

# Proxy form

**Molonglo Financial Services Ltd**  
A.B.N. 77 100 097 443

All correspondence to:  
**Molonglo Financial Services Ltd**  
GPO Box 2577  
Canberra ACT 2601  
Enquiries 02 6169 4032  
Facsimile 02 6291 0054  
Email [admin@molonglofs.com.au](mailto:admin@molonglofs.com.au)

Please enter your name and address details below:

Name:

Address:

Phone:

Email:

## Appointment of proxy

I/We being a member/s of **Molonglo Financial Services Ltd** and entitled to attend the vote appoint the person named below or, if no person is named below, the Chair of the Meeting as my/our proxy to vote in accordance with directions set out below (with a discretion as to any business not referred to below) or, if no directions are given, as my/our proxy sees fit, at the Annual General Meeting of the Company to be held at the **Aegean Room, Hellenic Club, Matilda Street, Phillip** on **5 November** at **5.30pm** and at any adjournment of that Meeting.

The Chair of the Meeting  
(mark with a 'X')

OR

Write here the name of the person you are appointing if this person is someone other than the Chair of the Meeting.

## Voting directions to your proxy

Please mark with a 'X' to indicate your directions

Ordinary Business	Accept	Decline	Abstain*
Item 1. Receipt of Financial Report, Director's Report and Auditor's Report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Item 2. Election of <b>Neale Guthrie</b> as a director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Item 3. Election of <b>Brian Brown</b> as a director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Item 4. Election of <b>Radmila Noveska</b> as a director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Item 5. Approve remuneration of Board of Directors up to \$20,000 for 2020-21	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\*If you mark the Abstain box for a particular item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your vote will not be counted in working out the required majority on a poll.

## PLEASE SIGN HERE

This section MUST be signed in accordance with the instructions overleaf to enable your directions to be implemented.

Individual or Shareholder 1

Shareholder 2

Shareholder 3

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Sole Director and  
Sole Company Secretary

Director

Director/Company Secretary

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## QUESTIONS FROM SHAREHOLDERS

Shareholders are invited to ask questions of the Board. We will endeavour to address questions of general interest to shareholders at the AGM. A summary of the responses to commonly asked questions will be posted on the Company's website.

### To ask a question, either:

- Complete the form below and return it to GPO Box 2577, Canberra ACT 2601; or
- Email your question/s to the Company Secretary at [admin@molonglofs.com.au](mailto:admin@molonglofs.com.au)

By 5pm on Friday, 30 October 2020.

Question 1 is for  Chair, or  Auditor

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Question 2 is for  Chair, or  Auditor

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Name: 

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Address: 

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## HOW TO COMPLETE YOUR PROXY FORM

### 1. Appointment of Proxy – General Information

A shareholder entitled to attend and vote at the meeting may appoint a proxy to attend and vote on their behalf.

Shareholders should note that:

- all shareholders have the right to appoint a proxy
- a proxy does not have to be a shareholder of Molonglo Financial Services Limited
- a proxy may be an individual or a body corporate, and
- if you hold two or more shares, you may appoint up to two proxies and may specify the proportion or number of votes that each proxy is appointed to exercise.

If you wish to appoint the Chair of the meeting as your proxy, please mark the box with an 'X' to show this appointment. If you wish to appoint another individual as your proxy, please write the name of that person or the person's position or office.

If you wish to appoint a body corporate as your proxy, please write the body corporate's name.

If the appointed proxy (other than the Chair of the meeting) is not in attendance at the meeting, the Chair of the meeting will act as your proxy.

If you have not nominated a proxy, the Chair of the meeting will act as your proxy.

### 2. Your name and address

This is your name and address as it appears on the company's share register. If this information is incorrect, please mark the box and make the correction on the form. Please note, you cannot change ownership of your shares using this form.

### 3. Appointment of a proxy

A shareholder entitled to attend and vote at the meeting may appoint one proxy. A proxy need not be a shareholder of the company. A proxy may be an individual or a body corporate.

### 4. Identity of proxy

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box. If the person you wish to appoint as your proxy is someone other than the Chairman of the Meeting please write the name of that person. If you leave this section blank, the Chairman of the Meeting will act as your proxy.

### 5. Voting instructions

You are encouraged to direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

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## 6. Signing of proxy form

A proxy appointment is only valid if the proxy form has been signed by the shareholder(s) making the appointment(s). The following rules apply in relation to the signing of proxy forms for joint holdings, proxy forms signed under power of attorney, and proxy forms signed by corporate shareholders:

### *Individual*

If the holding is in one name, the individual shareholder must sign.

### *Joint holding*

If you hold your shares jointly, all shareholders should sign the proxy form. A proxy form signed by the shareholder whose name appears first in the register, but not by the other joint holder(s), will also be accepted as valid.

### *Power of Attorney*

If a proxy form is signed under a power of attorney, you must lodge the original or certified copy of the power of attorney with your proxy form, unless you have previously lodged one of these documents with the company.

### *Corporate shareholders*

Proxy forms for corporate shareholders should be signed in accordance with your company's constitution or the *Corporations Act*. If a representative of the company is to attend the meeting, the appropriate 'Certificate of Appointment of Corporate Representative' must be produced before admission to the meeting.

## Lodgement of your proxy form (related documents)

A proxy appointment for the 2020 Annual General Meeting to be held at 5:30pm at the Hellenic Club, Matilda Street, Phillip, ACT on 5 November 2020. This proxy form (and any Power of Attorney under which it is signed) must be received by the company not later than 2:00pm on 3 November 2020 before the meeting. Any Proxy Form received after that time will not be valid for the scheduled meeting.

Documents may be lodged in any of the following ways:

### ***Post or hand delivery***

To the company's registered office at:  
Level 4, 15 Moore Street, Canberra, ACT

Or

GPO Box 2577, Canberra ACT 2601

### ***Facsimile***

To fax number 02 6291 0054

### ***Electronic lodgement***

Email to [admin@molonglofs.com.au](mailto:admin@molonglofs.com.au)