

# Notice of Annual General Meeting

**Molonglo Financial Services Limited**  
**A.B.N. 77 100 097 443**

**To be held at 5:30pm on 25 November 2021**  
**at the Apollo Room, Hellenic Club, Matilda Street, Phillip, ACT**

## Ordinary Business

The meeting is asked to pass the following resolutions:

### 1. Receipt of Annual Report

**Resolution 1.:** That the meeting receives the company's Financial Report, the Director's Report and the Auditor's Report for the year ended 30 June 2021.

### 2. Election of Directors

To consider, and if thought fit, to pass each of the following resolutions as an ordinary resolution.

- a) That **Alice Tay**, having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers herself for re-election.

**Resolution 2.:** That **Alice Tay** be elected as a Director.

- b) That **Lisa Moore**, having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers herself for re-election.

**Resolution 3.:** That **Lisa Moore** be elected as a Director.

- c) That **Pui Cheung**, having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers herself for re-election.

**Resolution 4.:** That **Pui Cheung** be elected as a Director.

- d) That **Pierre Huetter**, having been appointed by the Board since the last annual general meeting, retires in accordance with the constitution of the Company, and being eligible, offers himself for re-election.

**Resolution 5.:** That **Pierre Huetter** be elected as a Director.

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## Re-election of Directors retiring by rotation

Under the Constitution one-third of directors must stand down by rotation annually. This year Nigel Phair retired and offers himself for re-election. Radmila Noveska and Alison Bleathman retired and does not seek to be re-elected.

- e) **Nigel Phair**, retired by rotation in accordance with the constitution of the company, and being eligible, offers himself for re-election.

**Resolution 6.:** That **Nigel Phair** be re-elected as a Director.

## 2. Remuneration of Directors

**Resolution 7.:** Up to \$40,000 be allocated to be distributed to Directors as remuneration of their services as the Board sees fit amongst the Directors during the 2021-22 tax year.

## Attending the meeting

All shareholders may attend the Annual General Meeting.

*Joint holders:* In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

*Proxy:* If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

*Corporate shareholder:* A corporate shareholder may appoint one or more persons to act as its representative under section 250D of the Corporations Act, but only one representative may exercise the corporate shareholder's powers at any one time. The company requires written evidence of a representative's appointment to be given to the company before the meeting.

## Voting rights

Each shareholder is entitled to **one** vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as members as at **5:00pm** on **31 October 2021**.

By order of the Board



**Dean Goulder**

Company Secretary

**28 October 2021**

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## Explanatory Notes

This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

## Agenda item 2: Election of Directors

The following information is provided about candidates for election to the Board.

- (a) **Alice Tay**, having been appointed by the Board since the last annual General Meeting, retired in accordance with the constitution of the company, and being eligible, offers herself for election.
- (b) **Lisa Moore**, having been appointed by the Board since the last annual General Meeting, retired in accordance with the constitution of the company, and being eligible, offers herself for election.
- (c) **Pui Cheung**, having been appointed by the Board since the last annual General Meeting, retired in accordance with the constitution of the company, and being eligible, offers herself for election.
- (d) **Pierre Huetter**, having been appointed by the Board since the last annual General Meeting, retired in accordance with the constitution of the company, and being eligible, offers himself for election.

## Relevant Experience:

### **Alice Tay**

Occupation: Non-Executive Director

Alice is a corporate and commercial lawyer and retired from practice at the end of 2018. Alice is a member of Council (board) of the University of Canberra, a director of Community Housing Canberra and a director of the National Heart Foundation. Alice is Chair of the audit and risk committees of the University of Canberra and the National Heart Foundation. Alice is also a member of the audit committee of Master Builders ACT and Project Independence. Her past roles include being a partner at Meyer Vandenberg Lawyers, deputy chair of the Gambling and Racing Commission, director of The Fly Program and Hands Across Canberra.

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## **Lisa Moore**

Occupation: Managing Director

Lisa brings over 26 years of ever-evolving experience from the private and public sectors, along with her wealth of knowledge of all strategic and operational aspects of the organisation enabling functions, including people management, service delivery and process review, legal, risk and governance, ICT, finance, as well as change, project and asset management within large, diverse and complex organisations. Through her own company, she provides management consultancy regarding organizational transformation with a focus on the interoperability of People, Process and Technology.

## **Pui Cheung**

Occupation: Chief Accountant

Pui is a financial management and governance professional with extensive experience in both the private and public sectors. Since 2016 Pui has been working with community, for-purpose groups as non-executive director and/or committee char. Pui is a Fellow of the Certified Practising Accountants of Australia and a Graduate member of the Australian Institute of Company Directors. She also holds a Bachelor of Business and a Master of Business Administration.

## **Pierre Huetter**

Occupation: Project Manager

Pierre has held various roles in the public and private sectors in policy and major project facilitations roles. Those roles have included work facilitating major projects within the government, major bid preparation and coordination outside government, tender writing, project management, policy, and business case preparation. Pierre has also run a property consultancy providing project management services to numerous ACT property development companies. Pierre has an in-depth knowledge of statutory and strategic planning requirements for ACT, enabling him to provide sound and practical advice on related issues. Pierre brings to this role a deep commitment to delivering for clients social and financial development outcomes.