# annual report 2009

Hervey Bay & District Financial Services Limited ABN 46 116 567 072

Hervey Bay Community Bank® Branch

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# Chairman's report

#### For year ending 30 June 2009

The last financial year has been reflective of the global economic performance. The Company has come through its third year with a determination to weather the economic storm and continue to grow our business. We look forward to any improving economic situation developing during the next year.

The Board has been diligent in steering the Company through these hard times. John Forbes was appointed to the position of Manager in December 2008 to take the Company forward and generate growth of our banking book. John came to us with significant local contacts through his former position of Advertising Manager of the Chronicle Newspaper.

Unfortunately, John's term was prematurely ended due to ill-heath. We wish him well in his recovery and his future endeavours.

With the loss of our second Manager during the year the Board turned to our local Staff and appointed Linda Brown as Manager. As you all know, Linda has been with the business since we opened our doors. Congratulations to Linda on her appointment. Her commitment to the **Community Bank**<sup>®</sup> concept is beyond question.

More recently the Board sought and appointed a new Customer Relationship Officer to assist Linda in taking the business forward. Congratulations to Angela Jackson on her appointment to this important position.

Thanks go to our core staff, Gail, Julie and Ange for their support throughout the year. They have assisted above and beyond their normal workload to market and grow our business.

The Board has worked well over the past year to steer the Company through tough times. Thanks to all Directors past and present for their ongoing commitment to the success of this venture.

Please support your local Community Bank® branch as it supports you and your Community.

This mutually beneficial relationship is the core of our business and provides us with the point of difference in the banking marketplace.

To those already banking with us, thank you. To those considering use of our facilities come in and see our friendly helpful team.

Thank you

Rod Cullen Chairman

# Manager's report

#### For year ending 30 June 2009

After enjoying 3 years with the Hervey Bay **Community Bank**<sup>®</sup> Branch I was appointed as the Branch Manger in June 2009. I am looking forward to taking on the many and varied tasks of a Branch Manager. The exciting part will be getting out and being involved in the Community to raise the awareness of our **Community Bank**<sup>®</sup> Branch and the many services we offer.

We are very lucky to have as our Customer Service Officers Julie Beh, Gail Matheson and Ange Firth who have been with us for over 12 months. Recently Angela Jackson joined our team as a Customer Relationship Officer and comes to us with a wealth of Insurance knowledge. I am sure you have come to know the girls over the past 12 months and enjoy their wonderful service and smiles when you visit.

We have seen continual growth in our business during the last 12 months and I look forward to the day our **Community Bank**<sup>®</sup> Branch moves into profit. We can only do this with your support.

I encourage you to give us a chance to quote on your current banking and at the same time do something good for your Community as the profits from our local company are all returned to the Fraser Coast Community. We offer all the products and services available elsewhere, except we like to think our service delivery is better than most. Nothing makes us happier than to help our customers reach their financial goals. This could be in your personal or business dealings as well as any clubs you are associated with.

Please feel free to give us a call, send us an email or visit us in Main Street.

J. Brew.

Linda Brown Branch Manger

Shop 9, 55 Main St, Pialba Q 4655 Phone: 07 4124 6201 Fax 07 4124 5306 Mobile 0434 693 559 Email: linda.brown2@bendigobank.com.au

# Bendigo and Adelaide Bank Ltd report

#### For year ending 30 June 2009

2008/09 will go down as one of the most tumultuous financial years in history. The global financial crisis and its aftermath wiped trillions of dollars off the world's net wealth. Some of the biggest names in international banking disappeared; many other banks – vastly bigger than Bendigo and Adelaide Bank Ltd – turned to governments to bail them out. Not surprisingly, confidence sagged, reflected in rising unemployment and stock markets falling by around half their former valuations.

In short, we have seen the biggest financial meltdown since the Great Depression of nearly 80 years ago.

Amidst all that turmoil, though, our grassroots banking movement marched steadily on. Twenty new **Community Bank**<sup>®</sup> branches joined Bendigo and Adelaide Bank Ltd's national network. Around 120,000 new customers switched to the Bendigo style of banking. And 70 more communities continued their local campaign to open a **Community Bank**<sup>®</sup> branch.

Those statistics are impressive in themselves, but it is the story behind them that is really important.

That's the story of ordinary people – an awful phrase, but you know what I mean – who inherently understand that the role of a bank is to feed into prosperity, rather than profit from it. That lesson was forgotten by many bankers across the globe, with devastating consequences. But it is now well understood by the residents of 237 towns and suburbs that own their own **Community Bank**<sup>®</sup> branch, because every day they see the fruits of their investment in locally owned banking.

Again, the statistics are impressive enough – \$29 million paid out in community projects and nearly \$11 million in local shareholder dividends. But again, the real stories lie behind the numbers – new community centres and fire trucks, more local nurses, new walking tracks and swimming pools, safer young drivers, more trees and fewer wasteful incandescent globes, innovative water-saving projects... the list goes on.

And of course more money retained and spent locally. And more jobs. Fifteen hundred or so just in the branches alone. More because of the flow-on, or multiplier, effect of those wages being spent locally. And yet more because of the extra shopping now done in communities made more prosperous and active by having their own bank branch.

**Community Bank**<sup>®</sup> branches have not escaped the fallout from the global turmoil. Like Bendigo and Adelaide Bank Ltd, they have received less income than in normal times. But also like Bendigo and Adelaide Bank Ltd, they have not needed anyone's help to get through this crisis. And every day we are reminded that banks that are relevant and connected locally will be valued by their customers and communities. For the better of all.

AM PAL.

Russell Jenkins Chief General Manager

# Directors' report

## For year ending 30 June 2009

Your Directors submit their report of the Company for the financial year ended 30 June 2009.

#### Directors

The names and details of the Company's Directors who held office during or since the end of the financial year are:

Rodney Mark Cullen	David John Lewis
Chairman	Director
Age: 52	Age: 59
Self employed Town Planner/Cadastral Surveyor Bachelor degree in Surveying and started own business in Surveying Consultancy. Graduate Diploma in Urban and Regional Planning and is now the senior partner in a multi-disciplinary consulting practice. A member of Hervey Bay Apex Club.	Solicitor President/Executive of various clubs & Associations, Lifeline Board Member, Managing Partner legal practice for 30 years. Member, Governance
Chairman; Member, Audit/Governance, Human Resources, Marketing/Promotion/Sponsorship Business Development incorporating Strategic Growth and Risk Management.	Neil Arthur Owen Canning Director (Appointed 29 October 2008) Age: 54 Chartered Accountant
<b>Christine Jean Riordan</b> Secretary Age: 55	Partner Principal in Canning Lynch McGrath Chartered Accountants for 17 years. Past President Rotary Club of Hervey Bay.
Administrative Officer Local Nominee for Volunteer of the Year Award, has been Secretary and involved in numerous community organisations, festivals and projects. Company Secretary; Member, Governance	Member, Audit Leanne Nessa Richardson Treasurer (Appointed 28 January 2009) Age: 40 TAFE Lecturer/Tutor - Business/Finance Certificate IV Financial Services (Bookkeeping),

previous President of a local school P&C for a year, previous Treasurer of a Church group.

Treasurer; Member, Audit

#### **Trevor Ian McDonald**

Director

#### Age: 59

Retired Teacher/Hervey Bay City Council Councillor Diploma of Physical Education and a Bachelor of Education.

Studies. 37 years with Education Queensland, formerly Deputy Principal at Pialba State School for approximately ten years. Won bronze medal for triple jump at World. Masters Games. Member of the PCYC Board of Management.

Member, Human Resources, Marketing/Promotion/ Sponsorship/Business Development incorporating Strategic Growth and Risk Management.

#### **Ian Gregory Richards**

Director (Appointed 23 July 2008)

Age: 53

University Lecturer

Lecturer at USQ (Fraser Coast), ex-President of Toogoom Community Association, ex-Vice President of the Wide Bay Burnett Conservation Council, previously chaired Wide Bay Coastal Management Consultative Group, previously Information Technology consultant and business owner.

Member, Audit

#### Kenneth Alan Jensen

Director (Appointed 3 December 2008) Age: 55

Self Employed

Associate Diploma Business (Management), Diploma in Company Directorship, previously employed in management roles in electricity industry. Various past appointments to Boards and committees.

Member, Governance

#### **Gretel Winifred Brennan**

Director (Resigned 26 November 2008)

Leigh Andrew Bennett Director (Resigned 29 July 2009)

Rebecca Jayne Pokarier Director (Resigned 28 January 2009)

Douglas Shayne Kuhn Director (Resigned 23 July 2008)

Directors were in office for this entire year unless otherwise stated.

No Directors have material interests in contracts or proposed contracts with the Company.

#### **Company Secretary**

The Company Secretary is Christine Jean Riordan. Christine was appointed to the position of Secretary on 24 April 2007. She has had extensive administration experience, has been secretary and member of various community organisations and projects and was a local nominee for Volunteer of the Year Award.

#### **Principal activities**

The principal activities of the Company during the course of the financial year were in facilitating **Community Bank**<sup>®</sup> services under management rights to operate a franchised branch of Bendigo and Adelaide Bank Limited.

There has been no significant changes in the nature of these activities during the year.

#### **Operating results**

The recent global financial crisis has adversely impacted the stability of the international financial system. The current global financial crisis presents a challenge for all financial institutions, including Bendigo and Adelaide Bank and in turn Hervey Bay & District Financial Services Limited. The duration and extent of the global financial crisis is still largely unknown and continuation of these conditions could adversely affect the ongoing financial performance or financial condition of the Company's business as a franchisee of a Community Bank<sup>®</sup> branch. The loss of the company for the financial year after provision for income tax was:

Year ended 30 June 2009 \$	Year ended 30 June 2008 \$
(142,039)	(132,498)

#### **Remuneration report**

No Director receives remuneration for services as a Company Director or Committee Member.

There are no employees who are directly accountable and have responsibility for the strategic direction and operational management of the entity.

There are therefore no specified Executives whose remuneration requires disclosure.

#### Dividends

No dividends were declared or paid for the previous year and the directors recommend that no dividend be paid for the current year.

#### Significant changes in the state of affairs

In the opinion of the Directors there were no significant changes in the state of affairs of the Company that occurred during the financial year under review not otherwise disclosed in this report or the financial report.

#### Matters subsequent to the end of the financial year

There are no matters or circumstances that have arisen since the end of the financial year that have significantly affected or may significantly affect the operations of the Company, the results of those operations or the state of affairs of the Company, in future years.

#### Likely developments

The Company will continue its policy of facilitating banking services to the community.

#### **Environmental regulation**

The Company is not subject to any significant environmental regulation.

#### **Directors' benefits**

No Director has received or become entitled to receive, during or since the financial year, a benefit because of a contract made by the Company, controlled entity or related body corporate with a Director, a firm which a Director is a member or an entity in which a Director has a substantial financial interest. This statement excludes a benefit included in the aggregate amount of emoluments received or due and receivable by Directors shown in the Company's accounts, or the fixed salary of a full-time employee of the Company, controlled entity or related body corporate.

#### Indemnification and insurance of Directors and Officers

The Company has indemnified all Directors and the Manager in respect of liabilities to other persons (other than the Company or related body corporate) that may arise from their position as Directors or Manager of the Company except where the liability arises out of conduct involving the lack of good faith.

Disclosure of the nature of the liability and the amount of the premium is prohibited by the confidentiality clause of the contract of insurance. The Company has not provided any insurance for an auditor of the Company or a related body corporate.

#### **Directors' meetings**

The number of Directors' meetings attended by each of the Directors of the Company during the year were:

	Number of Board meetings		
	Number eligible to attend	Number attended	
Rodney Mark Cullen	11	10	
Leanne Nessa Richardson (Appointed 28 January 200	09) 6	5	
Christine Jean Riordan	11	9	
Trevor Ian McDonald	11	10	
David John Lewis	11	8	
lan Gregory Richards (Appointed 23 July 2008)	11	11	
Neil Arthur Owen Canning (Appointed 29 October 200	8) 8	7	
Kenneth Alan Jensen (Appointed 3 December 2008)	7	6	
Rebecca Jayne Pokarier (Resigned 28 January 2009)	6	5	
Gretel Winifred Brennan (Resigned 26 November 200	8) 4	2	
Douglas Shayne Kuhn (Resigned 23 July 2008)	1	1	
Leigh Andrew Bennett (Resigned 29 July 2009)	11	6	

#### Number of Board meetings

#### Non audit services

The Company may decide to employ the Auditor on assignments additional to their statutory duties where the Auditor's expertise and experience with the Company are important. Details of the amounts paid or payable to the Auditor (Andrew Frewin & Stewart) for audit and non audit services provided during the year are set out in the notes to the accounts.

The Board of Directors has considered the position, in accordance with the advice received from the audit committee and is satisfied that the provision of the non-audit services is compatible with the general standard of independence for Auditors imposed by the Corporations Act 2001.

The Directors are satisfied that the provision of non-audit services by the Auditor, as set out in the notes did not compromise the Auditor independence requirements of the Corporations Act 2001 for the following reasons:

- all non-audit services have been reviewed by the audit committee to ensure they do not impact on the impartiality and objectivity of the Auditor;
- none of the services undermine the general principles relating to Auditor independence as set out in Professional Statement F1, including reviewing or auditing the Auditor's own work, acting in a management or a decision-making capacity for the Company, acting as advocate for the Company or jointly sharing economic risk and rewards.



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#### Lead Auditor's Independence Declaration under section 307C of the Corporations Act 2001 to the directors of Hervey Bay & District Financial Services Limited

I declare that to the best of my knowledge and belief, in relation to the audit for the financial year ended 30 June 2009 there have been:

- no contraventions of the auditor independence requirements of the Corporations Act 2001 in relation to the review; and
- > no contraventions of any applicable code of professional conduct in relation to the audit.

David Hutchings Auditor

Andrew Frewin & Stewart Bendigo, Victoria

Dated this 7th day of September 2009

Liability limited by a scheme approved under Professional Standards Legislation

Annual report Hervey Bay & District Financial Services Limited

# **Financial statements**

## Income statement For year ending 30 June 2009

	Note	2009 \$	2008 \$
Revenue from ordinary activities	3	283,646	253,461
Salaries and employee benefits expense		(236,357)	(220,000)
Advertising and promotion expenses		(23,346)	(13,667)
Occupancy and associated costs		(45,290)	(44,183)
Systems costs		(22,970)	(24,305)
Depreciation and amortisation expense	4	(21,129)	(19,297)
General administration expenses		(76,593)	(64,507)
Loss before income tax credit		(142,039)	(132,498)
Income tax credit	5	-	-
Loss for the period		(142,039)	(132,498)
Loss attributable to members of the entity		(142,039)	(132,498)
Earnings per share (cents per share)		c	c
- basic for profit for the year	18	(17.54)	(16.35)

The accompanying notes form part of these financial statements.

Balance sheet As at 30 June 2009

	Note	2009 \$	2008 \$
Assets			
Current assets			
Cash assets	6	497	119,370
Trade and other receivables	7	25,721	15,037
Total current assets		26,218	134,407
Non-current assets			
Property, plant and equipment	8	152,819	142,801
Intangible	9	3,667	5,667
Total non-current assets		156,486	148,468
Total assets		182,704	282,875
Current liabilities			
Trade and other payables	10	24,995	22,675
Interest bearing liabilities	11	16,346	-
Provisions	12	8,637	8,346
Total current liabilities		49,978	31,021
Non-current liabilities			
Interest bearing liabilities	11	23,188	-
Provisions	12	3,306	3,583
Total non-current labilities		26,494	3,583
Total liabilities		76,472	34,604
Net assets		106,232	248,271
Equity			
Contributed equity	13	789,732	789,732
Accumulated losses	14	(683,500)	(541,461)
Total equity		106,232	248,271

The accompanying notes form part of these financial statements.

# Statement of cash flows As at 30 June 2009

	Note	2009 \$	2008 \$
Cash flows from operating activities			
Cash received from customers		304,840	259,804
Cash paid to suppliers and employees		(437,365)	(383,783)
Interest received		4,506	8,683
Interest paid		(1,241)	-
Net cash outflows from operating activities	15	(129,260)	(115,296)
Cash flows from investing activities			
Payments for property, plant and equipment		(29,148)	-
Net cash flows from investing activities		(29,148)	-
Cash flows from financing activities			
Proceeds from borrowings		32,290	-
Repayment of borrowings		(2,601)	-
Net cash flows from financing activities		29,689	-
Net increase in cash held		(128,719)	(115,296)
Cash at the beginning of the financial year		119,370	234,666
Cash at the end of the financial year	6a	(9,349)	119,370

The accompanying notes form part of these financial statements.

# Statement of changes in equity As at 30 June 2009

	Note	2009 \$	2008 \$
Total equity at the beginning of the period		248,271	380,769
Net loss for the period		(142,039)	(132,498)
Net income/expense recognised directly in equity		-	-
		(142,039)	(132,498)
Dividends provided for or paid		-	-
Shares issued during period		-	-
Costs of issuing shares		-	-
Total equity at the end of the period		106,232	248,271

The accompanying notes form part of these financial statements.

# Notes to the financial statements

#### For year ending 30 June 2009

#### Note 1. Summary of significant accounting policies

#### **Basis of preparation**

This general purpose financial report has been prepared in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Act 2001.

#### **Compliance with IFRS**

Australian Accounting Standards include Australian equivalents to International Financial Reporting Standards (AIFRS). Compliance with AIFRS ensures that the financial statements and notes comply with International Financial Reporting Standards (IFRS). These financial statements and notes comply with IFRS.

#### **Historical cost convention**

The financial report has been prepared under the historical cost conventions on an accruals basis as modified by the revaluation of financial assets and liabilities at fair value through profit or loss and where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

#### Revenue

Interest and fee revenue is recognised when earned. All revenue is stated net of the amount of Goods and Services Tax (GST). The gain or loss on disposal of property, plant and equipment is recognised on a net basis and is classified as income rather than revenue.

#### Goods and services tax

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable for the taxation authority. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the balance sheet. Cash flows are included in the statement of cash flows on a gross basis.

The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operation cash flows.

#### Income tax

#### Current tax

Current tax is calculated by reference to the amount of income taxes payable or recoverable in respect of the taxable profit or tax loss for the period. It is calculated using tax rates and tax laws that have been enacted or substantively enacted by reporting date. Current tax for current and prior periods is recognised as a liability (or asset) to the extent that it is unpaid (or refundable).

#### Deferred tax

Deferred tax is accounted for using the comprehensive balance sheet liability method on temporary differences arising from differences between the carrying amount of assets and liabilities in the financial statements and the corresponding tax base of those items.

In principle, deferred tax liabilities are recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that sufficient taxable amounts will be available against which deductible temporary differences or unused tax losses and tax offsets can be utilised. However, deferred tax assets and liabilities are not recognised if the temporary differences giving rise to them arise from the initial recognition of assets and liabilities (other than as a result of a business combination) which affects neither taxable income nor accounting profit. Furthermore, a deferred tax liability is not recognised in relation to taxable temporary differences arising from goodwill.

Deferred tax assets and liabilities are measured at the tax rates that are expected to apply to the period(s) when the asset and liability giving rise to them are realised or settled, based on tax rates (and tax laws) that have been enacted or substantively enacted by reporting date. The measurement of deferred tax liabilities reflects the tax consequences that would follow from the manner in which the consolidated entity expects, at the reporting date, to recover or settle the carrying amount of its assets and liabilities.

Deferred tax assets and liabilities are offset when there is a legally enforceable right to offset current tax and when the balances relate to taxes levied by the same taxation authority and the company/consolidated entity intends to settle its tax assets and liabilities on a net basis.

#### Current and deferred tax for the period

Current and deferred tax is recognised as an expense or income in the income statement, except when it relates to items credited or debited to equity, in which case the deferred tax is also recognised directly in equity, or where it arises from initial accounting for a business combination, in which case it is taken into account in the determination of goodwill or excess.

#### **Employee entitlements**

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Provision is made for the company's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

The Company contributes to a defined contribution plan. Contributions to employee superannuation funds are charged against income as incurred.

#### Intangibles

The cost of the Company's franchise fee has been recorded at cost and is amortised on a straight line basis at a rate of 20% per annum.

#### Cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

#### **Comparative figures**

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

#### Property, plant and equipment

Plant and equipment, leasehold improvements and equipment under finance lease are stated at cost less accumulated depreciation and impairment. Cost includes expenditure that is directly attributable to the acquisition of the item. In the event that settlement of all or part of the purchase consideration is deferred, cost is determined by discounting the amounts payable in the future to their present value as at the date of acquisition.

Depreciation is provided on property, plant and equipment, including freehold buildings but excluding land. Depreciation is calculated on a straight line basis so as to write off the net cost of each asset over its expected useful life to its estimated residual value. Leasehold improvements are depreciated at the rate equivalent to the available building allowance using the straight line method. The estimated useful lives, residual values and depreciation method is reviewed at the end of each annual reporting period.

The following estimated useful lives are used in the calculation of depreciation:

- leasehold improvements 40 years
- plant and equipment 2.5 40 years
- furniture and fittings 4 40 years

#### **Critical accounting estimates and judgements**

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the entity and that are believed to be reasonable under the circumstances.

The Company makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results.

There are no estimates or assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

#### Payment terms

Receivables and payables are non interest bearing and generally have payment terms of between 30 and 90 days.

#### Trade receivables and payables

Receivables are carried at their amounts due. The collectability of debts is assessed at balance date and specific provision is made for any doubtful accounts. Liabilities for trade creditors and other amounts are carried at cost that is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the Company.

#### Borrowings

All loans are initially measured at the principal amount. Interest is recognised as an expense as it accrues.

#### Financial instruments

#### Recognition and initial measurement

Financial instruments, incorporating financial assets and financial liabilities, are recognised when the entity becomes a party to the contractual provisions of the instrument.

Financial instruments are initially measured at fair value plus transactions costs. Financial instruments are classified and measured as set out below.

#### Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with

#### **Classification and subsequent measurement**

(i) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost using the effective interest rate method.

#### (ii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the entity's intention to hold these investments to maturity. They are subsequently measured at amortised cost using the effective interest rate method.

(iii) Financial liabilities

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Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost using the effective interest rate method.

#### Impairment

At each reporting date, the entity assesses whether there is objective evidence that a financial instrument has been impaired. Impairment losses are recognised in the income statement.

#### Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership that is transferred to entities in the entity are classified as finance leases. Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred. Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

#### Provisions

Provisions are recognised when the economic entity has a legal, equitable or constructive obligation to make a future sacrifice of economic benefits to other entities as a result of past transactions of other past events, it is probable that a future sacrifice of economic benefits will be required and a reliable estimate can be made of the amount of the obligation.

A provision for dividends is not recognised as a liability unless the dividends are declared, determined or publicly recommended on or before the reporting date.

#### **Contributed equity**

Ordinary shares are recognised at the fair value of the consideration received by the company. Any transaction costs arising on the issue of ordinary shares are recognised directly in equity as a reduction of the share proceeds received.

#### Earnings per share

Basic earnings per share is calculated by dividing the profit attributable to equity holders of the company, excluding any costs of servicing equity other than ordinary shares, by the weighted average number of ordinary shares outstanding during the financial year, adjusted for bonus elements in ordinary shares issued during the year.

#### Note 2. Financial risk management

The Company's activities expose it to a limited variety of financial risks: market risk (including currency risk, fair value interest risk and price risk), credit risk, liquidity risk and cash flow interest rate risk. The Company's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the entity. The entity does not use derivative instruments.

Risk management is carried out directly by the Board of Directors.

#### (i) Market risk

The Company has no exposure to any transactions denominated in a currency other than Australian dollars.

#### (ii) Price risk

The Company is not exposed to equity securities price risk as it does not hold investments for sale or at fair value. The Company is not exposed to commodity price risk.

#### (iii) Credit risk

The Company has no significant concentrations of credit risk. It has policies in place to ensure that customers have an appropriate credit history. The company's franchise agreement limits the Company's credit exposure to one financial institution, being Bendigo and Adelaide Bank Limited.

#### (iv) Liquidity risk

Prudent liquidity management implies maintaining sufficient cash and marketable securities and the availability of funding from credit facilities. The company believes that its sound relationship with Bendigo and Adelaide Bank Limited mitigates this risk significantly.

#### (v) Cash flow and fair value interest rate risk

Interest-bearing assets are held with Bendigo and Adelaide Bank Limited and subject to movements in market interest. Interest-rate risk could also arise from long-term borrowings. Borrowings issued at variable rates expose the Company to cash flow interest-rate risk. The Company believes that its sound relationship with Bendigo and Adelaide Bank Limited mitigates this risk significantly.

#### (vi) Capital management

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The Board's policy is to maintain a strong capital base so as to sustain future development of the Company. The Board of Directors monitor the return on capital and the level of dividends to shareholders. Capital is represented by total equity as recorded in the Balance Sheet. In accordance with the franchise agreement, in any 12 month period, the funds distributed to shareholders shall not exceed the Distribution Limit.

- (i) the Distribution Limit is the greater of:
  - (a) 20% of the profit or funds of the Franchisee otherwise available for distribution to shareholders in that 12 month period; and
  - (b) subject to the availability of distributable profits, the Relevant Rate of Return multiplied by the average level of share capital of the Franchisee over that 12 month period; and
- (ii) the Relevant Rate of Return is equal to the weighted average interest rate on 90 day bank bills over that 12 month period plus 5%.

The Board is managing the growth of the business in line with this requirement. There are no other externally imposed capital requirements, although the nature of the Company is such that amounts will be paid in the form of charitable donations and sponsorship. Charitable donations and sponsorship paid for the year ended 30 June 2009 can be seen in the Income Statement.

There were no changes in the Company's approach to capital management during the year.

	2009 \$	2008 \$
Note 3. Revenue from ordinary activities		
Operating activities:		
- services commissions	275,445	237,740
- other revenue	5,733	3,000
Total revenue from operating activities	281,178	240,740
Non-operating activities:		
- interest received	2,468	10,721
Total revenue from non-operating activities	2,468	10,721
Total revenues from ordinary activities	283,646	251,461
Note 4. Expenses		
Depreciation of non-current assets:		
- plant and equipment	13,623	11,791
- leasehold improvements	5,506	5,506
Amortisation of non-current assets:		_,
- franchise agreement	2,000	2,000
	21,129	19,297
Finance costs:		
- interest paid	1,241	-
Bad debts	2,193	524

(142,039)	(132,498)
(42,612)	(39,750)
600	600
(1,216)	(1,216)
(1,438)	370
(4,324)	-
-	-
2,049	(4,829)
46,941	44,825
-	-
rtain.	
(211,728)	(164,787)
497	119,370
497	119,370
(9,846)	-
(9,349)	119,370
	600 (1,216) (1,438) (4,324) 2,049 46,941 - - rtain. (211,728) (211,728) 497 497 (9,846)

	2009 \$	2008 \$	
Note 7. Trade and other receivables			
Trade receivables	21,745	14,237	
Prepayments	3,176	-	
Security deposit	800	800	
	25,721	15,037	

## Note 8. Property, plant and equipment

Plant and equipment		
At cost	74,459	74,140
Less accumulated depreciation	(36,437)	(26,703)
	38,022	47,437
Leasehold improvements		
At cost	106,635	106,636
Less accumulated depreciation	(16,777)	(11,272)
	89,858	95,364
Motor vehicle		
At cost	28,829	-
Less accumulated depreciation	(3,890)	-
	24,939	-
Total written down amount	152,819	142,801
Movements in carrying amounts:		
Plant and equipment		
Carrying amount at beginning	47,437	59,228
Additions	319	-
Disposals	-	-
Less: depreciation expense	(9,734)	(11,791)
Carrying amount at end	38,022	47,437

	2009 \$	2008 \$
Note 8. Property, plant and equipment (continued)		
Leasehold improvements		
Carrying amount at beginning	95,364	100,870
Additions	-	-
Disposals	-	-
Less: depreciation expense	(5,506)	(5,506)
Carrying amount at end	89,858	95,364
Motor vehicle		
Carrying amount at beginning	-	-
Additions	28,829	-
Disposals	-	-
Less: depreciation expense	(3,890)	-
Carrying amount at end	24,939	-
Total written down amount	152,819	142,801

## Note 9. Intangible assets

Franchise fee

	3,667	5,667
Less: accumulated amortisation	(6,333)	(4,333)
At cost	10,000	10,000

## Note 10. Trade and other payables

	24,995	22,675
Other creditors & accruals	3,300	3,000
Trade creditors	21,695	19,675

	2009	2008
	\$	\$
Note 11. Borrowings		
Current:		
Bank overdrafts	9,845	-
Chattel mortgage	6,501	-
	16,346	-
Non-current		
Chattel mortgage	23,188	-
	23,188	-

The bank overdraft has an approved limit of \$30,000 and currently attracts an interest rate of 9.64% per agreement with Bendigo & Adelaide Bank Limited.

Chattel Mortgage for motor vehicle is repayable monthly with the final instalment due on 19 December 2013. Interest is recognised at an average rate of 6.55%. The mortgage is secured by a fixed charge over the Company's assets.

#### Note 12. Provisions

Curront

Guilent		
Employee provisions	8,637	8,346
Non current		
Employee provisions	3,306	3,583
Number of employees at year end	3	4

#### 13. Contributed equity

	789,732	789,732	
Less: equity raising expenses	(20,268)	(20,268)	
810,000 Ordinary shares (2008: 810,000)	810,000	810,000	

#### **Rights attached to shares**

(a) Voting rights

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Subject to some limited exceptions, each shareholder has the right to vote at a general meeting. On a show of hands or a poll, each shareholderattending the meeting (whether they are attending the meeting in person or by attorney, corporate representative or proxy) has one vote, regardless of the number of shares held. However, where a person attends a meeting in person and is entitled to vote

#### Note 13. Contributed equity (continued)

in more than one capacity (for example, the person is a shareholder and has also been appointed as proxy for another shareholder) that person may only exercise one vote on a show of hands. On a poll, that person may exercise one vote as a shareholder and one vote for each other shareholder that person represents as duly appointed attorney, corporate representative or proxy. The purpose of giving each shareholder only one vote, regardless of the number of shares held, is to reflect the nature of the Company as a community based Company, by providing that all members of the community who have contributed to the establishment and ongoing operation of the **Community Bank**<sup>®</sup> have the same ability to influence the operation of the Company.

(b) Dividends

Generally, dividends are payable to members in proportion to the amount of the share capital paid up on the shares held by them, subject to any special rights and restrictions for the time being attaching to shares. The Franchise Agreement with Bendigo Bank contains a limit on the level of profits or funds that may be distributed to shareholders. There is also a restriction on the payment of dividends to certain shareholders if they have a prohibited shareholding interest (see below).

(c) Transfer

Generally, ordinary shares are freely transferable. However, the Directors have a discretion to refuse to register a transfer of shares.

Subject to the foregoing, shareholders may transfer shares by a proper transfer effected in accordance with the Company's constitution and the Corporations Act.

#### **Prohibited shareholding interest**

A person must not have a prohibited shareholding interest in the Company.

"In summary, a person has a prohibited shareholding interest if any of the following applies:

- They control or own 10% or more of the shares in the Company (the "10% limit").
- In the opinion of the Board they do not have a close connection to the community or communities in which

the Company predominantly carries on business (the "close connection test").

 Where the person is a shareholder, after the transfer of shares in the Company to that person the number of shareholders in the Company is (or would be) lower than the base number (the "base number test"). The base number is 225. As at the date of this report, the Company had 249 shareholders.

As with voting rights, the purpose of this prohibited shareholding provision is to reflect the community-based nature of the Company.

Where a person has a prohibited shareholding interest, the voting and dividend rights attaching to the shares in which the person (and his or her associates) have a prohibited shareholding interest, are suspended.

The Board has the power to request information from a person who has (or is suspected by the Board of having) a legal or beneficial interest in any shares in the Company or any voting power in the Company, for the

#### Note 13. Contributed equity (continued)

purpose of determining whether a person has a prohibited shareholding interest. If the Board becomes aware that a shareholder has a prohibited shareholding interest, it must serve a notice requiring the shareholder (or the shareholder's associate) to dispose of the number of shares the Board considers necessary to remedy the breach. If a person fails to comply with such a notice within a specified period (that must be between three and six months), the Board is authorised to sell the specified shares on behalf of that person. The holder will be entitled to the consideration from the sale of the shares, less any expenses incurred by the Board in selling or otherwise dealing with those shares.

The Bendigo Stock Exchance (BSX) has advised that in its view the prohibited shareholding provisions are appropriate and equitable but the 'base number test' is not as a result the base number clause does not operate whilst the Company remains listed on the BSX.

In the Constitution, members acknowledge and recognise that the exercise of the powers given to the Board may cause considerable disadvantage to individual shareholders, but that such a result may be necessary to enforce the prohibition.

	2009	2008
	\$	\$
Note 14. Accumulated losses		
Balance at the beginning of the financial year	(541,461)	(408,963)
Net loss from ordinary activities after income tax	(142,039)	(132,498)
Dividends paid	-	-
Balance at the end of the financial year	(683,500)	(541,461)

#### Note 15. Statement of cashflows

Reconciliation of loss from ordinary activities after tax to net cash used in operating activities

Net cashflows used in operating activities	(129,260)	(115,296)
- increase in provisions	14	836
- increase in payables	2,320	4,195
- increase in receivables	(10,684)	(7,126)
Changes in assets and liabilities:		
- amortisation	2,000	2,000
- depreciation	19,129	17,297
Non cash items:		
Loss from ordinary activities after income tax	(142,039)	(132,498)

	2009	2008
	\$	\$
Note 16. Auditors' remuneration		
Amounts received or due and receivable by the		
Auditor of the Company for:		
- audit & review services	4,500	4,000
- non audit services	4,425	1,250
	8,925	5,250

#### Note 17. Director and related party disclosures

The names of Directors who have held office during the financial year are:

Rodney Mark Cullen	
Leanne Nessa Richardson (Apointed 28 January 2009)	
Christine Jean Riordan	
Trevor Ian McDonald	
David John Lewis	
lan Gregory Richards (Appointed 23 July 2008)	
Neil Arthur Owen Canning (Appointed 29 October 2008)	
Kenneth Alan Jensen (Appointed 3 December 2008)	
Rebecca Jayne Pokarier (Resigned 28 January 2009)	
Gretel Winifred Brennan (Resigned 26 November 2008)	
Douglas Shayne Kuhn (Resigned 23 July 2008)	
Leigh Andrew Bennett (Resigned 29 July 2009)	

No Director or related entity has entered into a material contract with the Company. No Director's fees have been paid as the positions are held on a voluntary basis.

	2009 \$	2008 \$
Directors' shareholdings		
Rodney Mark Cullen	10,001	10,001
Leanne Nessa Richardson (Apointed 28 January 2009)	-	-
Christine Jean Riordan	500	500
Trevor Ian McDonald	1	1
David John Lewis	-	-
lan Gregory Richards (Appointed 23 July 2008)	5,000	5,000
Neil Arthur Owen Canning (Appointed 29 October 2008)	-	-
Kenneth Alan Jensen (Appointed 3 December 2008)	-	-
Rebecca Jayne Pokarier (Resigned 28 January 2009)	-	-
Gretel Winifred Brennan (Resigned 26 November 2008)	-	-
Douglas Shayne Kuhn (Resigned 23 July 2008)	15,001	15,001
Leigh Andrew Bennett (Resigned 29 July 2009)	-	-

There was no movement in Directors' shareholdings during the year. Each share held is valued at \$1.

#### Note 18. Earnings per share

(a) Profit attributable to the ordinary equity holders

of the Company used in calculating earnings per share

	(142,039)	(132,498)	
	2009	2008	
	Number	Number	
(b) Weighted average number of ordinary shares			
used as the denominator in calculating basic			
earnings per share	810,000	810,000	

## Note 19. Events occurring after the balance sheet date

There have been no events after the end of the financial year that would materially affect the financial statements.

#### Note 20. Contingent liabilities

There were no contingent liabilities at the date of this report to affect the financial statements.

#### Note 21. Segment reporting

The economic entity operates in the service sector where it facilitates community banking services pursuant to a franchise agreement with Bendigo and Adelaide Bank Limited. The economic entity operates in one geographic area being Hervey Bay and surrounding districts of Queensland.

#### Note 22. Registered office/Principal place of business

The registered office and principal place of business is:

Registered office Shop 9/55-59 Main Street Pialba QLD 4655

Principal place of business Shop 9/55-59 Main Street Pialba QLD 4655

#### Note 23. Financial instruments

#### Net fair values

The net fair values of financial assets and liabilities approximate the carrying values as disclosed in the Statement of Financial

Position. The Company does not have any unrecognised financial instruments at the year end.

#### **Credit risk**

The maximum exposure to credit risk at balance date to recognised financial assets is the carrying amount of those assets as disclosed

in the Statement of Financial Position and notes to the financial statements.

There are no material credit risk exposures to any single debtor or group of debtors under financial instruments entered into by the economic entity.

#### Note 23. Financial instruments (continued)

#### Interest rate risk

			Fixed interest rate maturing in									
Financial instrument	Floating interest rate		1 year or less		Over 1 to 5 years		Over 5 years		Non interest bearing		Weighted average effective interest rate	
	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	%	%
Financial assets												
Cash assets	-	16,314	-	-	-	-	-	-	-	200	0.05	0.05
Investment account	497	103,056	-	-	-	-	-	-			2.5	7.95
Receivables	-	-	-	-	-	-	-	-	25,721	15,037	N/A	N/A
Financial liabilities												
Payables	-	-	-	-	-	-	-	-	24,995	22,675	N/A	N/A
Bank overdraft	9,845	-	-	-	-	-	-	-	-	-	9.64	N/A
Interest bearing liabilities	-	-	6,501	-	24,993	-	-	-	-	-	6.55	N/A

# Director's declaration

In accordance with a resolution of the Directors of Hervey Bay & District Financial Services Limited, we state that:

In the opinion of the Directors:

- (a) the financial statements and notes of the Company are in accordance with the Corporations Act 2001, including:
  - (i) giving a true and fair view of the Company's financial position as at 30 June 2009 and of its performance for the financial year ended on that date; and
  - (ii) complying with Accounting Standards, the Corporations Regulations 2001 and other mandatory professional reporting requirements; and
- (b) there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.
- (c) the audited remuneration disclosures set out in the remuneration report section of the directors' report comply with Accounting Standard AASB174 Related Party Disclosures and the Corporations Regulations 2001.

This declaration is made in accordance with a resolution of the Board of Directors.

Rodney Mark Cullen Chairman

InRichardson/

Leanne Nessa Richardson Treasurer

Signed on 7 September 2009.

# Independent audit report



PO Box 454 Bendigo VIC 3552 61-65 Bull Street Bendigo VIC 3550 Phone (03) 5443 0344 Fax (03) 5443 5304 afs@afsbendigo.com.au www.afsbendigo.com.au

#### INDEPENDENT AUDITOR'S REPORT

To the members of Hervey Bay & District Financial Services Limited

We have audited the accompanying financial statements of Hervey Bay & District Financial Services Limited, which comprise the balance sheet as at 30 June 2009, and the income statement, statement of changes in equity and cash flow statement for the year then ended, a summary of significant accounting policies, other explanatory notes and the directors' declaration.

#### Directors' Responsibility for the Financial Report

The Directors of the company are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Act 2001. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances. In note 1, the directors also state in accordance with the Accounting Standard AASB 101 Presentation of Financial Statements that the financial report, comprising the financial statements and notes, complies with International Financial Reporting Standards.

#### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on our judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, we consider internal controls relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Directors, as well as evaluating the overall presentation of the financial report.

Our audit did not involve an analysis of the prudence of business decisions made by directors or management.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Liability limited by a scheme approved under Professional Standards Legislation

## Independent audit report continued

#### Independence

In conducting our audit we have met the independence requirements of the Corporations Act 2001. We have given to the directors of the company a written Auditor's Independence Declaration, a copy of which is included in the directors' report. In addition to our audit of the financial report and the remuneration disclosures, we were engaged to undertake the services disclosed in the notes to the financial statements. The provision of these services has not impaired our independence.

#### Auditor's Opinion on the Financial Report

In our opinion:

- The financial report of Hervey Bay & District Financial Services Limited is in accordance with the Corporations Act 2001 including
  - (a) giving a true and fair view of the company's financial position as at 30 June 2009 and of its financial performance and its cash flows for the year then ended and;
  - (b) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Corporations Regulations 2001 and;
- The financial statements and notes also complies with International Financial Reporting Standards as disclosed in Note 1.

#### Report on the Remuneration Report

We have audited the Remuneration Report included in the directors' report for the year ended 30 June 2009. The directors of the company are responsible for the preparation and presentation of the Remuneration Report in accordance with section 300A of the Corporations Act 2001. Our responsibility is to express an opinion on the Remuneration Report, based on our audit conducted in accordance with Australian Auditing Standards.

#### Auditor's Opinion

In our opinion, the Remuneration Report of Hervey Bay & District Financial Services Limited for the year ended 30 June 2009, complies with section 300A if the Corporations Act 2001.



#### DAVID HUTCHINGS

ANDREW FREWIN & STEWART 61-65 Bull Street Bendigo 3550

Dated this day 7th of September 2009

## Top shareholders

Number of shares held	Number of shareholders				
1 to 1,000	133				
1,001 to 5,000	91				
5,001 to 10,000	15				
10,001 to 100,000	10				
100,001 and over	0				
Total shareholders	249				

Top 10 shareholders	Number of shares	Percentage of capital
SOUVLIS PROPERTIES PTY LTD	58000	7.16
HERVEY BAY BOAT CLUB INC	50000	6.17
ELUZAI INVESTMENTS PTY LTD	50000	6.17
MRS DOROTHEA JEANETTE BARTLETT	25000	3.09
MR KEVIN JOHN BARTLETT	25000	3.09
MS JOAN LORRAINE WITTMANN &		
MR KEVIN WILLIAM WITTMANN	20000	2.47
MR TERRY MICHAEL HAURITZ &		
MS JULIE ALVENA HAURITZ <super a="" c="" fund=""></super>	20000	2.47
MS TRACEY CROPP & MR STEVE EDWARDS	15000	1.85
THIRTY SECOND DEBATE PTY LTD <super a="" c<="" fund="" td=""><td>&gt; 15000</td><td>1.85</td></super>	> 15000	1.85
DR VERNON ARTHUR HARRIS &		
MRS LUCY KATHARINE HARRIS	12000	1.48
	290000	35.80

#### BSX report (continued)

Registered office and principal administrative office The registered office of the Company is located at: Shop 9, 55 Main Street Pialba, Hervey Bay, QLD 4655 Phone: (07) 4124 6201

The principal administrative office of the Company is located at:

Shop 9, 55 Main Street

Pialba, Hervey Bay, QLD, 4655

Phone: (07) 4124 6201

#### Security register

The security register (share register) is kept at:

Bendigo Bank – Share Registry

61-65 Bull Street

Bendigo VIC 3550

#### **Other Information**

Please refer to the Directors' Report, within the annual report, for details of the Company Secretary and main corporate governance practices of the entity.

There are no material differences between the information in the Company's Annexure 3A and the information in the financial documents in its annual report.

Annual report Hervey Bay & District Financial Services Limited

Hervey Bay **Community Bank**<sup>®</sup> Branch Shop 9, 55 Main St, Pialba, QLD 4655 Phone: (07) 4124 6201 Fax: (07) 4124 5306

Franchisee: Hervey Bay & District Financial Services Limited Shop 9, 55 Main St, Pialba, QLD 4655 Phone: (07) 4124 6201 ABN: 46 116 567 072

www.bendigobank.com.au/public/hervey\_bay Bendigo and Adelaide Bank Limited, The Bendigo Centre, Bendigo VIC 3550 ABN 11 068 049 178. AFSL 237879. (KKQAR9013) (08/09)

