



Please use this form if you want to make a **one-off personal and/or spouse contribution(s)** and/or Employer contributions into your Bendigo SmartStart Super (the Plan) account **by cheque**. For your convenience, the Plan also offers and encourages the use of an electronic payment method via BPAY<sup>®</sup>. Please visit the Plan's website [www.sandhursttrustees.com.au](http://www.sandhursttrustees.com.au) or contact our Customer Service Centre on 1800 033 426 for more information.

Please complete this form in **black** or **blue** ink using **CAPITAL LETTERS** and where provided, mark answer boxes with an **X**.

\* Indicates a **mandatory field**. If you do not complete all of the mandatory fields, there may be a delay in processing your request.

### Step 1 Member personal details

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Member number (if known)	<input type="text"/>			
Title	<input type="text"/>	*Surname	<input type="text"/>	
*Given name(s)	<input type="text"/>			
Telephone number	<input type="text"/>	(work/home)	Mobile phone	<input type="text"/>
Email address	<input type="text"/>			

### Step 2 Tax file number (Go to Step 3 if you have previously provided)

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Due to Government legislation, Sandhurst Trustees Limited (the Trustee) is unable to accept personal or spouse contributions unless you have provided your TFN.

Under the Superannuation Industry (Supervision) Act 1993, the Trustee is authorised to collect your Tax File Number (TFN), which will only be used for legal purposes and in accordance with the Trustee's privacy policy (available at [www.sandhursttrustees.com.au](http://www.sandhursttrustees.com.au)). You are not obliged to provide your TFN and it is not an offence to not quote your TFN. However, please read the information on collection of TFNs and about the consequences of not providing your TFN in the 'How Super is taxed' section of the Plan's Product Disclosure Statement (PDS) available at [www.sandhursttrustees.com.au/PDS/SmartStart](http://www.sandhursttrustees.com.au/PDS/SmartStart).

TFN

### Step 3 Contribution eligibility

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\* **If you do not complete this section, we may not be able to accept your application.**

- I am under 67 years of age.
- OR**
- I am age 67 or over (but under the age 75). I have worked at least 40 hours in a period of not more than 30 consecutive days in the financial year in which the contribution will be made.
- OR**
- I am 75 or over and will be receiving only mandated employer contributions.
- OR**
- I am 65 years of age or over and I am making a downsizer contribution (You must provide us with a completed ATO downsizer contribution form before or at the time of making your downsizer contribution. The form is available from the ATO website).
- OR**
- One-off exception**  
I am 67 or over (but under 75), have a total super balance (as defined in the Reference Guide) below \$300,000 and worked at least 40 hours in not more than 30 consecutive days during the previous financial year to which this contribution is being made, and have never made a contribution using this one-off exemption in this or any other super fund.

## Step 4 Contribution details

\* Please allocate an amount for the relevant contribution type.

The Trustee cannot accept personal or spouse contributions unless you have provided your valid TFN.

### a) Personal contribution and/or spouse contribution

(i) Personal contribution \$

#### Do you want to claim a tax deduction?

No  Yes If yes, please attach a completed *ATO Notice of Intent to Claim a Tax Deduction* form which is available from our website or contact our Customer Service Centre.

(ii) Spouse contribution \$

Note: If you want to contribute a CGT small business contribution or a personal injury payment, please attach the relevant completed election form (*ATO Capital Gains Tax Cap Election form* or *ATO Contribution for Personal Injury Election form* respectively) which can be obtained by contacting our Customer Service Centre on 1800 033 426.

### b) Employer contribution(s)

(i) Superannuation guarantee \$

(ii) Salary sacrifice \$

(iii) Additional employer contributions \$

**TOTAL** \$

Please make cheque(s) payable to “**Bendigo SmartStart Super – <full member name and/or account number>**”.

## Step 5 Investment instructions (optional)

Your contribution will be invested in accordance with your existing investment strategy unless you nominate otherwise.

To nominate specific investment option(s) for this contribution, please provide your one-off investment instructions below. **Note:** your existing investment strategy will remain unchanged. If you are investing into a specific investment option, we can only accept contributions by cheque.

Before making any investment decisions, please read the relevant PDS for the underlying investment options which are available on the Plan's website at [www.sandhursttrustees.com.au](http://www.sandhursttrustees.com.au). The Trustee also strongly recommends you obtain personal advice from a licensed financial adviser.

Investment option name	Percentage Allocation
	%
	%
	%
	%
<b>Total (must add up to 100%)</b>	<b>100%</b>

## Step 6 Member declaration

- I consent to the collection and use of my personal information on this form by the Trustee in accordance with its privacy policy, which is available at [www.sandhursttrustees.com.au](http://www.sandhursttrustees.com.au).
- I acknowledge that the Trustee has provided me with access to the product disclosure statements for the investment fund/s I have selected (in Step 5) via the Plan's website and I agree to access them on the Plan's website.
- I am eligible to make contributions to the Plan.

\*Member Signature

\*Date

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Please submit your completed form together with any cheques:

- a) By posting them to Bendigo SmartStart Super, GPO Box 264, Melbourne VIC 3001; **OR**
- b) By visiting any Bendigo Bank branch.

## Step 7 Bendigo Bank branch use only

Payment method (mark answer boxes with an **X**)

Cash

Cheque:

Drawer:

Bank:

BSB:

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**BSB: 633 - 000**

**ACCOUNT NUMBER: 104971338**

Branch Name:

Branch No:

Staff Signature:

Staff No:

**Branch Staff: Take two photocopies of this form when completed and issue as follows:**

- **Original – Forward to Bendigo SmartStart Super, GPO BOX 264, MELBOURNE VIC 3001**
- **Photocopy 1 – Retain in your Branch records**
- **Photocopy 2 – Issue to client as a receipt of their transaction**

<Place your Branch Stamp here>

Special instructions:

### Contact information

Address: Bendigo SmartStart Super  
GPO Box 264  
Melbourne VIC 3001

Telephone: 1800 033 426

Facsimile: (03) 6215 5800

Email: [superannuation@bendigobank.com.au](mailto:superannuation@bendigobank.com.au)

Plan's website: [www.sandhursttrustees.com.au](http://www.sandhursttrustees.com.au)