

# Proxy form

## Hawkesbury Community Financial Services Limited ABN 97 099 838 463

All correspondence to:  
Hawkesbury Community Financial Service Limited  
P O Box 340, North Richmond NSW 2754  
Enquiries 02 4571 2988

JOHN E STAFFORD SUPERANNUAT  
FUND

Mark this box with an 'X' if you have made any changes to your address details and complete the attached New/Changed Shareholder Details Form.

JOHN E STAFFORD PTY LIMITED  
GPO BOX 3581  
SYDNEY NSW 2001

### Appointment of proxy

I/We being a shareholder/s of **Hawkesbury Community Financial Services Limited** and entitled to attend the vote appoint the person named below or, if no person is named below, the Chairman of the Meeting as my/our proxy to vote in accordance with directions set out below (with a discretion as to any business not referred to below) or, if no directions are given, as my/our proxy sees fit, at the Annual General Meeting of the Company to be held **28<sup>th</sup> November 2022 at North Richmond Panthers 33 Beaumont Ave , North Richmond at 7.00 pm** and at any adjournment of that meeting.

The Chairman of  
The meeting  
(Mark with an X)

OR

Write here the name of the person you are appointing if this person is someone other than the chairman of the Meeting.

### Note:

**The Chairman of the Meeting intends to vote undirected proxies in favour of all items of business.**

### Voting directions to your proxy (please mark with 'X' to indicate your directions)

Ordinary Business	Accept	Decline	Abstain*
Item 1. Receipt of Financial Report, Directors' Report and Auditor's Report			
Item 2.1 Re-election of Director Jane Tweedy			
Item 2.2 Re-election of Director Monica Tatton			

\* If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in working out the required majority on a poll.

PLEASE SIGN HERE This section MUST be signed in accordance with the instructions overleaf to enable your directions to be implemented.

Individual or Shareholder 1

Shareholder 2

Shareholder 3

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Sole Director  
Sole Company Secretary

Director

Director/Company Secretary

## **How to complete Your Proxy form**

### **1.Appointment of Proxy – General Information**

A shareholder entitled to attend and vote at the meeting may appoint a proxy to attend and vote on their behalf.

Shareholders should note that:

- All shareholders have a right to appoint a proxy
- A proxy does not have to be a shareholder of Hawkesbury Community Financial Services Limited and

If you wish to appoint the Chairman of the meeting as your proxy, please mark the box with an “X” to show this appointment. If you wish to appoint another individual as your proxy, please write the name of that person or the persons position or office.

### **2.Your name and address**

This is your name and address as it appears on the Company’s share register. If this information is incorrect, please mark the box and make the correction on the form. Please note you cannot change ownership of your shares using this form.

### **3.Appointment of a proxy**

A shareholder entitled to attend and vote at the Meeting may appoint one proxy. A proxy need not be a shareholder of the Company. A proxy may be an individual or a body corporate.

### **4.Identity of proxy**

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting, please write the name of that person. If you leave this section blank, the Chairman of the Meeting will act as your proxy.

### **5.Voting instructions**

You are encouraged to direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses.

If you mark more than one box on an item your vote on that item will be invalid.

### **6.Signing of proxy form**

A proxy appointment is only valid if the proxy form has been signed by the shareholder(s) making the appointment(s). The following rules apply in relation to the signing of proxy forms

for joint holdings, proxy forms signed under power of attorney, and proxy forms signed by corporate shareholders:

#### *Individual*

If the holding is in one name, the individual shareholder must sign.

#### *Joint Holding*

If you hold your shares jointly, all shareholders should sign the proxy form. A proxy form signed by the shareholder whose name appears first in the register, but not by the other joint holder(s), will also be accepted as valid.

#### *Power of Attorney*

If a proxy form is signed under a power of attorney, you must lodge the original or certified copy of the power of attorney with your proxy form, unless you have previously lodged one of these documents with the company.

#### *Corporate shareholders*

Proxy forms for corporate shareholders should be signed in accordance with your company's constitution or the *Corporations Act*. If a representative of your company is to attend the meeting, the appropriate 'Certificate of Appointment of Corporate Representative' must be produced before admission to the meeting.

### **Lodgement of your proxy form (related documents)**

This Proxy Form (and any Power of Attorney under which it is signed) must be received by the Company no later than **2.00pm 15 November 2021**. Any Proxy Form received after that time will not be valid for the scheduled meeting.

### **Documents may be lodged in any of the following ways:**

#### *Post, Electronic or hand delivery*

*By post to the Company's registered postal address*  
**Hawkesbury Community Financial Services Limited**  
**P O Box 340 North Richmond NSW 2754**  
*(reply paid envelope provided)*

*By hand delivery to the Company's registered office at:*  
**Community Bank Branch, North Richmond,**  
**Shops 7 & 8, McNair Shopping Centre,**  
**36 Riverview Street,**  
**NORTH RICHMOND NSW 2754**

#### *Electronic delivery*

*By Facsimile to (02) 4571 3588*