

Heathcote & District  
Financial Services Limited

ABN 44 112 376 986

# annual report 2011

Heathcote & District **Community Bank**<sup>®</sup> Branch

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# Chairman's report

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For year ending 30 June 2011

The Heathcote and district community can take great pride in the fact that their **Community Bank**<sup>®</sup> branch is achieving goals today that seemed like pipedreams just a handful of years ago.

Heathcote & District **Community Bank**<sup>®</sup> Branch is part of Bendigo and Adelaide Bank Ltd's burgeoning **Community Bank**<sup>®</sup> branch network, bringing benefits to communities throughout Australia.

Here in Heathcote, the community is benefiting in a variety of ways. Our shareholders, our customers and our community all reap a reward from their **Community Bank**<sup>®</sup> branch.

It is with a sense of pride and deep satisfaction that the Board of Directors of Heathcote and District Financial Services Ltd, the operators of Heathcote & District **Community Bank**<sup>®</sup> Branch, have been able to declare a dividend for our shareholders this year, to be paid out of the profit made in the sixth year of operation.

To the end of the financial year 2010/2011, Heathcote & District **Community Bank**<sup>®</sup> Branch reported a profit of \$52,574 after placing \$105,000 into Bendigo and Adelaide Bank Ltd's Community Enterprise Foundation™. Of this approximately \$40,000 will go to the local community in the form of community grants during the next six months, with the balance being held for a major district community project.

As a result of the profit announcement, the Directors have decided to declare a dividend of eight cents per share.

It is the third year in a row that an increased dividend has been declared – a very proud achievement for the Board of management, the Manager, the staff, and of course the shareholders.

This annual report covers the sixth year of trading by your **Community Bank**<sup>®</sup> branch.

Much has been achieved since we opened the doors for business on 1 July 2005, in temporary premises. It was 26 August 2005 when Bendigo Bank Chairman Rob Hunt officially opened our purpose built premises for business.

Many of you will be aware of the steady growth we have experienced in the time since that terrific day in Heathcote's history. The growth, it has to be said, has been in defiance of some of the turbulent times that the world of finance has endured.

For the Board, it has been another year of striving for the best outcomes for our shareholders and the community. Regrettably we lost some valuable Board members since our last AGM, but we were able to welcome others who have brought wide experience, energy and enthusiasm to the table.

Heathcote district businesswoman and community dynamo Eleanor Dempster unfortunately left the Board but continues to be a constant and important advocate for the **Community Bank**<sup>®</sup> model in this district. We also lost the services of Ian Cordiner, a very impressive businessman with international experience, who moved with his wife Anne to Tasmania. He too continues to hold a great interest in the development of this branch, for which he worked hard during his time as a Board member. John Webb, a Nagambie-based businessman, also withdrew during the year.

Each of these Board members made significant contributions to the Board and the wellbeing of your branch and they have earned our gratitude.

However, the Board has been indeed fortunate to be able to gain the services of three new members during the past year. They are experienced businessman Ian Rohde, who continues to work with a Melbourne-based

## Chairman's report continued

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company which manages investments for superannuation funds and charities; local wine grower and maker Richie Condie with a wealth of knowledge in the area of governance, risk and strategy, also a widely experienced business operator; and, more recently, widely-travelled winemaker Simon Osicka. All three of our new Board members live in the district and are keen to work to see the community grow and develop further.

These three new Board members bring individual skills, professional attributes and experience to the boardroom which will greatly benefit our operation.

It is a source of pride that our Company is able to attract individuals with these qualities, enthusiasm and dedication; people who are prepared to put in hours of honorary work for their community.

Once again I am very pleased to be able to report on another very successful performance by our Manager, Les Owens, and his staff. Everyone knows good staff are the backbone of any good business and we are pleased to have a dedicated, enthusiastic team.

And on a personal note, I would like to formally recognise the efforts of our Company Secretary, Helen Bethune who takes on a great deal of responsibility and a heavy workload. She is able to manage the affairs of the Board with great good humour and professionalism; her dedication and energy in her work have resulted in a very smooth operation.

Again this year, Heathcote & District **Community Bank**<sup>®</sup> Branch has supported a wide range of local organisations with donations and sponsorships.

Our support for local organisations and groups began in earnest at last year's Annual General Meeting where we held our first grants night. More than \$40,000 was given to about a dozen local groups for purposes which ranged from building a chook shed at the Holy Rosary School, to gardens at the Redesdale Mia Mia School, a trailer for the RSL, and a significant amount to assist the SES to raise funding for a major redevelopment of their base.

During the year there was a range of sponsorships and donations as well. As an indication of the spread of financial assistance that your branch is able to give to the community, Heathcote & District **Community Bank**<sup>®</sup> Branch came to the aid of those who suffered so badly during the floods in Elmore and Rochester earlier in the year. As we did in previous years during a time of bushfire at Redesdale, the branch contributed to the flood appeal to help our neighbours when times were tough. We are sure our contributions were very well received.

The operation of Heathcote & District **Community Bank**<sup>®</sup> Branch would not be possible without our partners, Bendigo and Adelaide Bank Ltd, and I would like to personally thank the staff at head office for their assistance and endless encouragement, in particular, our Regional Manager Wayne Tobin who is always available to discuss banking issues and find answers for us.

To conclude, I urge all of our shareholders to be customers and all of our customers to be ambassadors for your branch. The **Community Bank**<sup>®</sup> concept is a powerful force and only the community can make it happen.



**Barry Cail**  
**Chairman**

# Manager's report

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For year ending 30 June 2011

It gives me great pleasure to deliver our sixth full year trading results.

A very successful year saw Heathcote & District **Community Bank**<sup>®</sup> Branch's total business grow by a massive 17.9%, I thought last year's growth of 13.49% was impressive. Balances at 30 June 2011 stood at \$71,754,000, up \$10,900,000 on 30 June 2010, an excellent effort by all the staff, well done.

Deposit and lending account numbers continue to increase and we now have 3,211 accounts compared to 2,894 held at 30 June 2010 our over-the-counter transactions continue to average over 2,500 per month.

Our ATM is operational 24 hours a day, 7 days a week and is averaging 5,000 transactions per month, down on last year's 6,500 average. This is due to NAB & ANZ installing ATM's in town.

Tim Tremain, Dip FS (FP), a qualified Bendigo and Adelaide Bank Financial Planner, continues to offer financial planning for both new and existing customers. Tim's knowledge and experience in financial planning is a great asset for the branch, thanks Tim.

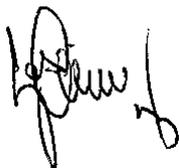
We have had two staff changes since my last report, Heidi's position as Senior Customer Service Officer has been filled by Teri Johnson, an existing staff member, whilst Heidi is on 12 months maternity leave. Teri's part time position has been filled by new employee Tania Perry from Bendigo. Both girls have adapted to the new positions with no disruptions to the quality service offered, welcome aboard Tania. Congratulations to Heidi and Bryce on the safe arrival of their second son Isaac.

Our agency in Nagambie continues to grow, Michael and his wife Joanne continue to operate the agency and have had a successful year. Account numbers now stand at 124 compared to 57 last year and total account balances now held are \$2,443,896, up \$1,157,737 on last year's balances. Well done Michael and Joanne.

I would personally like to thank our Board members and my State Support Centre team in Bendigo for their continued support to myself and my staff to achieve our team goals. I would also like to thank my staff on their professional approach to their duties and our customers.

With the continued support from existing customers and potential new customers, our **Community Bank**<sup>®</sup> branch will further grow profits, which will in turn benefit the community in the form of donations, sponsorships and our Grants Program, a tremendous result for the whole community.

In signing off I would like to thank the community of Heathcote & District for their continuing support that has made our **Community Bank**<sup>®</sup> branch a success.



**Les Owens**  
**Branch Manager**

# Directors' report

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For the financial year ended 30 June 2011

Your directors submit the financial statements of the company for the financial year ended 30 June 2011.

## Directors

The names and details of the company's directors who held office during or since the end of the financial year:

### **Barry Maxwell Cail**

Chairman

Age: 58

Occupation: Journalist/Business Owner

Experience & expertise: Career in journalism

Interests in shares: 2,001

### **Keith Macpherson Chambers**

Director

Age: 58

Occupation: Retired

Experience & expertise: Education

Interests in shares: 1,001

### **Rachel Alice Patterson**

Director (Appointed 30 August 2010)

Age: 39

Occupation: Public Relations Officer

Experience & expertise: Public Relations,  
Principal of Paterson PR, Grad Diploma PR

Interests in shares: Nil

### **Ian Rohde**

Director (Appointed 4 April 2011)

Age: 56

Occupation: Company Director

Experience & expertise: Over 20 years in the  
investment industry, following a period of 11 years  
with the former

State Electricity Commission of Victoria.

Interest in shares: Nil

### **Eleanor Louise Johnson Dempster**

Director (Resigned 8 July 2011)

### **Joseph Zurek**

Deputy Chairman

Age: 63

Occupation: Retired

Experience & expertise: Corporate accountant,  
Supermarket proprietor

Interests in shares: 10,001

### **Gregory Ian Speirs**

Director

Age: 61

Occupation: Retired

Experience & expertise: Local Government

Interests in shares: 5,000

### **Richie John Condie**

Director (Appointed 7 February 2011)

Age: 48

Occupation: Wine maker

Experience & expertise: Manger of risk, Chairman  
food industry board, Trustee food industry  
superannuation trust.

Interest in shares: Nil

### **Simon Osicka**

Director (Appointed 5 September 2011)

Age: 35

Occupation: Wine maker

Experience & expertise: Many years experience in  
the field of business management including  
extensive winemaking and associate business  
processes.

Interest in shares: Nil

### **Ian Douglas Cordiner**

Director (Resigned 29 November 2010)

# Directors' report continued

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## Directors (continued)

### Caroline FitzGerald James

Director (Resigned 26 July 2010)

### Bryan Rutherford Wearne

Director (Resigned 26 July 2010)

### Jon Webb

Director (Appointed 7 February 2011, Resigned 31 July 2011)

Directors were in office for this entire year unless otherwise stated.

## Company Secretary

The Company Secretary is Helen Christina Bethune. Helen was appointed to this position on the 1 July 2010 upon the resignation of Kathryn Gilmore. Helen has had extensive administration and service industry experience.

## Principal Activities

The principal activities of the company during the course of the financial year were in facilitating **Community Bank**<sup>®</sup> services under management rights to operate a franchised branch of Bendigo and Adelaide Bank Limited.

There have been no significant changes in the nature of these activities during the year.

## Operating Results

On 22 February 2011 the company's Franchise partner Bendigo & Adelaide Bank Limited announced that commencing 1 April 2011 two income streams (Term Deposits greater than 90 days and Fixed Rate Home Loans) will have their trailing commission cut from 0.5% to 0.375%. This reduction in commission rate is expected to have a material effect on the expected revenue and profits of the company in the 2011/2012 financial year. The Board estimates that the change will reduce income by \$27,500 based on current budgets and it will continue to monitor budgets to ensure maximisation of returns to shareholders and the community.

Operations have continued to perform in line with expectations. The profit of the company for the financial year after provision for income tax was:

	Year ended 30 June 2011	Year ended 30 June 2010
	\$	\$
	52,574	49,787

## Remuneration Report

No director of the Company receives remuneration for services as a Company Director or Committee Member.

The Board's policy in respect of the Branch Manager is to maintain remuneration at parity within the **Community Bank**<sup>®</sup> network and local market rates for comparable roles.

There are no Company executives who are directly accountable and responsible for the strategic direction of the entity. This is wholly a Board role (who act in a voluntary capacity).

## Directors' report continued

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<b>Dividends</b>	<b>Year Ended 30 June 2011</b>	
	<b>Cents</b>	<b>\$</b>
Dividends paid in the year:	7.00	41,643

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### **Significant Changes in the State of Affairs**

In the opinion of the directors there were no significant changes in the state of affairs of the company that occurred during the financial year under review not otherwise disclosed in this report or the financial statements.

### **Matters Subsequent to the End of the Financial Year**

There are no matters or circumstances that have arisen since the end of the financial year that have significantly affected or may significantly affect the operations of the company, the results of those operations or the state of affairs of the company, in future years.

### **Likely Developments**

The company will continue its policy of facilitating banking services to the community.

### **Environmental Regulation**

The company is not subject to any significant environmental regulation.

### **Directors' Benefits**

No director has received or become entitled to receive, during or since the financial year, a benefit because of a contract made by the company, controlled entity or related body corporate with a director, a firm which a director is a member or an entity in which a director has a substantial financial interest except as disclosed in note 19 to the financial statements. This statement excludes a benefit included in the aggregate amount of emoluments received or due and receivable by directors shown in the company's accounts, or the fixed salary of a full-time employee of the company, controlled entity or related body corporate.

### **Indemnification and Insurance of Directors and Officers**

The company has indemnified all directors and the manager in respect of liabilities to other persons (other than the company or related body corporate) that may arise from their position as directors or manager of the company except where the liability arises out of conduct involving the lack of good faith.

Disclosure of the nature of the liability and the amount of the premium is prohibited by the confidentiality clause of the contract of insurance. The company has not provided any insurance for an auditor of the company or a related body corporate.

# Directors' report continued

## Directors Meetings

The number of directors meetings attended by each of the directors of the company during the year were:

	Number of Board Meetings	
	Eligible to attend	Number attended
Barry Maxwell Cail	11	11
Joseph Zurek	11	9
Keith Macpherson Chambers	11	9
Gregory Ian Speirs	11	10
Rachel Alice Patterson (Appointed 30 August 2010)	10	9
Richie John Condie (Appointed 7 February 2011)	5	3
Ian Rohde (Appointed 4 April 2011)	4	3
Jon Webb (Resigned 31 July 2011)	5	4
Eleanor Louise Johnson Dempster (Resigned 8 July 2011)	11	8
Ian Douglas Cordiner (Resigned 29 November 2010)	5	4
Caroline Fitzgerald James (Resigned 26 July 2010)	-	-
Bryan Rutherford Wearne (Resigned 26 July 2010)	-	-

The Board has sub-committees for Audit & Governance, Marketing & Human Resources and Risk & Strategy. Sub-committees met on an adhoc basis and do not maintain official records and report to Board meetings as required.

## Non Audit Services

The company may decide to employ the auditor on assignments additional to their statutory duties where the auditor's expertise and experience with the company are important. Details of the amounts paid or payable to the auditor (Andrew Frewin & Stewart) for audit and non audit services provided during the year are set out in the notes to the accounts.

The board of directors has considered the position, in accordance with the advice received from the audit committee and is satisfied that the provision of the non-audit services is compatible with the general standard of independence for auditors imposed by the Corporations Act 2001.

The directors are satisfied that the provision of non-audit services by the auditor, as set out in the notes did not compromise the auditor independence requirements of the Corporations Act 2001 for the following reasons:

- all non-audit services have been reviewed by the audit committee to ensure they do not impact on the impartiality and objectivity of the auditor;
- none of the services undermine the general principles relating to auditor independence as set out in APES 110 Code of Ethics for Professional Accountants, including reviewing or auditing the auditor's own work, acting in a management or a decision-making capacity for the company, acting as advocate for the company or jointly sharing economic risk and rewards.

## Directors' report continued

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### **Auditors' Independence Declaration**

A copy of the auditors' independence declaration as required under section 307C of the Corporations Act 2001 is set out on page 10.

Signed in accordance with a resolution of the board of directors at Heathcote, Victoria on 5 September 2011.

A handwritten signature in black ink, appearing to read 'Barry Maxwell Cail', written in a cursive style.

**Barry Maxwell Cail, Chairman**

# Auditor's independence declaration

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## **Lead Auditor's Independence Declaration under section 307C of the Corporations Act 2001 to the directors of Heathcote & District Financial Services Limited**

I declare, that to the best of my knowledge and belief, in relation to the audit for the financial year ended 30 June 2011 there have been:

- no contraventions of the auditor independence requirements of the Corporations Act 2001 in relation to the review; and
- no contraventions of any applicable code of professional conduct in relation to the audit.

A handwritten signature in black ink, appearing to read 'Graeme Stewart'. The signature is written in a cursive style with a long horizontal stroke at the end.

**GRAEME STEWART**  
**ANDREW FREWIN & STEWART**  
61-65 Bull Street, Bendigo, 3550

5th September 2011

Liability limited by a scheme approved under Professional Standards Legislation. ABN: 51 061 795 337.

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# Financial statements

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## Statement of Comprehensive Income for the Year Ended 30 June 2011

	Note	2011 \$	2010 \$
Revenues from ordinary activities	4	713,933	594,993
Employee benefits expense		(321,559)	(271,350)
Charitable donations, sponsorship, advertising and promotion		(132,401)	(70,490)
Occupancy and associated costs		(36,965)	(38,155)
Systems costs		(20,019)	(20,729)
Depreciation and amortisation expense	5	(26,476)	(22,476)
General administration expenses		(95,428)	(98,660)
<b>Profit before income tax expense</b>		<b>81,085</b>	<b>73,133</b>
Income tax expense	6	(28,511)	(23,346)
<b>Profit after income tax expense</b>		<b>52,574</b>	<b>49,787</b>
<b>Total comprehensive income for the year</b>		<b>52,574</b>	<b>49,787</b>
<b>Earnings per share (cents per share)</b>			
		<b>c</b>	<b>c</b>
- basic for profit for the year	22	8.84	8.37

The accompanying notes form part of these financial statements.

## Financial statements continued

### Balance Sheet as at 30 June 2011

	Note	2011 \$	2010 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	7	281,133	245,406
Trade and other receivables	8	35,773	35,904
<b>Total Current Assets</b>		<b>316,906</b>	<b>281,310</b>
<b>Non-Current Assets</b>			
Property, plant and equipment	9	82,931	70,839
Intangible assets	10	64,203	78,153
Deferred tax assets	11	-	27,991
<b>Total Non-Current Assets</b>		<b>147,134</b>	<b>176,983</b>
<b>Total Assets</b>		<b>464,040</b>	<b>458,293</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade and other payables	12	8,628	16,837
Current tax liabilities	11	520	-
Provisions	13	4,213	1,708
<b>Total Current Liabilities</b>		<b>13,361</b>	<b>18,545</b>
<b>Total Liabilities</b>		<b>13,361</b>	<b>18,545</b>
<b>Net Assets</b>		<b>450,679</b>	<b>439,748</b>
<b>Equity</b>			
Issued capital	14	558,357	558,357
Accumulated losses	15	(107,678)	(118,609)
<b>Total Equity</b>		<b>450,679</b>	<b>439,748</b>

The accompanying notes form part of these financial statements.

## Financial statements continued

### Statement of Changes in Equity for the Year Ended 30 June 2011

	Issued Capital \$	Retained Earnings \$	Total Equity \$
<b>Balance at 1 July 2009</b>	<b>558,357</b>	<b>(132,701)</b>	<b>425,656</b>
<b>Total comprehensive income for the year</b>	-	<b>49,787</b>	<b>49,787</b>
<b>Transactions with owners in their capacity as owners:</b>			
Shares issued during period	-	-	-
Costs of issuing shares	-	-	-
Dividends provided for or paid	-	(35,695)	(35,695)
<b>Balance at 30 June 2010</b>	<b>558,357</b>	<b>(118,609)</b>	<b>439,748</b>
<b>Balance at 1 July 2010</b>	<b>558,357</b>	<b>(118,609)</b>	<b>439,748</b>
<b>Total comprehensive income for the year</b>	-	<b>52,574</b>	<b>52,574</b>
<b>Transactions with owners in their capacity as owners:</b>			
Shares issued during period	-	-	-
Costs of issuing shares	-	-	-
Dividends provided for or paid	-	(41,643)	(41,643)
<b>Balance at 30 June 2011</b>	<b>558,357</b>	<b>(107,678)</b>	<b>450,679</b>

The accompanying notes form part of these financial statements.

## Financial statements continued

### Statement of Cashflows for the Year Ended 30 June 2011

	Note	2011 \$	2010 \$
<b>Cash Flows From Operating Activities</b>			
Receipts from customers		700,380	630,298
Payments to suppliers and employees		(614,277)	(549,081)
Interest received		15,885	9,387
<b>Net cash provided by operating activities</b>	<b>16</b>	<b>101,988</b>	<b>90,604</b>
<b>Cash Flows From Investing Activities</b>			
Payments for property, plant and equipment		(24,618)	(1,827)
Payments for intangible assets		-	(69,751)
<b>Net cash used in investing activities</b>		<b>(24,618)</b>	<b>(71,578)</b>
<b>Cash Flows From Financing Activities</b>			
Dividends paid		(41,643)	(35,695)
<b>Net cash used in financing activities</b>		<b>(41,643)</b>	<b>(35,695)</b>
<b>Net increase/(decrease) in cash held</b>		<b>35,727</b>	<b>(16,669)</b>
Cash and cash equivalents at the beginning of the financial year		245,406	262,075
<b>Cash and cash equivalents at the end of the financial year</b>	<b>7(a)</b>	<b>281,133</b>	<b>245,406</b>

The accompanying notes form part of these financial statements.

# Notes to the financial statements

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For year ended 30 June 2011

## Note 1. Summary of Significant Accounting Policies

### **a) Basis of Preparation**

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standard Boards and the Corporations Act 2001.

#### Compliance with IFRS

These financial statements and notes comply with International Financial Reporting Standards (IFRS) as issued by the International Accounting Standards Board.

#### Critical accounting estimates

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the company's accounting policies. These areas involving a higher degree of judgement or complexities, or areas where assumptions and estimates are significant to the financial statements are disclosed in note 3.

#### Financial statement presentation

The company has applied revised AASB 101 Presentation of Financial Statements which became effective on 1 January 2009. The company has elected to present all items of income and expense recognised in the period in a single statement of comprehensive income.

#### Historical cost convention

The financial statements have been prepared under the historical cost convention on an accruals basis as modified by the revaluation of financial assets and liabilities at fair value through profit or loss and where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

#### Comparative figures

Where required by Australian Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

#### Adoption of new and revised Accounting Standards

During the current year the entity has adopted all of the new and revised Australian Accounting Standards and Interpretations applicable to its operations which became mandatory.

The adoption of these standards has impacted the recognition, measurement and disclosure of certain transactions. The following is an explanation of the impact the adoption of these standards and interpretations has had on the financial statements of the company.

# Notes to the financial statements continued

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## Note 1. Summary of Significant Accounting Policies (continued)

### a) Basis of Preparation (continued)

#### Adoption of new and revised Accounting Standards (continued)

- AASB 101 Presentation of Financial Statements

In September 2007 the Australian Accounting Standards Board revised AASB 101, and as a result there have been changes to the presentation and disclosure of certain information within the financial statements. Below is an overview of the key changes and the impact on the company's financial statements.

- Disclosure impact

Terminology changes – The revised version of AASB 101 contains a number of terminology changes, including the amendment of the names of the primary financial statements.

Reporting changes in equity – The revised AASB 101 requires all changes in equity arising from transactions with owners in their capacity as owners to be presented separately from non-owner changes in equity. Owner changes in equity are to be presented in the statement of changes in equity, with non-owner changes in equity presented in the statement of comprehensive income. The previous version of AASB 101 required that owner changes in equity and other comprehensive income be presented in the statement of changes in equity.

Statement of comprehensive income – The revised AASB 101 requires all income and expenses to be presented in either one statement, the statement of comprehensive income, or two statements, a separate income statement and a statement of comprehensive income. The previous version of AASB 101 required only the presentation of a single income statement.

The company's financial statements contain a single statement of comprehensive income.

Other comprehensive income – The revised version of AASB 101 introduces the concept of "other comprehensive income" which comprises of income and expense that are not recognised in profit or loss as required by other Australian Accounting Standards. Items of other comprehensive income are to be disclosed in the statement of comprehensive income. Entities are required to disclose the income tax relating to each component of other comprehensive income. The previous version of AASB 101 did not contain an equivalent concept.

#### New Accounting Standards for application in future periods

The AASB has issued new and amended accounting standards and interpretations that have mandatory application dates for future reporting periods, as follows:

- AASB 9: Financial Instruments and AASB 2009-11: Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Interpretations 10 & 12] (applicable for annual reporting periods commencing on or after 1 January 2013)
- AASB 2009-12: Amendments to Australian Accounting Standards [AASBs 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 & 1031 and Interpretations 2, 4, 16, 1039 & 1052] (applicable for annual reporting periods commencing on or after 1 January 2011)

These standards are applicable retrospectively and amend the classification and measurement of financial assets. The company has determined these amendments will have no impact on the preparation of the financial statements and therefore they have not been applied.

# Notes to the financial statements continued

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## Note 1. Summary of Significant Accounting Policies (continued)

### a) Basis of Preparation (continued)

#### Economic dependency - Bendigo and Adelaide Bank Limited

The company has entered into a franchise agreement with Bendigo and Adelaide Bank Limited that governs the management of the **Community Bank**<sup>®</sup> branch at Heathcote, Victoria.

The branch operates as a franchise of Bendigo and Adelaide Bank Limited, using the name “Bendigo Bank” and the logo and system of operations of Bendigo and Adelaide Bank Limited. The company manages the **Community Bank**<sup>®</sup> branch on behalf of Bendigo and Adelaide Bank Limited, however all transactions with customers conducted through the **Community Bank**<sup>®</sup> branches are effectively conducted between the customers and Bendigo and Adelaide Bank Limited.

All deposits are made with Bendigo and Adelaide Bank Limited, and all personal and investment products are products of Bendigo and Adelaide Bank Limited, with the company facilitating the provision of those products. All loans, leases or hire purchase transactions, issues of new credit or debit cards, temporary or bridging finance and any other transaction that involves creating a new debt, or increasing or changing the terms of an existing debt owed to Bendigo and Adelaide Bank Limited, must be approved by Bendigo and Adelaide Bank Limited. All credit transactions are made with Bendigo and Adelaide Bank Limited, and all credit products are products of Bendigo and Adelaide Bank Limited.

Bendigo and Adelaide Bank Limited provides significant assistance in establishing and maintaining the **Community Bank**<sup>®</sup> branch franchise operations. It also continues to provide ongoing management and operational support, and other assistance and guidance in relation to all aspects of the franchise operation, including advice in relation to:

- advice and assistance in relation to the design, layout and fit out of the **Community Bank**<sup>®</sup> branch;
- training for the branch manager and other employees in banking, management systems and interface protocol;
- methods and procedures for the sale of products and provision of services;
- security and cash logistic controls;
- calculation of company revenue and payment of many operating and administrative expenses
- the formulation and implementation of advertising and promotional programs; and
- sales techniques and proper customer relations.

The following is a summary of the material accounting policies adopted by the company in the preparation of the financial statements. The accounting policies have been consistently applied, unless otherwise stated.

### b) Revenue

Revenue is recognised when the amount of revenue can be reliably measured, it is probable that future economic benefit will flow to the company and any specific criteria have been met. Interest and fee revenue is recognised when earned. The gain or loss on disposal of property, plant and equipment is recognised on a net basis and is classified as income rather than revenue. All revenue is stated net of the amount of Goods and Services Tax (GST).

# Notes to the financial statements continued

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## Note 1. Summary of Significant Accounting Policies (continued)

### b) Revenue (continued)

#### Revenue calculation

The franchise agreement with Bendigo and Adelaide Bank Limited provides for three types of revenue earned by the company. First, the company is entitled to 50% of the monthly gross margin earned by Bendigo and Adelaide Bank Limited on products and services provided through the company that are regarded as “day to day” banking business (ie ‘margin business’). This arrangement also means that if the gross margin reflects a loss (that is, the gross margin is a negative amount), the company effectively incurs, and must bear, 50% of that loss.

The second source of revenue is commission paid by Bendigo and Adelaide Bank Limited on the other products and services provided through the company (ie ‘commission business’). The commission is currently payable on various specified products and services, including insurance, financial planning, common fund, Sandhurst Select, superannuation, commercial loan referrals, products referred by Rural Bank, leasing referrals, fixed loans and certain term deposits (>90 days). The amount of commission payable can be varied in accordance with the Franchise Agreement (which, in some cases, permits commissions to be varied at the discretion of Bendigo and Adelaide Bank Limited). This discretion has been exercised on several occasions previously. For example in February 2011 Bendigo and Adelaide Bank Limited reduced commissions on two core banking products to ensure a more even distribution of income between Bendigo and Adelaide Bank Limited and its **Community Bank**<sup>®</sup> partners. The revenue share model is subject to regular review to ensure that the interests of Bendigo and Adelaide Bank Limited and **Community Bank**<sup>®</sup> companies remain balanced.

The third source of revenue is a proportion of the fees and charges (ie, what are commonly referred to as ‘bank fees and charges’) charged to customers. This proportion, determined by Bendigo and Adelaide Bank Limited, may vary between products and services and may be amended by Bendigo and Adelaide Bank Limited from time to time.

### c) Income Tax

#### Current tax

Current tax is calculated by reference to the amount of income taxes payable or recoverable in respect of the taxable profit or loss for the period. It is calculated using tax rates and tax laws that have been enacted or substantively enacted by reporting date. Current tax for current and prior periods is recognised as a liability (or asset) to the extent that it is unpaid (or refundable).

#### Deferred tax

Deferred tax is accounted for using the balance sheet liability method on temporary differences arising from differences between the carrying amount of assets and liabilities in the financial statements and the corresponding tax base of those items.

In principle, deferred tax liabilities are recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that sufficient taxable amounts will be available against which deductible temporary differences or unused tax losses and tax offsets can be utilised. However, deferred tax assets and liabilities are not recognised if the temporary differences giving rise to them arise from the initial recognition of assets and liabilities (other than as a result of a business combination) which affects neither taxable income nor accounting profit. Furthermore, a deferred tax liability is not recognised in relation to taxable temporary differences arising from goodwill.

# Notes to the financial statements continued

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## Note 1. Summary of Significant Accounting Policies (continued)

### **c) Income Tax (continued)**

#### Deferred tax (continued)

Deferred tax assets and liabilities are measured at the tax rates that are expected to apply to the period(s) when the asset and liability giving rise to them are realised or settled, based on tax rates (and tax laws) that have been enacted or substantively enacted by reporting date. The measurement of deferred tax liabilities reflects the tax consequences that would follow from the manner in which the consolidated entity expects, at the reporting date, to recover or settle the carrying amount of its assets and liabilities.

Deferred tax assets and liabilities are offset when there is a legally enforceable right to offset current tax and when the balances relate to taxes levied by the same taxation authority and the company entity intends to settle its tax assets and liabilities on a net basis.

#### Current and deferred tax for the period

Current and deferred tax is recognised as an expense or income in the statement of comprehensive income, except when it relates to items credited or debited to equity, in which case the deferred tax is also recognised directly in equity, or where it arises from initial accounting for a business combination, in which case it is taken into account in the determination of goodwill or excess.

### **d) Employee Entitlements**

Provision is made for the company's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

The company contributes to a defined contribution plan. Contributions to employee superannuation funds are charged against income as incurred.

### **e) Cash and Cash Equivalents**

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

### **f) Trade Receivables and Payables**

Receivables are carried at their amounts due. The collectability of debts is assessed at balance date and specific provision is made for any doubtful accounts. Liabilities for trade creditors and other amounts are carried at cost that is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the company.

### **g) Property, Plant and Equipment**

Plant and equipment, leasehold improvements and equipment under finance lease are stated at cost less accumulated depreciation and impairment. Cost includes expenditure that is directly attributable to the acquisition of the item. In the event that settlement of all or part of the purchase consideration is deferred, cost is determined by discounting the amounts payable in the future to their present value as at the date of acquisition.

# Notes to the financial statements continued

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## Note 1. Summary of Significant Accounting Policies (continued)

### **g) Property, Plant and Equipment (continued)**

Depreciation is provided on property, plant and equipment, including freehold buildings but excluding land. Depreciation is calculated on a straight line basis so as to write off the net cost of each asset over its expected useful life to its estimated residual value. Leasehold improvements are depreciated at the rate equivalent to the available building allowance using the straight line method. The estimated useful lives, residual values and depreciation method is reviewed at the end of each annual reporting period.

The following estimated useful lives are used in the calculation of depreciation:

- leasehold improvements                      40 years
- plant and equipment                        2.5 - 40 years
- furniture and fittings                        4 - 40 years

### **h) Intangibles**

The franchise fee paid to Bendigo and Adelaide Bank Limited has been recorded at cost and is amortised on a straight line basis over the life of the franchise agreement.

The renewal processing fee paid to Bendigo and Adelaide Bank Limited when renewing the franchise agreement has also been recorded at cost and is amortised on a straight line basis over the life of the franchise agreement.

### **i) Payment Terms**

Receivables and payables are non interest bearing and generally have payment terms of between 30 and 90 days.

### **j) Borrowings**

All loans are initially measured at the principal amount. Interest is recognised as an expense as it accrues.

### **k) Financial Instruments**

#### Recognition and initial measurement

Financial instruments, incorporating financial assets and financial liabilities, are recognised when the entity becomes a party to the contractual provisions of the instrument.

Financial instruments are initially measured at fair value plus transaction costs. Financial instruments are classified and measured as set out below.

#### Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset.

# Notes to the financial statements continued

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## Note 1. Summary of Significant Accounting Policies (continued)

### **k) Financial Instruments (continued)**

#### Classification and subsequent measurement

##### (i) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost using the effective interest rate method.

##### (ii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the entity's intention to hold these investments to maturity. They are subsequently measured at amortised cost using the effective interest rate method.

##### (iii) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost using the effective interest rate method.

#### Impairment

At each reporting date, the entity assesses whether there is objective evidence that a financial instrument has been impaired. Impairment losses are recognised in the statement of comprehensive income.

### **l) Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership are transferred to the company are classified as finance leases. Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred. Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

### **m) Provisions**

Provisions are recognised when the economic entity has a legal, equitable or constructive obligation to make a future sacrifice of economic benefits to other entities as a result of past transactions or other past events, it is probable that a future sacrifice of economic benefits will be required and a reliable estimate can be made of the amount of the obligation.

A provision for dividends is not recognised as a liability unless the dividends are declared, determined or publicly recommended on or before the reporting date.

# Notes to the financial statements continued

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## Note 1. Summary of Significant Accounting Policies (continued)

### **n) Contributed Equity**

Ordinary shares are recognised at the fair value of the consideration received by the company. Any transaction costs arising on the issue of ordinary shares are recognised directly in equity as a reduction of the share proceeds received.

### **o) Earnings Per Share**

Basic earnings per share is calculated by dividing the profit attributable to equity holders of the company, excluding any costs of servicing equity other than ordinary shares, by the weighted average number of ordinary shares outstanding during the financial year, adjusted for bonus elements in ordinary shares issued during the year.

### **p) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of Goods and Services Tax (GST), except where the amount of GST incurred is not recoverable from the taxation authority. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the balance sheet. Cash flows are included in the statement of cash flows on a gross basis.

The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the taxation authority are classified as operating cash flows.

## Note 2. Financial Risk Management

The company's activities expose it to a limited variety of financial risks: market risk (including currency risk, fair value interest risk and price risk), credit risk, liquidity risk and cash flow interest rate risk. The company's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the entity. The entity does not use derivative instruments.

Risk management is carried out directly by the board of directors.

### **(i) Market risk**

The company has no exposure to any transactions denominated in a currency other than Australian dollars.

### **(ii) Price risk**

The company is not exposed to equity securities price risk as it does not hold investments for sale or at fair value. The company is not exposed to commodity price risk.

### **(iii) Credit risk**

The company has no significant concentrations of credit risk. It has policies in place to ensure that customers have an appropriate credit history. The company's franchise agreement limits the company's credit exposure to one financial institution, being Bendigo and Adelaide Bank Limited.

# Notes to the financial statements continued

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## Note 2. Financial Risk Management (continued)

### **(iv) Liquidity risk**

Prudent liquidity management implies maintaining sufficient cash and marketable securities and the availability of funding from credit facilities. The company believes that its sound relationship with Bendigo and Adelaide Bank Limited mitigates this risk significantly.

### **(v) Cash flow and fair value interest rate risk**

Interest-bearing assets are held with Bendigo and Adelaide Bank Limited and subject to movements in market interest. Interest-rate risk could also arise from long-term borrowings. Borrowings issued at variable rates expose the company to cash flow interest-rate risk. The company believes that its sound relationship with Bendigo and Adelaide Bank Limited mitigates this risk significantly.

### **(vi) Capital management**

The board's policy is to maintain a strong capital base so as to sustain future development of the company. The board of directors monitor the return on capital and the level of dividends to shareholders. Capital is represented by total equity as recorded in the balance sheet.

In accordance with the franchise agreement, in any 12 month period, the funds distributed to shareholders shall not exceed the distribution limit.

- (i) the distribution limit is the greater of:
  - (a) 20% of the profit or funds of the franchisee otherwise available for distribution to shareholders in that 12 month period; and
  - (b) subject to the availability of distributable profits, the relevant rate of return multiplied by the average level of share capital of the franchisee over that 12 month period; and
- (ii) the relevant rate of return is equal to the weighted average interest rate on 90 day bank bills over that 12 month period plus 5%.

The board is managing the growth of the business in line with this requirement. There are no other externally imposed capital requirements, although the nature of the company is such that amounts will be paid in the form of charitable donations and sponsorship. Charitable donations and sponsorship paid for the year ended 30 June 2011 can be seen in the statement of comprehensive income.

There were no changes in the company's approach to capital management during the year.

## Note 3. Critical Accounting Estimates and Judgements

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the entity and that are believed to be reasonable under the circumstances.

The company makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results.

Management has identified the following critical accounting policies for which significant judgements, estimates and assumptions are made. Actual results may differ from these estimates under different assumptions and conditions and may materially affect financial results or the financial position reported in future periods.

# Notes to the financial statements continued

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## Note 3. Critical Accounting Estimates and Judgements (continued)

Further details of the nature of these assumptions and conditions may be found in the relevant notes to the financial statements.

### Taxation

Judgement is required in assessing whether deferred tax assets and certain tax liabilities are recognised on the balance sheet. Deferred tax assets, including those arising from un-recouped tax losses, capital losses and temporary differences, are recognised only where it is considered more likely than not that they will be recovered, which is dependent on the generation of sufficient future taxable profits.

Assumptions about the generation of future taxable profits depend on management's estimates of future cash flows. These depend on estimates of future sales volumes, operating costs, capital expenditure, dividends and other capital management transactions. Judgements are also required about the application of income tax legislation.

These judgements and assumptions are subject to risk and uncertainty, hence there is a possibility that changes in circumstances will alter expectations, which may impact the amount of deferred tax assets and deferred tax liabilities recognised on the balance sheet and the amount of other tax losses and temporary differences not yet recognised. In such circumstances, some or all of the carrying amount of recognised deferred tax assets and liabilities may require adjustment, resulting in corresponding credit or charge to the statement of comprehensive income.

### Estimation of useful lives of assets

The estimation of the useful lives of assets has been based on historical experience and the condition of the asset is assessed at least once per year and considered against the remaining useful life. Adjustments to useful lives are made when considered necessary.

### Goodwill

Goodwill represents the excess of the cost of an acquisition over the fair value of the company's share of the net identifiable assets of the acquired branch/agency at the date of acquisition. Goodwill on acquisition is included in intangible assets. Goodwill is not amortised. Instead, goodwill is tested for impairment annually, or more frequently if events or changes in circumstances indicate that it might be impaired, and is carried at cost less accumulated impairment losses.

The calculations require the use of assumptions.

### Impairment of assets

At each reporting date, the company reviews the carrying amounts of its tangible and intangible assets that have an indefinite useful life to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where the asset does not generate cash flows that are independent from other assets, the consolidated entity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

## Notes to the financial statements continued

### Note 3. Critical Accounting Estimates and Judgements (continued)

#### Impairment of assets (continued)

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised in profit or loss immediately, unless the relevant asset is carried at fair value, in which case the impairment loss is treated as a revaluation decrease.

Where an impairment loss subsequently reverses, the carrying amount of the asset (cash-generating unit) is increased to the revised estimate of its recoverable amount, but only to the extent that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (cash-generating unit) in prior years. A reversal of an impairment loss is recognised in profit or loss immediately, unless the relevant asset is carried at fair value, in which case the reversal of the impairment loss is treated as a revaluation increase.

	<b>2011</b>	<b>2010</b>
	<b>\$</b>	<b>\$</b>

### Note 4. Revenue from Ordinary Activities

#### Operating activities:

- services commissions	697,997	583,115
<b>Total revenue from operating activities</b>	<b>697,997</b>	<b>583,115</b>

#### Non-operating activities:

- interest received	15,936	11,878
<b>Total revenue from non-operating activities</b>	<b>15,936</b>	<b>11,878</b>
<b>Total revenues from ordinary activities</b>	<b>713,933</b>	<b>594,993</b>

### Note 5. Expenses

#### Depreciation of non-current assets:

- plant and equipment	6,303	3,694
- leasehold improvements	6,223	6,782

#### Amortisation of non-current assets:

- franchise agreement	2,325	12,000
- franchise renewal fee	11,625	-
	<b>26,476</b>	<b>22,476</b>

<b>Loss on disposal of non-current assets</b>	<b>-</b>	<b>361</b>
<b>Bad debts</b>	<b>196</b>	<b>1,043</b>

## Notes to the financial statements continued

	Note	2011 \$	2010 \$
<b>Note 6. Income Tax Expense</b>			
The components of tax expense comprise:			
- Movement in deferred tax		(803)	(467)
- Recoup of prior year tax loss		29,314	23,813
- Under/(Over) provision of tax in the prior period		-	-
		<b>28,511</b>	<b>23,346</b>
The prima facie tax on profit from ordinary activities before income tax is reconciled to the income tax expense as follows:			
Operating profit		81,085	73,133
Prima facie tax on profit from ordinary activities at 30%		24,327	21,940
Add tax effect of:			
- non-deductible expenses		4,185	3,600
- timing difference expenses		802	466
- other deductible expenses		-	(2,193)
		<b>29,314</b>	<b>23,813</b>
Movement in deferred tax	11	(803)	(467)
Under/(Over) provision of income tax in the prior year		-	-
		<b>28,511</b>	<b>23,346</b>

## Note 7. Cash and Cash Equivalents

Cash at bank and on hand		39,777	15,486
Term deposits		241,356	229,920
		<b>281,133</b>	<b>245,406</b>

The above figures are reconciled to cash at the end of the financial year as shown in the statement of cashflows as follows:

### Note 7.(a) Reconciliation of cash

Cash at bank and on hand		39,777	15,486
Term deposits		241,356	229,920
		<b>281,133</b>	<b>245,406</b>

## Notes to the financial statements continued

	<b>2011</b>	<b>2010</b>
	<b>\$</b>	<b>\$</b>
<b>Note 8. Trade and Other Receivables</b>		
Trade receivables	28,310	28,575
Other receivables and accruals	3,014	2,661
Prepayments	4,449	4,668
	<b>35,773</b>	<b>35,904</b>

## Note 9. Property, Plant and Equipment

### Plant and equipment

At cost	46,562	45,990
Less accumulated depreciation	(27,728)	(23,986)
	<b>18,834</b>	<b>22,004</b>

### Leasehold improvements

At cost	74,553	74,553
Less accumulated depreciation	(31,941)	(25,718)
	<b>42,612</b>	<b>48,835</b>

### Motor vehicle

At cost	24,046	-
Less accumulated depreciation	(2,561)	-
	<b>21,485</b>	-

<b>Total written down amount</b>	<b>82,931</b>	<b>70,839</b>
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### Movements in carrying amounts:

#### Plant and equipment

Carrying amount at beginning	22,004	24,232
Additions	572	1,827
Disposals	-	(361)
Less: depreciation expense	(3,742)	(3,694)
<b>Carrying amount at end</b>	<b>18,834</b>	<b>22,004</b>

## Notes to the financial statements continued

	2011 \$	2010 \$
Note 9. Property, Plant and Equipment (continued)		
<b>Leasehold improvements</b>		
Carrying amount at beginning	48,835	55,617
Additions	-	-
Disposals	-	-
Less: depreciation expense	(6,223)	(6,782)
<b>Carrying amount at end</b>	<b>42,612</b>	<b>48,835</b>
<b>Motor vehicle</b>		
Carrying amount at beginning	-	-
Additions	24,046	-
Disposals	-	-
Less: depreciation expense	(2,561)	-
<b>Carrying amount at end</b>	<b>21,485</b>	<b>-</b>
<b>Total written down amount</b>	<b>82,931</b>	<b>70,839</b>

## Note 10. Intangible Assets

<b>Franchise fee</b>		
At cost	71,625	71,625
Less: accumulated amortisation	(62,325)	(60,000)
	<b>9,300</b>	<b>11,625</b>
<b>Establishment/Renewal processing fee</b>		
At cost	58,126	58,126
Less: accumulated amortisation	(11,625)	-
	<b>46,501</b>	<b>58,126</b>
<b>Goodwill</b>		
At cost	8,402	8,402
	<b>8,402</b>	<b>8,402</b>
<b>Total written down amount</b>	<b>64,203</b>	<b>78,153</b>

## Notes to the financial statements continued

	2011 \$	2010 \$
<b>Note 11. Tax</b>		
<b>Deferred tax assets</b>		
- employee provisions	1,264	513
- tax losses carried forward	364	29,677
	<b>1,628</b>	<b>30,190</b>
<b>Deferred tax liability</b>		
- accruals	813	2,199
- deductible prepayments	1,335	-
	<b>2,148</b>	<b>2,199</b>
<b>Net deferred tax asset/(liability)</b>	<b>(520)</b>	<b>27,991</b>
<b>Movement in deferred tax charged to statement of comprehensive income</b>	<b>(803)</b>	<b>466</b>

## Note 12. Trade and Other Payables

Trade creditors	5,328	12,537
Other creditors and accruals	3,300	4,300
	<b>8,628</b>	<b>16,837</b>

## Note 13. Provisions

### Current:

<b>Provision for annual leave</b>	<b>4,213</b>	<b>1,708</b>
Number of employees at year end	2	1

## Note 14. Contributed Equity

594,910 Ordinary shares fully paid (2010: 594,910)	594,910	594,910
Less: equity raising expenses	(36,553)	(36,553)
	<b>558,357</b>	<b>558,357</b>

# Notes to the financial statements continued

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## Note 14. Contributed Equity (continued)

### **Rights attached to shares**

#### (a) Voting rights

Subject to some limited exceptions, each member has the right to vote at a general meeting.

On a show of hands or a poll, each member attending the meeting (whether they are attending the meeting in person or by attorney, corporate representative or proxy) has one vote, regardless of the number of shares held. However, where a person attends a meeting in person and is entitled to vote in more than one capacity (for example, the person is a member and has also been appointed as proxy for another member) that person may only exercise one vote on a show of hands. On a poll, that person may exercise one vote as a member and one vote for each other member that person represents as duly appointed attorney, corporate representative or proxy.

The purpose of giving each member only one vote, regardless of the number of shares held, is to reflect the nature of the company as a community based company, by providing that all members of the community who have contributed to the establishment and ongoing operation of the **Community Bank®** have the same ability to influence the operation of the company.

#### (b) Dividends

Generally, dividends are payable to members in proportion to the amount of the share capital paid up on the shares held by them, subject to any special rights and restrictions for the time being attaching to shares. The franchise agreement with Bendigo and Adelaide Bank Limited contains a limit on the level of profits or funds that may be distributed to shareholders. There is also a restriction on the payment of dividends to certain shareholders if they have a prohibited shareholding interest (see below).

#### (c) Transfer

Generally, ordinary shares are freely transferable. However, the directors have a discretion to refuse to register a transfer of shares.

Subject to the foregoing, shareholders may transfer shares by a proper transfer effected in accordance with the company's constitution and the Corporations Act.

### **Prohibited shareholding interest**

A person must not have a prohibited shareholding interest in the company.

In summary, a person has a prohibited shareholding interest if any of the following applies:

- They control or own 10% or more of the shares in the company (the "10% limit").

As with voting rights, the purpose of this prohibited shareholding provision is to reflect the community-based nature of the company.

Where a person has a prohibited shareholding interest, the voting and dividend rights attaching to the shares in which the person (and his or her associates) have a prohibited shareholding interest, are suspended.

## Notes to the financial statements continued

### Note 14. Contributed Equity (continued)

#### Prohibited shareholding interest (continued)

The board has the power to request information from a person who has (or is suspected by the board of having) a legal or beneficial interest in any shares in the company or any voting power in the company, for the purpose of determining whether a person has a prohibited shareholding interest. If the board becomes aware that a member has a prohibited shareholding interest, it must serve a notice requiring the member (or the member's associate) to dispose of the number of shares the board considers necessary to remedy the breach. If a person fails to comply with such a notice within a specified period (that must be between three and six months), the board is authorised to sell the specified shares on behalf of that person. The holder will be entitled to the consideration from the sale of the shares, less any expenses incurred by the board in selling or otherwise dealing with those shares.

In the constitution, members acknowledge and recognise that the exercise of the powers given to the board may cause considerable disadvantage to individual members, but that such a result may be necessary to enforce the prohibition.

	2011 \$	2010 \$
<b>Note 15. Accumulated Losses</b>		
Balance at the beginning of the financial year	(118,609)	(132,701)
Net profit from ordinary activities after income tax	52,574	49,787
Dividends paid or provided for	(41,643)	(35,695)
<b>Balance at the end of the financial year</b>	<b>(107,678)</b>	<b>(118,609)</b>

### Note 16. Statement of Cashflows

Reconciliation of profit from ordinary activities after tax to net cash provided by operating activities

Profit from ordinary activities after income tax	52,574	49,787
Non cash items:		
- depreciation	12,526	10,476
- amortisation	13,950	12,000
- loss on disposal of non-current assets	-	361

## Notes to the financial statements continued

	2011 \$	2010 \$
Note 16. Statement of Cashflows (continued)		
Changes in assets and liabilities:		
- (increase)/decrease in receivables	131	(8,765)
- decrease in other assets	28,511	23,346
- increase/(decrease) in payables	(8,209)	1,691
- increase in provisions	2,505	1,708
<b>Net cashflows provided by operating activities</b>	<b>101,988</b>	<b>90,604</b>

## Note 17. Leases

### Operating lease commitments

Non-cancellable operating leases contracted for but not capitalised in the financial statements

Payable - minimum lease payments

- not later than 12 months	22,523	21,890
- between 12 months and 5 years	92,810	85,737
- greater than 5 years	-	-
	<b>115,333</b>	<b>107,627</b>

The property lease is a non-cancellable lease with a five-year term, with rent payable monthly in advance. The extension option has been taken up in June 2010, there is one more 5 year option available.

## Note 18. Auditors' Remuneration

Amounts received or due and receivable by the auditor of the company for:

- audit and review services	4,850	4,500
- share registry services	2,968	3,110
- non audit services	1,291	1,700
	<b>9,109</b>	<b>9,310</b>

# Notes to the financial statements continued

## Note 19. Director and Related Party Disclosures

The names of directors who have held office during the financial year are:

Barry Maxwell Cail  
Joseph Zurek  
Keith Macpherson Chambers  
Gregory Ian Speirs  
Rachel Alice Patterson (Appointed 30 August 2010)  
Richie John Condie (Appointed 7 February 2011)  
Ian Rohde (Appointed 4 April 2011)  
Jon Webb (Resigned 31 July 2011)  
Eleanor Louise Johnson Dempster (Resigned 8 July 2011)  
Ian Douglas Cordiner (Resigned 29 November 2010)  
Caroline Fitzgerald James (Resigned 26 July 2010)  
Bryan Rutherford Wearne (Resigned 26 July 2010)

The Company has entered into an agreement with Mitbro Trust to lease the property at 2/119 High St. Heathcote for a five year period terminating on 25 August 2010. Director Joseph Zurek is a trustee of the Mitbro Trust. The contract was approved by the Board with Mr Zurek declaring a pecuniary interest and excluding himself from board discussions and approval processes undertaken by the Board. Total payments made under this contract were \$21,920 (2010: \$23,321).

	2011 \$	2010 \$
Barry Cail, in the capacity of Part-owner of Bendigo Copy Centre, supplied printing services to the value of	500	562

No other director or related entity has entered into a material contract with the company. No director's fees have been paid as the positions are held on a voluntary basis.

Directors Shareholdings	2011	2010
Barry Maxwell Cail	2,001	2,001
Joseph Zurek	10,001	10,001
Keith Macpherson Chambers	1,001	1,001
Gregory Ian Speirs	5,000	5,000
Rachel Alice Patterson (Appointed 30 August 2010)	-	-
Richie John Condie (Appointed 7 February 2011)	-	-
Ian Rohde (Appointed 4 April 2011)	-	-
Jon Webb (Resigned 31 July 2011)	-	-
Eleanor Louise Johnson Dempster (Resigned 8 July 2011)	-	-

## Notes to the financial statements continued

### Note 19. Director and Related Party Disclosures (continued)

<b>Directors Shareholdings</b>	<b>2011</b>	<b>2010</b>
Ian Douglas Cordiner (Resigned 29 November 2010)	6,001	6,001
Caroline Fitzgerald James (Resigned 26 July 2010)	500	500
Bryan Rutherford Wearne (Resigned 26 July 2010)	-	-

There was no movement in directors shareholdings during the year.

	<b>2011</b>	<b>2010</b>
	<b>\$</b>	<b>\$</b>

### Note 20. Dividends Paid or Provided

#### a. Dividends paid during the year

<b>Unfranked dividend - 7 cents (2010: 6 cents) per share</b>	<b>41,643</b>	<b>35,695</b>
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### Note 21. Key Management Personnel Disclosures

No director of the company receives remuneration for services as a company director or committee member.

There are no executives within the company whose remuneration is required to be disclosed.

### Note 22. Earnings Per Share

(a) Profit attributable to the ordinary equity holders of the company used in calculating earnings per share	52,574	49,787
	<b>Number</b>	<b>Number</b>
(b) Weighted average number of ordinary shares used as the denominator in calculating basic earnings per share	594,910	594,910

### Note 23. Events Occurring After the Balance Sheet Date

There have been no events after the end of the financial year that would materially affect the financial statements.

### Note 24. Contingent Liabilities

There were no contingent liabilities at the date of this report to affect the financial statements.

## Notes to the financial statements continued

### Note 25. Segment Reporting

The economic entity operates in the service sector where it facilitates **Community Bank**<sup>®</sup> services in Heathcote and Nagambie and their surrounding districts, Victoria pursuant to a franchise agreement with Bendigo and Adelaide Bank Limited.

### Note 26. Registered Office/Principal Place of Business

The entity is a company limited by shares, incorporated and domiciled in Australia. The registered office and principal place of business is:

Registered Office	Principal Place of Business
Shop 2, 119 High Street	Shop 2, 119 High Street
Heathcote VIC 3523	Heathcote VIC 3523

### Note 27. Financial Instruments

#### Net Fair Values

The net fair values of financial assets and liabilities approximate the carrying values as disclosed in the balance sheet. The company does not have any unrecognised financial instruments at the year end.

#### Credit Risk

The maximum exposure to credit risk at balance date to recognised financial assets is the carrying amount of those assets as disclosed in the balance sheet and notes to the financial statements.

There are no material credit risk exposures to any single debtor or group of debtors under financial instruments entered into by the economic entity.

#### Interest Rate Risk

Financial instrument	Floating interest rate		Fixed interest rate maturing in						Non interest bearing		Weighted average effective interest rate	
			1 year or less		Over 1 to 5 years		Over 5 years					
	2011	2010	2011	2010	2011	2010	2011	2010	2011	2010	2011	2010
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	%	%
<b>Financial Assets</b>												
Cash and cash equivalents	-	-	-	-	-	-	-	-	-	-	0.00	0.00
Receivables	-	-	-	-	-	-	-	-	-	-	N/A	N/A
<b>Financial Liabilities</b>												
Payables	-	-	-	-	-	-	-	-	-	-	N/A	N/A

# Directors' declaration

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In accordance with a resolution of the directors of Heathcote & District Financial Service Limited, we state that:

In the opinion of the directors:

- (a) the financial statements and notes of the company are in accordance with the Corporations Act 2001, including:
  - (i) giving a true and fair view of the company's financial position as at 30 June 2011 and of its performance for the financial year ended on that date; and
  - (ii) complying with Accounting Standards, the Corporations Regulations 2001 and other mandatory professional reporting requirements; and
- (b) there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.
- (c) the audited remuneration disclosures set out in the remuneration report section of the directors' report comply with Accounting Standard AASB124 Related Party Disclosures and the Corporations Regulations 2001.

This declaration is made in accordance with a resolution of the board of directors.



**Barry Maxwell Cail, Chairman**

Signed on the 5th of September 2011.

# Independent audit report

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## **Independent Auditor's Report To The Members Of Heathcote & District Financial Services Limited**

### **Report on the Financial Report**

We have audited the accompanying financial report of Heathcote & District Financial Services Limited, which comprises the balance sheet as at 30 June 2011, statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, a summary of significant accounting policies and other explanatory notes and the Directors' Declaration.

### **Directors' Responsibility for the Financial Report**

The directors of the company are responsible for the preparation and presentation of the financial report in accordance with Australian Accounting Standards and the Corporations Act 2001. This responsibility includes establishing and maintaining internal controls relevant to the preparation and presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making fair accounting estimates that are reasonable in the circumstances. In note 1, the directors also state in accordance with the Accounting Standard AASB 101 Presentation of Financial Statements that the financial statements comply with International Financial Reporting Standards.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These auditing standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on our judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, we consider internal controls relevant to the entity's preparation and presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

Our audit did not involve an analysis of the prudence of business decisions made by directors or management.

We performed the procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Corporations Act 2001 and Australian Accounting Standards, a true and fair view which is consistent with our understanding of the company's financial position and of its performance.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Liability limited by a scheme approved under Professional Standards Legislation. ABN: 51 061 795 337.

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# Independent audit report continued

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## **Independence**

In conducting our audit we have complied with the independence requirements of the Corporations Act 2001. We have given to the directors of the company a written Auditor's Independence Declaration, a copy of which is included in the Directors' Report. In addition to our audit of the financial report and the remuneration disclosures, we were engaged to undertake the services disclosed in the notes to the financial statements. The provision of these services has not impaired our independence.

## **Auditor's Opinion on the Financial Report**

In our opinion:

- 1) The financial report of Heathcote & District Financial Services Limited is in accordance with the Corporations Act 2001 including giving a true and fair view of the company's financial position as at 30 June 2011 and of its financial performance and its cash flows for the year then ended and complying with Australian Accounting Standards and the Corporations Regulations 2001.
- 2) The financial report also complies with International Financial Reporting Standards as issued by the International Accounting Standards Board.

## **Report on the Remuneration Report**

We have audited the Remuneration Report included in the Directors' Report for the year ended 30 June 2011. The directors of the company are responsible for the preparation and presentation of the Remuneration Report in accordance with section 300A of the Corporations Act 2001. Our responsibility is to express an opinion on the Remuneration Report, based on our audit conducted in accordance with Australian Auditing Standards.

## **Auditor's Opinion**

In our opinion, the Remuneration Report of Heathcote & District Financial Services Limited for the year ended 30 June 2011, complies with section 300A of the Corporations Act 2001.



**GRAEME STEWART**  
**ANDREW FREWIN & STEWART**  
61-65 Bull Street, Bendigo, 3550

5th September 2011





Heathcote & District **Community Bank**<sup>®</sup> Branch  
Shop 2, 119 High Street, Heathcote VIC 3523  
Phone: (03) 5433 3115

Franchisee: Heathcote & District Financial Services Limited  
Shop 2, 119 High Street, Heathcote VIC 3523  
ABN: 44 112 376 986

[www.bendigobank.com.au/heathcote](http://www.bendigobank.com.au/heathcote)  
Bendigo and Adelaide Bank Limited,  
The Bendigo Centre, Bendigo VIC 3550  
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(BMPAR11020) (07/11)

