

Notice of Annual General Meeting

Molonglo Financial Services Limited
A.B.N. 77 100 097 443

To be held at 5:30pm on 28 November 2019
at the Aegean Room, Hellenic Club, Matilda Street, Phillip, ACT

Ordinary Business

The meeting is asked to pass the following resolutions:

1. Receipt of Annual Report

Resolution 1.: That the meeting receives the Company's Financial Report, the Director's Report and the Auditor's Report for the year ended 30 June 2019.

2. Election of Directors

The Chair advises that during the financial year **Sarah Rajic and Adrienne Day-Hodge** have been appointed to fill casual vacancies on the board by the board and offer themselves for re-election.

- (a) **Sarah Davina Rajic**, having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers herself for re-election.

Resolution 2.: That **Sarah Rajic** be re-elected as a Director.

- (b) **Adrienne Marie Day-Hodge**, having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers herself for re-election.

Resolution 3.: That **Adrienne Day-Hodge** be re-elected as a Director.

Re-election of Directors retiring by rotation

Under the Constitution one-third of directors must stand down by rotation annually. This year Klarisa Cengic retired and offers herself for re-election. Yvonne Gillett, Catherine Walsh and Emma Stonham retired and does not seek to be re-elected.

- (e) **Klarisa Dominka Cengic**, retires by rotation in accordance with the constitution of the company, and being eligible, offers herself for re-election.

Resolution 4.: That **Klarisa Cengic** be re-elected as a Director.

3. Remuneration of Directors

Resolution 5.: Up to \$20,000 be allocated to be distributed to Directors as remuneration for their services as the Board sees fit amongst the Directors during the 2019-20 tax year.

Attending the meeting

All shareholders may attend the Annual General Meeting.

Joint holders: In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

Proxy: If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

Corporate shareholder: A corporate shareholder may appoint one or more persons to act as its representative under section 250D of the Corporations Act, but only one representative may exercise the corporate shareholder's powers at any one time. The company requires written evidence of a representative's appointment to be given to the company before the meeting.

Voting rights

Each shareholder is entitled to **one** vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as shareholders as at **5:00pm** on **31 October 2019**.

By order of the Board



Neale Guthrie
Chair
01 November 2019

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Explanatory Notes

This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

Agenda Item 2. Election of Directors

The following information is provided about the candidates for election to the Board.

Re-election of Director appointed since last Annual General Meeting

- a) **Sarah Davina Rajic**, having been appointed by the Board since the last Annual General Meeting, retires in accordance with the constitution of the company, and being eligible, offers herself for election.

- b) **Adrienne Marie Day-Hodge**, having been appointed by the Board since the last Annual General Meeting, retires in accordance with the constitution of the company, and being eligible, offers herself for election.

Relevant Experience:

Sarah Davina Rajic

Occupation: Business Owner

Sarah has 19 years of recruitment experience, gained both locally and interstate. In 2014, Sarah co-founded Capital Recruit, which services clients in government and the private sector in corporate recruitment from business support to executive positions. Sarah has experience recruiting specialist positions as well as volume recruitment of up to 450 positions. Prior to Capital Recruit, Sarah worked in multiple positions in two large global recruitment firms as a consultant and manager in the ACT and Sydney over 13 years. Sarah also worked in house as a HR consultant at Deloitte in Canberra. In addition, Sarah oversees the management of Staff Check, which provides personnel vetting services to government. Since 2017, Sarah has been a non-executive Director of the Canberra Business Chamber Board. Sarah is also a member of the GWS Giants Hearts Corporate Group and Tuggeranong Vikings Basketball Club. Sarah holds a Diploma in Business; Diploma in Financial Planning, accredited with the Recruitment and Consulting Services Association; and has attended the Australian Institute of Company Directors course.

Adrienne Marie Day-Hodge

Occupation: Director – Day & Hodge Associates Pty Ltd

Adrienne is co-founder and director of Day & Hodge Associates Pty Ltd, a Canberra-based public relations consultancy established in 1998. She has worked in public relations for more than 25 years at both national and international levels in Australia and Switzerland. She specializes in strategic counsel, issues management, government relations, project management and media relations. Adrienne is Deputy Chair of Daramalan College and a Graduate of the Australian Institute of Company Directors (GAICD). She has a BA Communication (with Distinction) from Charles Sturt University and provides pro bono services to HOME in Queanbeyan.