

# Whitehorse Community Enterprises Limited

## Shareholders Privacy Policy

### Your Personal Information

Whitehorse Community Enterprises Limited (the Company) is committed to ensuring your privacy is protected and understands your concerns regarding the confidentiality and security of personal information you provide to us.

This Shareholder Privacy Policy sets out how we safeguard your privacy.

### Collection of Personal Information

If you acquire or dispose of shares, you will provide personal information to the Company and to the Company's Share Registry.

The Share Registry details are:

AFS Share Registry  
61 – 65 Bull Street, Bendigo, Victoria, 3550  
PO Box 454, Bendigo  
Victoria 3552

Phone: 03 5443 0344

Fax: 03 5443 5304

Email: [Shareregistry@afsbendigo.com.au](mailto:Shareregistry@afsbendigo.com.au)

Some of the information that will be collected by the Company is required pursuant to tax and Corporations law. If you do not provide the information requested, your share application may not be able to be processed efficiently, or at all.

### Use and Disclosure of Personal Information

The Company and the Share Registry collect, hold and use your personal information in order to:

- assess and process your application;
- service your needs as an investor;
- provide products, facilities and services which you may request;
- provide you with information about products, facilities and services; and
- carry out appropriate administration of your investment.

To do these things, the Company and the Share Registry may disclose your personal information for purposes related to your investment to Bendigo and Adelaide Bank and related companies and to agents and service providers of the Company and of Bendigo and Adelaide Bank or as otherwise authorised under the *Privacy Act 1988* (Cth). The Company does not disclose your personal information to overseas recipients.

Your information may be used for purposes related to your investment (including as noted above) and may also be shared with the Bendigo and Adelaide Bank Group and its joint ventures so that you can be told about products, facilities or services offered or distributed by the Group or its joint ventures or other matters concerning the Group generally that the Company or Bendigo and Adelaide Bank thinks may be of interest to you. You agree that the contact details you provide to the Company (including any personal or home phone number) can be used by the Company and any member of the Bendigo and Adelaide Bank Group or any of the Group's joint ventures indefinitely for these purposes. If you do not want your personal information to be used for this purpose, you should contact the Company and Bendigo and Adelaide Bank on the contact details below.

### **Access to and Correction of your Personal Information**

Under the Privacy Act you may request access to and seek correction of your personal information held by (or on behalf of) the Company or Bendigo and Adelaide Bank. You can request access to and seek correction of your personal information held by the Company by contacting the Company's Secretary on the contact details below. You can request access to and seek correction of your personal information held by Bendigo and Adelaide Bank by contacting the Bank as follows:

Bendigo and Adelaide Bank Limited, Bendigo Centre, Bendigo, Victoria 3550

Postal Address: PO Box 480  
Bendigo, Victoria 3552

Telephone: 1300 366 666 (local call)

A copy of the privacy policy of Bendigo and Adelaide Bank is available at [www.bendigobank.com.au](http://www.bendigobank.com.au).

### **Privacy concerns or complaints**

If you have any concerns or complaints about the treatment of your personal information by the Company you can contact the Company's Secretary on the contact details below.

The Company will promptly investigate your complaint and notify you of the outcome. If you are still not satisfied you can in some cases refer your complaint to the Office of the Australian Information Commissioner (tel: 1300 363 992 or via the web [www.oaic.gov.au](http://www.oaic.gov.au)).

### **Contacting Us**

If you have any questions about our Shareholder Privacy Policy or about the way we manage your personal information you can contact the Company as follows:

**Peter Enlund FCA MAICD**  
**Company Secretary**  
**Whitehorse Community Enterprises Limited**

PO Box 2218  
Blackburn South VIC 3130

Email - [secretary@wcel.com.au](mailto:secretary@wcel.com.au)