

Annual Report 2022

Forrestfield & Districts
Community Financial
Services Limited

Community Bank
Forrestfield

ABN 94 094 967 978



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Chairman's report

For year ending 30 June 2022

On behalf of the Directors of Forrestfield & Districts Community Financial Services Limited, I am happy to present the Annual Report for the 2021-22 financial year.

Our Community Bank has continued to adjust as we see the end of another financial year impacted by COVID-19 and emerging new variants. As always, the welfare and safety of our staff and community has been our greatest priority.

The decision taken by the Board to merge the High Wycombe branch with the Forrestfield branch was difficult, and it was taken in the best interests of community and our shareholders. Many would appreciate that demand from "across the counter" banking services have declined greatly over recent times. At the same time phone and internet banking has grown and will continue to grow. These were some of the factors the Board had to consider when making our decision.

Another key factor in the Board's decision was being able to ensure the well-being of our loyal staff. Pleasingly, I can report that there were no staff redundancies as a result of this decision and all staff members were redeployed to our Forrestfield branch.

Over the past 12 months our staff have been brilliant. Even while being in the frontline during the COVID-19 pandemic, keeping banking services open at Forrestfield, our staff under the leadership of Gracie Backman, our Manager, have handled any challenges put before them. I sincerely thank them for their loyalty and contributions.

With all the above factors taken into consideration the Board is moving our Company to a position of wanting to meet the needs of our customers and community. Bendigo Bank, our banking partner, is constantly reviewing the needs of customers. This will ensure that we are able to meet the needs of all our customers and stakeholders.

I sincerely thank all Directors for their incredible contribution in making Forrestfield & Districts Community Financial Services a great success this financial year. This year has seen Elizabeth Taylor retire as a Director. On behalf of the Board, shareholders, and community I would like to thank Elizabeth for her contribution. Thank you also to Elizabeth Lee our Company Secretary and Treasurer and Adeline Calcott our Community Officer for their efforts this year.

It cannot be forgotten that our success could not occur without the support of our customers. I would like to thank them for their continued support, and we look forward to providing our unique brand of service for many years to come.

Phillip Mutter
Chairman

Manager's report

For year ending 30 June 2022

In December 2021, I joined Community Bank Forrestfield as the Branch Manager. I have been in the banking industry for over 12 years, and I am excited to be part of this amazing Community Bank.

This year has been a challenge for many customers and small businesses, with the increase in interest rates and the competitive market of financial products that are being offered. Banking is rapidly changing, and we are adapting to the changes through technology and online banking. Many of our customers still prefer personal face-to-face interactions that we have enjoyed in the past. Our customers still know that we are here for them, we are local and are always willing to help them with their banking in their preferred way.

We have seen several changes this year in our Community Bank operating structure; from staffing movements to the amalgamation of the High Wycombe and Forrestfield branches at the end of the year. This has enabled us to be able to keep the doors open at Community Bank Forrestfield over another year heavily impacted by COVID-19.

We have a full line-up of ten staff at Community Bank Forrestfield that comprise of five Customer Service Officers, one Customer Relationship Officer, one Home Lending Specialist, one Community Relationship Manager, one Branch Operations Manager and one Branch Manager. Having an entirely staffed team is enabling us to return focus on our individual roles and to work together to best help our customers and to grow the business.

We would not be the bank we are today if it wasn't for the hard work and dedication of the team. I would like to personally thank each of them for their ongoing commitment over the last 12 months and I am extremely grateful to be leading the team into the new financial year.

I would like to ask you all as our customers and shareholders, to be our strongest advocates, and to let people know about the great things that we can achieve together. This way we can continue the sustainability of our Community Bank which will enable us to continue to support and give back into our local community.

I would like to take this opportunity to thank the Board of Directors for the opportunity to be part of Community Bank Forrestfield and the continued confidence and trust they have placed in myself and my staff to deliver positive results for us all.

Thank you,

Gracie Bachman
Branch Manager

Contributions and dividends

Financial Year	Community Contributions*	Record of Dividends Paid				
	Total \$	Total Dividend Amount \$	Amount Per Share (cts) ¢	No of Shareholders	Share Type	Date Paid
2001-02		.00				
2002-03		.00				
2003-04		27,140.50	5.00	603	Unfranked	31/01/2005
2004-05	9,518	57,537.86	10.60	590	Unfranked	16/06/2006
2005-06	28,557	58,080.67	10.70	583	Franked	27/02/2007
2006-07	51,225	72,356.65	13.33	582	Franked	31/01/2008
2007-08	115,044	85,981.10	15.84	578	Franked	11/03/2009
2008-09	75,092	118,603.98	21.85	577	Franked	04/02/2010
2009-10	71,501	56,017.99	10.32	565	Franked	04/02/2011
2010-11	149,994	271,405.00	50.00	556	Franked	27/12/2011
2011-12	152,000	86,849.60	16.00	552	Franked	16/01/2013
2012-13	175,000	86,849.60	16.00	549	Franked	28/01/2014
2013-14	581,489	75,993.40	14.00	551	Franked	19/01/2015
2014-15	124,383	37,996.70	7.00	551	Franked	28/02/2016
2015-16	109,325	21,712.40	4.00	551	Franked	09/02/2017
2016-17	254,623	43,424.80	8.00	551	Franked	05/02/2018
2017-18	116,633	54,281.00	10.00	549	Franked	07/02/2019
2018-19	274,910	70,565.30	13.00	547	Franked	14/02/2020
2019-20	204,461	48,852.90	9.00	482	Franked	01/02/2021
2020-21	169,255	16,284.30	3.00	470	Franked	01/02/2022
2021-22	107,014					
Progressive total	2,770,024	1,289,933.75				

* Record of Community Contributions Paid – Combined Grants, Sponsorships and Donations



Directors' report

The directors present their report, together with the financial statements, on the company for the year ended 30 June 2022.

Directors

The following persons were directors of the company during the whole of the financial year and up to the date of this report, unless otherwise stated:

Name: Phillip Bradley Mutter
Title: Chair
Experience and expertise: Currently a Newsagent. Member of Lotteries Commission's Agents Panel 1997. Director of two privately owned companies. Formerly a farmer for 25 years.
Special responsibilities: Governance Committee

Name: Colleen Jan Bitmead
Title: Non-executive director
Experience and expertise: Director of 3 privately owned companies, superannuation fund manager and Founder of Women's Powder Room. Colleen has lived in the area for over 20 years.
Special responsibilities: Marketing Committee

Name: Brian Richard Innes Gordon
Title: Non-executive director
Experience and expertise: Holds a doctorate in business administration and is the Managing Director of two private companies and a Director of The Behaviour Change Collaborative Pty Ltd. Brian enjoys an extensive history in the running of not for profits and in the development of social policy through Parliamentary standing committees.
Special responsibilities: Human Resources and Marketing Committees

Name: Elizabeth Taylor
Title: Non-executive director
Experience and expertise: Principal of Creating Quality Communities, Elizabeth has had 28 years experience in local government and 23 years experience in statutory planning covering the whole of the State. She also has 36 years experience in running two separate businesses, was previously on the Executive Committee of WALGA and had 3 years Chairing of the Community Aviation Consultation Group (Perth Airport). Elizabeth is a current member and Treasurer for Regional Development Australia (Federal).
Special responsibilities: Governance Committee

Name: Sarah Marie Hopkins
Title: Non-executive director
Experience and expertise: Sarah is a Senior Employee Relations Consultant. B.A Law, Grad Dip HR Management, Grad Cert Employee Relations. Former recipient of Bendigo Bank Scholarship. Sarah has worked within the non-for-profit space for a number of years and currently works for Murdoch University looking after the academic and professional staffing portfolios.
Special responsibilities: Human Resources Committee

Company secretary

The Company secretary is Elizabeth Lee. Elizabeth was appointed to the position of Company secretary on 1 March 2014.

Experience and expertise: Ms Lee has over 20 years experience in the areas of corporate governance and company secretarial functions. Ms Lee has held company secretarial positions for Phosphate Resources Limited, Macmahon Holdings Limited, Lend Lease Primelife Limited, Macquarie Bank Limited and Austock Group Limited. Ms Lee holds a bachelor of Business majoring in Finance and Business Law from Edith Cowan University and a Graduate Diploma in Corporate Governance Institute of Australia.

Principal activity

The principal activity of the company during the financial year was facilitating Community Bank services under management rights of Bendigo and Adelaide Bank Limited (Bendigo Bank).

There have been no significant changes in the nature of this activity during the financial year.

Directors' report (continued)

Review of operations

The profit for the company after providing for income tax amounted to \$74,584 (30 June 2021: loss of \$46,385).

Operations have continued to perform in line with expectations in challenging market conditions. The profit of the company for the financial year after provision for income tax was:

	2022 \$	2021 \$
Profit before income tax	99,555	(50,148)
Income tax (expense)/credit	(24,971)	3,763
Profit after income tax	<u>74,584</u>	<u>(46,385)</u>

Dividends

During the financial year, the following dividends were provided for and paid. The dividends have been provided for in the financial statements.

	2022 \$
Fully franked dividend of 3 cents per share (2021: 9 cents)	<u>16,284</u>

Significant changes in the state of affairs

During the financial year, the company consolidated its operations by closing the High Wycombe branch. The last day of operations was 20 June 2022.

There were no other significant changes in the state of affairs of the company during the financial year.

Matters subsequent to the end of the financial year

Since the end of the year, the Reserve Bank of Australia (RBA) has increased the cash rate by 1.5 basis points moving from 0.85% at 30 June 2022 to 2.35% as at the date of signing these accounts. The increase in the cash rate has a direct impact on the revenue received by the company on its products (deposits and loans) offered to its customers. The company has noted a material increase in the revenue streams for the first couple of months July – August 2022.

No other matter or circumstance has arisen since 30 June 2022 that has significantly affected, or may significantly affect the company's operations, the results of those operations, or the company's state of affairs in future financial years.

Likely developments

The company will continue its policy of facilitating banking services to the community.

Environmental regulation

The company is not subject to any significant environmental regulation under Australian Commonwealth or State law.

Meetings of directors

The number of directors' meetings attended by each of the directors' of the company during the financial year were:

	Board	
	Eligible	Attended
Phillip Bradley Mutter	12	12
Colleen Jan Bitmead	12	10
Brian Richard Innes Gordon	12	12
Elizabeth Taylor	12	7
Sarah Marie Hopkins	12	11

Directors' benefits

No director has received or become entitled to receive, during or since the financial year, a benefit because of a contract made by the company, controlled entity or related body corporate with a director, a firm which a director is a member or an entity in which a director has a substantial financial interest except as disclosed in note 24 and 25 to the financial statements. This statement excludes a benefit included in the aggregate amount of emoluments received or due and receivable by directors shown in the company's accounts, or the fixed salary of a full-time employee of the company, controlled entity or related body corporate.

Directors' report (continued)

Directors' interests

The interest in company shareholdings for each director are:

	Balance at the start of the year	Changes	Balance at the end of the year
Phillip Bradley Mutter	2,500	-	2,500
Colleen Jan Bitmead	9,500	-	9,500
Brian Richard Innes Gordon	-	-	-
Elizabeth Taylor	-	-	-
Sarah Marie Hopkins	-	-	-

Indemnity and insurance of directors and officers

The company has indemnified all directors and the manager in respect of liabilities to other persons (other than the company or related body corporate) that may arise from their position as directors or manager of the company except where the liability arises out of conduct involving the lack of good faith.

Disclosure of the nature of the liability and the amount of the premium is prohibited by the confidentiality clause of the contract of insurance.

Proceedings on behalf of the company

No person has applied to the Court under section 237 of the *Corporations Act 2001* for leave to bring proceedings on behalf of the company, or to intervene in any proceedings to which the company is a party for the purpose of taking responsibility on behalf of the company for all or part of those proceedings.

No proceedings have been brought or intervened in on behalf of the company with leave of the Court under section 237 of the *Corporations Act 2001*.

Indemnity and insurance of auditor

The company has not, during or since the end of the financial year, indemnified or agreed to indemnify the auditor of the company or any related entity against a liability incurred by the auditor.

During the financial year, the company has not paid a premium in respect of a contract to insure the auditor of the company or any related entity.

Non-audit services

The company may decide to employ the auditor on assignments additional to their statutory duties where the auditor's expertise and experience with the company are important. Details of the amounts paid or payable to the auditor (Andrew Frewin Stewart) for audit and non-audit services provided during the year are set out in note 26 to the accounts.

The Board has considered the non-audit services provided during the year by the auditor and is satisfied that the provision of the non-audit services is compatible with, and did not compromise, the auditor independence requirements of the *Corporations Act 2001* for the following reasons:

- all non-audit services have been reviewed by the Board to ensure they do not impact on the impartiality, integrity and objectivity of the auditor
- none of the services undermine the general principles relating to auditor independence as set out in *APES 110 Code of Ethics for Professional Accountants*, as they did not involve reviewing or auditing the auditor's own work, acting in a management or decision making capacity for the company, acting as an advocate for the company or jointly sharing risks and rewards.

Auditor's independence declaration

A copy of the auditor's independence declaration as required under section 307C of the *Corporations Act 2001* is set out immediately after this directors' report.

This report is made in accordance with a resolution of directors, pursuant to section 298(2)(a) of the *Corporations Act 2001*.

On behalf of the directors



Phillip Bradley Mutter
Chair

14 October 2022

Auditor's independence declaration



Andrew Frewin Stewart
61 Bull Street Bendigo VIC 3550

afs@afsbendigo.com.au
03 5443 0344

Independent auditor's independence declaration under section 307C of the *Corporations Act 2001* to the Directors of Forreestfield & Districts Community Financial Services Limited

As lead auditor for the audit of Forreestfield & Districts Community Financial Services Limited for the year ended 30 June 2022, I declare that, to the best of my knowledge and belief, there have been:

- i) no contraventions of the auditor independence requirements of the *Corporations Act 2001* in relation to the audit; and
- ii) no contraventions of any applicable code of professional conduct in relation to the audit.

A handwritten signature in black ink, appearing to read 'Andrew Frewin Stewart'.

Andrew Frewin Stewart
61 Bull Street, Bendigo, Vic, 3550
Dated: 14 October 2022

A handwritten signature in black ink, appearing to read 'Joshua Griffin'.

Joshua Griffin
Lead Auditor



Financial statements

Forrestfield & Districts Community Financial Services Limited Statement of profit or loss and other comprehensive income For the year ended 30 June 2022

	Note	2022 \$	2021 \$
Revenue from contracts with customers	6	1,558,320	1,560,640
Other revenue	7	38,021	93,846
Finance revenue		10,214	11,849
Employee benefits expense	8	(775,950)	(960,739)
Advertising and marketing costs		(6,894)	(6,583)
Occupancy and associated costs		(76,476)	(83,845)
System costs		(86,392)	(94,435)
Depreciation and amortisation expense	8	(257,240)	(194,589)
Finance costs	8	(19,510)	(58,737)
General administration expenses		(177,524)	(185,123)
Profit before community contributions and income tax expense		206,569	82,284
Charitable donations and sponsorships expense		(107,014)	(132,432)
Profit/(loss) before income tax (expense)/benefit		99,555	(50,148)
Income tax (expense)/benefit	9	(24,971)	3,763
Profit/(loss) after income tax (expense)/benefit for the year	20	74,584	(46,385)
Other comprehensive income for the year, net of tax		-	-
Total comprehensive income for the year		<u>74,584</u>	<u>(46,385)</u>
		Cents	Cents
Basic earnings per share	28	13.74	(8.55)
Diluted earnings per share	28	13.74	(8.55)

The above statement of profit or loss and other comprehensive income should be read in conjunction with the accompanying notes

Financial statements (continued)

Forrestfield & Districts Community Financial Services Limited Statement of financial position As at 30 June 2022

	Note	2022 \$	2021 \$
Assets			
Current assets			
Cash and cash equivalents	10	1,956,115	1,823,307
Trade and other receivables	11	187,126	159,033
Current tax assets	9	-	15,317
Total current assets		<u>2,143,241</u>	<u>1,997,657</u>
Non-current assets			
Property, plant and equipment	12	17,225	31,787
Right-of-use assets	13	235,753	533,175
Intangibles	14	28,314	86,534
Deferred tax assets	9	26,771	43,217
Total non-current assets		<u>308,063</u>	<u>694,713</u>
Total assets		<u>2,451,304</u>	<u>2,692,370</u>
Liabilities			
Current liabilities			
Trade and other payables	15	149,319	142,273
Lease liabilities	16	178,204	129,961
Current tax liabilities	9	4,246	-
Employee benefits	17	70,549	125,022
Total current liabilities		<u>402,318</u>	<u>397,256</u>
Non-current liabilities			
Trade and other payables	15	7,671	54,644
Lease liabilities	16	160,074	390,321
Employee benefits	17	5,253	5,575
Provisions	18	27,065	53,951
Total non-current liabilities		<u>200,063</u>	<u>504,491</u>
Total liabilities		<u>602,381</u>	<u>901,747</u>
Net assets		<u>1,848,923</u>	<u>1,790,623</u>
Equity			
Issued capital	19	537,815	537,815
Retained earnings	20	1,311,108	1,252,808
Total equity		<u>1,848,923</u>	<u>1,790,623</u>

The above statement of financial position should be read in conjunction with the accompanying notes

Financial statements (continued)

Forrestfield & Districts Community Financial Services Limited Statement of changes in equity For the year ended 30 June 2022

	Note	Issued capital \$	Retained earnings \$	Total equity \$
Balance at 1 July 2020		<u>537,815</u>	<u>1,348,046</u>	<u>1,885,861</u>
Loss after income tax expense		-	(46,385)	(46,385)
Other comprehensive income, net of tax		-	-	-
Total comprehensive income		<u>-</u>	<u>(46,385)</u>	<u>(46,385)</u>
<i>Transactions with owners in their capacity as owners:</i>				
Dividends provided for or paid	22	<u>-</u>	<u>(48,853)</u>	<u>(48,853)</u>
Balance at 30 June 2021		<u><u>537,815</u></u>	<u><u>1,252,808</u></u>	<u><u>1,790,623</u></u>
Balance at 1 July 2021		<u>537,815</u>	<u>1,252,808</u>	<u>1,790,623</u>
Profit after income tax expense		-	74,584	74,584
Other comprehensive income, net of tax		-	-	-
Total comprehensive income		<u>-</u>	<u>74,584</u>	<u>74,584</u>
<i>Transactions with owners in their capacity as owners:</i>				
Dividends provided for or paid	22	<u>-</u>	<u>(16,284)</u>	<u>(16,284)</u>
Balance at 30 June 2022		<u><u>537,815</u></u>	<u><u>1,311,108</u></u>	<u><u>1,848,923</u></u>

The above statement of changes in equity should be read in conjunction with the accompanying notes

Financial statements (continued)

Forrestfield & Districts Community Financial Services Limited Statement of cash flows For the year ended 30 June 2022

	Note	2022 \$	2021 \$
Cash flows from operating activities			
Receipts from customers (inclusive of GST)		1,711,321	1,809,720
Payments to suppliers and employees (inclusive of GST)		<u>(1,508,023)</u>	<u>(1,614,716)</u>
		203,298	195,004
Interest received		10,214	11,849
Interest and other finance costs paid		-	(7)
Income taxes refunded/(paid)		<u>11,038</u>	<u>(7,779)</u>
Net cash provided by operating activities	27	<u>224,550</u>	<u>199,067</u>
Cash flows from investing activities			
Payments for intangibles		<u>(24,838)</u>	<u>(24,838)</u>
Net cash used in investing activities		<u>(24,838)</u>	<u>(24,838)</u>
Cash flows from financing activities			
Dividends paid	22	(16,284)	(48,853)
Repayment of lease liabilities	16	<u>(50,620)</u>	<u>(150,299)</u>
Net cash used in financing activities		<u>(66,904)</u>	<u>(199,152)</u>
Net increase/(decrease) in cash and cash equivalents		132,808	(24,923)
Cash and cash equivalents at the beginning of the financial year		<u>1,823,307</u>	<u>1,848,230</u>
Cash and cash equivalents at the end of the financial year	10	<u><u>1,956,115</u></u>	<u><u>1,823,307</u></u>

The above statement of cash flows should be read in conjunction with the accompanying notes

Notes to the financial statements

For the year ended 30 June 2022

Note 1. Reporting entity

The financial statements cover Forrestfield & Districts Community Financial Services Limited (the company) as an individual entity. The financial statements are presented in Australian dollars, which is the company's functional and presentation currency.

The company is an unlisted public company limited by shares, incorporated and domiciled in Australia. Its registered office and principal place of business is Shop 6, 7 Forrestfield Forum, Strelitzia Avenue, Forrestfield WA 6058.

A description of the nature of the company's operations and its principal activity is included in the directors' report, which is not part of the financial statements.

The financial statements were authorised for issue, in accordance with a resolution of directors, on 14 October 2022. The directors have the power to amend and reissue the financial statements.

Note 2. Basis of preparation and statement of compliance

The financial statements are general purpose financial statements which have been prepared in accordance with Australian Accounting Standards and Interpretations adopted by the Australian Accounting Standards Board (AASB) and the *Corporations Act 2001*. The financial statements comply with International Financial Reporting Standards (IFRS) adopted by the International Accounting Standards Board (IASB). The financial statements have been prepared on an accrual and historical cost basis.

Note 3. Significant accounting policies

The company has consistently applied the following accounting policies to all periods presented in these financial statements.

Changes in accounting policies, standards and interpretations

There are a number of amendments to accounting standards issued by the AASB that became mandatorily effective for accounting periods beginning on or after 1 July 2021, and are therefore relevant for the current financial year. The amendments did not have any impact on the amounts recognised in prior periods and are not expected to significantly affect the current or future periods.

Current and non-current classification

Assets and liabilities are presented in the statement of financial position based on current and non-current classification.

An asset is classified as current when, it is expected to be realised or intended to be sold or consumed in the company's normal operating cycle, it is held primarily for the purpose of trading, it is expected to be realised within 12 months after the reporting period or the asset is cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least 12 months after the reporting period. All other assets are classified as non-current.

A liability is classified as current when, it is either expected to be settled in the company's normal operating cycle, it is held primarily for the purpose of trading, it is due to be settled within 12 months after the reporting period or there is no unconditional right to defer the settlement of the liability for at least 12 months after the reporting period. All other liabilities are classified as non-current.

Deferred tax assets and liabilities are always classified as non-current.

Impairment

Non-derivative financial assets

Expected credit losses (ECL) are the probability-weighted estimate of credit losses over the expected life of a financial instrument. A credit loss is the difference between all contractual cash flows that are due and all cash flows expected to be received. At each reporting date, the entity recognises the movement in the ECL (if any) as an impairment gain or loss in the statement of profit or loss and other comprehensive income.

Notes to the financial statements (continued)

Note 3. Significant accounting policies (continued)

The company's trade receivables are limited to the monthly profit share distribution from Bendigo Bank, which is received 10 business days post month end. Due to the reliance on Bendigo Bank the company has reviewed credit ratings provided by Standard & Poors, Moody's and Fitch Ratings to determine the level of credit exposure to the company. The company also performed a historical assessment of receivables from Bendigo Bank and found no instances of default. As a result no ECL has been made in relation to trade receivables as at 30 June 2022.

Non-financial assets

At each reporting date, the company reviews the carrying amounts of its tangible and intangible assets that have an indefinite useful life to determine whether there is any indication those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of any impairment loss.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised in profit or loss immediately.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except when the amount of GST incurred on a sale or purchase of assets or services is not payable to or recoverable from the taxation authority. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the revenue or expense item.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the statement of financial position. Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the taxation authority.

Cash flows are included in the statement of cash flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which are recoverable from, or payable to, the taxation authority is classified as part of operating cash flows.

Note 4. Critical accounting judgements, estimates and assumptions

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements. Management continually evaluates its judgements and estimates in relation to assets, liabilities, contingent liabilities, revenue and expenses. Management bases its judgements, estimates and assumptions on historical experience and on other various factors, including expectations of future events, management believes to be reasonable under the circumstances. The resulting accounting judgements and estimates will seldom equal the related actual results. The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities (refer to the respective notes) within the next financial year are discussed below.

Coronavirus (COVID-19) pandemic

Judgement has been exercised in considering the impacts that the Coronavirus (COVID-19) pandemic has had, or may have, on the company based on known information. This consideration extends to the nature of the products and services offered, customers, supply chain, staffing and geographic regions in which the company operates. There does not currently appear to be either any significant impact upon the financial statements or any significant uncertainties with respect to events or conditions which may impact the company unfavourably as at the reporting date or subsequently as a result of the Coronavirus (COVID-19) pandemic.

Estimation of useful lives of assets

The company determines the estimated useful lives and related depreciation and amortisation charges for its property, plant and equipment and finite life intangible assets. The useful lives could change significantly as a result of technical innovations or some other event. The depreciation and amortisation charge will increase where the useful lives are less than previously estimated lives or non-strategic assets that have been abandoned or sold will be written off or written down.

Impairment of non-financial assets other than goodwill and other indefinite life intangible assets

The company assesses impairment of non-financial assets other than goodwill and other indefinite life intangible assets at each reporting date by evaluating conditions specific to the company and to the particular asset that may lead to impairment. If an impairment trigger exists, the recoverable amount of the asset is determined. This involves fair value less costs of disposal or value-in-use calculations, which incorporate a number of key estimates and assumptions.

Recovery of deferred tax assets

Deferred tax assets are recognised for deductible temporary differences only if the company considers it is probable that future taxable amounts will be available to utilise those temporary differences and losses.

Notes to the financial statements (continued)

Note 4. Critical accounting judgements, estimates and assumptions (continued)

Lease term

The lease term is a significant component in the measurement of both the right-of-use asset and lease liability. Judgement is exercised in determining whether there is reasonable certainty that an option to extend the lease will be exercised, or an option to terminate the lease will not be exercised, when ascertaining the periods to be included in the lease term. In determining the lease term, all facts and circumstances that create an economical incentive to exercise an extension option, or not to exercise a termination option, are considered at the lease commencement date. Factors considered may include the importance of the asset to the company's operations, comparison of terms and conditions to prevailing market rates, incurrence of significant penalties, existence of significant leasehold improvements and the costs and disruption to replace the asset. The company reassesses whether it is reasonably certain to exercise an extension option, or not exercise a termination option, if there is a significant event or significant change in circumstances.

Incremental borrowing rate

Where the interest rate implicit in a lease cannot be readily determined, an incremental borrowing rate is estimated to discount future lease payments to measure the present value of the lease liability at the lease commencement date. Such a rate is based on what the company estimates it would have to pay a third party to borrow the funds necessary to obtain an asset of a similar value to the right-of-use asset, with similar terms, security and economic environment.

Employee benefits provision

The liability for employee benefits expected to be settled more than 12 months from the reporting date are recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and inflation have been taken into account.

The company uses historical employee attrition rates in determining the probability of an employee, at a given date, achieving continuous employment eligible for entitlement in accordance with long service leave legislation.

In the absence of sufficient historical employee attrition rates, the company applies a benchmark probability rate from across the Community Bank network to factor in estimating the probability of an employee, at a given date, achieving continuous employment eligible for entitlement in accordance with legislation.

Lease make good provision

A provision has been made for the present value of anticipated costs for future restoration of leased premises. The provision includes future cost estimates associated with closure of the premises. The calculation of this provision requires assumptions such as application of closure dates and cost estimates. The provision recognised for each site is periodically reviewed and updated based on the facts and circumstances available at the time. Changes to the estimated future costs for sites are recognised in the statement of financial position by adjusting the asset and the provision. Reductions in the provision that exceed the carrying amount of the asset will be recognised in profit or loss.

Note 5. Economic dependency

The company has entered into a franchise agreement with Bendigo Bank that governs the management of the Community Bank. The company is economically dependent on the ongoing receipt of income under the franchise agreement with Bendigo Bank. The directors have no reason to believe a new franchise arrangement under mutually acceptable terms will not be forthcoming following expiry.

The company operates as a franchise of Bendigo Bank, using the name "Bendigo Bank" and the logo and system of operations of Bendigo Bank. The company manages the Community Bank on behalf of Bendigo Bank, however all transactions with customers conducted through the Community Bank are effectively conducted between the customers and Bendigo Bank.

All deposits are made with Bendigo Bank, and all personal and investment products are products of Bendigo Bank, with the company facilitating the provision of those products. All loans, leases or hire purchase transactions, issues of new credit or debit cards, temporary or bridging finance and any other transaction that involves creating a new debt, or increasing or changing the terms of an existing debt owed to Bendigo Bank, must be approved by Bendigo Bank. All credit transactions are made with Bendigo Bank, and all credit products are products of Bendigo Bank.

The company promotes and sells the products and services, but is not a party to the transaction.

The credit risk (i.e. the risk that a customer will not make repayments) is for the relevant Bendigo Bank entity to bear as long as the company has complied with the appropriate procedures and relevant obligations and has not exercised a discretion in granting or extending credit.

Notes to the financial statements (continued)

Note 5. Economic dependency (continued)

Bendigo Bank provides significant assistance in establishing and maintaining the Community Bank franchise operations. It also continues to provide ongoing management and operational support and other assistance and guidance in relation to all aspects of the franchise operation, including advice and assistance in relation to:

- the design, layout and fit out of the Community Bank premises
- training for the branch manager and other employees in banking, management systems and interface protocol
- methods and procedures for the sale of products and provision of services
- security and cash logistic controls
- calculation of company revenue and payment of many operating and administrative expenses
- the formulation and implementation of advertising and promotional programs
- sales techniques and proper customer relations
- providing payroll services.

Note 6. Revenue from contracts with customers

	2022 \$	2021 \$
Margin income	1,377,006	1,392,380
Fee income	113,260	105,041
Commission income	68,054	63,219
Revenue from contracts with customers	<u>1,558,320</u>	<u>1,560,640</u>

The company has entered into a franchise agreement with Bendigo Bank. The company delivers banking and financial services of Bendigo Bank to its community. The franchise agreement provides for a share of interest, fee, and commission revenue earned by the company. Interest margin share is based on a funds transfer pricing methodology which recognises that income is derived from deposits held, and that loans granted incur a funding cost. Fees are based on the company's current fee schedule and commissions are based on the agreements in place. All margin revenue is recorded as non-interest income when the company's right to receive the payment is established.

The company acts as an agent under the franchise agreement and revenue arises from the rendering of services through its franchise agreement.

Revenue is recognised on an accruals basis, at the fair value of consideration specified in the franchise agreement. Under AASB 15 *Revenue from Contracts with Customers* (AASB 15), revenue recognition for the company's revenue stream is as follows:

<u>Revenue stream</u>	<u>Includes</u>	<u>Performance obligation</u>	<u>Timing of recognition</u>
Franchise agreement profit share	Margin, commission, and fee income	When the company satisfies its obligation to arrange for the services to be provided to the customer by the supplier (Bendigo Bank as franchisor).	On completion of the provision of the relevant service. Revenue is accrued monthly and paid within 10 business days after the end of each month.

All revenue is stated net of the amount of GST. There was no revenue from contracts with customers recognised over time during the financial year.

Revenue calculation

The franchise agreement provides that three forms of revenue may be earned by the company which are margin, commission and fee income. Bendigo Bank decides the form of revenue the company earns on different types of products and services. The revenue earned by the company is dependent on the business that it generates. It may also be affected by other factors, such as economic and local conditions, for example, interest rates.

Margin

Margin is arrived at through the following calculation:

	Interest paid by customers on loans less interest paid to customers on deposits
plus:	any deposit returns i.e. interest return applied by Bendigo Bank for a deposit
minus:	any costs of funds i.e. interest applied by Bendigo Bank to fund a loan.

The company is entitled to a share of the margin earned by Bendigo Bank. If this reflects a loss, the company incurs a share of that loss.

Notes to the financial statements (continued)

Note 6. Revenue from contracts with customers (continued)

Commission

Commission revenue is in the form of commission generated for products and services sold. This commission is recognised at a point in time which reflects when the company has fulfilled its performance obligation.

The company receives trailing commission for products and services sold. Ongoing trailing commission payments are recognised on receipt as there is insufficient detail readily available to estimate the most likely amount of income without a high probability of significant reversal in a subsequent reporting period. The receipt of ongoing trailing commission income is outside the control of the company, and is a significant judgement area.

Fee income

Fee income is a share of what is commonly referred to as 'bank fees and charges' charged to customers by Bendigo Bank Group entities including fees for loan applications and account transactions.

Core banking products

Bendigo Bank has identified some products and services as 'core banking products'. It may change the products and services which are identified as core banking products by giving the company at least 30 days notice. Core banking products currently include Bendigo Bank branded home loans, term deposits and at call deposits.

Ability to change financial return

Under the franchise agreement, Bendigo Bank may change the form and amount of financial return the company receives. The reasons it may make a change include changes in industry or economic conditions or changes in the way Bendigo Bank earns revenue.

The change may be to the method of calculation of margin, the amount of margin, commission and fee income or a change of a margin to a commission or vice versa. This may affect the amount of revenue the company receives on a particular product or service.

Bendigo Bank must not reduce the margin and commission the company receives on core banking products and services to less than 50% (on an aggregate basis) of Bendigo Bank's margin at that time. For other products and services, there is no restriction on the change Bendigo Bank may make.

Note 7. Other revenue

	2022 \$	2021 \$
Market development fund	38,021	37,813
Cash flow boost	-	50,000
Other income	-	6,033
Other revenue	<u>38,021</u>	<u>93,846</u>

The company's activities include the generation of income from sources other than the core products under the franchise agreement. Revenue is recognised to the extent that it is probable that the economic benefits will flow to the company and can be reliably measured.

Revenue stream

Discretionary financial contributions (also "Market Development Fund" or "MDF" income)

Cash flow boost

Other income

Revenue recognition policy

MDF income is recognised when the right to receive the payment is established. MDF income is discretionary and provided and receivable at month-end and paid within 14 days after month-end.

Cash flow boost income is recognised when the right to the payment is established (e.g. monthly or quarterly in the activity statement).

All other revenues that did not contain contracts with customers are recognised as goods and services are provided.

All revenue is stated net of the amount of GST.

Cash flow boost

In response to the COVID-19 outbreak, *Boosting Cash Flow for Employers (Coronavirus Economic Response Package) Act 2020* (CFB Act) was enacted. The purpose was to provide temporary cash flow to small and medium sized businesses that employ staff and have been affected by the economic downturn associated with COVID-19.

Notes to the financial statements (continued)

Note 7. Other revenue (continued)

The amounts received are in relation to amounts withheld as withholding tax reported in the activity statement. This essentially subsidises the company's obligation to remit withholding tax to the Australian Taxation Office. For reporting purposes, the amounts subsidised are recognised as revenue.

The amounts are not assessable for tax purposes and there is no obligation to repay the amounts.

Note 8. Expenses

Depreciation and amortisation expense

	2022 \$	2021 \$
<i>Depreciation of non-current assets</i>		
Leasehold improvements	5,050	20,558
Plant and equipment	9,512	9,035
	<u>14,562</u>	<u>29,593</u>
<i>Depreciation of right-of-use assets</i>		
Leased land and buildings	219,849	141,722
<i>Amortisation of intangible assets</i>		
Franchise fee	22,829	23,274
	<u>257,240</u>	<u>194,589</u>

Finance costs

	2022 \$	2021 \$
Lease interest expense	17,748	25,934
Unwinding of make-good provision	1,762	2,452
Other	-	30,351
	<u>19,510</u>	<u>58,737</u>

Finance costs are recognised as expenses when incurred using the effective interest rate.

Employee benefits expense

	2022 \$	2021 \$
Wages and salaries	662,567	798,167
Non-cash benefits	5,610	6,099
Superannuation contributions	68,230	123,032
Expenses related to long service leave	(339)	1,610
Other expenses	39,882	31,831
	<u>775,950</u>	<u>960,739</u>

Leases recognition exemption

	2022 \$	2021 \$
Expenses relating to low-value leases	43,713	46,229

The company pays for the right to use information technology equipment. The underlying assets have been assessed as low value and exempted from recognition under AASB 16 accounting. Expenses relating to low-value exempt leases are included in system costs expenses.

Notes to the financial statements (continued)

Note 9. Income tax

	2022 \$	2021 \$
<i>Income tax expense/(benefit)</i>		
Current tax	8,526	1,277
Movement in deferred tax	16,445	(6,769)
Reduction in company tax rate	-	1,729
	<u>24,971</u>	<u>(3,763)</u>
<i>Aggregate income tax expense/(benefit)</i>		
<i>Prima facie income tax reconciliation</i>		
Profit/(loss) before income tax (expense)/benefit	99,555	(50,148)
Tax at the statutory tax rate of 25% (2021: 26%)	24,889	(13,038)
Tax effect of:		
Non-deductible expenses	82	20,546
Non-assessable income	-	(13,000)
Reduction in company tax rate	-	1,729
	<u>24,971</u>	<u>(3,763)</u>
Income tax expense/(benefit)		
	<u>2022</u>	<u>2021</u>
	\$	\$
<i>Deferred tax assets/(liabilities)</i>		
Employee benefits	18,951	32,649
Provision for lease make good	6,766	13,488
Accrued expenses	2,091	1,500
Income accruals	(1,668)	(1,197)
Lease liabilities	59,569	130,071
Right-of-use assets	(58,938)	(133,294)
	<u>26,771</u>	<u>43,217</u>
Deferred tax asset		
	<u>2022</u>	<u>2021</u>
	\$	\$
Income tax refund due	-	15,317
	<u>2022</u>	<u>2021</u>
	\$	\$
Provision for income tax	<u>4,246</u>	<u>-</u>

Accounting policy for income tax

The income tax expense or benefit for the period is the tax payable on that period's taxable income based on the applicable income tax rate for each jurisdiction, adjusted by the changes in deferred tax assets and liabilities attributable to temporary differences, unused tax losses and the adjustment recognised for prior periods, where applicable.

Accounting policy for current tax

Current tax assets and liabilities are measured at amounts expected to be recovered from or paid to the taxation authorities. It is calculated using tax rates and tax laws that have been enacted or substantively enacted by the reporting date.

Notes to the financial statements (continued)

Note 9. Income tax (continued)

Accounting policy for deferred tax

Deferred tax is recognised in respect of temporary differences between the carrying amounts of assets and liabilities for financial reporting purposes and the amounts used for taxation purposes.

Deferred tax assets are recognised for all deductible temporary differences, carried-forward tax losses, and unused tax credits to the extent that it is probable that future taxable profits will be available against which they can be used.

The carrying amount of deferred tax assets is reviewed at each reporting date and reduced to the extent that it is no longer probable that sufficient taxable profit will be available to allow all or part of the deferred tax asset to be utilised.

Deferred tax is measured at the rates that are expected to be applied to temporary differences when they reverse, using tax rates enacted or substantively enacted at the reporting date, and reflects uncertainty related to income taxes, if any.

Deferred tax assets and liabilities are offset when there is a legally enforceable right to offset current tax and when the balances relate to taxes levied by the same taxation authority and the entity intends to settle its tax assets and liabilities on a net basis.

Note 10. Cash and cash equivalents

	2022 \$	2021 \$
Cash at bank and on hand	653,703	528,358
Term deposits	1,302,412	1,294,949
	<u>1,956,115</u>	<u>1,823,307</u>

Accounting policy for cash and cash equivalents

For the purposes of the Statement of Financial Position and Statement of Cash Flows, cash and cash equivalents comprise cash on hand and deposits held with banks.

Note 11. Trade and other receivables

	2022 \$	2021 \$
Trade receivables	156,223	125,682
Other receivables and accruals	29,670	27,789
Prepayments	1,233	5,562
	<u>30,903</u>	<u>33,351</u>
	<u>187,126</u>	<u>159,033</u>

Accounting policy for trade and other receivables

Trade receivables are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any allowance for expected credit losses. Trade receivables are generally due for settlement within 30 days.

Other receivables are recognised at amortised cost, less any allowance for expected credit losses.

Notes to the financial statements (continued)

Note 12. Property, plant and equipment

	2022 \$	2021 \$
Leasehold improvements - at cost	370,075	370,075
Less: Accumulated depreciation	<u>(370,075)</u>	<u>(365,025)</u>
	-	5,050
Plant and equipment - at cost	171,149	171,149
Less: Accumulated depreciation	<u>(153,924)</u>	<u>(144,412)</u>
	17,225	26,737
	<u>17,225</u>	<u>31,787</u>

Reconciliations of the written down values at the beginning and end of the current and previous financial year are set out below:

	Leasehold improvements \$	Plant and equipment \$	Total \$
Balance at 1 July 2020	25,608	35,772	61,380
Depreciation	<u>(20,558)</u>	<u>(9,035)</u>	<u>(29,593)</u>
Balance at 30 June 2021	5,050	26,737	31,787
Depreciation	<u>(5,050)</u>	<u>(9,512)</u>	<u>(14,562)</u>
Balance at 30 June 2022	<u>-</u>	<u>17,225</u>	<u>17,225</u>

Accounting policy for property, plant and equipment

Items of property, plant and equipment are measured at cost or fair value as applicable, less accumulated depreciation. Any gain or loss on disposal of an item of property, plant and equipment is recognised in profit or loss.

Plant and equipment is stated at historical cost less accumulated depreciation and impairment. Historical cost includes expenditure that is directly attributable to the acquisition of the items.

Depreciation is calculated on a diminishing value and straight-line basis to write off the net cost of each item of property, plant and equipment over their expected useful lives as follows:

Leasehold improvements	10 years
Plant and equipment	5 to 10 years

The residual values, useful lives and depreciation methods are reviewed, and adjusted if appropriate, at each reporting date.

Leasehold improvements are depreciated over the unexpired period of the lease or the estimated useful life of the assets.

An item of property, plant and equipment is derecognised upon disposal or when there is no future economic benefit to the company. Gains and losses between the carrying amount and the disposal proceeds are taken to profit or loss.

Changes in estimates

During the financial year, the company assessed estimates used for property, plant and equipment including useful lives, residual values, and depreciation methods. There were no changes in estimates for the current reporting period.

Notes to the financial statements (continued)

Note 13. Right-of-use assets

	2022 \$	2021 \$
Land and buildings - right-of-use	235,753	816,620
Less: Accumulated depreciation	-	(283,445)
	<u>235,753</u>	<u>533,175</u>

Reconciliations of the written down values at the beginning and end of the current and previous financial year are set out below:

	Land and buildings \$	Total \$
Balance at 1 July 2020	674,897	674,897
Depreciation expense	(141,722)	(141,722)
Balance at 30 June 2021	533,175	533,175
Remeasurement adjustments	(77,573)	(77,573)
Depreciation expense	(219,849)	(219,849)
Balance at 30 June 2022	<u>235,753</u>	<u>235,753</u>

Accounting policy for right-of-use assets

A right-of-use asset is recognised at the commencement date of a lease. The right-of-use asset is initially measured at cost, which comprises the initial amount of the lease liability adjusted for costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located, less any lease incentives received.

Right-of-use assets are depreciated on a straight-line basis over the unexpired period of the lease or the estimated useful life of the asset, whichever is the shorter. Right-of-use assets are subject to impairment or adjusted for any remeasurement of lease liabilities.

Refer to note 16 for more information on lease arrangements.

Note 14. Intangibles

	2022 \$	2021 \$
Franchise fee	258,566	287,669
Less: Accumulated amortisation	(230,252)	(201,135)
	<u>28,314</u>	<u>86,534</u>

Reconciliations of the written down values at the beginning and end of the current and previous financial year are set out below:

	Franchise fee \$	Total \$
Balance at 1 July 2020	109,808	109,808
Amortisation expense	(23,274)	(23,274)
Balance at 30 June 2021	86,534	86,534
Disposals	(35,391)	(35,391)
Amortisation expense	(22,829)	(22,829)
Balance at 30 June 2022	<u>28,314</u>	<u>28,314</u>

Notes to the financial statements (continued)

Note 14. Intangibles (continued)

Disposal

During the financial year the High Wycombe branch was closed, which resulted in a refund of franchise and renewal fees.

Accounting policy for intangible assets

Intangible assets of the company relate to the franchise fees paid to Bendigo Bank which conveys the right to operate the Community Bank franchise.

Intangible assets are measured on initial recognition at cost. Subsequent expenditure is capitalised only when it increases the future economic benefits embodied in the specific asset to which it relates.

The franchise fees paid by the company are amortised over their useful life and assessed for impairment whenever impairment indicators are present. Domiciled customer accounts acquired are recognised at cost at the date of acquisition and are assessed as having indefinite useful life. They are tested for impairment at each reporting period and whenever impairment indicators are present. The indefinite useful life is also reassessed annually.

The estimated useful life and amortisation method for the current and comparative periods are as follows:

<u>Asset class</u>	<u>Method</u>	<u>Useful life</u>	<u>Expiry/renewal date</u>
Franchise Fee - Forrestfield	Straight-line	Over the franchise term (5 years)	May 2025
Franchise Fee - High Wycombe	Straight-line	Over the franchise term	June 2022

Amortisation methods, useful life, and residual values are reviewed at each reporting date and adjusted if appropriate.

Change in estimates

During the financial year, the company assessed estimates used for intangible assets including useful lives, residual values, and amortisation methods. There were no changes in estimates for the current reporting period.

Note 15. Trade and other payables

	2022	2021
	\$	\$
<i>Current liabilities</i>		
Other payables and accruals	<u>149,319</u>	<u>142,273</u>
<i>Non-current liabilities</i>		
Other payables and accruals	<u>7,671</u>	<u>54,644</u>

Accounting policy for trade and other payables

These amounts represent liabilities for goods and services provided to the company prior to the end of the financial year and which are unpaid. Due to their short-term nature they are measured at amortised cost and are not discounted. The amounts are unsecured and are usually paid within 30 days of recognition.

Where the company is liable to settle the amount within 12 months of the reporting date, the liability is classified as current. All other obligations are classified as non-current.

Notes to the financial statements (continued)

Note 16. Lease liabilities

	2022 \$	2021 \$
<i>Current liabilities</i>		
Land and buildings lease liabilities	187,327	150,298
Unexpired interest	(9,123)	(20,337)
	<u>178,204</u>	<u>129,961</u>
<i>Non-current liabilities</i>		
Land and buildings lease liabilities	167,376	415,391
Unexpired interest	(7,302)	(25,070)
	<u>160,074</u>	<u>390,321</u>
<i>Reconciliation of lease liabilities</i>		
	2022 \$	2021 \$
Opening balance	520,282	644,647
Remeasurement adjustments	(149,132)	-
Lease interest expense	17,748	25,934
Lease payments - total cash outflow	(50,620)	(150,299)
	<u>338,278</u>	<u>520,282</u>
<i>Maturity analysis</i>		
	2022 \$	2021 \$
Not later than 12 months	187,327	150,298
Between 12 months and 5 years	167,376	415,391
	<u>354,703</u>	<u>565,689</u>

Accounting policy for lease liabilities

Lease liabilities were measured at amounts equal to the present value of enforceable future payments of the term reasonably expected to be exercised, discounted at the appropriate incremental borrowing rate.

Lease payments included in the measurement of the lease liability comprise fixed or variable lease payments that depend on an index or rate and lease payments in a renewal option if the company is reasonably certain to exercise that option. For leases of property the company has elected to separate lease and non-lease components when calculating the lease liability.

The company has applied judgement in estimating the remaining lease term including the effects of any extension options reasonably expected to be exercised, applying hindsight where appropriate.

The lease liability is remeasured when there is a change in future lease payments arising from a change in an index or rate, if the company changes its assessment of whether it will exercise an extension option or if there is a revised in-substance fixed lease payment.

The company assesses at the lease commencement date whether it is reasonably certain to exercise extension options. The company reassesses whether it is reasonably certain to exercise the options if there is a significant event or significant change in circumstances within its control.

Where the company is a lessee for the premises to conduct its business, extension options are included in the lease term except when the company is reasonably certain not to exercise the extension option. This is due to the significant disruption of relocating premises and the loss on disposal of leasehold improvements fitted out in the demised leased premises.

Notes to the financial statements (continued)

Note 16. Lease liabilities (continued)

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to nil.

The company's lease portfolio includes:

Forrestfield branch	The lease agreement commenced in June 2016. A 5 year renewal option was exercised in June 2020. The company has no renewal options available in the current lease agreement. As such, the lease term end date used in the calculation of the lease liability is May 2025. The discount rate used in the calculations is 4.5%.
High Wycombe branch	The lease commenced in February 2015. A 5 year renewal option was exercised in February 2020. The lease was finalised early at 30 June 2022 due to the company closing the branch. As such, the lease term end date used in the calculation of the lease liability is June 2022. The discount rate used in the calculations is 4.5%.

Remeasurement adjustments

The company closed the High Wycombe branch and surrendered the lease during the financial year. As such a remeasurement of the right-of-use asset, lease liability and make-good provision occurred using the closure date of 30 June 2022.

Note 17. Employee benefits

	2022 \$	2021 \$
<i>Current liabilities</i>		
Annual leave	36,396	59,314
Long service leave	34,153	65,708
	<u>70,549</u>	<u>125,022</u>
<i>Non-current liabilities</i>		
Long service leave	<u>5,253</u>	<u>5,575</u>

Accounting policy for employee benefits

Short-term employee benefits are expensed as the related service is provided. A liability is recognised for salary and wages where the employee has provided the service but payment has not yet occurred at the reporting date. They are measured at amounts expected to be paid, plus related on-costs. Non-accumulating sick leave is expensed when the leave is taken and measured at the rates paid or payable.

An annual leave liability is recognised for the amount expected to be paid if the company has a present legal or constructive obligation to pay this amount as a result of past service provided by the employee and the obligation can be reliably estimated. The company's obligations for short-term employee benefits such as salaries and wages are recognised as part of current trade and other payables in the statement of financial position. The company's obligations for employees' annual leave and long service leave entitlements are recognised in employee benefits in the statement of financial position.

Superannuation contributions

Contributions to superannuation plans are expensed in the period in which they are incurred.

Short-term employee benefits

Liabilities for wages and salaries, including non-monetary benefits, annual leave and long service leave expected to be settled wholly within 12 months of the reporting date are measured at the amounts expected to be paid when the liabilities are settled.

Other long-term employee benefits

The company's net obligation in respect of long-term employee benefits is the amount of future benefit that employees have earned in return for their service in the current and prior reporting periods.

That benefit is discounted to determine its present value. Consideration is given to expected future wage and salary levels plus related on-costs, experience of employee departures, and years of service achieved. Expected future payments are discounted using market yields at the reporting date on high quality corporate bonds with terms to maturity and currencies that match, as closely as possible, the estimated future cash outflows.

Remeasurements are recognised in profit or loss in the period in which they arise.

Notes to the financial statements (continued)

Note 18. Provisions

	2022 \$	2021 \$
Lease make good	<u>27,065</u>	<u>53,951</u>

Lease make good

In accordance with the branch lease agreements, the company must restore the leased premises to their original condition before the expiry of the lease term. The company has estimated the provision based on experience and consideration of the expected future costs to remove all fittings and the ATM as well as cost to remedy any damages caused during the removal process. The leases are due to expire per below at which time it is expected the face-value costs to restore the premises will fall due. The High Wycombe provision was determined to be \$0 due to being factored into part of lease surrender payment to landlord.

<u>Lease</u>	<u>Lease term expiry date per AASB 16</u>	<u>Estimated provisions</u>
Forrestfield	May 2025	\$30,852
High Wycombe	June 2022	\$0

Accounting policy for provisions

Provisions are recognised when the company has a present (legal or constructive) obligation as a result of a past event, it is probable the company will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation. The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting date, taking into account the risks and uncertainties surrounding the obligation. If the time value of money is material, provisions are discounted using a current pre-tax rate specific to the liability. The increase in the provision resulting from the passage of time is recognised as a finance cost.

Note 19. Issued capital

	2022 Shares	2021 Shares	2022 \$	2021 \$
Ordinary shares - fully paid	542,810	542,810	542,810	542,810
Less: Equity raising costs	-	-	(4,995)	(4,995)
	<u>542,810</u>	<u>542,810</u>	<u>537,815</u>	<u>537,815</u>

Accounting policy for issued capital

Ordinary shares are recognised at the fair value of the consideration received by the company being \$1 per share. Any transaction costs arising on the issue of ordinary shares are recognised directly in equity as a reduction of the share proceeds received.

Rights attached to issued capital

Ordinary shares

Voting rights

Subject to some limited exceptions, each member has the right to vote at a general meeting.

On a show of hands or a poll, each member attending the meeting (whether they are attending the meeting in person or by attorney, corporate representative or proxy) has one vote, regardless of the number of shares held. However, where a person attends a meeting in person and is entitled to vote in more than one capacity (for example, the person is a member and has also been appointed as proxy for another member) that person may only exercise one vote on a show of hands. On a poll, that person may exercise one vote as a member and one vote for each other member that person represents as duly appointed attorney, corporate representative or proxy.

The purpose of giving each member only one vote, regardless of the number of shares held, is to reflect the nature of the company as a community based company, by providing that all members of the community who have contributed to the establishment and ongoing operation of the Community Bank branch have the same ability to influence the operation of the company.

Notes to the financial statements (continued)

Note 19. Issued capital (continued)

Dividends

Generally, dividends are payable to members in proportion to the amount of the share capital paid up on the shares held by them, subject to any special rights and restrictions for the time being attaching to shares. The franchise agreement with Bendigo Bank contains a limit on the level of profits or funds that may be distributed to shareholders. There is also a restriction on the payment of dividends to certain shareholders if they have a prohibited shareholding interest (see below).

Transfer

Generally, ordinary shares are freely transferable. However, the directors have a discretion to refuse to register a transfer of shares.

Subject to the foregoing, shareholders may transfer shares by a proper transfer effected in accordance with the company's constitution and the *Corporations Act 2001*.

Prohibited shareholding interest

A person must not have a prohibited shareholding interest in the company.

In summary, a person has a prohibited shareholding interest if any of the following applies:

- They control or own 10% or more of the shares in the company (the "10% limit").
- In the opinion of the Board they do not have a close connection to the community or communities in which the company predominantly carries on business (the "close connection test").

As with voting rights, the purpose of this prohibited shareholding provision is to reflect the community-based nature of the company.

Where a person has a prohibited shareholding interest, the voting and dividend rights attaching to the shares in which the person (and his or her associates) have a prohibited shareholding interest, are suspended.

The Board has the power to request information from a person who has (or is suspected by the board of having) a legal or beneficial interest in any shares in the company or any voting power in the company, for the purpose of determining whether a person has a prohibited shareholding interest. If the board becomes aware that a member has a prohibited shareholding interest, it must serve a notice requiring the member (or the member's associate) to dispose of the number of shares the Board considers necessary to remedy the breach. If a person fails to comply with such a notice within a specified period (that must be between three and six months), the Board is authorised to sell the specified shares on behalf of that person. The holder will be entitled to the consideration from the sale of the shares, less any expenses incurred by the Board in selling or otherwise dealing with those shares.

In the constitution, members acknowledge and recognise that the exercise of the powers given to the Board may cause considerable disadvantage to individual members, but that such a result may be necessary to enforce the prohibition.

Note 20. Retained earnings

	2022	2021
	\$	\$
Retained earnings at the beginning of the financial year	1,252,808	1,348,046
Profit/(loss) after income tax (expense)/benefit for the year	74,584	(46,385)
Dividends paid (note 22)	<u>(16,284)</u>	<u>(48,853)</u>
Retained earnings at the end of the financial year	<u><u>1,311,108</u></u>	<u><u>1,252,808</u></u>

Notes to the financial statements (continued)

Note 21. Capital management

The Board's policy is to maintain a strong capital base so as to sustain future development of the company. The Board monitor the return on capital and the level of distributions to shareholders. Capital is represented by total equity as recorded in the statement of financial position.

In accordance with the franchise agreement, in any 12 month period the funds distributed to shareholders shall not exceed the distribution limit.

The distribution limit is the greater of:

- 20% of the profit or funds of the company otherwise available for distribution to shareholders in that 12 month period; and
- subject to the availability of distributable profits, the relevant rate of return multiplied by the average level of share capital of the company over that 12 month period where the relevant rate of return is equal to the weighted average interest rate on 90 day bank bills over that 12 month period plus 5%.

The board is managing the growth of the business in line with this requirement. There are no other externally imposed capital requirements, although the nature of the company is such that amounts will be paid in the form of charitable donations and sponsorship. Charitable donations and sponsorship paid for the financial year can be seen in the statement of profit or loss and other comprehensive Income.

There were no changes in the company's approach to capital management during the year.

Note 22. Dividends

The following dividends were provided for and paid to shareholders during the financial year as presented in the Statement of changes in equity and Statement of cash flows.

	2022 \$	2021 \$
Fully franked dividend of 3 cents per share (2021: 9 cents)	<u>16,284</u>	<u>48,853</u>

Franking credits

	2022 \$	2021 \$
Franking account balance at the beginning of the financial year	539,838	549,224
Franking credits (debits) arising from income taxes paid (refunded)	(11,038)	7,779
Franking debits from the payment of franked distributions	<u>(5,428)</u>	<u>(17,165)</u>
	<u>523,372</u>	<u>539,838</u>
<i>Franking transactions that will arise subsequent to the financial year end:</i>		
Balance at the end of the financial year	523,372	539,838
Franking credits (debits) that will arise from payment (refund) of income tax	4,246	(36,179)
Franking credits available for future reporting periods	<u>527,618</u>	<u>503,659</u>

The ability to utilise franking credits is dependent upon the company's ability to declare dividends. The tax rate at which future dividends will be franked is 25%.

Accounting policy for dividends

Dividends are recognised in the financial year they are declared.

Notes to the financial statements (continued)

Note 23. Financial instruments

	2022	2021
	\$	\$
Financial assets		
Trade and other receivables	185,893	153,471
Cash and cash equivalents	1,956,115	1,823,307
	<u>2,142,008</u>	<u>1,976,778</u>
Financial liabilities		
Trade and other payables	156,990	196,917
Lease liabilities	338,278	520,282
	<u>495,268</u>	<u>717,199</u>

Accounting policy for financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. The company's financial instruments include trade debtors and creditors, cash and cash equivalents and lease liabilities.

Trade receivables are initially recognised at the transaction price when they originated. All other financial assets and financial liabilities are initially measured at fair value plus, transaction costs (where applicable) when the company becomes a party to the contractual provisions of the instrument. These assets and liabilities are subsequently measured at amortised cost using the effective interest method.

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the rights are transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and rewards associated with the asset. Financial liabilities are derecognised when its contractual obligations are discharged, cancelled, or expire. Any gain or loss on derecognition is recognised in profit or loss.

Financial assets and financial liabilities are offset and the net amount presented in the statement of financial position when, and only when, the company currently has a legally enforceable right to set off the amounts and intends either to settle them on a net basis or to realise the asset and settle the liability simultaneously.

Financial risk management

The company has exposure to credit, liquidity and market risk arising from financial instruments. The company's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the company. The company does not use derivative instruments. Risk management is carried out directly by the Board.

Market risk

Market risk is the risk that changes in market prices - e.g. foreign exchange rates, interest rates, and equity prices - will affect the company's income or the value of its holdings in financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimising the return. The company has no exposure to any transactions denominated in a currency other than Australian dollars.

Price risk

The company is not exposed to equity securities price risk as it does not hold investments for sale or at fair value. The company is not exposed to commodity price risk.

Cash flow and fair value interest rate risk

Interest-bearing assets and liabilities are held with Bendigo Bank and subject to movements in market interest.

The company held cash and cash equivalents of \$1,956,115 at 30 June 2022 (2021: \$1,823,307). The cash and cash equivalents are held with Bendigo Bank, which are rated BBB+ on Standard & Poor's credit ratings.

Credit risk

Credit risk is the risk of financial loss to the company if a customer or counterparty to a financial instrument fails to meet its contractual obligations, and arises principally from the company's receivables from customers.

The company's franchise agreement limits the company's credit exposure to one financial institution, being Bendigo Bank. The company monitors credit worthiness through review of credit ratings of the bank.

Notes to the financial statements (continued)

Note 23. Financial instruments (continued)

Liquidity risk

Liquidity risk is the risk that the company will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset. The company's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the company's reputation.

Exposure to liquidity risk

The following are the remaining contractual maturities of financial liabilities. The contractual cash flow amounts are gross and undiscounted and therefore may differ from their carrying amount in the statement of financial position.

	1 year or less \$	Between 1 and 5 years \$	Over 5 years \$	Remaining contractual maturities \$
2022				
Non-derivatives				
Trade and other payables	149,319	7,671	-	156,990
Lease liabilities	187,327	167,376	-	354,703
Total non-derivatives	336,646	175,047	-	511,693
	1 year or less \$	Between 1 and 5 years \$	Over 5 years \$	Remaining contractual maturities \$
2021				
Non-derivatives				
Trade and other payables	142,273	54,644	-	196,917
Lease liabilities	150,298	415,391	-	565,689
Total non-derivatives	292,571	470,035	-	762,606

Note 24. Key management personnel disclosures

The following persons were directors of Forrestfield & Districts Community Financial Services Limited during the financial year:

Phillip Bradley Mutter	Elizabeth Taylor
Colleen Jan Bitmead	Sarah Marie Hopkins
Brian Richard Innes Gordon	

Key management personnel compensation comprised the following.

	2022 \$	2021 \$
Short-term employee benefits	38,323	35,951
Post-employment benefits	2,833	50,270
	<u>41,156</u>	<u>86,221</u>

Compensation of the company's key management personnel includes salaries and contributions to a post-employment superannuation fund.

Notes to the financial statements (continued)

Note 25. Related party transactions

The following transactions occurred with related parties:

	2022 \$	2021 \$
The company secretary has provided the company with secretarial and board support services. The total benefit received was:	13,911	36,858
The company Chair provided newsagency services to the company. The total benefit received was:	765	3,376

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

Note 26. Remuneration of auditors

During the financial year the following fees were paid or payable for services provided by Andrew Frewin Stewart, the auditor of the company:

	2022 \$	2021 \$
<i>Audit services</i>		
Audit or review of the financial statements	6,200	6,000
<i>Other services</i>		
Taxation advice and tax compliance services	600	600
General advisory services	3,380	8,315
Share registry services	5,073	5,021
	<u>9,053</u>	<u>13,936</u>
	<u>15,253</u>	<u>19,936</u>

Note 27. Reconciliation of profit/(loss) after income tax to net cash provided by operating activities

	2022 \$	2021 \$
Profit/(loss) after income tax (expense)/benefit for the year	74,584	(46,385)
Adjustments for:		
Depreciation and amortisation	257,240	194,589
Lease liabilities interest	17,748	25,934
Change in operating assets and liabilities:		
Decrease/(increase) in trade and other receivables	(28,093)	26,183
Decrease in income tax refund due	15,317	-
Decrease/(increase) in deferred tax assets	16,446	(11,542)
Increase/(decrease) in trade and other payables	(51,257)	2,823
Increase in provision for income tax	4,246	-
Increase/(decrease) in employee benefits	(54,795)	5,013
Increase/(decrease) in other provisions	(26,886)	2,452
Net cash provided by operating activities	<u>224,550</u>	<u>199,067</u>

Notes to the financial statements (continued)

Note 28. Earnings per share

	2022 \$	2021 \$
Profit/(loss) after income tax	<u>74,584</u>	<u>(46,385)</u>
	Number	Number
Weighted average number of ordinary shares used in calculating basic earnings per share	<u>542,810</u>	<u>542,810</u>
Weighted average number of ordinary shares used in calculating diluted earnings per share	<u>542,810</u>	<u>542,810</u>
	Cents	Cents
Basic earnings per share	13.74	(8.55)
Diluted earnings per share	13.74	(8.55)

Accounting policy for earnings per share

Basic and diluted earnings per share is calculated by dividing the profit attributable to the owners of Forrestfield & Districts Community Financial Services Limited, excluding any costs of servicing equity other than ordinary shares, by the weighted average number of ordinary shares outstanding during the financial year.

Note 29. Commitments

The company has no commitments contracted for which would be provided for in future reporting periods.

Note 30. Contingencies

There were no contingent liabilities or contingent assets at the date of this report to affect the financial statements.

Note 31. Events after the reporting period

Since the end of the year, the Reserve Bank of Australia (RBA) has increased the cash rate by 1.5 basis points moving from 0.85% at 30 June 2022 to 2.35% as at the date of signing these accounts. The increase in the cash rate has a direct impact on the revenue received by the company on its products (deposits and loans) offered to its customers. The company has noted a material increase in the revenue streams for the first couple of months July – August 2022.

No other matter or circumstance has arisen since 30 June 2022 that has significantly affected, or may significantly affect the company's operations, the results of those operations, or the company's state of affairs in future financial years.

Directors' declaration

For the financial year ended 30 June 2022

In the directors' opinion:

- the attached financial statements and notes comply with the *Corporations Act 2001*, the Accounting Standards, the *Corporations Regulations 2001* and other mandatory professional reporting requirements;
- the attached financial statements and notes comply with International Financial Reporting Standards as issued by the International Accounting Standards Board as described in the notes to the financial statements;
- the attached financial statements and notes give a true and fair view of the company's financial position as at 30 June 2022 and of its performance for the financial year ended on that date; and
- there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

Signed in accordance with a resolution of directors made pursuant to section 295(5)(a) of the *Corporations Act 2001*.

On behalf of the directors



Phillip Bradley Mutter
Chair

14 October 2022

Independent audit report



Andrew Frewin Stewart
61 Bull Street Bendigo VIC 3550

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Independent auditor's report to the Directors of Forrestfield & Districts Community Financial Services Limited

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Forrestfield & Districts Community Financial Services Limited (the company), which comprises:

- Statement of financial position as at 30 June 2022
- Statement of profit or loss and other comprehensive income
- Statement of changes in equity
- Statement of cash flows
- Notes to the financial statements, including a summary of significant accounting policies
- The directors' declaration of the company.

In our opinion, the accompanying financial report of Forrestfield & Districts Community Financial Services Limited, is in accordance with the *Corporations Act 2001*, including:

- i. giving a true and fair view of the company's financial position as at 30 June 2022 and of its financial performance for the year ended on that date; and
- ii. complying with Australian Accounting Standards and the Corporations Regulations 2001.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report.

We are independent of the company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.





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Other Information

The company usually prepares an annual report that will include the financial statements, directors' report and declaration and our independence declaration and audit report (the financial report). The annual report may also include "other information" on the entity's operations and financial results and financial position as set out in the financial report, typically in a Chairman's report and Manager's report, and reports covering governance and shareholder matters.

The directors are responsible for the other information. The annual report is expected to be made available to us after the date of this auditor's report.

Our opinion on the financial report does not cover the other information and accordingly we will not express any form of assurance conclusion thereon.

Our responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If we identify that a material inconsistency appears to exist when we read the annual report (or become aware that the other information appears to be materially misstated), we will discuss the matter with the directors and where we believe that a material misstatement of the other information exists, we will request management to correct the other information.

Responsibilities of the Directors for the Financial Report

The directors of the company are responsible for the preparation of the financial report that it gives a true and fair view in accordance with Australian Accounting Standards and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatement can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.





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As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink, appearing to read 'Andrew Frewin Stewart'.

Andrew Frewin Stewart
61 Bull Street, Bendigo, Vic, 3550
Dated: 14 October 2022

A handwritten signature in black ink, appearing to read 'Joshua Griffin'.

Joshua Griffin
Lead Auditor

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