Mt Eliza Community Enterprise Ltd

29 October 2026

Dear Shareholder,

On behalf of the Board of Directors, I have great pleasure in inviting you to the 17th Annual General Meeting of Mt Eliza Community Enterprise Limited.

Our meeting will be held on Wednesday 18 November 2026 at 6.00pm at the Mt Eliza Bowling Club, 90–100 Canadian Bay Road, Mt Eliza.

I enclose the Notice of Annual General Meeting which sets out the business to be conducted on the night.

If you can't attend, please complete the Proxy Form and return it to us so that your vote can be registered.

The company's 2026 Annual Report (including the financial report, directors' and auditor's reports) will be available on our website the week prior to the meeting. Visit **www.bendigobank.com.au/mt-eliza**

The company will be declaring a fully franked dividend of 10 cents to be paid to shareholders on 17 December 2026 (based on shareholdings at 18 November 2026).

To make that payment we must have your bank account details and Tax File Number. Dividends are not held in trust and will be lost to you (and us) if not paid.

If you have not previously advised this information, or have recently changed the details, please provide the necessary details by:

- logging-in to your account at Registry Direct (if you have one) and add your bank account details **www.registrydirect.com.au**
- completing the enclosed Shareholder Details Form and identification requirements and posting it to: Lead Advisory Group, RSD Registry, PO Box 30 Bendigo VIC 3552.

I thank you for your support, and I encourage you to refer business to Community Bank Mt Eliza.
The growth of the branch enables us to pay shareholder dividends and make a big contribution to our community.

Yours sincerely



Reagan H. Barry
Chairman

Bendigo Bank

Post PO Box 307, Mt Eliza VIC 3930 ABN 18 139 499 326
Phone 0412 380 727 Email admin@mece.com.au
Franchisee of Bendigo and Adelaide Bank Limited ABN 11 068 049 178 AFSL 237879

Mt Eliza Community Enterprises Limited
Shareholder Details Form

- *All Shareholders to complete Sections A, E & F.*
- *Complete Sections B, C &/or D if applicable*
- *Please refer to instructions on the back of this form for more details*

Section A – Shareholder Details

Shareholder 1. SRN (if known):		
NAME:	DOB:	
ADDRESS:	Postcode:	State:
Shareholder 2. SRN (if known):		
NAME:	DOB:	
ADDRESS:	Postcode:	State:

Section B – Address / Contact Details

NEW POSTAL ADDRESS:	Postcode:	State:
EMAIL (full access):		
EMAIL (read only access):		
TELEPHONE Mobile:	Other:	
TFN / ABN /Exemption (if applicable): Shareholder 1: (If not quoted withholding tax may be deducted)	Shareholder 2:	

Section C – Request for Direct Credit of Dividend Payments

Name on Bank Account:	
Account BSB Number:	Account Number:
Name of Financial Institution:	

Section D – Receipt of Future Correspondence (please X preferred options):

Annual Report:	☐	Email	☐	Post	☐	View Online	☐	Not required
Notice of Meeting & Proxy form:	☐	Email	☐	Post				
General Correspondence:	☐	Email	☐	Post				

Please note: *If no preference is stated, Annual Report will default to View-Online via www.bendigobank.com.au*

Section E – Sign & Date

Sign and Date (all shareholders) I/We authorise you to act in accordance with my/our instructions set out above. I/We acknowledge that these instructions supersede and have priority over all previous instructions in respect of my/our shares and will remain in effect until I/we amend our instructions.

Shareholder 1 / Executor 1	Shareholder 2 / Executor 2	Shareholder 3 / Executor 3
Sign:	Sign:	Sign:
Date: / /	Date: / /	Date: / /
Director	Director / Secretary	Sole Director / Secretary

Section F – Identification (ALL shareholders)

Please ensure that a **CERTIFIED COPY of identification** is provided for all updates / transactions – (refer over page for further information on approved forms of identification)

PO Box 30, Bendigo VICTORIA 3552
PH: (03) 5445 4222
shares@rsdregistry.com.au
www.leadgroup.com.au
ABN: 83 619 934 913

How to complete this form –

Section B- New Address/Contact Details (if applicable) Only complete this section if you wish to advise of a new address and/or contact details. TFN/ABN/Exemption Details (if applicable) only complete this section if you wish to advise tax file number (TFN), Australian business number (ABN) or exemption details.

Collection of TFNs is authorised and their use and disclosure are strictly regulated by the tax laws and the Privacy Act.1988 It is not an offence to withhold your TFN or, where the shares are held for a business purpose, your ABN. However, if you do not provide your TFN or ABN, tax may be deducted from payments of interest and the unfranked portion of dividends and distributions at the highest marginal rate. This instruction will be applied in relation to the current and any future shares recorded in the register for the holding(s) identified by the name appearing on the front of this form. If you are exempt, but have a TFN, is it safer to provide your TFN in case your circumstances change.

For investments held jointly, details of only two holders are required. If possible, you should give details of those shareholders with a TFN rather than those who are exempt.

For shares held on behalf of another person, such as a child or an aged or invalid person, enter the trust TFN. If there is no trust TFN, enter the trustee's TFN or exemption. Where the investment is held by an adult for a child, the adult is the trustee.

Exemption Codes: For details about who is exempt, please contact the Australian Taxation Office. To claim your exemption, please enter the number of the pension or benefit you receive from the following list:

DESCRIPTION	EXEMPION CODE	DESCRIPTION	EXEMPTION CODE
Aged Pension	444444441	Carer's Pension	444444442
Invalid Pension	444444441	Non Profit Organisation	555555555
Rehabilitation Allowance	444444442	Service/Veteran's Pension	444444441
Sole Parent's Pension	444444442	Special Benefit	444444442
Widow's Pension	444444442	Wife's Pension	444444442

Section C- Request for Direct Crediting of Dividends (if applicable) Complete this section if you wish to have dividends paid directly into your Australian bank account. Do not provide your card number. Check with your financial institution if you are unsure of your BSB/account number.

Section E- Sign and Date Individual: This form is to be signed by the shareholder. Joint Holding: Where the holding is in more than one name, all of the shareholders must sign. Power of Attorney: To sign as power of attorney attach a certified copy of the power of attorney to this form if not previously provided to the registry. Companies: Please indicate the office held by signing in the appropriate space.

Section F- Identification (to protect your investment) Individual: This form must be accompanied by a certified copy of a photo identification document such as an Australian drivers licence or passport. Companies: This form must be accompanied by a certified copy of the most recent company statement issued by ASIC and a certified copy of current drivers licence or passport for each office bearer signing the form. Please ensure the company key on your company statement is not visible. The certification must contain a statement that it is a 'true and correct copy' of the original. The certification must be original (that is, no photocopies or faxes). Documents can be certified by:

Chartered Accountant	Member of Police force	Barrister or Solicitor	Pharmacist
Certified Practising Accountant	Australian Defence Force Officer	Diplomatic or Consular Officer	Notary Public
Postmaster	Officer of the Court	Justice of the Peace	Veterinary Surgeon
Commissioner of Affidavits & Declarations	Minister of Parliament	Manager of a Bank, Building Society or Credit union	Marriage Celebrant

Please return your completed form and documents to: Lead Advisory Group, RSD Registry, PO Box 30 Bendigo VIC 3552

Privacy Clause: RSD Registry advises that Chapter 2C of the Corporations Act 2001 requires information about you as a shareholder (including your name, address and details of the shares you hold) to be included in the public register of the entity in which you hold shares. Information is collected to administer your shareholding and if some or all of the information is not collected then it might not be possible to administer your shareholding. Your personal information may be disclosed to the entity which you hold shares. You can obtain access to your personal information by contacting us at the address or telephone number shown on this form. Our privacy policy is available on our website (www.leadgroup.com.au).

Proof of Identity Annexure:

In order to ensure compliance with legislation and to reduce the risk of fraud , RSD Registry has implemented fraud detection measures.

Please choose one of the 'proof of identity' options below and send us a certified copy of the applicable document(s).

Option One - is **ONE** item from the Primary Photographic Identity documents list.

Option Two - is **ONE** item from the Primary Non Photographic Documents list **and ONE** item from the Secondary Non Photographic Documents list.

Primary Photographic	Primary Non-photographic	Secondary Non-Photographic
➢ Current Driver's License	➢ Australian Birth Certificate or Extract of Birth	➢ An income tax assessment notice issued within the past 12 months.
➢ Australia Passport (That has not expired within the last two years)	➢ Australian Citizenship Certificate	➢ A local government (rate) notice or a utilities notice (gas, electricity or telephone bill) issued within the past 3 months
➢ International Travel Documents/Foreign Passport (That has not expired within the last two years)	➢ Foreign Birth Certificate	➢ For minor (person under 18 years of age) a notice issued by a school principle within the last 3 months.
➢ Proof of Age Card	➢ Centrelink Pension Card or Centrelink Healthcare Card	
➢ National Identity Card		

Please DO NOT attach original documents as documents will not be returned.
Proof of Identity documents will not be held on file and must be provided with each transfer form.

How to have a documents correctly certified:

- Take the original and a photocopy to an authorised person (refer below for a list of authorised persons).
- The authorised person must write on every page of the photocopy documents: I have sighted the original documents and certify this to be a true copy of the original".
- Ensure that the authorised person writes their name, signed each statement and provides their designation (Police officer, pharmacist).
- Please not we can only accept correctly certified copies with original signatures (NOT faxes, emails or scanned documents)

List of Authorised persons:
You can have documents certified by people who are legally allowed to take statutory declarations, including the following professions:

- Principal of a registered school
- Lawyer
- Medical Practitioner
- Dentist
- Pharmacist
- Veterinarian
- Accountant
- Minister of religion authorised to celebrate marriages
- A justice of the peace or a bail justice
- Bank manager
- Financial Planner with more than 5 years experience
- Police office

We will ask for a certified copy of identification documents for the seller, such as an Australian driver's license And passport.
Details and examples are shown below.

Holder Type	**Holder Type Example**	**Required identification documents**
Individual	Alfred Baggins OR Alfred Baggins <Baggins Family Trust>	Original certified copy of documents from either Option One or Two listed above.
Joint	Alfred Baggins + Jane Baggins OR Alfred Baggins + Jane Baggins <Baggins Family Trust>	For **EACH** joint holder, original certified copy of documents from either Option One or Two listed above.
Company	Grass Land Pty Ltd OR ABC Grassland Pty Ltd <Grasslands superannuation fund>	Original certified copy of the most recent Company Statement issued by ASIC and Original certified copy of documents from either Option One or Two listed above **FOR Officeholder who has signed the transfer form.** And Original certified copy of the trust deed. **Please ensure that the Company Key on your Company Statement is masked so that it is not visible.**

Important Note:

Where the transfer form has been signed under **Power of Attorney**, this document must have already been lodged with the register previously or an original certified copy must be provided with the Transfer Form. Additionally, ALL required Identification Documents outlined above must be provided for the seller(s).