Application for support

Support application guidelines

The Neerim District Community Enterprise (NDCE) is a trading name for Neerim District Financial Services Inc and is dedicated to contributing funds in cash and kind back to the Neerim District community. The funds raised come from the organisation being the managers of the Bendigo Bank Community Bank in Neerim South. Its funds come from the members of the community that support and use YOUR Community Bank. **This application process replaces all prior sponsorship or grant application processes from community organisations.**

1. **Who can apply**

   Any community, sporting or not-for-profit organization that either **is located in or serves the Neerim District**. The Neerim District is defined as commencing at approximately Buln Buln through to Icy Creek. All projects with a budget size of over $1000 must submit an application.

2. **What projects will be prioritised?**

   NDCE will give priority to funding projects which provide:

   - *Improved infrastructure, facilities or equipment* that serve the community for a prolonged period.
   - *Support for services, culture, or sport* that will help provide improved longer-term community engagement.
   - *Shared funding with other organizations* for funds from other sources, whether other grants or self-raised funds that complement the NDCE grant.
   - *Clear outcomes* and tangible results.
   - *Activities contributing to the vision & values of the Community Enterprise* that will contribute to the development of a healthy and unified Neerim District.

3. **Activities NOT funded**

   NDCE will NOT provide funds that are used to contribute to consolidated revenue and have no specified outcomes.

4. **Contributing to the Neerim District Community Enterprise mission & values**

   Applications **MUST** state clearly how they will contribute to the vision and values of NDCE.
   Vision: A flourishing, healthy and united Neerim District community.
   Values:

   - **Serving Neerim District**: supporting activities and organisations that serve the residents of the Neerim District.
   - **Supporting Equity:** promoting activities that support the equitable provision of services and activities in the community.
   - **Partnering For Progress:** collaborating with organisations that are committed to supporting their own development and that of the Neerim Community.
   - **Requiring Fairness:** ensuring all supported activities are evaluated and conducted on the basis of fairness and equality for all.
   - **Ensuring Respect:** requiring that all supported activities are evaluated and delivered in a manner that ensures respect for the values and opinions of all organisations and individuals.

   Note: The Board of NDCE is particularly focused on ensuring ALL projects meet the value of equitable provision of support or services.

Community Bank · Neerim District

Bendigo Bank

5. **Promotional Support MUST Be Provided**

   All Projects must make provision for the active and visible support of the Neerim District Community Bank of the Bendigo Bank and the Neerim District Community Enterprise. It is ONLY this local Community Bank, through NDCE that funds these activities. The Application should be clear on the ways in which your organisation will provide ongoing support and promotion.

6. **Required Documentation**

   All applications are required to include at least one quote. If the project will be funded by various sources, please submit all funding confirmation(s). Applications submitted without any documentation will not be considered.

7. **Funding Discussions**

   NDCE may revert to your organisation for further discussions about the funding proposal you submit. For example, it may not fund the whole project sought, but may encourage more local funding to enable it to support the application, or more details on how the project will be accomplished.

8. **Final Decision**

   The final decision on funding will rest solely with the Board of Neerim District Community Enterprise.

9. **Project Acquittal**

   NDCE will not pay for all of the project costs ahead of time. The applicant may request partial payment to enable, for example, materials to be purchased or deposits to be placed. NDCE prefer to make payment at the satisfactory completion of any project. Items needed to show satisfactory completion will be agreed at the time of Application approval.

Neerim District Community Enterprise

Neerim District Financial Services Ltd

22 January 2024

Application for support
Part 1 – The project

---

1. Organisation Name:

---

2. Project Name:

---

3. Purpose: Describe the activity, event or project you're applying for and describe the reason your organisation wishes to undertake the event/project (Max 50 words).

---

5. Project Management: How will the project/event be managed by your organisation? (Max 50 words**).**

---

6. Proposed Timeline: Over what time will the project run, from planning to end implementation?

Proposed Commencement Date: _____

Proposed Conclusion Date: _____

---

7. Funding Request

7.1. Total estimated cost of the project $

7.2. Amount from other sources $

7.3. Amount being sought from Neerim District Community Enterprise $

Community Bank · Neerim
District

8. The Community Enterprise Vision *"A flourishing, healthy and united Neerim District community"*

How will your project contribute to NDCE vision? (Max 50 words)

9. Contributing to the Community Enterprise Principles: How will the project contribute to the principles? *See the Guiding principles for the definitions.*

9.1. Serving Neerim District:

9.2. Supporting Equity:

9.3. Partnering For Progress:

9.4. Requiring Fairness:

9.5. Ensuring Respect:

Community Bank · Neerim District

10. Promotion Support: How will your organisation promote the Community Bank that is the source of funding for your project?

11. Additional Funds: How are the Funds from other sources stated in Section 7 to be raised?

12. Application Authorisation

I'm signing this application for and on behalf of the organization named in Part 1.

Name: _____

Organisation: _____

Position: _____

Signature: _____

Date: _____

13. Project Leaders/Contacts: Who are the key personnel that will lead the project? At least one MUST be provided.

Name: _____   **Name:** _____

Position: _____   **Position:** _____

Email: _____   **Email:** _____

Phone: _____   **Phone:** _____

Community Bank · Neerim District