

# Annual Report 2020

Oak Flats Financial  
Services Ltd

Community Bank  
Oak Flats and Shellharbour

ABN 62 093 057 768

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# Chairman's report

For year ending 30 June 2020

## Company performance

The profit after income tax increased in the 2020 financial year to \$188,379 (2019 \$171,089). The increase in profit was largely attributable to the Federal Cashflow Boost of \$50,000 as part of the small business measures announced to help business with the COVID-19 issues. Again, following on from last financial year banking income has decreased due to the decreased margins that are typically associated with decreasing interest rates and tighter investment rules applied by APRA.

The result of the abovementioned events has been a decrease in total banking income of \$78,100. However, the overall end result is pleasing with increased community contributions of \$331,843 and a taxable profit of \$188,779.

## Business developments

The COVID-19 pandemic has caused much pain in the community with the initial lockdown and ongoing restrictions. The branches are deemed to be an essential service and therefore were exempt from the lockdown but still needed to comply with the strict distancing restrictions. These restrictions made it impossible to continue to operate the Shellharbour branch as the size of the customer banking chamber only allowed one person at a time to be present. Currently the Shellharbour branch is operating on a three day per week basis and hopefully as all restrictions are lifted trading will return to normal.

The Gerringong campaign continues to forge ahead but has been delayed greatly with the COVID-19 restrictions as we are relying Bendigo personnel from Victoria and now Queensland to drive the fit out of the branch. Currently a project manager has been appointed by Bendigo and Adelaide Bank Limited to liaise with Kiama Council on the Development Application. The Gerringong community has so far supported their bid to have a branch open with a total of over \$11 million in banking.

## Community contributions

In 2020 these contributions amounted to \$331,843 (2019 \$289,000). Our Community Banks continue to contribute to the local community service organisations, schools and social and sporting bodies. The major sponsorship that we have supported this year continues to be the quest by the Historic Aircraft Restoration Society to bring John Travolta's Boeing 707 to the Albion Park Airport. Community Bank Oak Flats and Shellharbour received much attention last December with a special visit from John Travolta and a promise of more to come. Unfortunately, with security concerns the number of guests were limited during this past visit and we are hopeful of organising a larger event in the future when the plane finally arrives.

## Dividends

The dividend for the year has been declared as 11 cents per share (2019 - 11 cents per share plus an extraordinary dividend of 2 cents), this dividend is calculated in reference to the Franchise agreement and the company's rules.

## The Board

In the past twelve months we had Andy Zakeli resign due to family, study and work commitments. Andy was a valuable contributor to the Board during his years on the Board and contributed greatly in many of the community projects that we are involved and especially the photos and video of the JT 707 Project. We wish Andy all the best in his study and future career aspirations. Elise Gooda also had to resign due to taking up a position with a large

## Chairman's report (continued)

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accounting firm that would not accept her being on a public company Board. Elise is still employed on a minimal basis to oversee the marketing and social media functions.

We welcome Dave Banks as a new Board member and are relishing his input having a high-level banking resume. Sandra McCarthy has stepped down from her position as Board Observer due to family commitments and we thank her for her input during the twelve plus months that she held that position.

There have also been a number of staff changes over the past 12 months and I would like welcome Matt Holmes who started as Branch Operations Manager with Amanda Morris no specialising as a Mobile Relationship Manager dealing solely with loans and ensuring that our customers get the best lending deals and service we can provide.

I would again like to thank Amanda, Matt and all the staff for their commitment and hard work over the past year. There is a real team effort being shown to help grow the business and provide the customer connection that Bendigo Bank strives for and why it is Australia's Most Trusted Bank.

Yours Sincerely,



**Geoff Egan**  
**Chairman**

# Manager's report

For year ending 30 June 2020

Dear Shareholders,

I was delighted to join the company in February 2020 as the Branch Operations Manager for Community Bank Oak Flats and Shellharbour. I came across to Community Bank Oak Flats and Shellharbour after over 18 years employment at other financial institutions. Although a new Bank, the values and framework remain the same and that is to put the customer at the centre of everything that we do.

"This year has been one of the most testing environments in recent memory." That is how last year's report started and although it was a tough year no one could predict the challenges we faced this financial year with drought, fires, floods and of course coronavirus. COVID-19 has changed the way customers are thinking about their banking habits and that has resulted in more and more customers transitioning to contactless forms of payments and cash handling, ie. Internet banking, tap and go etc.

This year we continued to focus on our processes and making them as seamless as possible. We also continued to focus on our customer service and our accountability. We continue to build on our team to have the best possible people in the right positions to help our customers achieve their financial goals.

This year we said goodbye to Jessica, Monique, Lynda, Melissa and Robyn. I would like to thank them for their dedication and hard work and wish them all the best for all their future endeavours. We welcomed Jessie, Jane, and Tanya to our team, all have settled in well.

## **Lending**

This year we settled \$21.8 million, 4 million more than we did last year. We discharged \$3 million, \$200,000 more than last year.

## **Customer activity**

We decreased our account openings by 8.2% we also decreased our account closures by 15.6% our net change was 57 in the positive. Our customer numbers dropped 2.6% to 6,360. We continue to increase our products held by customer by 3.2% to 1,976.

## **Growth**

Lending account balances fell by \$3.2 million with more people paying back their loans during the covid period.

Deposit account balances grew by \$3.67 million with more people electing to deposit in at call accounts.

I would like to thank my team and Board for making me feel so welcomed and for all their hard work over the last year. I'm looking forward to the year ahead.



**Matt Holmes**  
**Branch Operations Manager**

# Directors' report

For the financial year ended 30 June 2020

Your directors present this report on the company for the financial year ended 30 June 2020

## Directors

The names of the directors in office at any time during or since the end of the year are:

Name of Director	Period as Director	Qualifications, experience & special responsibilities	
Geoffrey Michael Egan	26 May 2000	Accountant	Chairman
Jennifer Marie Butler	26 May 2000	Semi-Retired	
Vanessa Mitrevska	5 December 2012	Employed in Marketing	
Andy Zakeli	15 April 2015	Photographer	Resigned 20 July 2020
Elise Gooda	27 July 2017	Employed in Marketing	Resigned 25 February 2020
Ryan Bradbury	27 November 2017	Accountant	Secretary
David Banks	Appointed 20 July 2020	Manager	

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

## Principal activities

The principal activities of the Company during the course of the financial year were in providing Community Bank services under management rights to operate a franchised branch of Bendigo and Adelaide Bank Limited.

## Operating results

Operations have continued to perform in line with expectations. The profit/(loss) of the Company for the financial year after provision for income tax was \$188,379 (2019: \$171,098).

## Dividends

	Year ended 30 June 2020	
	Cents per share	\$
Final dividends recommended:	11	50,501
Ordinary Dividend of 13 cents		
Dividends paid in the year:	13	59,684
- As recommended in the prior year report		

## Directors' report (continued)

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### Significant changes in the state of affairs

In the opinion of the directors there were no significant changes in the state of affairs of the company that occurred during the financial year under review not otherwise disclosed in this report.

### Significant events after the balance date

There are no matters or circumstances that have arisen since the end of the financial year that have significantly affected or may significantly affect the operations of the Company, the results of those operations or the state of affairs of the Company, in future years.

### Likely developments

The Company will continue its policy of providing banking services to the community and am currently in the process of evaluating a possible branch presence in Gerringong.

### Directors' benefits

No director has received or has become entitled to receive, during or since the financial year, a benefit because of a contract made by the company or related body corporate with a director, a firm which a director is a member or an entity in which a director has a substantial financial interest other than that mentioned in Note 17 & 21.

### Indemnification and insurance of Directors and Officers

The Company has indemnified all Directors and the Manager in respect of liabilities to other persons (other than the Company or related body corporate) that may arise from their position as Directors or Managers of the Company except where the liability arises out of conduct involving the lack of good faith.

Disclosure of the nature of the liability and the amount of the premium is prohibited by the confidentiality clause of the contract of insurance. The Company has not provided any insurance for an Auditor of the Company or a related body corporate.

### Directors meetings

The number of Directors meetings attended by each of the Directors of the Company during the year were:

Name of director	Number attended	Other Committee	
Geoffrey Michael Egan	12 of 12	7 of 7	
Jennifer Marie Butler	11 of 12	4 of 5	
Vanessa Mitrevska	9 of 12	7 of 8	
Andy Zakelj	8 of 11	1 of 1	Resigned 20 July 2020
Elise Gooda	7 of 9	1 of 1	Resigned 25 February 2020
Ryan Bradbury	12 of 12	2 of 2	
David Banks	6 of 6	2 of 2	Appointed 20 July 2020

### Proceedings on Behalf of Company

No person has applied for leave of Court to bring proceedings on behalf of the company or intervene in any proceedings to which the company is a party for the purpose of taking responsibility on behalf of the company for all or any part of those proceedings. The company was not a party to any such proceedings during the year.

## Directors' report (continued)

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The directors received the following declaration from the auditor of the Company:

**Auditors Independence Declaration**

In relation to our audit of the financial report of Oak Flats Financial Services Ltd for the financial year ended 30 June 2020, to the best of my knowledge and belief, there have been no contraventions of the auditor independence requirements of the Corporations Act 2001 or any applicable code of professional conduct.

Signed in accordance with a resolution of the Board of Directors:

Signed at Oak Flats on 20 November 2020



**Geoff Egan**  
Chairman



**Ryan Bradbury**  
Secretary

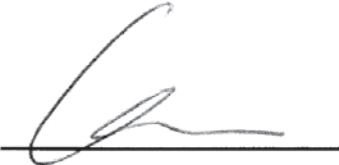


# Auditor's independence declaration

**Auditor's Independence Declaration under section 307C of the *Corporations Act 2001* to the Directors of Oak Flats Finances Ltd**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2020 there have been no contraventions of:

- (i) the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the review; and
- (ii) any applicable code of professional conduct in relation to the review.



O'Donnell Hennessy Taylor  
Wollongong NSW

**Dated:** 20<sup>th</sup> November 2020

# Financial statements

## Statement of Comprehensive Income For the year ended 30 June 2020

	Notes	2020 \$	2019 \$
Revenue	2	1,721,282	1,748,150
<b>Gross profit</b>		<b>1,721,282</b>	<b>1,748,150</b>
Employee benefits expense		(742,171)	(805,584)
Depreciation and amortisation		(73,902)	(64,554)
Administration and general costs		(173,950)	(185,994)
Finance costs		(4,246)	(7,930)
Bad and doubtful debts expense		(944)	(9)
Occupancy expenses		(65,144)	(69,666)
Marketing		(40,599)	(52,618)
IT costs		(49,704)	(48,326)
<b>Profit / (loss) before charitable donations &amp; sponsorships</b>		<b>570,622</b>	<b>513,469</b>
Charitable donations and sponsorship		-331,843	-289,000
<b>Profit / (loss) before income tax</b>		<b>238,779</b>	<b>224,469</b>
Income tax expense / (benefit)		-50,400	-53,371
<b>Operating profit after tax</b>		<b>188,379</b>	<b>171,098</b>
<b>Retained profit at beginning of the financial year</b>		<b>588,382</b>	<b>476,969</b>
Total available for appropriation		776,761	648,067
Dividends provided for or paid	5	59,684	59,684
Other Income			
<b>Retained profits at the end of the financial year</b>		<b>717,076</b>	<b>588,382</b>
<b>Other comprehensive income:</b>			
<b>Other comprehensive income for the year, net of tax</b>			
<b>Total comprehensive income for the year</b>		<b>717,076</b>	<b>588,382</b>
<b>Earnings per share (cents per share)</b>			
- basic for profit / (loss) for the year	23	41	37
- diluted for profit / (loss) for the year	23	41	37

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached audit report.

## Financial statements (continued)

### Statement of Financial Position For the year ended 30 June 2020

	Notes	2020 \$	2019 \$
<b>Current Assets</b>			
Cash assets	6	567,538	504,182
Receivables	7	143,144	145,529
Other financial assets	8	83,339	83,339
Other	9	6,008	5,359
<b>Total Current Assets</b>		<b>800,029</b>	<b>738,409</b>
<b>Non-Current Assets</b>			
Property, plant and equipment	10	675,675	682,410
Intangible assets	11	104,544	13,063
Other	9	0	0
<b>Total Non-Current Assets</b>		<b>780,219</b>	<b>695,473</b>
<b>Total Assets</b>		<b>1,580,247</b>	<b>1,433,882</b>
<b>Current Liabilities</b>			
Payables	12	170,077	93,466
Financial liabilities	13		
Current tax liabilities	14	22,440	30,424
<b>Total Current Liabilities</b>		<b>192,517</b>	<b>123,890</b>
<b>Non-Current Liabilities</b>			
Financial liabilities	13	165,041	217,446
Provisions	15	54,504	53,055
<b>Total Non-Current Liabilities</b>		<b>219,545</b>	<b>270,501</b>
<b>Total Liabilities</b>		<b>412,062</b>	<b>394,392</b>
<b>Net Assets</b>		<b>1,168,185</b>	<b>1,039,490</b>
<b>Equity</b>			
Contributed equity	16	451,108	451,108
Retained profits		717,077	588,382
<b>Total Equity</b>		<b>1,168,185</b>	<b>1,039,490</b>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached audit report.

## Financial statements (continued)

### Statement of Cash Flow For the year ended 30 June 2020

	Notes	2020 \$	2019 \$
<b>Cash Flow From Operating Activities</b>			
Receipts from customers		1,658,620	1,749,842
Receipts from Government Subsidies		50,000	-
Payments to Suppliers and employees		-1,430,362	-1,462,587
Interest and other costs of finance		-4,246	-7,930
Dividends received		7,062	7,490
Income tax paid		-49,911	-88,093
<b>Net cash provided by (used in) operating activities (note 2)</b>		<b>231,163</b>	<b>198,721</b>
<b>Cash Flow From Investing Activities</b>			
Payment for:			
Payments for property, plant and equipment		-27,969	-34,406
Payments for intangible assets		-27,750	-
<b>Net cash provided by (used in) investing activities</b>		<b>-55,719</b>	<b>-34,406</b>
<b>Cash Flow From Financing Activities</b>			
Proceeds of borrowings			
Loan Repayments		-52,406	-48,722
Dividends paid		-59,684	-59,684
<b>Net cash provided by (used in) financing activities</b>		<b>-112,090</b>	<b>-108,406</b>
Net Movement in Cash		63,354	55,909
Net increase (decrease) in cash held		63,354	55,909
Cash at the beginning of the year		504,183	448,274
<b>Cash at the end of the year (note 1)</b>		<b>567,537</b>	<b>504,183</b>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached audit report.

## Financial statements (continued)

### Statement of Cash Flow For the year ended 30 June 2020

#### Note 1. Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts.

Cash at the end of year as shown in the statement of cash flows is reconciled to the related items in the balance sheet as follows:

	2020 \$	2019 \$
Cash At Bank - Oak Flats	70,306	71,812
Dividend Account	3,721	3,720
Cash At Bank - Shellharbour	325,171	195,721
Bendigo Bank expense account	2,000	2,000
Bendigo Eftpos Account	189	478
Bendigo Account - BO01	164,843	229,843
Cash On Hand - Oak Flats	1,008	308
Cash On Hand - Shellharbour	300	300
	<b>567,538</b>	<b>504,182</b>

#### Note 2. Reconciliation of net cash provided by/used in operating activities to net profit

Operating profit (loss) after tax	188,379	171,098
Depreciation	34,703	42,272
Amortisation	39,199	22,282
Interest		
Increase/(decrease) in provision for income tax	488	-34,722
Changes in assets and liabilities net of effects of purchases and disposals of controlled entities:		
(Increase) decrease in trade and term debtors	15,782	-5,805
(Increase) decrease in other debtors	-13,398	14,996
(Increase) decrease in prepayments	-648	-322
(Increase) decrease in Reserve		
Increase (decrease) in trade creditors and accruals	-34,830	17,416
Increase (decrease) in other creditors	8,023	-11,207
Increase (decrease) in employee entitlements	1,448	-24,073
Increase (decrease) in sundry provisions	-7,984	6,787
<b>Net cash provided by operating activities</b>	<b>231,163</b>	<b>198,721</b>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached audit report.

## Financial statements (continued)

### Statement of Changes in Equity For the year ended 30 June 2020

	Notes	2020 \$	2019 \$
<b>Share capital</b>			
Balance at start of year		451,108	451,108
Issue of share capital		-	-
Share issue costs		-	-
<b>Balance at end of year</b>		<b>451,108</b>	<b>451,108</b>
<b>Retained earnings / (accumulated losses)</b>			
Balance at start of year		588,381	476,968
Profit/(loss) after income tax expense		188,379	171,097
Dividends paid		(59,684)	(59,684)
<b>Balance at end of year</b>		<b>717,076</b>	<b>588,381</b>
<b>Total Equity</b>		<b>1,168,184</b>	<b>1,039,489</b>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached audit report.

# Notes to the financial statements

For year ended 30 June 2020

## Note 1: Statement of Significant Accounting Policies

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board and the Corporations Act 2001.

The financial report covers Oak Flats Financial Services Ltd as an individual entity. Oak Flats Financial Services Ltd is a company limited by shares, incorporated and domiciled in Australia.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated

### Statement of compliance

The financial report complies with Australian Accounting Standards, which include Australian equivalents to International Financial Reporting Standards ('AIFRS'). Compliance with AIFRS ensures that the financial report, comprising the financial statements and notes thereto, complies with International Financial Reporting Standards ('IFRS'). Australian Accounting Standards that have been recently issued or amended, but are not yet effective, have not been adopted in the preparation of this financial report

### Income tax

Income tax has been brought to account using the liability method of tax-effect accounting whereby the income tax expense is based on the profit from ordinary activities adjusted for permanent differences.

Timing differences, which arise due to the different accounting periods in which items of revenue and expense are included in the determination of accounting profit and taxable income, are brought to account as either provision for deferred income tax or an asset described as future income tax benefit at the rate of income tax applicable to the period in which the benefit will be received or the liability will become payable.

### Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

#### a) Plant and equipment

The carrying amount of plant and equipment is reviewed annually to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining the recoverable amounts.

The cost of fixed assets constructed within Oak Flats Financial Services Ltd includes the cost of materials, direct labour, borrowing costs and an appropriate proportion of fixed and variable overheads.

#### b) Depreciation

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, is depreciated on a straight line basis over their useful lives to Oak Flats Financial Services Ltd commencing from the time the asset is held ready for use. Properties held for investment purposes are not subject to a depreciation charge. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

# Notes to the financial statements (continued)

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## Note 1: Statement of Significant Accounting Policies (continued)

### Property, Plant and Equipment (continued)

#### b) Depreciation (continued)

The depreciation rates used for each class of depreciable asset are:

Class of Asset	Depreciation Rate %
Leasehold improvements	10 %
Plant and equipment	10 - 30 %
Other plant and equipment	10 - 15 %

### Leases

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

### Investments

Non-current investments are measured on the cost basis. The carrying amount of non-current investments is reviewed annually to ensure it is not in excess of the recoverable amount of these investments. The recoverable amount is assessed from the quoted market value for listed investments or the underlying net assets for other non-listed investments.

The expected net cash flows from investments have not been discounted to their present value in determining the recoverable amounts.

### Intangibles

Establishment costs have been amortised over 15 years on a straight line rate. Franchise fees are amortised over the period of the franchise on a straight line amount of 20% per year.

### Employee entitlements

Provision is made for the liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at their nominal amount. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash out flows to be made for those entitlements.

Contributions are made by Oak Flats Financial Services Ltd to an employee superannuation fund and are charged as expenses when incurred.

### Cash

For the purpose of the statement of cash flows, cash includes cash on hand and in all call deposits with banks or financial institutions, investments in money market instruments maturing within less than two months, net of bank overdrafts.

### Comparative Figures

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

### Revenue

Interest revenue is recognised on a proportional basis taking in to account the interest rates applicable to the financial assets.

Dividend revenue is recognised when the right to receive a dividend has been established.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

### Subsequent Event

There are no matters or circumstances that have arisen since the end of the financial year that have significantly affected or may significantly affect the operations of the Company, the results of those operations or the state of affairs of the Company, in future years.



## Notes to the financial statements (continued)

	2020 \$	2019 \$
<b>Note 2: Revenue</b>		
Operating Activities:		
Interest revenue		
Dividend revenue	7,062	7,490
Other operating revenue:		
Gross Receipts - Oak Flats	1,252,014	1,318,235
Gross Receipts - Shellharbour	410,546	422,425
Insurance Recoveries - O F		
Insurance Recoveries - SH		
Other Income O F	51,638	-
Other Income SH	21	-
	<b>1,721,281</b>	<b>1,748,150</b>
*Interest from:		
Bendigo and Adelaide Bank Limited	-	-
	-	-
**Dividends from:		
Bendigo and Adelaide Bank Limited	7,062	7,490
	<b>7,062</b>	<b>7,490</b>
Other Income O F		
Services to other Community Banks	1,361	-
Refunds	277	-
Cash Flow Boost	50,000	-
Other Income SH		-
Refunds	21	-
	<b>51,659</b>	-

## Note 3: Profit from Ordinary Activities

Profit (loss) from ordinary activities before income tax has been determined after:

Charging as Expense:		
Amortisation of non-current assets:		
- Preliminary expenses		
- Other intangibles	39,199	22,282
- Share issue expenses		
<b>Total amortisation expenses</b>	<b>39,199</b>	<b>22,282</b>
Bad and doubtful debts	953	9
Borrowing costs:		
- Other persons	4,246	7,930
<b>Total borrowing costs</b>	<b>5,199</b>	<b>7,939</b>
Depreciation of non-current assets:		
- Buildings	124	138
- Plant and equipment	34,579	42,134
<b>Total depreciation expenses</b>	<b>34,703</b>	<b>42,272</b>

## Notes to the financial statements (continued)

	2020 \$	2019 \$
<b>Note 4: Income Tax</b>		
The prima facie tax payable on profit from ordinary activities before income tax is reconciled to the income tax as follows:		
Prima facie income tax payable on operating profit at 27.5% (2019 27.5%).	65,664	61,729
Add Tax effect of:		
Imputation credit - Bendigo Bank Shares	832	882
Amortisation - Oak Flats prior to blackhole writeoff provisions		
Employee Entitlements	398	-6,620
Entertainment	281	590
Cash Flow Boost	-13,750	
	<b>53,425</b>	<b>56,581</b>
Less:		
Imputation Credit	3,026	3,210
<b>Income tax expense attributable to profit from ordinary activities</b>	<b>50,400</b>	<b>53,371</b>

## Note 5: Dividends

Dividends provided for or paid	59,684	59,684
	<b>59,684</b>	<b>59,684</b>

## Note 6: Cash assets

Bank accounts:

Cash At Bank - Oak Flats	70,306	71,812
Dividend Account	3,721	3,720
Cash At Bank - Shellharbour	325,171	195,721
Bendigo Expenses Account	2,000	2,000
Bendigo Eftpos Account	189	479
Bendigo Account - BO01	164,843	229,843
Other cash items:		
Cash On Hand - Oak Flats	1,008	308
Cash On Hand - Shellharbour	300	300
	<b>567,538</b>	<b>504,182</b>

Reconciliation of Cash:

Cash at the end of the financial year as shown in the statement of cash flows is reconciled to items

in the statement of financial position as follows:

- Cash	567,538	504,182
- Bank overdrafts (see also Note 13)	0	0
	<b>567,538</b>	<b>504,182</b>

## Notes to the financial statements (continued)

	2020 \$	2019 \$
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### Note 7: Receivables

#### Current

Trade debtors	129,666	145,449
Other loans	13,478	80
	<b>143,144</b>	<b>145,529</b>

### Note 8: Other Financial Assets

#### Current

#### Shares in other corporations - at cost:

- Listed on a prescribed stock exchange	83,339	83,339
	<b>83,339</b>	<b>83,339</b>

### Note 9: Other Assets

#### Current

Prepayments	6,008	5,359
	<b>6,008</b>	<b>5,359</b>

#### Non Current

Preliminary expenses	106,650	106,650
Less: accumulated amortisation	-106,650	-106,650
Share issue expenses	23,956	23,956
Less: accumulated amortisation	-23,956	-23,956
Borrowing expenses		
Other	0	0
	<b>0</b>	<b>0</b>

### Note 10: Property, Plant and Equipment

Buildings:	632,690	632,690
- At cost	-1,531	-1,407
<b>- Less: Accumulated depreciation</b>	<b>631,159</b>	<b>631,283</b>
Leasehold improvements:		
- At cost	372,216	358,782
- Less: Accumulated depreciation	-330,066	-310,544
	<b>42,150</b>	<b>48,238</b>
Plant and equipment:		
- At cost	83,519	68,984
- Less: Accumulated depreciation	-81,153	-66,096
	<b>2,366</b>	<b>2,888</b>
	<b>675,676</b>	<b>682,410</b>

## Notes to the financial statements (continued)

	2020 \$	2019 \$
<b>Note 11: Intangible Assets</b>		
Other intangibles:		
- At cost	130,680	161,411
- Less: Accumulated amortisation	-26,136	-148,348
	<b>104,544</b>	<b>13,063</b>
	<b>104,544</b>	<b>13,063</b>

## Note 12: Payables

Unsecured:

- Trade creditors	47,300	82,130
- Other creditors	122,777	11,076
Eftpos Clearing Account	0	260
	<b>170,077</b>	<b>93,466</b>

## Note 13: Secured Loans

Current

Bendigo Bank Overdraft	0	0
	<b>0</b>	<b>0</b>

Non Current

Bendigo Bank	165,041	217,446
	<b>165,041</b>	<b>217,446</b>
<b>Total Secured Loans</b>	<b>165,041</b>	<b>217,446</b>

## Note 14: Tax Liabilities

Current

GST clearing	18,657	27,130
Taxation	3,783	3,294
	<b>22,440</b>	<b>30,424</b>

## Note 15: Provisions

Non Current

Employee entitlements*	54,504	53,055
	<b>54,504</b>	<b>53,055</b>
* Aggregate employee entitlements liability	54,504	53,055

There were 10 employees at the end of the year

## Notes to the financial statements (continued)

	2020 \$	2019 \$
<b>Note 16: Contributed Capital</b>		
<b>459108 Ordinary shares at \$1.00 each fully paid</b>	<b>451,108</b>	<b>451,108</b>

Ordinary shares participate in dividends and the proceeds on winding up of the company in proportion to the number of shares held. At shareholders meetings each ordinary share is entitled to one vote when a poll is called, otherwise each shareholder has one vote on a show of hands.

## Note 17: Remuneration & Retirement Benefits

### Directors' Remuneration

Number of directors whose income from the company or any related parties was within the following bands:

\$	\$	No	No
1,000	- 14,000	7	7

The names of directors of the company who have held office during the financial year are:

Geoffrey Michael Egan	Chairman, Sponsorship, Remuneration, Business Development, Strategic	
Jennifer Marie Butler	Sponsorship, Audit, Strategic	
Vanessa Mitrevska	Marketing & Sponsorship, Strategic	
Andy Zakelj	Marketing & Sponsorship, Strategic	Resigned 20 July 2020
Elise Gooda	Marketing & Sponsorship, Strategic	Resigned 25 February 2020
Ryan Bradbury	Company Secretary, Remuneration, Strategic	
David Banks	Strategic, Remuneration	Appointed 20 July 2020

## Note 18: Superannuation Commitments

The company has registered as an employer with the fund nominated by each employee. Contributions to the funds are based on a percentage of employees gross remuneration and are made by the employer. Contributions to the plan will not exceed the permitted levels prescribed by the income tax legislation from time to time

	2020 \$	2019 \$
<b>Note 19: Auditors' Remuneration</b>		
Remuneration of the auditor of the company for:		
Auditing or reviewing the financial report	4,460	4,210
	4,460	4,210

## Note 20: Contingent Liabilities

In the opinion of the directors there are no contingent liabilities at balance date.

## Notes to the financial statements (continued)

### Note 21: Related Parties

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

#### Directors

Transactions with directors:

- Professional fees for share registry, dividend payment processing, office administration, taxation and accounting were paid to G.M. Egan & Co., of which Geoffrey Egan is the principal.

The package is available to all directors who can elect to avail themselves of the benefits based on their personal banking with the Oak Flats and Shellharbour branches. There is no requirement to own BEN shares and there is no qualification to qualify to utilize the benefits. The package mirrors the benefits currently available to Bendigo and Adelaide Bank shareholders. The Directors have estimated the total benefits received from the Directors' Privilege Package to be minimal for the year ended 30 June 2020.

	2020	2019
	\$	\$

### Note 22: Dividends paid or provided for on ordinary shares

#### (a) Previous year final

Franked dividends - 13 cents per share (2019: 13 cents per share)	59,684	59,684
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#### (b) Dividends proposed and not recognised as a liability

Franked dividends - 11 cents per share (2019: 13 cents per share)	59,684	59,684
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#### (c) Franking credit balance

The amount of franking credits available for the subsequent financial year are:

- Franking account balance as at the end of the financial year at 27.5%	315,049	287,776
- Franking debits that will arise from the Payment (refund) of income tax payable as at the end of the financial year	-2,397	5,395
- Franking debits that will arise from the payment of dividends as at the end of the financial year	22,639	22,639

The tax rate at which dividends have been franked is 27.5% (2019: 27.5%).

Dividends proposed will be franked at a rate of 27.5% (2019: 27.5%).

### Note 23: Earnings per share

Basic earnings per share amounts are calculated by dividing profit / (loss) after income tax by the weighted average number of ordinary shares outstanding during the year.

	0.41	0.37
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The following reflects the income and share data used in the basic and diluted earnings per share computations:

Profit/(loss) after income tax expense	188,380	171,097
Weighted average number of ordinary shares for basic and diluted earnings per share	459,108	459,108

# Notes to the financial statements (continued)

## Note 24: Financial Instruments

### Net Fair Values

The net fair values of financial assets and liabilities approximate the carrying values as disclosed in the Balance Sheet. The company does not have any unrecognised financial instruments at year end.

There are no material credit risk exposures to any single debtor under financial instruments entered into by the economic entity.

## Note 25: Financial risk management

The Company has exposure to credit risk, liquidity risk and market risk from their use of financial instruments.

This note presents information about the Company's exposure to each of the above risks, their objectives, policies and processes for measuring and managing risk, and the management of capital.

The Board of Directors has overall responsibility for the establishment and oversight of the risk management framework. The Board has established an Audit committee which reports regularly to the Board. The Audit committee is assisted in the area of risk management by an internal audit function.

### (a) Credit risk

Credit risk is the risk of financial loss to the Company if a customer or counterparty to a financial instrument fails to meet its contractual obligations. For the Company it arises from receivables and cash assets.

The maximum exposure to credit risk at reporting date to recognised financial assets is the carrying amount of those assets as disclosed in the Statement of financial position and notes to the financial statements. The Company's maximum exposure to credit risk at reporting date was:

	Carrying amount 2020 \$	Carrying amount 2019 \$
Cash assets	567,538	504,182
Receivables	143,144	145,528
	<b>710,682</b>	<b>649,710</b>

The Company's exposure to credit risk is limited to Australia by geographic area. The entire balance of receivables is due from Bendigo and Adelaide Bank Ltd.

None of the assets of the Company are past due (2019: nil past due) and based on historic default rates, the Company believes that no impairment allowance is necessary in respect of assets not past due.

The Company limits its exposure to credit risk by only investing in liquid securities with Bendigo and Adelaide Bank Ltd.

### (b) Liquidity risk

Liquidity risk is the risk that the Company will not be able to meet its financial obligations as they fall due. The Company ensures it will have enough liquidity to meet its liabilities when due under both normal and stressed conditions. Liquidity management is carried out within the guidelines set by the Board.

Typically, the Company maintains sufficient cash on hand to meet expected operational expenses, including the servicing of financial obligations. This excludes the potential impact of extreme circumstances that cannot reasonably be predicted, such as natural disasters.

## Notes to the financial statements (continued)

### Note 25: Financial risk management (continued)

#### (b) Liquidity risk (continued)

The following are the estimated contractual maturities of financial liabilities, including estimated interest payments.

30 June 2020	Carrying amount \$	Contractual cash flows \$	1 year or less \$	over 1 to 5 years \$	over 1 to 5 years \$
Payables	170,076	-	170,076		
Loans and borrowings	165,041	56,832	56,832	108,209	
	<b>335,117</b>	<b>56,832</b>	<b>226,908</b>	<b>108,209</b>	<b>-</b>

#### (c) Market risk

Market risk is the risk that changes in market prices, such as interest rates, will affect the Company's income or the value of its holdings of financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters.

##### Interest rate risk

Interest rate risk is that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Company reviews the exposure to interest rate risk as part of the regular Board meetings.

##### Sensitivity analysis

At the reporting date the interest rate profile of the Company's interest bearing financial instruments was:

	Carrying amount 2020 \$	Carrying amount 2019 \$
<b>Fixed rate instruments</b>		
Financial assets	0	0
Financial liabilities	0	0
	<b>0</b>	<b>0</b>
<b>Variable rate instruments</b>		
Financial assets	567,538	504,182
Financial liabilities	165,041	217,446
	<b>402,497</b>	<b>286,736</b>

##### Fair value sensitivity analysis for fixed rate instruments

The Company does not account for any fixed interest rate financial assets or liabilities at fair value through profit or loss. Therefore a change in interest rates at the reporting date would not affect profit or loss.

##### Cash flow sensitivity analysis for variable rate instruments

A change of 100 basis points in interest rates at the reporting date would have minimal impact on profit or retained earnings. For the analysis performed on the same basis as at 30 June 2018 there was also minimal impact. As at both dates this assumes all other variables remain constant.

#### (d) Net fair values

The net fair values of financial assets and liabilities approximate the carrying values as disclosed in the Statement of financial position. The Company does not have any unrecognised financial instruments at year end.



## Notes to the financial statements (continued)

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### Note 25: Financial risk management (continued)

#### **(e) Capital management**

The Board's policy is to maintain a strong capital base so as to sustain future development of the Company. The Board of Directors monitor the return on capital and the level of dividends to shareholders. Capital is represented by total equity as recorded in the Statement of financial position.

In accordance with the franchise agreement, in any 12 month period, the funds distributed to shareholders shall not exceed the Distribution Limit.

- 1) 20% of the profit or funds of the Franchisee otherwise available for distribution to shareholders in that 12 month period; and subject to the availability of distributable profits, the Relevant Rate of Return multiplied by the average level of share capital of the Franchisee over that 12 month period; and
- 2) the Relevant Rate of Return is equal to the weighted average interest rate on 90 day bank bills over that 12 month period plus 5%.

The Board is managing the growth of the business in line with this requirement. There are no other externally imposed capital requirements, although the nature of the Company is such that amounts will be paid in the form of charitable donations and sponsorship.

There were no changes in the Company's approach to capital management during the year.

# Directors' declaration

In accordance with a resolution of the Directors of OAK FLATS FINANCIAL SERVICES LTD we state that:

1. In the opinion of the Directors
  - a. The Statement of Financial Performance of the company is drawn up so as to give a true and fair view of the loss of the company for the financial year ended 30th June 2020;
  - b. The Statement of Financial Position is drawn up so as to give a true and Fair view of the state of affairs of the company as at 30th June 2020 and
  - c. At the date of this statement there are reasonable grounds to believe that the company will be able to pay its debts as and when they fall due.
2. The Company in respect of the financial year to which those accounts relate:
  - a. Has kept such accounting records as correctly record and explain the transactions and financial position of the company;
  - b. Has kept its accounting records in such a manner as would enable true and fair accounts of the company to be prepared from time to time; and
  - c. Has kept its accounting records in such manner as would enable the accounts of the company to be conveniently and properly audited in accordance with the Corporations Law.
3. The accounts to which this statement relates have been properly prepared by a competent person.

On behalf of the Board



**Geoff Egan**  
Chairman



**Ryan Bradbury**  
Secretary

Signed at Oak Flats on 20 November 2020

# Independent audit report

**OAK FLATS FINANCIAL SERVICES LIMITED**  
**ACN 093 057 768**  
**Independent Audit Report to the Members of**  
**Oak Flats Financial Services Limited**

## **Report on the Financial Report**

### **Opinion**

We have audited the financial report of Oak Flats Financial Services Limited (the company), which comprises the statement of financial position as at 30 June 2020, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the directors' declaration.

In our opinion:

- a. the accompanying financial report of Oak Flats Financial Services Limited is in accordance with the *Corporations Act 2001*, including:
  - i. giving a true and fair view of the company's financial position as at 30 June 2020 and of its financial performance for the year then ended; and
  - ii. complying with the International Accounting Standards, Australian Accounting Standards and the *Corporations Act 2001*.

### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the company, would be in the same terms if given to the directors as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Key Audit Matters**

Key audit matters are those matters that, in our professional judgement, were of most significance in our audit of the financial report for the year ended 30 June 2020. These matters were addressed in the context of our audit of the financial report as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

### **Other Information**

The directors are responsible for the other information. The other information comprises the information included in the company's annual report for the year ended 30 June 2020, but does not include the financial report and our auditor's report thereon. Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon. In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Responsibilities of the Directors for the Financial Report**

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error. In preparing the financial report, the directors are responsible for assessing the ability of the company to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

# Independent audit report (continued)

## **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the directors with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

From the matters communicated with the directors, we determine those matters that were of most significance in the audit of the financial report of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

Name of Firm: O'DONNELL HENNESSY TAYLOR

Name and Signature of Principal Auditor:  Angela Wang

Address: WOLLONGONG

Dated this 20<sup>th</sup> day of November 2020

Community Bank - Oak Flats

78 Central Avenue, Oak Flats NSW 2529

Phone: 02 4256 9511 Fax: 02 4256 9411

Email: oakflatsmailbox@bendigoadelaide.com.au

Web: bendigobank.com.au/oak\_flats

Community Bank - Shellharbour

Shop 3, 189 Addison Street, Shellharbour NSW 2529

Phone: 02 4295 1544 Fax: 02 4296 8106

Email: shellharbour@bendigoadelaide.com.au

Web: bendigobank.com.au/shellharbour

Franchisee: Oak Flats Financial Services Ltd

ABN: 62 093 057 768

67A Central Avenue, Oak Flats NSW 2529

Phone: 02 4256 6777 Fax: 02 4256 9844



/OakFlatsCommunityBankBranchandShellharbourBranch

