not have an unconditional right to defer the settlement of these amounts in the event employees wish to use their leave entitlement.

The non-current portion for this provision includes amounts accrued for long service leave entitlements that have not yet vested in relation to those employees who have not yet completed the required period of service.

	2015 \$	2014 \$
Note 14. Tax balances		
(a) Tax assets		
<b>Non-current</b>		
Deferred tax asset comprises:		
- tax losses carried forward	77,673	109,528
- provisions	2,074	12,526
	<b>79,747</b>	<b>122,054</b>

### Note 15. Share capital

660,435 Ordinary shares fully paid	660,435	660,435
	<b>660,435</b>	<b>660,435</b>
<b>Movements in share capital</b>		
Fully paid ordinary shares:		
At the beginning of the reporting period	660,435	660,435
Shares issued during the year	-	-
<b>At the end of the reporting period</b>	<b>660,435</b>	<b>660,435</b>

# Notes to the financial statements (continued)

## Note 15. Share capital (continued)

Ordinary shares participate in dividends and the proceeds on winding up of the company in proportion to the number of shares held. At the shareholders' meetings each shareholder is entitled to one vote when a poll is called, or on a show of hands. The company does not have authorised capital or par value in respect of its issued shares. All issued shares are fully paid. All shares rank equally with regard to the company's residual assets.

### Capital management

The Board's policy is to maintain a strong capital base so as to sustain future development of the company. The Board of Directors monitor the return on capital and the level of dividends to shareholders. Capital is represented by total equity as recorded in the Statement of Financial Position.

In accordance with the franchise agreement, in any 12 month period, the funds distributed to shareholders shall not exceed the Distribution Limit.

(i) the Distribution Limit is the greater of:

(a) 20% of the profit or funds of the company otherwise available for distribution to shareholders in that 12 month period; and

(b) subject to the availability of distributable profits, the Relevant Rate of Return multiplied by the average level of share capital of the Franchisee over that 12 month period; and

(ii) the Relevant Rate of Return is equal to the weighted average interest rate on 90 day bank bills over that 12 month period plus 5%.

The Board is managing the growth of the business in line with this requirement. There are no other externally imposed capital requirements, although the nature of the company is such that amounts will be paid in the form of charitable donations and sponsorship. Charitable donations and sponsorship paid can be seen in the Statement of Profit or Loss and Comprehensive Income.

There were no changes in the company's approach to capital management during the year.

	2015 \$	2014 \$
<b>Note 16. Accumulated losses</b>		
Balance at the beginning of the reporting period	(438,211)	(484,902)
Less: Dividends paid	(26,417)	(19,812)
Profit after income tax	87,974	66,503
<b>Balance at the end of the reporting period</b>	<b>(376,654)</b>	<b>(438,211)</b>

## Note 17. Statement of cash flows

### Reconciliation of cash flow from operations with profit after income tax

Profit after income tax	87,974	66,503
Non cash flows in profit		
- Depreciation	16,978	20,807
- Amortisation	25,740	25,753

## Notes to the financial statements (continued)

	2015 \$	2014 \$
Note 17. Statement of cash flows (continued)		
Changes in assets and liabilities		
- (Increase) decrease in receivables	159	(1,016)
- (Increase) decrease in deferred tax asset	42,307	24,339
- Increase (decrease) in payables	4,854	2,912
- Increase (decrease) in provisions	2,471	15,576
<b>Net cash flows from operating activities</b>	<b>180,483</b>	<b>154,874</b>

## Note 18. Leases

### Operating lease commitments

Non-cancellable operating leases contracted for but not capitalised in the Statement of Financial Position.

### Payable - minimum lease payments

- no later than 12 months	43,076	47,168
- between 12 months and 5 years	69,784	112,860
- greater than 5 years	-	-
	<b>112,860</b>	<b>160,028</b>

The two property leases are non-cancellable leases with varying terms (5 years and 2 years), with rent payable monthly in advance. The leases varying extension options (1 5-year term and 2 1-year terms).

## Note 19. Related party transactions

The company's main related parties are as follows:

### (a) Key management personnel

Any person(s) having authority or responsibility for planning, directing or controlling the activities of the entity, directly or indirectly including any Director (whether executive or otherwise) of that company is considered key management personnel.

No Director of the company receives remuneration for services as a company Director or committee member.

There are no executives within the company whose remuneration is required to be disclosed.

### (b) Other related parties

Other related parties include close family members of key management personnel and entities that are controlled or jointly controlled by those key management personnel, individually or collectively with their close family members.

# Notes to the financial statements (continued)

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## Note 19. Related party transactions (continued)

### (c) Transactions with key management personnel and related parties

Other than detailed below, no key management personnel or related party has entered into any contracts with the company. No Director fees have been paid as the positions are held on a voluntary basis.

The Donnybrook Capel District Community Financial Services Limited has accepted the Bendigo and Adelaide Bank Limited's **Community Bank**<sup>®</sup> Directors Privileges package. The package is available to all Directors who can elect to avail themselves of the benefits based on their personal banking with the branch. There is no requirement to own Bendigo and Adelaide Bank Limited shares and there is no qualification period to qualify to utilise the benefits.

The package mirrors the benefits currently available to Bendigo and Adelaide Bank Limited shareholders. The Directors have estimated the total benefits received from the Directors Privilege Package to be \$Nil for the year ended 30 June 2015.

### (d) Key management personnel shareholdings

The number of ordinary shares in Donnybrook Capel District Community Financial Services Limited held by each key management personnel of the company during the financial year is as follows:

	2015	2014
Angelo Logiudice	-	-
Jefferis Heath	250	250
Kingsley Smith	5,000	5,000
Bruce Hearman	2,000	2,000
Martin Ladyman	1,750	250
Patricia Clancy-Worrell	1,000	1,000
John Cross	-	-

There was no movement in key management personnel shareholdings during the year. Each share held has a paid up value of \$1 and is fully paid.

### (e) Other key management transactions

There has been no other transactions involving equity instruments other than those described above.

## Note 20. Events after the reporting period

There have been no events after the end of the financial year that would materially affect the financial statements.

## Note 21. Contingent liabilities and contingent assets

There were no contingent liabilities or assets at the date of this report to affect the financial statements.

# Notes to the financial statements (continued)

## Note 22. Operating segments

The company operates in the financial services sector where it provides banking services to its clients. The company operates in one geographic area being Donnybrook, Western Australia. The company has a franchise agreement in place with Bendigo and Adelaide Bank Limited who account for 100% of the revenue (2014: 100%).

## Note 23. Company details

The registered office and principle place of business is: 70 South Western Highway  
Donnybrook WA

	2015	2014
	\$	\$

## Note 24. Earnings per share

Basic earnings per share amounts are calculated by dividing profit after income tax by the weighted average number of ordinary shares outstanding during the year.

Diluted earnings per share amounts are calculated by dividing profit after income tax by the weighted average number of ordinary shares outstanding during the year (adjusted for the effects of any dilutive options or preference shares). There were no options or preference shares on issue during the year.

The following reflects the income and share data used in the basic and diluted earnings per share computations:

<b>Profit after income tax expense</b>	<b>87,974</b>	<b>66,503</b>
<b>Weighted average number of ordinary shares for basic and diluted earnings per share</b>	<b>660,435</b>	<b>660,435</b>

## Note 25. Dividends paid or provided for on ordinary shares

### Dividends provided for during the year

<b>Unfranked dividends - nil cents per share (2014: nil cents per share)</b>	<b>-</b>	<b>-</b>
<b>Dividends declared and paid during the year</b>		
<b>Unfranked dividends - 4 cents per share (2014: 3 cents per share)</b>	<b>26,417</b>	<b>19,812</b>



# Notes to the financial statements (continued)

## Note 26. Financial risk management

The company's financial instruments consist mainly of deposits with banks, short-term investments, account receivables and payables, bank overdraft and loans. The totals for each category of financial instruments measured in accordance with AASB 139 Financial Instruments: Recognition and Measurement as detailed in the accounting policies are as follows:

	Note	2015 \$	2014 \$
<b>Financial assets</b>			
Cash and cash equivalents	6	173,171	163,864
Trade and other receivables	7	103,750	97,798
<b>Total financial assets</b>		<b>276,921</b>	<b>261,662</b>
<b>Financial liabilities</b>			
Trade and other payables	11	55,558	50,703
Loans and borrowings	12	63,607	207,708
<b>Total financial liabilities</b>		<b>119,165</b>	<b>258,411</b>

### Financial risk management policies

The Board of Directors has overall responsibility for the establishment and oversight of the risk management framework. The Board has established an Audit Committee which reports regularly to the Board. The Audit Committee is assisted in the area of risk management by an internal audit function.

### Specific financial risk exposure and management

The main risks the company is exposed to through its financial instruments are credit risk, liquidity risk and market risk consisting of interest rate risk and other price risk. There have been no substantial changes in the types of risks the company is exposed to, how the risks arise, or the Board's objectives, policies and processes for managing or measuring the risks from the previous period.

#### **(a) Credit risk**

Exposure to credit risk relating to financial assets arises from the potential non-performance by counterparties of contract obligations that could lead to a financial loss to the company.

Credit risk is managed through maintaining procedures ensuring, to the extent possible, that clients and counterparties to transactions are of sound credit worthiness. Such monitoring is used in assessing receivables for impairment. Credit terms for normal fee income are generally 30 days from the date of invoice. For fees with longer settlements, terms are specified in the individual client contracts. In the case of loans advanced, the terms are specific to each loan.

### Credit risk exposures

The maximum exposure to credit risk by class of recognised financial assets at the end of the reporting period is equivalent to the carrying amount and classification of those financial assets as presented in the statement of financial position.

# Notes to the financial statements (continued)

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## Note 26. Financial risk management (continued)

### (a) Credit risk (continued)

#### Credit risk exposures (continued)

The company has no significant concentrations of credit risk with Bendigo and Adelaide Bank Limited. The company's exposure to credit risk is limited to Australia by geographic area.

None of the assets of the company are past due (2014: nil past due) and based on historic default rates, the company believes that no impairment allowance is necessary in respect of assets not past due.

The company limits its exposure to credit risk by only investing in liquid securities with Bendigo and Adelaide Bank Limited and therefore credit risk is considered minimal.

	2015 \$	2014 \$
<b>Cash and cash equivalents:</b>		
A rated	173,171	163,864

### (b) Liquidity risk

Liquidity risk is the risk that the company will not be able to meet its financial obligations as they fall due. The company ensures it will have enough liquidity to meet its liabilities when due under both normal and stressed conditions. Liquidity management is carried out within the guidelines set by the Board.

Typically, the company maintains sufficient cash on hand to meet expected operational expenses, including the servicing of financial obligations. This excludes the potential impact of extreme circumstances that cannot reasonably be predicted, such as natural disasters.

In addition the company has established an overdraft facility of \$80,000 with Bendigo and Adelaide Bank Limited.

The table below reflects an undiscounted contractual maturity analysis for financial liabilities. Bank overdrafts have been deducted in the analysis as management does not consider there is any material risk the bank will terminate such facilities. The bank does however maintain the right to terminate the facilities without notice and therefore the balances of overdrafts outstanding at year end could become repayable within 12 months.

Cash flows realised from financial assets reflect management's expectation as to the timing of realisation. Actual timing may therefore differ from that disclosed. The timing of cash flows presented in the table to settle financial liabilities reflects the earliest contractual settlement dates and does not reflect management's expectations that banking facilities will be rolled forward.

## Notes to the financial statements (continued)

Note 26. Financial risk management (continued)

### (b) Liquidity risk (continued)

Financial liability and financial asset maturity analysis:

30 June 2015	Note	Total \$	Within 1 year \$	1 to 5 years \$	Over 5 years \$
<b>Financial liabilities due for payment</b>					
Trade and other payables	11	55,558	55,558	-	-
Loans and borrowings	12	63,607	63,607	-	-
<b>Total expected outflows</b>		<b>119,165</b>	<b>119,165</b>	-	-
<b>Financial assets - cash flows realisable</b>					
Cash & cash equivalents	6	173,171	173,171	-	-
Trade and other receivables	7	103,750	103,750	-	-
<b>Total anticipated inflows</b>		<b>276,921</b>	<b>276,921</b>	-	-
<b>Net inflow on financial instruments</b>		<b>157,756</b>	<b>157,756</b>	-	-

30 June 2014	Note	Total \$	Within 1 year \$	1 to 5 years \$	Over 5 years \$
<b>Financial liabilities due for payment</b>					
Trade and other payables	11	50,703	50,703	-	-
Loans and borrowings	12	207,708	207,708	-	-
<b>Total expected outflows</b>		<b>258,411</b>	<b>258,411</b>	-	-
<b>Financial assets - cash flows realisable</b>					
Cash & cash equivalents	6	163,864	163,864	-	-
Trade and other receivables	7	97,798	97,798	-	-
<b>Total anticipated inflows</b>		<b>261,662</b>	<b>261,662</b>	-	-
<b>Net outflow on financial instruments</b>		<b>3,251</b>	<b>3,251</b>	-	-

# Notes to the financial statements (continued)

## Note 26. Financial risk management (continued)

### (c) Market risk

Market risk is the risk that changes in market prices, such as interest rates, will affect the company's income or the value of its holdings of financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters.

Exposure to interest rate risk arises on financial assets and financial liabilities recognised at the end of the reporting period whereby a future change in interest rates will affect future cash flows or the fair value of fixed rate financial instruments.

The financial instruments that primarily expose the company to interest rate risk are borrowings, fixed interest securities, and cash and cash equivalents.

#### Sensitivity analysis

The following table illustrates sensitivities to the company's exposures to changes in interest rates and equity prices. The table indicates the impact on how profit and equity values reported at the end of the reporting period would have been affected by changes in the relevant risk variable that management considers to be reasonably possible.

These sensitivities assume that the movement in a particular variable is independent of other variables.

	Profit \$	Equity \$
<b>Year ended 30 June 2015</b>		
+/- 1% in interest rates (interest income)	-	-
' +/- 1% in interest rates (interest expense)		
	-	-
<b>Year ended 30 June 2014</b>		
+/- 1% in interest rates (interest income)	(195)	(195)
' +/- 1% in interest rates (interest expense)		
	<b>(195)</b>	<b>(195)</b>

There have been no changes in any of the methods or assumptions used to prepare the above sensitivity analysis from the prior year.

The company has no exposure to fluctuations in foreign currency.

### (d) Price risk

The company is not exposed to any material price risk.

#### Fair values

- Fair value estimation

The fair values of financial assets and liabilities approximate the carrying values as disclosed in the Statement of Financial Performance. Fair value is the amount at which an asset could be exchanged, or liability settled, between knowledgeable, willing parties in an arm's length transaction. The company does not have any unrecognised financial instruments at year end.

# Directors' declaration

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In accordance with a resolution of the Directors of Doonybrook Capel District Community Financial Services Limited, the Directors of the company declare that:

1. The financial statements and notes, as set out on pages 9 to 35 are in accordance with the Corporations Act 2001 and:
  - (i) comply with Australian Accounting Standards which, as stated in accounting policy Note 1(a) to the financial statements, constitutes compliance with International Financial Reporting Standards (IFRS); and
  - (ii) give a true and fair view of the company's financial position as at 30 June 2015 and of the performance for the year ended on that date;
2. In the Directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This resolution is made in accordance with a resolution of the Board of Directors.



**Martin Ladyman**  
**Chairman**

Signed at Donnybrook 30 September 2015.

# Independent audit report

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Chartered Accountants

Level 2, 10-16 Forest Street  
Bendigo, VICTORIA  
PO Box 30, Bendigo VICTORIA 3552

Ph: (03) 5445 4200  
Fax: (03) 5444 4344  
rsd@rsdadvisors.com.au  
www.rsdadvisors.com.au

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF DONNYBROOK CAPEL DISTRICT COMMUNITY FINANCE LIMITED**

### **Report on the Financial Report**

We have audited the accompanying financial report of Donnybrook Capel District Community Finance Limited, which comprises the statement of financial position as at 30 June 2015, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the directors' declaration of the company.

#### *Directors' Responsibility for the Financial Report*

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Corporations Act 2001 and for such internal control as the directors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error. In Note 1, the directors also state, in accordance with Accounting Standard AASB 101: Presentation of Financial Statements, that the financial statements comply with International Financial Reporting Standards (IFRS).

#### *Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the company's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

# Independent audit report (continued)

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## *Independence*

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001. We confirm that the independence declaration required by the Corporations Act 2001, which has been given to the directors of Donnybrook Capel District Community Finance Limited, would be in the same terms if provided to the directors as at the time of this auditor's report.

## *Auditor's Opinion*

In our opinion:

- (a) the financial report of Donnybrook Capel District Community Finance Limited is in accordance with the Corporations Act 2001, including:
  - (i) giving a true and fair view of the company's financial position as at 30 June 2015 and of its performance for the year ended on that date; and
  - (ii) complying with Australian Accounting Standards and the Corporations Regulations 2001; and
- (b) the financial report also complies with the International Financial Reporting Standards as disclosed in Note 1.

**RICHMOND SINNOTT & DELAHUNTY**  
Chartered Accountants



**P. P. DELAHUNTY**  
Partner

Dated at Bendigo, 30<sup>th</sup> September 2015

Donnybrook **Community Bank**<sup>®</sup> Branch  
70 South West Highway, Donnybrook WA 6239  
Phone: (08) 9731 2446 Fax: (08) 9731 2448  
[www.bendigobank.com.au/donnybrook](http://www.bendigobank.com.au/donnybrook)

Capel **Community Bank**<sup>®</sup> Branch  
93 Capel Drive, Capel WA 6271  
Phone: (08) 9727 1355 Fax: (08) 9727 1726  
[www.bendigobank.com.au/capel](http://www.bendigobank.com.au/capel)

Franchisee:  
Donnybrook Capel Districts Community Financial  
Services Ltd  
70 South West Highway, Donnybrook WA 9239  
Phone: (08) 9727 1355 Fax: (08) 9727 1726  
ABN: 23 103 003 416

Share Registry:  
Richmond Sinnott & Delahunty  
10-16 Forest Street, Bendigo VIC 3550  
Postal Address:  
PO Box 30, Bendigo VIC 3552  
Phone: (03) 5445 4200 Fax: (03) 5444 4344  
Email: [shareregistry@rsdadvisors.com.au](mailto:shareregistry@rsdadvisors.com.au)  
[www.rsdadvisors.com.au](http://www.rsdadvisors.com.au)

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