



# Annual Report

## 2020

Keppel Financial  
Services Limited

ABN 41 113 396 768

 **Bendigo Bank**

**Community Bank  
Emu Park & Yeppoon**

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# CHAIRMAN'S REPORT

We are now in our fifteenth year of trading and it is pleasing to see the continued growth and development of our Community Bank branches. Our company did not escape the impact of Covid-19 which caused some inconvenience for our customers and staff.

Our diligent team, led by Branch Manager Bob McKewen, continue to meet the challenges of these economic times whilst offering best service and practices on behalf of our many valued customers.

The Board acknowledges the wonderful performance of our staff who continue to provide a very professional and friendly service to all their customers as well as giving much of their own time to support local community events.

We have continued our support of over 100 local organisations, sporting clubs and businesses on the Capricorn Coast with sponsorships, donations, community grants and campaigns totalling \$117,843 during the 2020 financial year.

Some of these include our new Keppel Cash Gift Card program, the continuation of the Beautiful Emu Park marketing campaign, and the finalisation of the "Community" sculpture on Hartley Street.

The playground and recreational area of the Emu Park Foreshore Redevelopment was officially opened in February 2020 which our company committed \$300K to this precinct (paid for in previous financial years). We look forward to continuing this Community benefit, as we enjoy growing Community support.

If every one of our shareholders referred one customer to Emu Park & Yeppoon Community Bank Branches, imagine the growth to our business, your investment and ultimately, the pool of funds available for local groups and projects.

Staff and Directors are available to talk to groups about the Community Bank and the benefits of this unique banking model. If you are a member of a local organisation, please make yourself known to either Bob McKewen at Emu Park or Rachel Harper at Yeppoon who are keen to talk to your members.

On behalf of the Board, I wish to extend our sincere thanks and appreciation to our ever-increasing loyal customers and our shareholders for their ongoing commitment.

Regards,



**Phillip Luzzi**  
**Director/Chairman**

# BRANCH MANAGER'S REPORT

The financial year ending 30th June 2020 has been a year of extraordinary challenges for the whole community. Keppel Financial Services Limited has been able to deliver a solid performance in a very tough economic environment. Our new branch in Yeppoon has now operated for two full financial years with further growth proving the business expansion to be an astute decision by the board. The figures presented below are the consolidated figures for both branches.

Lending Approvals for the 2019/20 year were \$14.504M and the Balance of Total Lending as at 30/06/20 grew by 4.5% to \$63.2M. The Balance of Total Deposits increased by 15.0% to \$52.8M. During the pandemic crisis in the fourth quarter several large Treasury Deposits (classified as Other Business) were withdrawn and despite the growth in Lending and Deposits, Total Business Size reduced by 6.2% from the previous year to \$121.2M. Both branches have also done well to meet target for sale of general insurance products throughout the year. Commission on sales of insurance and similar products provides an important contribution to the company's financial result.

Our major point of difference at Emu Park & Yeppoon Community Bank branches is the level of support and sponsorship provided to our local community. The amount of funds available for community sponsorship is directly linked to the financial performance of the branches which, in turn, reflects the level of support the branches receive from the local community.

The Community Bank has also received significant positive exposure through our involvement with major infrastructure projects in Emu Park. Every shareholder and customer can and should justly claim credit for their part in bringing such valuable improvements to our community. This gives everyone of us the perfect example of the benefits of banking with a Community Bank, which we can call upon when talking to family and friends. I would also recommend the Keppel Cash Card – an EFTPOS gift card that can be spent only in the Livingstone Shire – it is an excellent gift, prize or bonus that helps the local economy by spending locally.

The branch team continue to attract compliments for their high service standards and customer care. I sincerely thank all our staff, Rachel Harper and Lisa Hendley, Erin Clifford, Kymberly Smillie, Janelle Hawes, Gayle Pidd, Leonie Warren, for their professionalism and dedication. Without a board of directors there would be no Community Bank, they are essential to the business. The board directors of your Community Bank branches volunteer their time and energy to provide stability, guidance and leadership to an enterprise that ultimately benefits the whole community and protects your investment. I sincerely thank the Board for their considerable contribution to the ongoing success of the company.

Your opinion matters. Please consider recommending Emu Park Community Bank or Yeppoon Community Bank to your family and friends whenever the opportunity arises. As well as comprehensive consumer and business banking products, our branches now have access to expertise in the areas of Business Banking, Rural Finance, Money Markets, Foreign Exchange and can provide over the counter sales of General Insurance products and referrals for Commercial Insurance.

## BRANCH MANAGER'S REPORT cont...

The Community Bank model has a proven track record in numerous small communities, and I believe there is good opportunity locally for substantial further business growth. This growth will flow directly back into the community in the form of sponsorship and benefits to the local economy as well as shareholder returns. The level of growth is entirely dependent on the level of support from the community and I would encourage all customers, shareholders, board members and staff to talk about and recommend the Community Bank to their family, friends and colleagues.

Regards,



**Bob McKewen**  
**Branch Manager**

# DIRECTOR'S REPORT

The directors present the financial statements of the company for the financial year ended 30 June 2020.

## Directors

The directors of the company who held office during or since the end of the financial year are:

### Phillip Andre Luzzi

#### Chairman

**Occupation:** Retired

**Qualifications, experience and expertise:** Clerk (Metropolitan Meat Industry Board (Homebush Bay NSW)). Senior Nursing Administrator (Hunter Area Health Services NSW). Director - ROBPHI Pty. Ltd. Founder, Owner and Director of Clever Kids Capricornia (Tuition Business Rockhampton). Chairman/Manager - Body Corporate for Ludwig Lodge, Taranganba Yeppoon. President of Emu Park RSL Sub-Branch Inc. (2013-2016). Vice President - RSL Pioneer-Fitzroy-Highlands District Inc.. Welfare Advocate - Pioneer-Fitzroy-Highlands District Inc.. Member of Steering Committee Centenary of ANZAC Project Emu Park (2013 - 2015). Diploma of Health Science. Bachelor of Science (Maj.IT). Governance - Australian Institute of Company Directors. Extensive PC skills. Leadership and Negotiating skills. Team Player and excellent communication skills. Chairman - Keppel Financial Services.

**Special responsibilities:** Business Development, HR, Share Registry, Property and Risk Committee Member

**Interest in shares:** 1,000 ordinary shares

### Lance Steven Cummins

#### Treasurer

**Occupation:** Director

**Qualifications, experience and expertise:** Is the manager and financial manager of family owned businesses with keen interest in investment management of equities and property. Has a Bachelor of Business (Accounting). Director of Rockhampton Church of Christ Limited.

**Special responsibilities:** Business Development, Sponsorship, Finance/Audit, HR and Share Registry Committee Member

**Interest in shares:** 66,001 ordinary shares

### Ian Peter Chambers

#### Company Secretary

**Occupation:** Cleaner/Trustee

**Qualifications, experience and expertise:** Business experience as a Grazier and Motelier. Has a Diploma of Business.

**Special responsibilities:** Business Development, Sponsorship, HR, Share Registry and Risk Committee Member

**Interest in shares:** 11,000 ordinary shares

## **John Francis McKenna**

### **Non-executive director**

**Occupation:** Manager

**Qualifications, experience and expertise:** Director of McKenna Enterprises Pty Ltd and J&M McKenna Super Pty Ltd. Manager of Rocky Bowl and Leisure Centre. Past Treasurer of the Tenpin Bowling Association Queensland Inc., Treasurer of Rockhampton Junior Tenpin Bowling Association Inc. Past Secretary of Rockhampton Benevolent Homes Inc. Director of Rockhampton Tenpin Bowling Association. Past Chairman of St Brendan's College Foundation Limited.

**Special responsibilities:** Business Development and Sponsorship Committee Member.

**Interest in shares:** 20,502 ordinary shares

## **Kevin Thomas Hogan**

### **Non-executive director**

**Occupation:** Company Director

**Qualifications, experience and expertise:** Managing Director of Keppel Investments Pty Ltd. Board Chair of Benevolent Home Inc. Past Chair Advisory Board Capricornia Correction Centre. Treasurer of Crime Stoppers QLD, Rockhampton area committee. Parish Manager Park Avenue Catholic Parish. Member of Catholic Diocesan Finance Council. Past Treasurer Justice of Peace. Past Treasurer of Rockhampton Chamber of Commerce.

**Special responsibilities:** Business Development and Property Committee Member

**Interest in shares:** 67,171 ordinary shares

## **Graham David Luck**

### **Non-executive director**

**Occupation:** Retired

**Qualifications, experience and expertise:** AAAssociate Diploma – General Insurance (Senior Associate ANZIF), Certified Financial Planner. Graham is a Foundation (Charter) Member - Rotary Club of Rockhampton North since 1959, active Member QLD Rural Fire Services since 1988, in various capacities including Fire Fighter, First Officer, Treasurer and Secretary of various Rural fire brigades, he was also a Deputy Group officer of Miriam Vale RFB Group, Retired 2014. Graham has been involved as President of Emu Park and District Men's Activity Shed, President of RSL Care Sunset Ridge Independent Living Units Residents committee. Employment History and experience for Graham involves 1950-1969 Clerk/Inspector/Branch Manger at Royal Insurance Group (Brisbane and Rockhampton), 1969-1985 Partner/Owner/Manager of Chevron Dry Cleaners & Laundry, 1977-1985 Partner/Owner of Ideal Dry Cleaners, 1986-2003 Mango farmer/pack shed owner/manager at Targinnie/Yarwun, 1986-2003 Franchise holder/Associate of a Financial Planning franchise, with offices at Targinnie and Rockhampton.

**Special responsibilities:** Business Development and Sponsorship Committee Member

**Interest in shares:** 3,000 ordinary shares

## **Brooke Elizabeth Roberts**

### **Non-executive director**

**Occupation:** Accountant/Principal Director

**Qualifications, experience and expertise:** Has worked in the accounting industry for 16+ years, graduating from CQU with a Bachelor of Business - Accounting in 1999. Commenced employment in a small rural accounting practice and CPA studies. Worked for a reputable practice in Rockhampton for 14 years. Received CPA designation in July 2005, and was awarded a fellowship with CPA Australia in March of 2016. Started accounting practice in Emu Park in October 2014 and operated as a sole practitioner specialising in taxation, accounting and business consultancy services. On 1 July 2016, merged with another sole practitioner bringing existing businesses together under the one banner. Now operate and manage in two locations with five staff. Was heavily involved with the local surf lifesaving club as a junior and went on to provide audit and accounting services for the Club.

**Special responsibilities:** Finance/Audit Committee Member

**Interest in shares:** Nil share interest held

Directors were in office for this entire year unless otherwise stated.

No directors have material interests in contracts or proposed contracts with the company.

# DIRECTOR'S REPORT cont...

## Company Secretary

The company secretary is Ian Peter Chambers. Ian was appointed to the position of secretary on 5 July 2018.

**Qualifications, experience and expertise:** Ian has business experience as a Grazier and Motelier and has a Diploma of Business.

## Principal activities

The principal activity of the company during the financial year was facilitating Community Bank services under management rights of Bendigo and Adelaide Bank Limited (Bendigo Bank).

There have been no significant changes in the nature of these activities during the year.

## Operating results

Operations have continued to perform in line with expectations. The profit of the company for the financial year after provision for income tax was:

Year ended 30 June 2020	Year ended 30 June 2019
\$	\$
64,363	56,315

## Directors' interests

	Fully paid ordinary shares		
	Balance at start of the year	Changes during the year	Balance at end of the year
Phillip Andre Luzzi	1,000	-	1,000
Lance Steven Cummins	65,001	1,000	66,001
Ian Peter Chambers	11,000	-	11,000
John Francis McKenna	20,502	-	20,502
Kevin Thomas Hogan	67,171	-	67,171
Graham David Luck	3,000	-	3,000
Brooke Elizabeth Roberts	-	-	-

## Dividends

During the financial year, the following dividends were provided for and paid. The dividends have been provided for in the financial statements.

	<b>Cents per share</b>	<b>Total amount \$</b>
Final fully franked dividend	6.00	40,302
Total amount	<u>6.00</u>	<u>40,302</u>

## New Accounting Standards implemented

The company has implemented a new accounting standard which has come into effect and is included in the results. AASB 16:Leases (AASB 16) has been applied retrospectively without restatement of comparatives by recognising the cumulative effect of initially applying AASB 16 as an adjustment to the opening balance of equity at 1 July 2019. Therefore, the comparative information has not been restated and continues to be reported under AASB 117: Leases. See note 4 for further details.

## Significant changes in the state of affairs

During the financial year, the Australian economy was greatly impacted by COVID-19. Bendigo Bank, as franchisor, announced a suite of measures aimed at providing relief to customers affected by the COVID-19 pandemic. The relief support and uncertain economic conditions has not materially impacted the company's earnings for the financial year. As the pandemic continues to affect the economic environment, uncertainty remains on the future impact of COVID-19 to the company's operations.

In the opinion of the directors there were no other significant changes in the state of affairs of the company that occurred during the financial year under review not otherwise disclosed in this report or the financial statements.

## Events since the end of the financial year

There are no matters or circumstances that have arisen since the end of the financial year that have significantly affected or may significantly affect the operations of the company the results of those operations or the state of affairs of the company, in future years.

## Likely developments

The company will continue its policy of facilitating banking services to the community.

## Environmental regulation

The company is not subject to any significant environmental regulation.

## Directors' benefits

No director has received or become entitled to receive, during or since the financial year, a benefit because of a contract made by the company, controlled entity or related body corporate with a director, a firm which a director is a member or an entity in which a director has a substantial financial interest except as disclosed in note 28 to the financial statements. This statement excludes a benefit included in the aggregate amount of emoluments received or due and receivable by directors shown in the company's accounts, or the fixed salary of a full-time employee of the company, controlled entity or related body corporate.

## Indemnification and insurance of directors and officers

The company has indemnified all directors and the managers in respect of liabilities to other persons (other than the company or related body corporate) that may arise from their position as directors or managers of the company except where the liability arises out of conduct involving the lack of good faith.

Disclosure of the nature of the liability and the amount of the premium is prohibited by the confidentiality clause of the contract of insurance. The company has not provided any insurance for an auditor of the company or a related body corporate.

# DIRECTOR'S REPORT cont...

## Directors' meetings

The number of directors' meetings (including meetings of committees of directors) attended by each of the directors of the company during the financial year were::

	Committee Meetings					
	Board Meetings Attended		Sponsorship		Business Development	
	<i>E</i>	<i>A</i>	<i>E</i>	<i>A</i>	<i>E</i>	<i>A</i>
Phillip Andre Luzzi	12	11	-	-	1	1
Lance Steven Cummins	12	12	1	1	1	1
Ian Peter Chambers	12	12	1	1	1	-
John Francis McKenna	12	11	1	1	1	1
Kevin Thomas Hogan	12	8	-	-	1	-
Graham David Luck	12	11	1	1	1	1
Brooke Elizabeth Roberts	12	10	-	-	1	1

*E* - eligible to attend

*A* - number attended

## Proceedings on behalf of the company

No person has applied to the Court under section 237 of the Corporations Act 2001 for leave to bring proceedings on behalf of the company, or to intervene in any proceedings to which the company is a party, for the purpose of taking responsibility on behalf of the company for all or part of those proceedings.

No proceedings have been brought or intervened in on behalf of the company with leave of the Court under section 237 of the *Corporations Act 2001*.

## Non audit services

The company may decide to employ the auditor on assignments additional to their statutory duties where the auditor's expertise and experience with the company are important. Details of the amounts paid or payable to the auditor (Andrew Frewin Stewart) for audit and non audit services provided during the year are set out in note 27 to the accounts.

The board of directors has considered the non-audit services provided during the year by the auditor and is satisfied that the provision of the non-audit services is compatible with, and did not compromise, the auditor independence requirements of the Corporations Act 2001 for the following reasons::

- all non-audit services have been reviewed by the board to ensure they do not impact on the impartiality and objectivity of the auditor; and
- none of the services undermine the general principles relating to auditor independence as set out in APES 110 *Code of Ethics for Professional Accountants*, including reviewing or auditing the auditor's own work, acting in a management or a decision-making capacity for the company, acting as advocate for the company or jointly sharing economic risk and rewards.

## Auditor's independence declaration

A copy of the auditor's independence declaration as required under section 307C of the *Corporations Act 2001* is set out on page 14 of this Annual Report.

Signed in accordance with a resolution of the board of directors at Emu Park, Queensland.



**Phillip Luzzi**  
**Chair**

Dated 22nd day of September 2020

# AUDITOR'S INDEPENDENCE DECLARATION



## Lead auditor's independence declaration under section 307C of the *Corporations Act 2001* to the directors of Keppel Financial Services Limited

As lead auditor for the audit of Keppel Financial Services Limited for the year ended 30 June 2020, I declare that, to the best of my knowledge and belief, there have been:

- i) no contraventions of the auditor independence requirements of the *Corporations Act 2001* in relation to the audit; and
- ii) no contraventions of any applicable code of professional conduct in relation to the audit.

**Andrew Frewin Stewart**  
61 Bull Street, Bendigo Vic 3550  
Dated: 22 September 2020

**Joshua Griffin**  
Lead Auditor

# FINANCIAL STATEMENTS

## Statement of Profit or Loss and Other Comprehensive Income for the year ended 30 June 2020

	Notes	2020 \$	2019 \$
Revenue from contracts with customers	8	884,813	896,850
Other revenue	9	127,957	74,470
Finance income	10	457	313
Employee benefit expenses	11c)	(508,744)	(457,183)
Charitable donations, sponsorship, advertising and promotion		(117,843)	(127,062)
Occupancy and associated costs		(29,099)	(114,090)
Systems costs		(33,730)	(33,310)
Depreciation and amortisation expense	11a)	(115,538)	(63,745)
Finance costs	11b)	(29,492)	-
General administration expenses		(98,600)	(87,685)
<b>Profit before income tax expense</b>		<b>80,181</b>	<b>88,558</b>
Income tax expense	12a)	(15,818)	(32,243)
<b>Profit after income tax expense</b>		<b>64,363</b>	<b>56,315</b>
<b>Total comprehensive income for the year attributable to the ordinary shareholders of the company:</b>		<b>64,363</b>	<b>56,315</b>
<b>Earnings per share</b>		<b>¢</b>	<b>¢</b>
- Basic and diluted earnings per share:	30a)	9.58	8.38

The accompanying notes form part of these financial statements

# FINANCIAL STATEMENTS cont...

## Statement of Financial Position as at 30 June 2020

	Notes	2020 \$	2019 \$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	13a)	238,477	170,141
Trade and other receivables	14a)	97,658	93,495
<b>Total current assets</b>		<b>336,135</b>	<b>263,636</b>
<b>Non-current assets</b>			
Property, plant and equipment	15a)	374,904	407,246
Right-of-use assets	16a)	429,743	-
Intangible assets	17a)	68,320	97,827
<b>Total non-current assets</b>		<b>872,967</b>	<b>505,073</b>
<b>Total assets</b>		<b>1,209,102</b>	<b>768,709</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Trade and other payables	19a)	69,925	53,721
Current tax liabilities	18a)	15,074	25,145
Lease liabilities	20b)	55,725	-
Employee benefits	22a)	29,019	25,480
<b>Total current liabilities</b>		<b>169,743</b>	<b>104,346</b>
<b>Non-current liabilities</b>			
Trade and other payables	19b)	25,319	50,638
Lease liabilities	20c)	448,964	-
Employee benefits	22b)	12,560	11,063
Provisions	21a)	21,442	-
Deferred tax liability	18b)	2,427	29,882
<b>Total non-current liabilities</b>		<b>510,712</b>	<b>91,583</b>
<b>Total liabilities</b>		<b>680,455</b>	<b>195,929</b>
<b>Net assets</b>		<b>528,647</b>	<b>572,780</b>
<b>EQUITY</b>			
Issued capital	23a)	638,214	638,214
Accumulated losses	24	(109,567)	(65,434)
<b>Total equity</b>		<b>528,647</b>	<b>572,780</b>

The accompanying notes form part of these financial statements

## Statement of Changes in Equity for the year ended 30 June 2020

	Notes	Issued capital \$	Accumulated losses \$	Total equity \$
<b>Balance at 1 July 2018</b>		638,214	(88,163)	550,051
Total comprehensive income for the year		-	56,315	56,315
<b>Transactions with owners in their capacity as owners:</b>				
Dividends provided for or paid	29a)	-	(33,586)	(33,586)
<b>Balance at 30 June 2019</b>		<b>638,214</b>	<b>(65,434)</b>	<b>572,780</b>
<b>Balance at 1 July 2019</b>		638,214	(65,434)	572,780
Effect of AASB 16: Leases	3d)	-	(68,193)	(68,193)
<b>Restated balance at 1 July 2019</b>		638,214	(133,627)	504,587
Total comprehensive income for the year		-	64,363	64,363
<b>Transactions with owners in their capacity as owners:</b>				
Dividends provided for or paid	29a)	-	(40,303)	(40,303)
<b>Balance at 30 June 2020</b>		<b>638,214</b>	<b>(109,567)</b>	<b>528,647</b>

The accompanying notes form part of these financial statements

## Statement of Cash Flows or the year ended 30 June 2020

	Notes	2020 \$	2019 \$
<b>Cash flows from operating activities</b>			
Receipts from customers		1,117,192	1,065,340
Payments to suppliers and employees		(867,049)	(907,898)
Interest received		457	313
Lease payments (interest component)	11b)	(28,370)	-
Lease payments not included in the measurement of lease liabilities	11d)	(10,613)	-
Income taxes refunded/(paid)		(27,476)	12,162
<b>Net cash provided by operating activities</b>	25	<b>184,141</b>	<b>169,917</b>
<b>Cash flows from investing activities</b>			
Payments for property, plant and equipment		(82)	(11,331)
Payments for intangible assets		(23,018)	(23,018)
<b>Net cash used in investing activities</b>		<b>(23,100)</b>	<b>(34,349)</b>
<b>Cash flows from financing activities</b>			
Lease payments (principal component)	20a)	(52,402)	-
Dividends paid	29a)	(40,303)	(33,586)
<b>Net cash used in financing activities</b>		<b>(92,705)</b>	<b>(33,586)</b>
<b>Net cash increase in cash held</b>		<b>68,336</b>	<b>101,982</b>
Cash and cash equivalents at the beginning of the financial year		170,141	68,159
<b>Cash and cash equivalents at the end of the financial year</b>	13a)	<b>238,477</b>	<b>170,141</b>

The accompanying notes form part of these financial statements

# NOTES TO FINANCIAL STATEMENTS

## Notes to the Financial Statements for the year ended 30 June 2020

### Note 1 Reporting entity

This is the financial report for Keppel Financial Services Limited (the company).

The company is a for profit entity limited by shares, and incorporated and domiciled in Australia. The registered office and principal place of business is:

Registered Office	Principal Place of Business
Unit 7 18-20 Hill Street Emu Park QLD 4710	Unit 7 18-20 Hill Street Emu Park QLD 4710

Further information on the nature of the operations and principal activity of the company is provided in the directors' report. Information on the company's related party relationships is provided in Note 28.

### Note 2 Basis of preparation and statement of compliance

#### *Basis of preparation and statement of compliance*

The financial statements are general purpose financial statements which have been prepared in accordance with Australian Accounting Standards and Interpretations adopted by the Australian Accounting Standards Board (AASB) and the *Corporations Act 2001*. The financial statements comply with International Financial Reporting Standards (IFRS) adopted by the International Accounting Standards Board (IASB).

The financial statements have been prepared on an accrual and historical cost basis, except for certain properties, financial instruments, and equity financial assets that are measured at revalued amounts or fair values at the end of each reporting period.

The financial report is presented in Australian dollars and all values are rounded to the nearest dollar, unless

These financial statements for the year ended 30 June 2020 were authorised for issue in accordance with a resolution of the directors on 22 September 2020.

### Note 3 Changes in accounting policies, standards and interpretations

The company initially applied AASB 16 *Leases* from 1 July 2019. AASB Interpretation 23 *Uncertainty over Income Tax Treatments* is also effective from 1 July 2019 but is not expected to have a material impact on the company's financial statements. The company's existing policy for uncertain income tax treatments is consistent with the requirements in Interpretation 23.

The company has implemented a new Accounting Standard which has come into effect and is included in the results. AASB 16: *Leases* (AASB 16) has been applied retrospectively without restatement of comparatives by recognising the cumulative effect of initially applying AASB 16 as an adjustment to the opening balance of equity at 1 July 2019. Therefore, the comparative information has not been restated and continues to be reported under AASB 117: *Leases*.

## Note 3 Changes in accounting policies, standards and interpretations

### a) Definition of a lease

Previously, the company determined at contract inception whether an arrangement was or contained a lease under Interpretation 4 *Determining whether an Arrangement contains a Lease*. The company now assesses whether a contract is or contains a lease based on the definition of a lease, as explained in Note 4.

On transition to AASB 16, the company elected to apply the practical expedient to grandfather the assessment of which transactions are leases. The company applied AASB 16 only to contracts that were previously identified as leases. Contracts that were not identified as leases under AASB 117 and Interpretation 4 were not reassessed for whether there is a lease under AASB 16. Therefore, the definition of a lease under AASB 16 was applied only to contracts entered into or changed on or after 1 July 2019.

### b) As a lessee

As a lessee, the company leases assets including property and IT equipment. The company previously classified leases as operating or finance leases based on its assessment of whether the lease transferred significantly all of the risks and rewards incidental to the ownership of the underlying asset to the company. Under AASB 16, the company recognises right-of-use assets and lease liabilities for most of these leases (i.e. these leases are on balance sheet).

#### ***Leases classified as operating leases under AASB 117***

Previously, the company classified property and IT equipment leases as operating leases under AASB 117. On transition, for these leases, lease liabilities were measured at the present value of the remaining lease payments, discounted at the company's incremental borrowing rate as at 1 July 2019.

Right-of-use assets are measured at either:

- their carrying amount as if AASB 16 had been applied since the lease commencement date, discounted using the company's incremental borrowing rate at the date of initial application: the company applied this approach to its property lease; or
- an amount equal to the lease liability, adjusted by the amount of any prepaid or accrued lease payments; the company applied this approach to all other leases.

The company has tested its right-of-use assets for impairment on the date of transition and has concluded that there is no indication that the right-of-use assets are impaired.

The company has used a number of practical expedients when applying AASB 16 to leases previously classified as operating leases under AASB 117. The practical expedients include that the company:

- did not recognise right-of-use assets and liabilities for leases which the lease term ends within 12 months of the date of initial application;
- did not recognise right-of-use assets and liabilities for leases of low value assets (e.g. office equipment and IT equipment);
- excluded initial direct costs from the measurement of the right-of-use asset at the date of initial application;
- used hindsight when determining the lease term on contracts that have options to extend or terminate.

### c) As a lessor

The company is not a party in an arrangement where it is a lessor.

## Note 3 Changes in accounting policies, standards and interpretations

### d) Impact on financial statements

On transition to AASB 16, the company recognised additional right-of-use assets and additional lease liabilities, recognising the difference in retained earnings. The impact on transition is summarised below.

<i>Impact on equity presented as decrease</i>	<b>Note</b>	<b>1 July 2019</b> \$
<b>Asset</b>		
Right-of-use assets - land and buildings	16b)	475,437
Deferred tax asset	18b)	25,867
<b>Liability</b>		
Lease liabilities	20a)	(549,177)
Provision for make-good	21b)	(20,320)
<b>Equity</b>		
Accumulated losses		<u>(68,193)</u>

When measuring lease liabilities for leases that were classified as operating leases, the company discounted lease payments using its incremental borrowing rate at 1 July 2019. The weighted average rate applied is 5.39%.

#### *Lease liabilities reconciliation on transition*

Operating lease disclosure as at June 2019	170,672
Add: additional options now expected to be exercised	556,025
Less: AASB 117 lease commitments reconciliation	(16,807)
Less: present value discounting	(160,713)
Lease liability as at 1 July 2019	<u>549,177</u>

## Note 4 Summary of significant accounting policies

The company has consistently applied the following accounting policies to all periods presented in these financial statements, except if mentioned otherwise (see also Note 3).

### a) Revenue from contracts with customers

The company has entered into a franchise agreement with Bendigo Bank. The company delivers banking and financial services of Bendigo Bank to its community. The franchise agreement provides for a share of interest, fee, and commission revenue earned by the company. Interest margin share is based on a funds transfer pricing methodology which recognises that income is derived from deposits held, and that loans granted incur a funding cost. Fees are based on the company's current fee schedule and commissions are based on the agreements in place. All margin revenue is recorded as non-interest income when the company's right to receive the payment is established.

The company acts as an agent under the franchise agreement and revenue arises from the rendering of services through its franchise agreement.

Revenue is recognised on an accruals basis, at the fair value of consideration specified in the franchise agreement. Under AASB 15 *Revenue from Contracts with Customers* (AASB 15), revenue recognition for the company's revenue stream is as follows:

<u>Revenue</u>	<u>Includes</u>	<u>Performance obligation</u>	<u>Timing of recognition</u>
Franchise agreement profit share	Margin, commission, and fee income	When the company satisfies its obligation to arrange for the services to be provided to the customer by the supplier (Bendigo Bank as franchisor).	On completion of the provision of the relevant service. Revenue is accrued monthly and paid within 10 business days after the end of each

All revenue is stated net of the amount of Goods and Services Tax (GST).

### **Revenue calculation**

The franchise agreement provides that three forms of revenue may be earned by the company – margin, commission and fee income. Bendigo Bank decides the form of revenue the company earns on different types of products and services.

The revenue earned by the company is dependent on the business that it generates. It may also be affected by other factors, such as economic and local conditions, for example, interest rates.

### **Margin**

Margin is arrived at through the following calculation:

- Interest paid by customers on loans less interest paid to customers on deposits
- plus any deposit returns i.e. interest return applied by Bendigo Bank for a deposit,
- *minus* any costs of funds i.e. interest applied by to fund a loan.

The company is entitled to a share of the margin earned by Bendigo Bank. If this reflects a loss, the company incurs a share of that loss.

## Note 4 Summary of significant accounting policies

### ***Commission***

Commission revenue is in the form of commission generated for products and services sold. This commission is recognised at a point in time which reflects when the company has fulfilled its performance obligation.

The company receives trailing commission for products and services sold. Ongoing trailing commission payments are recognised on receipt as there is insufficient detail readily available to estimate the most likely amount of income without a high probability of significant reversal in a subsequent reporting period. The receipt of ongoing trailing commission income is outside the control of the company, and is a significant judgement area.

### ***Fee income***

Fee income is a share of what is commonly referred to as 'bank fees and charges' charged to customers by Bendigo Bank Group entities including fees for loan applications and account transactions.

### ***Core banking products***

Bendigo Bank has identified some products and services as 'core banking products'. It may change the products and services which are identified as core banking products by giving the company at least 30 days notice. Core banking products currently include Bendigo Bank branded home loans, term deposits and at call deposits.

### ***Ability to change financial return***

Under the franchise agreement, Bendigo Bank may change the form and amount of financial return that the company receives. The reasons it may make a change include changes in industry or economic conditions or changes in the way Bendigo Bank earns revenue.

The change may be to the method of calculation of margin, the amount of margin, commission and fee income or a change of a margin to a commission or vice versa. This may affect the amount of revenue the company receives on a particular product or service. The effect of the change on the revenue earned by the company is entirely dependent on the change.

Bendigo Bank must not reduce the margin and commission the company receives on core banking products and services to less than 50% (on an aggregate basis) of Bendigo Bank's margin at that time. For other products and services, there is no restriction on the change Bendigo Bank may make.

## Note 4 Summary of significant accounting policies

### b) Other revenue

The company's activities include the generation of income from sources other than the core products under the franchise agreement. Revenue is recognised to the extent that it is probable that the economic benefits will flow to the company and can be reliably measured.

<u>Revenue</u>	<u>Revenue recognition policy</u>
Discretionary financial contributions (also "Market Development Fund" or "MDF" income)	MDF income is recognised when the right to receive the payment is established. MDF income is discretionary and provided and receivable at month-end and paid within 14 days after month-end.
Cash flow boost	Cash flow boost income is recognised when the right to the payment is established (e.g. monthly or quarterly in the activity statement).
Other income	All other revenues that did not contain contracts with customers are recognised as goods and services are provided.

All revenue is stated net of the amount of Goods and Services Tax (GST).

#### ***Discretionary financial contributions***

In addition to margin, commission and fee income, and separate from the franchise agreement, Bendigo Bank has also made MDF payments to the company.

The amount has been based on the volume of business attributed to a branch. The purpose of the discretionary payments is to assist with local market development activities, including community sponsorships and grants. It is for the board to decide how to use the MDF.

The payments from Bendigo Bank are discretionary and may change the amount or stop making them at any time. The company retains control over the funds, the funds are not refundable to Bendigo Bank.

#### ***Cash flow boost***

During the financial year, in response to the COVID-19 outbreak, *Boosting Cash Flow for Employers (Coronavirus Economic Response Package) Act 2020* (CFB Act) was enacted. The purpose was to provide temporary cash flow to small and medium businesses that employ staff and have been affected by the economic downturn associated with COVID-19.

The amounts received or receivable is in relation to amounts withheld as withholding tax reported in the activity statement. This essentially subsidises the company's obligation to remit withholding tax to the Australian Taxation Office. For reporting purposes, the amounts subsidised are recognised as revenue.

The amounts are not assessable for tax purposes and there is no obligation to repay the amounts when the cash flow of the company improves.

## Note 4 Summary of significant accounting policies

### c) Economic dependency - Bendigo Bank

The company has entered into a franchise agreement with Bendigo Bank that governs the management of the Community Bank.

The company is economically dependent on the ongoing receipt of income under the franchise agreement with Bendigo Bank. The directors have no reason to believe a new franchise arrangement under mutually acceptable terms will not be forthcoming following expiry.

The company operates as a franchise of Bendigo Bank, using the name "Bendigo Bank" and the logo and system of operations of Bendigo Bank. The company manages the Community Bank on behalf of Bendigo Bank, however all transactions with customers conducted through the Community Bank are effectively conducted between the customers and Bendigo Bank.

All deposits are made with Bendigo Bank, and all personal and investment products are products of Bendigo Bank, with the company facilitating the provision of those products. All loans, leases or hire purchase transactions, issues of new credit or debit cards, temporary or bridging finance and any other transaction that involves creating a new debt, or increasing or changing the terms of an existing debt owed to Bendigo Bank, must be approved by Bendigo Bank. All credit transactions are made with Bendigo Bank, and all credit products are products of Bendigo Bank.

The company promotes and sells the products and services, but is not a party to the transaction.

The credit risk (i.e. the risk that a customer will not make repayments) is for the relevant Bendigo Bank entity to bear as long as the company has complied with the appropriate procedures and relevant obligations and has not exercised a discretion in granting or extending credit.

Bendigo Bank provides significant assistance in establishing and maintaining the Community Bank franchise operations. It also continues to provide ongoing management and operational support and other assistance and guidance in relation to all aspects of the franchise operation, including advice and assistance in relation to:

- the design, layout and fit out of the Community Bank premises
- training for the branch manager and other employees in banking, management systems and interface protocol
- methods and procedures for the sale of products and provision of services
- security and cash logistic controls
- calculation of company revenue and payment of many operating and administrative expenses
- the formulation and implementation of advertising and promotional programs
- sales techniques and proper customer relations.

## Note 4 Summary of significant accounting policies

### d) Employee benefits

#### *Short-term employee benefits*

Short-term employee benefits are expensed as the related service is provided. A liability is recognised for salary and wages (including non-monetary benefits), annual leave, and sick leave which are expected to be wholly settled within 12 months of the reporting date. They are measured at amounts expected to be paid when the liabilities are settled, plus related on-costs. Expenses for non-accumulating sick leave are recognised when the leave is taken and measured at the rates paid or payable.

An annual leave liability is recognised for the amount expected to be paid if the company has a present legal or constructive obligation to pay this amount as a result of past service provided by the employee and the obligation can be reliably estimated.

#### *Defined superannuation contribution plans*

The company contributes to a defined contribution plan. Obligations for superannuation contributions to defined contribution plans are expensed as the related service is provided.

Contributions to a defined contribution plan are expected to be settled wholly before 12 months after the end of the financial year in which the employees render the related service.

#### *Other long-term employee benefits*

The company's net obligation in respect of long-term employee benefits is the amount of future benefit that employees have earned in return for their service in the current and prior reporting periods.

That benefit is discounted to determine its present value. Consideration is given to expected future wage and salary levels plus related on-costs, experience of employee departures, and years of service achieved. Expected future payments are discounted using market yields at the reporting date on high quality corporate bonds with terms to maturity and currencies that match, as closely as possible, the estimate future cash outflows.

Remeasurements are recognised in profit or loss in the period in which they arise.

### e) Taxes

Income tax expense comprises current and deferred tax. It is recognised in profit or loss except to the extent that it relates to items recognised directly in equity or other comprehensive income.

The company has determined that interest and penalties related to income taxes, including uncertain tax treatments, do not meet the definition of income taxes, and therefore recognises them under *AASB 137 Provisions, Contingent Liabilities and Contingent Assets*.

#### *Current income tax*

Current tax assets and liabilities are measured at amounts expected to be recovered from or paid to the taxation authorities. It is calculated using tax rates and tax laws that have been enacted or substantively enacted by the reporting date.

## Note 4 Summary of significant accounting policies

### *Deferred tax*

Deferred tax is recognised in respect of temporary differences between the carrying amounts of assets and liabilities for financial reporting purposes and the amounts used for taxation purposes.

Deferred tax assets are recognised for all deductible temporary differences, carried-forward tax losses, and unused tax credits to the extent that it is probable that future taxable profits will be available against which they can be used.

Deferred tax is measured at the rates that are expected to be applied to temporary differences when they reverse, using tax rates enacted or substantively enacted at the reporting date, and reflects uncertainty related to income taxes, if any.

Deferred tax assets and liabilities are offset when there is a legally enforceable right to offset current tax and when the balances relate to taxes levied by the same taxation authority and the entity intends to settle its tax assets and liabilities on a net basis.

### *Goods and Services Tax*

Revenues, expenses and assets are recognised net of the amount of GST, except:

- when the amount of GST incurred on a sale or purchase of assets or services is not payable to or recoverable from the taxation authority. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the revenue or expense item.
- when receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the statement of financial position. Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the taxation authority.

Cash flows are included in the statement of cash flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which are recoverable from, or payable to, the taxation authority is classified as part of operating cash flows.

### **f) Cash and cash equivalents**

For the purposes of the statement of financial position and statement of cash flows, cash and cash equivalents comprise: cash on hand, deposits held with banks, and short-term, highly liquid investments (mainly money market funds) that are readily convertible into known amounts of cash and which are subject to insignificant risk of changes in value.

## Note 4 Summary of significant accounting policies

### g) Property, plant and equipment

#### *Recognition and measurement*

Items of property, plant and equipment are measured at cost or fair value as applicable, which includes capitalised borrowings costs, less accumulated depreciation and any accumulated impairment losses.

Any gain or loss on disposal of an item of property, plant and equipment is recognised in profit or loss.

#### *Subsequent expenditure*

Subsequent expenditure is capitalised only if it is probable that the future economic benefits associated with the expenditure will flow to the company.

#### *Depreciation*

Depreciation is calculated to write-off the cost of items of property, plant and equipment less their estimated residual values using straight-line or diminishing value method over their estimated useful lives, and is recognised in profit or loss. Land is not depreciated.

The estimated useful lives of property, plant and equipment for the current and comparative periods are as follows:

<u>Asset class</u>	<u>Method</u>	<u>Useful life</u>
Leasehold improvements	Straight-line	5 to 15 years
Plant and equipment	Straight-line and diminishing value	2.5 to 40 years

Depreciation methods, useful life, and residual values are reviewed at each reporting date and adjusted if appropriate.

### h) Intangible assets

Intangible assets of the company include the franchise fees paid to Bendigo Bank conveying the right to operate the Community Bank franchise.

#### *Recognition and measurement*

Intangible assets acquired separately are measured on initial recognition at cost. The useful lives of intangible assets are assessed as either finite or indefinite.

#### *Subsequent expenditure*

Subsequent expenditure is capitalised only when it increases the future economic benefits embodied in the specific asset to which it relates. All other expenditure, including expenditure on internally generated goodwill, is recognised in profit or loss as incurred.

## Note 4 Summary of significant accounting policies

### ***Amortisation***

Intangible assets with finite lives are amortised over their useful life and assessed for impairment whenever impairment indicators are present. Intangible assets assessed as having indefinite useful lives are tested for impairment at each reporting period and whenever impairment indicators are present. The indefinite useful life is also reassessed annually.

The estimated useful life and amortisation method for the current and comparative periods are as follows:

<u>Asset class</u>	<u>Method</u>	<u>Useful life</u>
Franchise fee	Straight-line	Over the franchise term (5 years)
Franchise renewal process fee	Straight-line	Over the franchise term (5 years)

Amortisation methods, useful life, and residual values are reviewed at each reporting date and adjusted if

### **i) Financial instruments**

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. The company's financial instruments include trade debtors and creditors, cash and cash equivalents, leases.

Sub-note i) and j) refer to the following acronyms:

<u>Acronym</u>	<u>Meaning</u>
FVTPL	Fair value through profit or loss
FVTOCI	Fair value through other comprehensive income
SPPI	Solely payments of principal and interest
ECL	Expected credit loss
CGU	Cash-generating unit

### ***Recognition and initial measurement***

Trade receivables are initially recognised when they originated. All other financial assets and financial liabilities are initially recognised when the company becomes a party to the contractual provisions of the instrument.

A financial asset (unless it is a trade receivable without a significant financing component) or financial liability is initially measured at fair value plus, for an item not at FVTPL, transaction costs that are directly attributable to the acquisition or issue. A trade receivable without a significant financing component is initially measured at the transaction price.

## Note 4 Summary of significant accounting policies

### *Classification and subsequent measurement*

#### Financial assets

On initial recognition, a financial asset is classified as measured at: amortised cost, FVTOCI - debt investment; FVTOCI - equity investment; or FVTPL.

Financial assets are not reclassified subsequent to their initial recognition unless the company changes its business model for managing financial assets, in which case all affected financial assets are reclassified on the first day of the first reporting period following the change in the business model.

A financial asset is measured at amortised cost if it meets both of the following conditions and is not designated as FVTPL:

- it is held within a business model whose objective is to hold assets to collect contractual cash flows; and
- its contractual terms give rise on specified dates to cash flows that are SPPI on the principal amount outstanding.

All financial assets not classified as measured at amortised cost or FVTOCI as described above are measured at FVTPL. On initial recognition, the company may irrevocably designate a financial asset that otherwise meets the requirements to be measured at amortised cost or FVTOCI as FVTPL if doing so eliminates or significantly reduces an accounting mismatch that would otherwise arise.

#### Financial assets - business model assessment

The company makes an assessment of the objective of the business model in which a financial asset is held at a portfolio level because this best reflects the way the business is managed.

#### Financial assets - subsequent measurement and gains and losses

- Financial assets at amortised cost These assets are subsequently measured at amortised cost using the effective interest method. The amortised cost is reduced by impairment losses. Interest income and impairment are recognised in profit or loss. Any gain or loss on derecognition is recognised in profit or loss.

#### Financial liabilities - classification, subsequent measurement and gains and losses

Borrowings and other financial liabilities (including trade payables) are classified as measured at amortised cost or FVTPL. A financial liability is classified as FVTPL if it is classified as held-for-trading, it is a derivative or it is designated as such on initial recognition. Financial liabilities at FVTPL are measured at fair value and net gains and losses, including interest expense, are recognised in profit or loss. Other financial liabilities are subsequently measured at amortised cost using the effective interest method. Any gain or loss on derecognition is also recognised in profit or loss.

## Note 4 Summary of significant accounting policies

### *Derecognition*

#### Financial assets

The company derecognises a financial asset when the contractual rights to the cash flows from the financial asset expire, or it transfers the rights to receive the contractual cash flows in a transaction in which substantially all of the risks and rewards of ownership of the financial asset are transferred or in which the company neither transfers nor retains substantially all of the risks and rewards of ownership and it does not retain control of the financial asset.

Where the company enters into transactions where it transfers assets recognised in the statement of financial position, but retains either all or substantially all of the risks and rewards of the transferred asset, the transferred assets are not derecognised.

#### Financial liabilities

The company derecognises a financial liability when its contractual obligations are discharged, cancelled, or expire. The company also derecognises a financial liability when its terms are modified and the cash flows of the modified liability are substantially different, in which case a new financial liability based on the modified terms is recognised at fair value.

On derecognition of a financial liability, the difference between the carrying amount extinguished and the consideration paid (including any non-cash assets transferred or liabilities assumed) is recognised in profit or loss.

### *Offsetting*

Financial assets and financial liabilities are offset and the net amount presented in the statement of financial position when, and only when, the company currently has a legally enforceable right to set off the amounts and intends either to settle them on a net basis or to realise the asset and settle the liability simultaneously.

### **j) Impairment**

#### Non-derivative financial assets

The company recognises a loss allowance for ECL on its trade receivables.

ECL's are the probability-weighted estimate of credit losses over the expected life of a financial instrument. A credit loss is the difference between all contractual cash flows that are due and all cash flows expected to be received.

In measuring the ECL, a provision matrix for trade receivables is used, taking into consideration various data to get to an ECL, (ie diversity of customer base, appropriate groupings of its historical loss experience etc.).

#### Recognition of expected credit losses in financial statements

At each reporting date, the entity recognises the movement in the loss allowance as an impairment gain or loss in the statement of profit or loss and other comprehensive income.

The directors have assessed the ECL and noted it is not material.

## Note 4 Summary of significant accounting policies

### *Non-financial assets*

At each reporting date, the company reviews the carrying amount of its non-financial assets (other than investment property, contracts assets, and deferred tax assets) to determine whether there is any indication of impairment. If any such indication exists, then the asset's recoverable amount is estimated.

The company has assessed for impairment indicators and noted no material impacts on the carrying amount of non-financial assets.

### **k) Issued capital**

#### *Ordinary shares*

Ordinary shares are recognised at the fair value of the consideration received by the company. Any transaction costs arising on the issue of ordinary shares are recognised directly in equity as a reduction of the share proceeds received.

### **l) Provisions**

Provisions are recognised when the economic entity has a legal, equitable or constructive obligation to make a future sacrifice of economic benefits to other entities as a result of past transactions or other past events, it is probable that a future sacrifice of economic benefits will be required and a reliable estimate can be made of the amount of the obligation.

Provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessment of the time value of money and the risks specific to the liability. The unwinding of the discount is recognised as a finance cost.

The estimated provisions for the current and comparative periods are to restore the premises under a 'make-good' clause.

The company is required to restore the leased premises to their original condition before the end of the lease term. A provision has been recognised for the present value of the estimated expenditure required to remove any leasehold improvements, ATM installed at the branch, and incidental damage caused from the removal of assets.

### **m) Leases**

The company has applied AASB 16 using the modified retrospective approach and therefore the comparative information has not been restated and continues to be reported under AASB 117 and Interpretation 4. The details of accounting policies under AASB 117 and Interpretation 4 are disclosed separately.

#### ***Policy applicable from 1 July 2019***

At inception of a contract, the company assesses whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To assess whether a contract conveys the right to control the use of an identified asset, the company uses the definition of a lease in AASB 16.

This policy is applied to contracts entered into, on or after 1 July 2019.

## Note 4 Summary of significant accounting policies

### As a lessee

At commencement or on modification of a contract that contains a lease component, the company allocates the consideration in the contract to each lease component on the basis of its relative stand-alone prices. However, for leases of property the company has elected not to separate lease and non-lease components and account for the lease and non-lease components as a single lease component.

The company recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost, which comprises the initial amount of the lease liability adjusted for any lease payments made at or before the commencement date, plus any initial direct costs incurred and an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located, less any lease incentives received.

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the end of the lease term, unless the lease transfers ownership of the underlying asset to the company by the end of the lease term or the costs of the right-of-use asset reflects that the company will exercise a purchase option. In that case the right-of-use asset will be depreciated over the useful life of the underlying asset, which is determined on the same basis as those of property, plant and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain remeasurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, the company's incremental borrowing rate.

The company determines its incremental borrowing rate by obtaining interest rates from funding sources and where necessary makes certain adjustments to reflect the terms of the lease and type of asset leased.

Lease payments included in the measurement of the lease liability comprise the following:

- fixed payments, including in-substance fixed payments;
- variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- amounts expected to be payable under a residual guarantee; and
- the exercise price under a purchase option the company is reasonable certain to exercise, lease payments in an option renewal period if the group is reasonably certain to exercise that option, and penalties for early termination of a lease unless the group is reasonably certain not to terminate early.

The lease liability is measured at amortised cost using the effective interest method. It is remeasured when there is a change in future lease payments arising from a change in an index or rate, if there is a change in the company's estimate of the amount expected to be payable under a residual value guarantee, if the company changes its assessment of whether it will exercise a purchase, extension or termination option or if there is a revised in-substance fixed lease payment.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

## Note 4 Summary of significant accounting policies

### Short-term leases and leases of low-value assets

The company has elected not to recognise right-of-use assets and lease liabilities for leases of short-term leases and low-value assets, including IT equipment. The company recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

A short-term lease is lease that, at commencement date, has a lease term of 12 months or less.

### As a lessor

The company is not a party in an arrangement where it is a lessor.

### ***Policy applicable before 1 July 2019***

For contracts entered into before 1 July 2019, the company determined whether the arrangement was or contained a lease based on the assessment of whether:

- fulfilment of the arrangement was dependent on the use of a specific asset or assets; and
- the arrangement had conveyed the right to use an asset. An arrangement conveyed the right to use the asset if one of the following was met:
  - the purchaser had the ability or right to operate the asset while obtaining or controlling more than an insignificant amount of the output;
  - the purchaser had the ability or right to control physical access to the asset while obtaining or controlling more than an insignificant amount of the output; or
  - facts and circumstances indicated that it was remote that other parties would take more than an insignificant amount of the output, and the price per unit was neither fixed per unit of output nor equal to the current market price per unit of output.

### As a lessee

In the comparative period, as a lessee the company classified leases that transferred substantially all of the risks and rewards of ownership as finance leases. When this was the case, the leased assets were measured initially at an amount equal to the lower of their fair value and the present value of the minimum lease payments. Minimum lease payments were the payments over the lease term that the lessee was required to make, excluding any contingent rent. Subsequent to initial recognition, the assets were accounted for in accordance with the accounting policy applicable to that asset.

Assets held under other leases were classified as operating leases and were not recognised in the company's statement of financial position. Payments made under operating leases were recognised in profit or loss on a straight-line basis over the term of the lease. Lease incentives received were recognised as an integral part of the total lease expense, over the term of the lease.

### As a lessor

The company has not been a party in an arrangement where it is a lessor.

## Note 4 Summary of significant accounting policies

### n) Standards issued but not yet effective

A number of new standards are effective for annual reporting periods beginning after 1 January 2019, however the changes are not expected to have a significant impact on the company's financial statements.

## Note 5 Significant accounting judgements, estimates & assumptions

In preparing these financial statements, management has made judgements and estimates that affect the application of the company's accounting policies and the reported amounts of assets, liabilities, income, and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to estimates are recognised prospectively.

### a) Judgements

Information about judgements made in applying accounting policies that have the most significant effects on the amounts recognised in the financial statements is included in the following notes:

<u>Note</u>	<u>Judgement</u>
- Note 8 - revenue recognition	whether revenue is recognised over time or at a point in time;
- Note 20 - leases:	
a) control	a) whether a contract is or contains a lease at inception by assessing whether the company has the right to direct the use of the identified asset and obtain substantially all the economic benefits from the use of that asset;
b) lease term	b) whether the company is reasonably certain to exercise extension options, termination periods, and purchase options;
c) discount rates	c) judgement is required to determine the discount rate, where the discount rate is the company's incremental borrowing rate if the rate implicit in the lease cannot be readily determined. The incremental borrowing rate is determined with reference to factors specific to the company and underlying asset including: <ul style="list-style-type: none"> <li>- the amount;</li> <li>- the lease term;</li> <li>- economic environment; and</li> <li>- other relevant factors.</li> </ul>

## Note 5 Significant accounting judgements, estimates & assumptions

### b) Assumptions and estimation uncertainties

Information about assumptions and estimation uncertainties at 30 June 2020 that have a significant risk of resulting in a material adjustment to the carrying amounts of assets and liabilities in the next financial year is included in the following notes:

<u>Note</u>	<u>Assumptions</u>
- Note 8 - revenue recognition	estimate of expected returns;
- Note 18 - recognition of deferred tax assets	availability of future taxable profit against which deductible temporary differences and carried-forward tax losses can be utilised;
- Note 25 - fair value	determining the fair value less costs to sell of the disposal group on the basis of significant unobservable inputs;
- Note 15 - estimation of useful lives of assets	key assumptions on historical experience and the condition of the asset;
- Note 22 - long service leave provision	key assumptions on attrition rate and pay increases though promotion and inflation;
- Note 21 - make-good provision	key assumptions on future cost estimates in restoring the leased premises in accordance with the lease agreement;

## Note 6 Financial risk management

The company has exposure to the following risks arising from financial instruments:

- credit risk;
- liquidity risk; and
- market risk (including currency, price, cash flow and fair value interest rate).

The company's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the company. The company does not use derivative instruments.

Risk management is carried out directly by the board of directors.

### a) Credit risk

Credit risk is the risk of financial loss to the company if a customer or counterparty to a financial instrument fails to meet its contractual obligations, and arises principally from the company's receivables from customers.

The company has no significant concentrations of credit risk. It has policies in place to ensure that customers have an appropriate credit history. The company's franchise agreement limits the company's credit exposure to one financial institution, being Bendigo Bank.

## Note 6 Financial risk management

### b) Liquidity risk

Liquidity risk is the risk that the company will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset. The company's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the company's reputation.

The company believes that its sound relationship with Bendigo Bank mitigates this risk significantly.

The following are the remaining contractual maturities of financial liabilities. The amounts are gross and undiscounted, and include contractual interest payments and exclude the impact of netting agreements.

### 30 June 2020

<u>Non-derivative financial liability</u>	<u>Carrying amount</u>	<u>Contractual cash flows</u>		
		<u>Not later than 12 months</u>	<u>Between 12 months and five years</u>	<u>Greater than five years</u>
Lease liabilities	504,689	81,565	326,255	231,237
Trade payables	4,050	4,050	-	-
	<u>508,739</u>	<u>85,615</u>	<u>326,255</u>	<u>231,237</u>

### 30 June 2019

<u>Non-derivative financial liability</u>	<u>Carrying amount</u>	<u>Contractual cash flows</u>		
		<u>Not later than 12 months</u>	<u>Between 12 months and five years</u>	<u>Greater than five years</u>
Trade payables	6,097	6,097	-	-
	<u>6,097</u>	<u>6,097</u>	<u>-</u>	<u>-</u>

## Note 6 Financial risk management

### c) Market risk

#### *Market risk*

Market risk is the risk that changes in market prices - e.g. foreign exchange rates, interest rates, and equity prices - will affect the company's income or the value of its holdings in financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimising the return.

The company has no exposure to any transactions denominated in a currency other than Australian dollars.

#### *Price risk*

The company is not exposed to equity securities price risk as it does not hold investments for sale at fair value. The company is not exposed to commodity price risk.

#### *Cash flow and fair value interest rate risk*

Interest-bearing assets are held with Bendigo Bank and subject to movements in market interest. Interest-rate risk could also arise from long-term borrowings. Borrowings issued at variable rates expose the company to cash flow interest-rate risk. The company believes that its sound relationship with Bendigo Bank mitigates this risk significantly.

The company held cash and cash equivalents of \$238,477 at 30 June 2020 (2019: \$170,141). The cash and cash equivalents are held with BEN, which are rated BBB on Standard & Poor's credit ratings.

## Note 7 Capital management

The board's policy is to maintain a strong capital base so as to sustain future development of the company. The board of directors monitor the return on capital and the level of distributions to shareholders. Capital is represented by total equity as recorded in the statement of financial position.

In accordance with the franchise agreement, in any 12 month period the funds distributed to shareholders shall not exceed the distribution limit.

The distribution limit is the greater of:

- (a) 20% of the profit or funds of the company otherwise available for distribution to shareholders in that 12 month period; and
- (b) subject to the availability of distributable profits, the relevant rate of return multiplied by the average level of share capital of the company over that 12 month period where the relevant rate of return is equal to the weighted average interest rate on 90 day bank bills over that 12 month period plus 5%.

The board is managing the growth of the business in line with this requirement. There are no other externally imposed capital requirements, although the nature of the company is such that amounts will be paid in the form of charitable donations and sponsorship. Charitable donations and sponsorship paid for the year ended 30 June 2020 can be seen in the statement of profit or loss and other comprehensive Income.

There were no changes in the company's approach to capital management during the year.

## Note 8 Revenue from contracts with customers

The company generates revenue primarily from facilitating community banking services under a franchise agreement with Bendigo Bank. The company is entitled to a share of the margin earned by Bendigo Bank.

<i>Revenue from contracts with customers</i>	<b>2020</b>	<b>2019</b>
	\$	\$
Revenue:		
- Revenue from contracts with customers	884,813	896,850
	<u>884,813</u>	<u>896,850</u>

### *Disaggregation of revenue from contracts with customers*

At a point in time:

- Margin income	690,253	691,673
- Fee income	94,389	93,646
- Commission income	100,171	111,531
	<u>884,813</u>	<u>896,850</u>

There was no revenue from contracts with customers recognised over time during the financial year.

## Note 9 Other revenue

The company generates other sources of revenue from discretionary contributions received from the franchisor and cash flow boost payments from the Australian Government.

<i>Other revenue</i>	<b>2020</b>	<b>2019</b>
	\$	\$
Revenue:		
- Market development fund income	69,167	65,833
- Cash flow boost	42,654	-
- Other income	16,136	8,637
	<u>127,957</u>	<u>74,470</u>

## Note 10 Finance income

The company holds financial instruments measured at amortised cost. Interest income is recognised at the effective interest rate.

Term deposits which can be readily converted to a known amount of cash and subject to an insignificant risk of change may qualify as a cash equivalent.

<i>Finance income</i>	<b>2020</b>	<b>2019</b>
	\$	\$
At amortised cost:		
- Term deposits	457	313
	<u>457</u>	<u>313</u>

## Note 11 Expenses

<b>a) Depreciation and amortisation expense</b>	<b>2020</b>	<b>2019</b>
	<b>\$</b>	<b>\$</b>
<i>Depreciation of non-current assets:</i>		
- Leasehold improvements	21,722	24,565
- Plant and equipment	10,183	10,295
- Other	518	766
	<u>32,423</u>	<u>35,626</u>
<i>Depreciation of right-of-use assets</i>		
- Leased land and buildings	53,608	-
	<u>53,608</u>	<u>-</u>
<i>Amortisation of intangible assets:</i>		
- Franchise fee	8,771	4,175
- Franchise renewal process fee	20,736	23,944
	<u>29,507</u>	<u>28,119</u>
Total depreciation and amortisation expense	<u>115,538</u>	<u>63,745</u>

The non-current tangible and intangible assets listed above are depreciated and amortised in accordance with the company's accounting policy (see Note 4g and 4h).

<b>b) Finance costs</b>	<b>Note</b>	<b>2020</b>	<b>2019</b>
		<b>\$</b>	<b>\$</b>
<i>Finance costs:</i>			
- Lease interest expense	20a)	28,370	-
- Unwinding of make-good provision		1,122	-
		<u>29,492</u>	<u>-</u>

Finance costs are recognised as expenses when incurred using the effective interest rate.

## Note 11 Expenses

### c) Employee benefit expenses

	2020	2019
	\$	\$
Wages and salaries	423,561	365,213
Non-cash benefits	62	-
Contributions to defined contribution plans	39,813	35,089
Expenses related to long service leave	2,668	6,410
Other expenses	42,640	50,471
	<u>508,744</u>	<u>457,183</u>

### d) Recognition exemption

The company has elected to exempt leases from recognition where the underlying asset is assessed as low-value or the lease term is 12 months or less.

	2020	2019
	\$	\$
Expenses relating to low-value leases	10,613	-
	<u>10,613</u>	<u>-</u>

Expenses relating to leases exempt from recognition are included in systems costs.

The company pays for the right to use information technology equipment. The underlying assets have been assessed as low value and exempted from recognition.

## Note 12 Income tax expense

Income tax expense comprises current and deferred tax. Attributable current and deferred tax expense is recognised in the other comprehensive income or directly in equity as appropriate.

<b>a) Amounts recognised in profit or loss</b>	<b>2020</b>	<b>2019</b>
	\$	\$
<i>Current tax expense</i>		
- Current tax	17,405	32,926
- Movement in deferred tax	(27,314)	(3,249)
- Adjustment to deferred tax on AASB 16 retrospective application	25,867	-
- Reduction in company tax rate	(140)	-
- Changes in estimates related to prior years	-	2,566
	15,818	32,243

Progressive changes to the company tax rate have been enacted. Consequently, as of 1 July 2020, the company tax rate will be reduced from 27.5% to 26%. This change resulted in a gain of \$140 related to the remeasurement of deferred tax assets and liabilities of the company.

<b>b) Prima facie income tax reconciliation</b>	<b>2020</b>	<b>2019</b>
	\$	\$
Operating profit before taxation	80,181	88,558
Prima facie tax on profit from ordinary activities at 27.5% (2019: 27.5%)	22,050	24,353
Tax effect of:		
- Non-deductible expenses	5,637	5,534
- Temporary differences	1,448	3,039
- Other assessable income	(11,730)	-
- Movement in deferred tax	(27,314)	(3,249)
- Leases initial recognition	25,867	-
- Reduction in company tax rate	(140)	-
- Changes in estimates related to prior years	-	2,566
	15,818	32,243

## Note 13 Cash and cash equivalents

### a) Cash and cash equivalents

Cash and cash equivalents includes cash on hand and in banks. Term deposits which can be readily converted to a known amount of cash and subject to an insignificant risk of change may qualify as a cash equivalent.

	<b>2020</b>	<b>2019</b>
	\$	\$
- Cash at bank and on hand	175,734	87,855
- Term deposits	62,743	82,286
	238,477	170,141

## Note 14 Trade and other receivables

<b>a) Current assets</b>	<b>2020</b>	<b>2019</b>
	\$	\$
Trade receivables	68,439	75,793
Prepayments	15,902	17,701
Other receivables and accruals	13,317	1
	<u>97,658</u>	<u>93,495</u>

## Note 15 Property, plant and equipment

<b>a) Carrying amounts</b>	<b>2020</b>	<b>2019</b>
	\$	\$
<i>Leasehold improvements</i>		
At cost	470,065	470,065
Less: accumulated depreciation	(135,370)	(113,648)
	<u>334,695</u>	<u>356,417</u>
<i>Plant and equipment</i>		
At cost	110,014	109,932
Less: accumulated depreciation	(69,805)	(59,103)
	<u>40,209</u>	<u>50,829</u>
Total written down amount	<u>374,904</u>	<u>407,246</u>

The directors do not believe the carrying amount exceeds the recoverable amount of the above assets. The directors therefore believe the carrying amount is not impaired.

<b>b) Reconciliation of carrying amounts</b>	<b>2020</b>	<b>2019</b>
	\$	\$
<i>Leasehold improvements</i>		
Carrying amount at beginning	356,417	380,982
Depreciation	(21,722)	(24,565)
Carrying amount at end	<u>334,695</u>	<u>356,417</u>
<i>Plant and equipment</i>		
Carrying amount at beginning	50,829	50,559
Additions	82	11,331
Disposals	-	(766)
Depreciation	(10,702)	(10,295)
Carrying amount at end	<u>40,209</u>	<u>50,829</u>
Total written down amount	<u>374,904</u>	<u>407,246</u>

## Note 15 Property, plant and equipment

### c) Changes in estimates

During the financial year, the company assessed estimates used for property, plant and equipment including useful lives, residual values, and depreciation methods.

There were no changes in estimates for the current reporting period.

## Note 16 Right-of-use assets

Right-of-use assets are measured at amounts equal to the present value of enforceable future payments on the adoption date, adjusted for lease incentives, make-good provisions, and initial direct costs.

The company derecognises right-of-use assets at the termination of the lease period or when no future economic benefits are expected to be derived from the use of the underlying asset.

### a) Carrying amounts

	Note	2020 \$	2019 \$
<i>Leased land and buildings</i>			
At cost		790,499	-
Less: accumulated depreciation		(360,756)	-
Total written down amount		<u>429,743</u>	<u>-</u>

### b) Reconciliation of carrying amounts

<i>Leased land and buildings</i>			
Initial recognition on transition	3d)	782,585	-
Accumulated depreciation on adoption	3d)	(307,148)	-
Remeasurement adjustments		7,914	-
Depreciation		(53,608)	-
Total written down amount		<u>429,743</u>	<u>-</u>

## Note 17 Intangible assets

<b>a) Carrying amounts</b>	<b>2020</b>	<b>2019</b>
	<b>\$</b>	<b>\$</b>
<i>Franchise fee</i>		
At cost	97,048	97,048
Less: accumulated amortisation	(91,792)	(83,021)
	<u>5,256</u>	<u>14,027</u>
<i>Franchise renewal process fee</i>		
At cost	205,243	205,243
Less: accumulated amortisation	(142,179)	(121,443)
	<u>63,064</u>	<u>83,800</u>
Total written down amount	<u>68,320</u>	<u>97,827</u>
<b>b) Reconciliation of carrying amounts</b>		
	<b>2020</b>	<b>2019</b>
	<b>\$</b>	<b>\$</b>
<i>Franchise fee</i>		
Carrying amount at beginning	14,027	18,202
Amortisation	(8,771)	(4,175)
Carrying amount at end	<u>5,256</u>	<u>14,027</u>
<i>Franchise renewal process fee</i>		
Carrying amount at beginning	83,800	107,746
Amortisation	(20,736)	(23,946)
Carrying amount at end	<u>63,064</u>	<u>83,800</u>
Total written down amount	<u>68,320</u>	<u>97,827</u>

### c) Changes in estimates

During the financial year, the company assessed estimates used for intangible assets including useful lives, residual values, and amortisation methods.

There were no changes in estimates for the current reporting period.

## Note 18 Tax assets and liabilities

<b>a) Current tax</b>	<b>2020</b>	<b>2019</b>
	\$	\$
Income tax payable	<u>15,074</u>	<u>25,145</u>

### b) Deferred tax

Movement in the company's deferred tax balances for the year ended 30 June 2020:

	30 June 2019	Recognised in profit or loss	Recognised in equity	30 June 2020
	\$	\$	\$	\$
<i>Deferred tax assets</i>				
- expense accruals	743	(41)	-	702
- employee provisions	10,049	762	-	10,811
- make-good provision	-	(13)	5,588	5,575
- lease liability	-	(19,805)	151,024	131,219
Total deferred tax assets	<u>10,792</u>	<u>(19,097)</u>	<u>156,612</u>	<u>148,307</u>
<i>Deferred tax liabilities</i>				
- property, plant and equipment	-	39,001	-	39,001
- right-of-use assets	-	(19,012)	130,745	111,733
- other	40,674	(40,674)	-	-
Total deferred tax liabilities	<u>40,674</u>	<u>(20,685)</u>	<u>130,745</u>	<u>150,734</u>
Net deferred tax assets (liabilities)	<u>(29,882)</u>	<u>1,589</u>	<u>25,867</u>	<u>(2,427)</u>

Movement in the company's deferred tax balances for the year ended 30 June 2019:

<i>Deferred tax assets</i>				
- expense accruals	743	-	-	743
- employee provisions	8,044	2,005	-	10,049
Total deferred tax assets	<u>8,787</u>	<u>2,005</u>	<u>-</u>	<u>10,792</u>
<i>Deferred tax liabilities</i>				
- other	41,919	(1,245)	-	40,674
Total deferred tax liabilities	<u>41,919</u>	<u>(1,245)</u>	<u>-</u>	<u>40,674</u>
Net deferred tax assets (liabilities)	<u>(33,132)</u>	<u>3,250</u>	<u>-</u>	<u>(29,882)</u>

### c) Uncertainty over income tax treatments

As at balance date, there are no tax rulings, or interpretations of tax law, which may result in tax treatments being over-ruled by the taxation authorities.

The company believes that its accrual for income taxes is adequate for all open tax years based on its assessment of many factors, including interpretations of tax law and prior experience.

## Note 19 Trade creditors and other payables

Where the company is liable to settle an amount within 12 months of reporting date, the liability is classified as current. All other obligations are classified as non-current.

<b>a) Current liabilities</b>	<b>2020</b>	<b>2019</b>
	\$	\$
Trade creditors	4,050	6,097
Other creditors and accruals	65,875	47,624
	<u>69,925</u>	<u>53,721</u>
<b>b) Non-current liabilities</b>		
Other creditors and accruals	25,319	50,638
	<u>25,319</u>	<u>50,638</u>

## Note 20 Lease liabilities

Lease liabilities were measured at amounts equal to the present value of enforceable future payments of the term reasonably expected to be exercised, discounted at the appropriate incremental borrowing rate on the adoption date. The discount rate used on recognition was 5.39%.

The discount rate used in calculating the present value of enforceable future payments takes into account the particular circumstances applicable to the underlying leased assets (including the amount, lease term, economic environment, and other relevant factors).

The company has applied judgement in estimating the remaining lease term including the effects of any extension or termination options reasonably expected to be exercised, applying hindsight where appropriate.

### *Lease portfolio*

Prior to 30 June 2019, leases of property, plant and equipment were classified as either finance leases or operating leases. From 1 July 2019, leases are recognised as a right-of-use asset and a corresponding liability at the date at which the leased asset is available for use by the company.

The company's lease portfolio includes:

- Emu Park                      The lease agreement is a non-cancellable lease with an initial term of four year five months which commenced in June 2011. An extension option term of five years was exercised in October 2015. The lease has one further five year extension option available. The company is reasonably certain to exercise the final five-year lease term.
- Yeppoon                        The lease agreement is a non-cancellable lease with an initial term of five years which commenced 29 November 2017. The lease has two further five year extension options available. The company is reasonably certain to exercise the lease terms.

The company assesses at the lease commencement date whether it is reasonably certain to exercise extension options. The company reassesses whether it is reasonably certain to exercise the options if there is a significant event or significant change in circumstances within its control.

## Note 20 Lease liabilities

### a) Lease liability measurement

Where the company is a lessee for the premises to conduct its business, extension options are included in the lease term except when the company is reasonably certain not to exercise the extension option. This is due to the significant disruption of relocating premises and the loss on disposal of leasehold improvements fitted out in the demised leased premises.

<i>Lease liabilities on transition</i>	<b>Note</b>	<b>2020</b> \$	<b>2019</b> \$
Initial recognition on AASB 16 transition	3d)	549,177	-
Remeasurement adjustments		7,914	-
Lease payments - interest		28,370	-
Lease payments		(80,772)	-
		<u>504,689</u>	<u>-</u>

### b) Current lease liabilities

Property lease liabilities	81,565	-
Unexpired interest	(25,840)	-
	<u>55,725</u>	<u>-</u>

### c) Non-current lease liabilities

	<b>2020</b> \$	<b>2019</b> \$
Property lease liabilities	557,492	-
Unexpired interest	(108,528)	-
	<u>448,964</u>	<u>-</u>

### d) Maturity analysis

- Not later than 12 months	81,565	-
- Between 12 months and 5 years	326,255	-
- Greater than 5 years	231,237	-
Total undiscounted lease payments	<u>639,057</u>	<u>-</u>
Unexpired interest	(134,368)	-
Present value of lease liabilities	<u>504,689</u>	<u>-</u>

## Note 20 Lease liabilities

### e) Impact on the current reporting period

During the financial year, the company has mandatorily adopted AASB 16 for the measurement and recognition of its leases. The primary impact on the profit or loss is that lease payments are split between interest and principal payments and the right-of-use asset depreciates. This is in contrast to the comparative reporting period where lease payments under AASB 117 were expensed as incurred. The following note presents the impact on the profit or loss for the current reporting period.

#### Comparison under current AASB 16 and former AASB 117

The net impact for the current reporting period is a decrease in profit after tax of \$1,687.

	AASB 117 expense not recognised	Impact on current reporting period	AASB 16 expense now recognised
Profit or loss - increase (decrease) in expenses			
- Occupancy and associated costs	80,772	(80,772)	-
- Depreciation and amortisation expense	-	53,608	53,608
- Finance costs	-	29,492	29,492
Increase in expenses - before tax	<u>80,772</u>	<u>2,328</u>	<u>83,100</u>
- Income tax expense / (credit) - current	(22,212)	22,212	-
- Income tax expense / (credit) - deferred	-	(22,853)	(22,853)
Increase in expenses - after tax	<u><u>58,560</u></u>	<u><u>1,687</u></u>	<u><u>60,247</u></u>

## Note 21 Provisions

As at the reporting date, the make-good of the leased premises is not expected to be wholly settled within 12 months. The balance is classified as non-current.

### a) Non-current liabilities

	2020 \$	2019 \$
Make-good on leased premises	21,442	-
	<u><u>21,442</u></u>	<u><u>-</u></u>

### b) Make-good provision

In accordance with the branch lease agreements, the company must restore the leased premises to their original condition before the expiry of the lease term.

The company has estimated the provision based on experience and consideration of the expected future costs to remove all fittings and the ATM as well as cost to remedy any damages caused during the removal process.

Provision	Note	2020 \$	2019 \$
Face-value of make-good costs recognised	3d)	30,614	-
Present value discounting	3d)	(10,294)	-
Present value unwinding		1,122	-
		<u><u>21,442</u></u>	<u><u>-</u></u>

## Note 21 Provisions

### c) Changes in estimates

During the financial year, the company re-assessed the lease agreement with respect to the make-good and restoration clauses. The estimated costs were revised with respect to an analysis of restoration costs of bank branches completed by Bendigo Bank's property team. The provision was previously assessed as nil or immaterial with no provision recognised in the accounts.

The leases are due to expire on 31 October 2025 and 31 October 2032 at which time it is expected the face-value costs to restore the premises will fall due.

## Note 22 Employee benefits

### a) Current liabilities

	2020	2019
	\$	\$
Provision for annual leave	22,230	19,172
Provision for long service leave	6,789	6,308
	<u>29,019</u>	<u>25,480</u>

### b) Non-current liabilities

Provision for long service leave	12,560	11,063
	<u>12,560</u>	<u>11,063</u>

### c) Key judgement and assumptions

#### *Employee attrition rates*

The company uses historical employee attrition rates in determining the probability of an employee, at a given date, achieving continuous employment eligible for entitlement in accordance with long service leave legislation.

## Note 23 Issued capital

### a) Issued capital

	2020		2019	
	Number	\$	Number	\$
Ordinary shares - fully paid	671,710	671,710	671,710	671,710
Less: equity raising costs	-	(33,496)	-	(33,496)
	<u>671,710</u>	<u>638,214</u>	<u>671,710</u>	<u>638,214</u>

## Note 23 Issued capital

### b) Rights attached to issued capital

#### *Ordinary shares*

##### Voting rights

Subject to some limited exceptions, each member has the right to vote at a general meeting.

On a show of hands or a poll, each member attending the meeting (whether they are attending the meeting in person or by attorney, corporate representative or proxy) has one vote, regardless of the number of shares held. However, where a person attends a meeting in person and is entitled to vote in more than one capacity (for example, the person is a member and has also been appointed as proxy for another member) that person may only exercise one vote on a show of hands. On a poll, that person may exercise one vote as a member and one vote for each other member that person represents as duly appointed attorney, corporate representative or proxy.

The purpose of giving each member only one vote, regardless of the number of shares held, is to reflect the nature of the company as a community based company, by providing that all members of the community who have contributed to the establishment and ongoing operation of the Community bank branch have the same ability to influence the operation of the company.

##### Dividends

Generally, dividends are payable to members in proportion to the amount of the share capital paid up on the shares held by them, subject to any special rights and restrictions for the time being attaching to shares. The franchise agreement with Bendigo Bank contains a limit on the level of profits or funds that may be distributed to shareholders. There is also a restriction on the payment of dividends to certain shareholders if they have a prohibited shareholding interest (see below).

##### Transfer

Generally, ordinary shares are freely transferable. However, the directors have a discretion to refuse to register a transfer of shares.

Subject to the foregoing, shareholders may transfer shares by a proper transfer effected in accordance with the company's constitution and the *Corporations Act 2001*.

##### *Prohibited shareholding interest*

A person must not have a prohibited shareholding interest in the company.

In summary, a person has a prohibited shareholding interest if any of the following applies:

- They control or own 10% or more of the shares in the company (the "10% limit").
- In the opinion of the board they do not have a close connection to the community or communities in which the company predominantly carries on business (the "close connection test").

As with voting rights, the purpose of this prohibited shareholding provision is to reflect the community-based nature of the company.

Where a person has a prohibited shareholding interest, the voting and dividend rights attaching to the shares in which the person (and his or her associates) have a prohibited shareholding interest, are suspended.

## Note 23 Issued capital

The board has the power to request information from a person who has (or is suspected by the board of having) a legal or beneficial interest in any shares in the company or any voting power in the company, for the purpose of determining whether a person has a prohibited shareholding interest. If the board becomes aware that a member has a prohibited shareholding interest, it must serve a notice requiring the member (or the member's associate) to dispose of the number of shares the board considers necessary to remedy the breach. If a person fails to comply with such a notice within a specified period (that must be between three and six months), the board is authorised to sell the specified shares on behalf of that person. The holder will be entitled to the consideration from the sale of the shares, less any expenses incurred by the board in selling or otherwise dealing with those shares.

In the constitution, members acknowledge and recognise that the exercise of the powers given to the board may cause considerable disadvantage to individual members, but that such a result may be necessary to enforce the prohibition.

## Note 24 Accumulated losses

	Note	2020 \$	2019 \$
Balance at beginning of reporting period		(65,434)	(88,163)
Adjustment for transition to AASB 16	3d)	(68,193)	-
Net profit after tax from ordinary activities		64,363	56,315
Dividends provided for or paid	29a)	(40,303)	(33,586)
Balance at end of reporting period		<u>(109,567)</u>	<u>(65,434)</u>

## Note 25 Reconciliation of cash flows from operating activities

	2020 \$	2019 \$
Net profit after tax from ordinary activities	64,363	56,315
Adjustments for:		
- Depreciation	86,031	34,860
- Amortisation	29,507	28,119
- (Profit)/loss on disposal of non-current assets	-	766
Changes in assets and liabilities:		
- (Increase)/decrease in trade and other receivables	(4,164)	530
- (Increase)/decrease in other assets	25,867	22,509
- Increase/(decrease) in trade and other payables	13,903	(2,367)
- Increase/(decrease) in employee benefits	5,037	7,289
- Increase/(decrease) in provisions	1,122	-
- Increase/(decrease) in tax liabilities	(37,525)	21,896
Net cash flows provided by operating activities	<u>184,141</u>	<u>169,917</u>

# NOTES TO FINANCIAL STATEMENTS cont...

## Note 26 Financial instruments

The following shows the carrying amounts for all financial instruments at amortised costs. It does not include fair value information for financial assets and financial liabilities not measured at fair value if the carrying amount is a reasonable approximation of fair value.

	Note	2020 \$	2019 \$
<b>Financial assets</b>			
Trade and other receivables	14	81,756	75,794
Cash and cash equivalents	13	175,734	87,855
Term deposits	13	62,743	82,286
		320,233	245,935
<b>Financial liabilities</b>			
Trade and other payables	19	29,369	56,735
Lease liabilities	20	504,689	-
		534,058	56,735

## Note 27 Auditor's remuneration

Amount received or due and receivable by the auditor of the company for the financial year.	2020 \$	2019 \$
<i>Audit and review services</i>		
- Audit and review of financial statements	4,800	4,600
	4,800	4,600
<i>Non audit services</i>		
- Taxation advice and tax compliance services	1,000	1,000
- General advisory services	3,920	2,430
- Share registry services	3,233	3,060
	8,153	6,490
Total auditor's remuneration	12,953	11,090

## Note 28 Related parties

### a) Details of key management personnel

The directors of the company during the financial year were:

Phillip Andre Luzzi  
Lance Steven Cummins  
Ian Peter Chambers  
John Francis McKenna  
Kevin Thomas Hogan  
Graham David Luck  
Brooke Elizabeth Roberts

### b) Key management personnel compensation

No director of the company receives remuneration for services as a company director or committee member.

There are no executives within the company whose remuneration is required to be disclosed.

### c) Related party transactions

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

<i>Transactions with related parties</i>	<b>2020</b>	<b>2019</b>
	\$	\$
- Brooke Elizabeth Roberts is an accountant and prepares and lodges the quarterly Business Activity Statements and the monthly Instalment Activity Statements for the company.	2,060	2,288
- Lance Steven Cummins is the son of the director/owner of TT Cummins & Son Pty Ltd, which is landlord of the branch premises at Unit 7 18-20 Hill Street, Emu Park. During the financial year the company made payments to TT Cummins & Son Pty Ltd for the lease of the branch premises. The terms and conditions of the lease arrangements are on a commercial basis.	56,763	55,903
- TT Cummins & Son Builders Pty Ltd, also provided services to assist with the completion of the Yeppoon fit out, including labour and materials.	-	396
Total transactions with related parties	58,823	58,587

### *Community Bank Directors' Privileges Package*

The board has adopted the Community Bank Directors' Privileges Package. The package is available to all directors, who can elect to avail themselves of the benefits based on their personal banking with the Community Bank. There is no requirement to own Bendigo Bank shares and there is no qualification period to qualify to utilise the benefits. The package mirrors the benefits currently available to Bendigo Bank shareholders. The total benefits received by the directors from the Directors' Privilege Package are \$nil for the year ended 30 June 2020 (2019: \$nil).

## Note 29 Dividends provided for or paid

### a) Dividends provided for and paid during the period

The following dividends were provided for and paid to shareholders during the reporting period as presented in the statement of changes in equity and statement of cash flows.

	30 June 2020		30 June 2019	
	Cents	\$	Cents	\$
Fully franked dividend	6.00	40,303	5.00	33,586
Total dividends provided for during the financial year	<u>6.00</u>	<u>40,303</u>	<u>5.00</u>	<u>33,586</u>

The tax rate at which dividends will be franked is 27.5% (2019: 27.5%).

### b) Franking account balance

	2020	2019
	\$	\$
<i>Franking credits available for subsequent reporting periods</i>		
Franking account balance at the beginning of the financial year	19,268	44,169
Franking transactions during the financial year:		
- Franking credits (debits) arising from income taxes paid (refunded)	25,145	(27,577)
- Franking credits from the payment of income tax instalments during the financial year	2,331	15,415
- Franking debits from the payment of franked distributions	(15,287)	(12,739)
Franking account balance at the end of the financial year	<u>31,457</u>	<u>19,268</u>
Franking transactions that will arise subsequent to the financial year end:		
- Franking credits (debits) that will arise from payment (refund) of income tax	15,074	25,145
Franking credits available for future reporting periods	<u>46,531</u>	<u>44,413</u>

The ability to utilise franking credits is dependent upon the company's ability to declare dividends.

## Note 30 Earnings per share

### a) Basic and diluted earnings per share

The calculation of basic and diluted earnings per share has been based on the following profit attributable to ordinary shareholders and weighted-average number of ordinary shares outstanding.

	2020	2019
	\$	\$
Profit attributable to ordinary shareholders	<u>64,363</u>	<u>56,315</u>
	<b>Number</b>	<b>Number</b>
Weighted-average number of ordinary shares	<u>671,710</u>	<u>671,710</u>
	<b>Cents</b>	<b>Cents</b>
Basic and diluted earnings per share	<u>9.58</u>	<u>8.38</u>

## Note 31 Commitments

### a) Lease commitments

Following the adoption of AASB 16 as of 1 July 2019, all lease commitment information and amounts for the financial year ending 30 June 2020 can be found in 'Lease liabilities' (Note 20).

	2020	2019
	\$	\$
Operating lease commitments - lessee		
Non-cancellable operating leases contracted for but not capitalised in the financial statements		
Payable - minimum lease payments:		
- not later than 12 months	-	81,342
- between 12 months and 5 years	-	89,330
Minimum lease payments payable	<u>-</u>	<u>170,672</u>

### b) Other commitments

The company has no other commitments contracted for which would be provided for in future reporting periods.

## Note 32 Contingencies

There were no contingent liabilities or contingent assets at the date of this report to affect the financial statements.

## Note 33 Subsequent events

There have been no significant events occurring after the reporting period which may affect either the company's operations or the results of those operations or the company's state of affairs.

# DIRECTOR'S DECLARATION

In accordance with a resolution of the directors of Keppel Financial Services Limited, we state that:

In the opinion of the directors:

- (a) the financial statements and notes of the company are in accordance with the *Corporations Act 2001*, including:
  - (i) giving a true and fair view of the company's financial position as at 30 June 2020 and of its performance for the financial year ended on that date; and
  - (ii) complying with Accounting Standards, the *Corporations Regulations 2001* and other mandatory professional reporting requirements; and
- (b) there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the board of directors.



**Phillip Andre Luzzi**  
**Chair**

Signed on the 22nd day of September 2020



## Independent auditor's report to the members of Keppel Financial Services Limited

### Report on the audit of the financial report

#### Our opinion

In our opinion, the accompanying financial report of Keppel Financial Services Limited, is in accordance with the *Corporations Act 2001*, including:

- i. giving a true and fair view of the company's financial position as at 30 June 2020 and of its financial performance for the year ended; and
- ii. complying with Australian Accounting Standards and the Corporations Regulations 2001.

#### What we have audited

Keppel Financial Services Limited's (the company) financial report comprises the:

- ✓ Statement of profit or loss and other comprehensive income
- ✓ Statement of financial position
- ✓ Statement of changes in equity
- ✓ Statement of cash flows
- ✓ Notes comprising a summary of significant accounting policies and other explanatory notes
- ✓ The directors' declaration of the company.

#### Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report.

In conducting our audit, we have complied with the independence requirements of the *Corporations Act 2001*. We are independent of the company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Other information

The company usually prepares an annual report that will include the financial statements, directors' report and declaration and our independence declaration and audit report (the financial report). The annual report may also include "other information" on the entity's operations and financial results and financial position as set out in the financial report, typically in a Chairman's report and Manager's report, and reports covering governance and shareholder matters.

The directors are responsible for the other information. The annual report is expected to be made available to us after the date of this auditor's report.

Our opinion on the financial report does not cover the other information and accordingly we will not express any form of assurance conclusion thereon.

Our responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If we identify that a material inconsistency appears to exist when we read the annual report (or become aware that the other information appears to be materially misstated), we will discuss the matter with the directors and where we believe that a material misstatement of the other information exists, we will request management to correct the other information.

#### **Directors' responsibility for the financial report**

The directors of the company are responsible for the preparation of the financial report that it gives a true and fair view in accordance with Australian Accounting Standards and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibility for the audit of the financial report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatement can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <http://www.auasb.gov.au/home.aspx>. This description forms part of our auditor's report.



**Andrew Frewin Stewart**  
61 Bull Street, Bendigo, 3550  
Dated: 22 September 2020



**Joshua Griffin**  
Lead Auditor

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