**MINUTES OF THE WOOMBYE AND DISTRICTS COMMUNITY ENTERPRISES LTD**

**ANNUAL GENERAL MEETING**

**HELD ON THE 12TH NOVEMBER 2018**

**AT 4.30PM - REAR MEETING ROOM WOOMBYE COMMUNITY BANK**

The Chairman welcomed all Shareholders, Guests sand Staff

1. **Present**

Mr. Stephen Marshall

Ms. Alison Kruger

Mr. Leigh Watkins

Mr. Ian Kerr

Mr. Damien King

Mr. Ray Grace

**Apologies**

Mr. Rick Cooper

1. **Quorum**

The Chairman Mr Stephen Marshall confirmed that a quorum was present and declared the meeting open

(Quorum Clause 3 – minimum of two shareholders)

1. **Notice of Meeting**

Notice of meeting was made available to all members. No Objections were tabled

1. **Minutes of the previous Annual General Meeting**

The minutes of the previous Annual General Meeting of the members of the Woombye and Districts Community Enterprises Ltd. Held on the 13th November 2017, were approved by the board and signed by the Chairman in accordance with provisions of section 251a of the Corporations Act.

1. **Proxies**

Company Secretary Alison Kruger reported the number of valid Proxy Forms received

By the Registered Office of the company by 5.00pm on Monday 12th November was FIVE (5) valid Proxy Forms.

1. **Annual Report**

The Chairman asked Members to consider the Company’s Financial Report for the year ending 30th June 2018, Director’s Report, and the Auditor’s Report and opened the floor for discussion.

**Members were asked the following questions:**

* Are There any questions or comments on the Annual Financial Reports of the

Directors and Auditor?

* Are There any Questions or Comments on the Management of the Company
* Are there any questions to be put to the Auditor relevant to any of the following:
	+ The conduct of the Audit
	+ The preparation of the Auditor’s Report
	+ The accounting policies adopted by the Company in relations to the preparations of the financial statements
	+ The Independence of the Auditor in relation to the conduct of the audit

NO QUESTIONS WERE TABLED

1. **RE-ELECTION OF DIRECTOR APPOINTED TO THE BOARD SINCE THE LAST ANNUAL GENERAL MEETING**

None Appointed since last AGM

1. **RE-ELECTION OF A DIRECTOR RETIRING BY ROTATION**
	1. Stephen Marshall retires by rotation in accordance with the constitution of the Company, and being eligible, offers himself for re-election

Proposed: Alison Kruger

Seconded: Liz Kerr

Is there any discussion? – None raised

* 1. Ray Grace retires by rotation in accordance with the constitution of the Company, and being eligible, offers himself for re-election

Proposed: Alison Kruger

Seconded: Laurie Swan

Is there any discussion? – None raised

**Alison declared the resolutions carried.**

**Alison handed the meeting back to the Chair Stephen.**

1. **Re-appointment of AFS, Bendigo as auditors for the 2018/19 financial year.**

Proposed: Alison Kruger

Seconded: Leigh Watkins

Is there any discussion? – None raised

**Alison declared the resolutions carried.**

1. **CLOSE OF MEETING 4.46PM - Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**