



Annual Grant Acquittal – Final Report

Please read these guidelines before you complete the final report.

Proudly Supporting our Community

Thank you for starting the Grant Acquittal process. This report is an opportunity for you to champion your cause, tell your story, and demonstrate the significant difference the project has made to your community.

Any information provided to us will be used to ensure funding granted meets compliance obligations. This information may also be provided to Shareholders to enable them to be aware of the difference your project and the Bendigo Bank's Community Grants Program is making to the community.

It is a condition of your grant agreement that you provide a project report within 12 months of receipt of grant funds. If you are experiencing difficulty with your project or the completion of the report, please contact Gingin Districts Community Financial Services Ltd (08) 9575 1560.

As evidence of the completed project, please attach the following to the grant acquittal:

- Copies of Invoices and Receipts
- Photographs and other evidence of your project

Please deliver the completed form and attachments to:

Gingin Districts Community Financial Services Ltd
Gingin **Community Bank**[®] Branch
3 Constable St Gingin WA 6503
PO Box 308 Gingin WA 6503

OR

Lancelin branch
Lancelin Plaza, Lancelin
PO Box 179 Lancelin WA 6044

Applicant Information

Organisation name:

Project name:

Contact name:

Contact phone:

Contact email:

Contact Position/Title:

Project Outcome

The following information is about the success of your project and how the outcome has impacted the targeted beneficiaries and the community as a whole.

Briefly recount the issue that the project aimed to resolve.

Please provide a brief description of the project that was delivered.

Outline the difference the completed project has made to the needs of your community.

In terms of the original application and budget, was the grant used as planned? Please outline any changes that were made. Copies of invoices will need to be attached as evidence of expenditure.

How many people benefited from the project?

Please outline funding that was received for the project from other sources.

Did the project receive any in-kind support such as volunteer labour or donated materials? If so please outline the in-kind support received including the estimated dollar value.

Grant Conditions

If your grant had any special conditions please outline how these conditions were met.

Project Site

Please provide the physical address where the project occurred. If the project occurred at more than one physical site please also list these details.

Media Statement

Please provide a quote from someone at your organisation regarding the success of the project and the value it has added to the community.

Name and title of the person quoted:

Do you give permission to GDCFSL and the Bendigo Community Enterprise Foundation to use this statement and any images you provide in our materials?

☐ Yes ☐ No

Economic Survey

To assist in building a better understanding of your community, GDCFSL would like you to complete the following basic economic survey. The aim of this survey is to help your community to better understand and articulate its strengths and to identify, advocate and assist any weaknesses.

By answering these simple questions you will help to paint a picture of the economic effect your project has had on your community.

Section 1 - Sustainability

1. Will your project require further funding to continue?

- ☐ Yes, further funding for infrastructure will be required
- ☐ Yes, further funding for operating expenses will be required
- ☐ No further funding will be required

Section 2 - Financial

1. Was the funding you received

- ☐ All spent locally?
- ☐ Mostly spent locally?
- ☐ Partly spent locally?
- ☐ Not spent locally?

2. Did you obtain funding for your project from other sources?

- ☐ Yes
- ☐ No

3. Has the funding you received paid for a staff member/s?

- ☐ Yes
 - i. If yes, how many Full Time Equivalent Jobs did it pay for?
- ☐ No

4. Did people who have never been involved with your organisation before become involved with your project?

- ☐ Yes
 - i. If yes, did your project attract visitors to your community?
 - ☐ Yes
 - ☐ No
- ☐ No

Section 3 - Natural

1. Did your project help to protect the environment in your community?

- ☐ Yes
- ☐ No

2. Did your project help to reduce your community's carbon footprint/emissions?

☐ Yes

☐ No

3. Did your project restore or regenerate a part of the local environment?

☐ Yes

☐ No

4. Did your project improve people's enjoyment of the natural environment?

☐ Yes

☐ Was improving people's enjoyment of the natural environment a primary purpose of your project?

☐ Was improving people's enjoyment of the natural environment a by-product of your project?

☐ No

5. Did your project reduce your community's consumption of non-renewable resources, such as energy or water?

☐ Yes

☐ No

Section 4 - People

1. Did your project provide people from outside your organisation/s with an opportunity to get involved?

☐ Yes

Will these people have an opportunity to continue being involved with your project or organisation?

☐ Yes

☐ No

☐ No

2. Did your project provide people in the community with new skills

☐ Yes

☐ Was skill development and training the primary purpose of your project?

☐ Was skill development and training a by-product of your project?

☐ No

3. On the following diagram tick the level you think best represents the wellbeing in the community that your project assisted/addressed

Food Security, Personal Security,
Employment Security, Financial
Security, Access to drinking water,
Access to Basic Healthcare,
Protection of Property

☐

Social Inclusion, Interrelationship
with others in the community,
Family interaction, Positive
interaction with family and friends

☐

Creativity, Spontaneity, Problem
Solving, Community Confidence,
Self-esteem, Respect of and by
others

☐

4. Did your project improve the safety of people in the community or reduce the likelihood of injury or accident?

☐ Yes

☐ Was increased safety / reduced injury the primary purpose of your project?

☐ Was increased safety / reduced injury a by-product of your project?

☐ No

5. Did your project provide opportunities for young people to participate in the community?

☐ Yes

☐ No

Section 5 - Connections

1. Did volunteers participate in your project?

☐ Yes

Do you expect these people to volunteer for your organisation in future?

☐ Yes

☐ No

☐ No

2. Did your project help your organisation to improve its own internal governance, co-ordination or relationships

☐ Yes

☐ Were the improvements to your organisation's internal governance, coordination or relationships a primary objective of your project?

☐ Were the improvements to your organisation's internal governance, co-ordination or relationships a by-product of your project?

☐ No

3. Did your project build links or relationships with other organisations in the community?

☐ Yes

☐ Did the other organisation/s play a key role in helping you to deliver your project?

☐ Did the other organisation simply facilitate the funding for you? (this would be the minimum answer if a project partner were involved in the application)

☐ No

4. How many people benefited from your project?

☐ More than you originally expected

☐ As many as you originally expected

☐ Less than you originally expected

☐ Not sure

5. Has your project helped to increase diversity in the community?

☐ Yes

☐ No

Section 6 - Infrastructure

1. Did your project improve people's enjoyment of the local neighbourhood?

- ☐ Yes
- ☐ Was improving people's enjoyment of the local neighbourhood a primary purpose of your project?
- ☐ Was improving people's enjoyment of the local neighbourhood a by-product of your project?
- ☐ No

2. Which of the following best describes the outcome delivered by your project

- ☐ Provision of a new facility or infrastructure (e.g. building or vehicle)
- ☐ Improvement to an existing facility or infrastructure (e.g. building or vehicle)
- ☐ Provision of a new program in the community
- ☐ Continuation of an existing or previously run program in the community
- ☐ Sponsorship of a team, facility or event
- ☐ Other

If other, please describe outcome:

3. Did you project increase the capacity of an existing facility or program in the community?

- ☐ Yes
- ☐ No

4. Is your project or program owned or controlled by a business, person or organisation in your local community?

- ☐ Yes
- ☐ No

5. Is your project or program available to the wider community free of charge?

- ☐ Yes
- ☐ No

6. Which part of the economy do you feel your project benefits most?

- | | |
|---|--|
| <input type="checkbox"/> Aged care | <input type="checkbox"/> Arts, Culture and Heritage |
| <input type="checkbox"/> Civic, Religious and Other Interest Groups | <input type="checkbox"/> Fire and Other Emergency Services |
| <input type="checkbox"/> Education | <input type="checkbox"/> Event |
| <input type="checkbox"/> Health | <input type="checkbox"/> Sport |
| <input type="checkbox"/> Transport | <input type="checkbox"/> Other |