



Annual Grant Policy

Please read these guidelines before you complete the application form.

Proudly Supporting our Community

With the support of our residents and businesses using our Banking facilities since opening in 2001, Gingin Districts Community Financial Services Ltd (GDCFSL) are in a position where we can share a portion of the revenue generated from the Communities Banking Business.

Now the District groups and/or organisations will benefit from these efforts.

All funds distributed by the GDCFSL are a direct result of customers banking with our **Community Banks**[®] in Gingin or Lancelin.

Objectives

1. To distribute part of the bank's profits in the form of Grants
2. To help improve the standards of living in, recreation, education and entertainment for residents within the Shire of Gingin
3. To assist members of the community in need
4. Provide financial assistance for community groups to develop well-planned projects to further benefit their members and the community
5. Support development within the Shire of Gingin

Qualifications

1. That you or your group, organisation and members, actively support and promote the Banking services provided by Gingin **Community Bank**[®] Branch and Lancelin branch of Bendigo and Adelaide Bank

2. That your group operates in the Shire of Gingin
3. The Management or Executive Committee will be the legally constituted applicant for an organisation or Group
4. Multi sporting complexes (joint use facilities) to be represented by their Management or Executive Committee
5. Applicants must provide an ABN or ACN where applicable
6. Funds will be spent where possible to the best advantage for employment of the local workforce

Eligibility

1. To be a customer of a **Community Bank**[®] within the Shire of Gingin
2. To be a legally constituted non-profit Group within the Shire of Gingin
3. To be legally affiliated in a Sporting Complex or multi-use organisation or group using joint facilities within the Shire of Gingin.
4. To be an Organisation, group or person/s with special needs

Types of projects considered for funding

1. The upgrading of facilities
2. Modifications and additions to existing facilities
3. The construction of new facilities
4. Purchase of item/s or article/s beneficial to member/s of the Community

Land or location considered for funding

Projects on the below listed circumstances will be considered for funding:

1. A Crown Reserve
2. Land owned by a public authority
3. Municipal property
4. Property owned by the Gingin Districts Community Financial Services Ltd
5. Applicants to provide suitable documentation indicating they are the legal controlling body in respect to the land

Exclusions

Funds are not available for:

1. Projects which have already commenced or have been completed
2. The purchase of land, recurring maintenance and operating costs, car parks, access roads and other infrastructure costs
3. Maintenance of existing facilities
4. Facilities for the express purpose of serving alcohol
5. Organisations that have not fulfilled the Board's requirements for previous funding

Planning

It is essential that community groups liaise with the Gingin Shire Council or other Government agencies who may be involved in providing their approval and financial contribution to the project. The emphasis is on good planning, design and management, to substantiate the need for the proposed project, and ensure all participating bodies have been consulted.

We encourage groups to involve as many contributors as possible as GDCFSL are interested only, as the final contributor, seeing their dollar value multiplied.

Funding

A reasonable amount of funding is available annually provided the Banks have the continued community business support. Applicants are expected to secure other contributors commitments for the balance of the funds to meet the total cost of the project.

Assessment factors

All projects will be assessed according to the following key principles:

1. Project justification
2. Planned approach
3. Community input
4. Management planning
5. Access and opportunity
6. Design
7. Financial viability
8. Co-ordination

Banks Board Requirements – Final Acquittal

Funding will be available over a set period of time which will be determined at the acceptance of the proposal. The Bank's Board will require naming rights to the project by way of advertising or promotion of Bendigo Bank approved products.

To progress our policy, we would expect each successful applicant to support and promote customers to our Banks.

At the completion of the project, an acquittal report including audited copy of the receipts and expenditure must be supplied to the Board within 12 months of receipt of grant funds to meet our audit requirements.

Applications

Submissions must be made on the application form available at Gingin and Lancelin Bendigo Banks. Applications will close on the 30th April annually and the results will be announced by September the same year. The Board has the discretion to bring forward or delay funding approval, notification and or payment depending on financial circumstances of GDCFSL.

Receipt of an application does not in any way imply that a contribution will be approved. Those applications demonstrating strong customer support will receive favourable consideration by the Board. Our Shareholders would not condone our Bank Board providing grants to organisations, groups or person/s that do not support our **Community Banks®**.

Board decision to approve or decline an application will be final.

Application forms are available from:

Gingin Districts Community Financial Services Ltd
Gingin **Community Bank®** Branch
3 Constable St Gingin WA 6503
PO Box 308 Gingin WA 6503

OR

Lancelin branch
Lancelin Plaza, Lancelin
PO Box 179 Lancelin WA 6044